



Township of St. Clair Engineering Services Department

The Township of St. Clair is seeking a motivated individual for a **Project Manager** position within the Engineering Department.

Working under the direction of the Coordinator of Engineering, this position is responsible for the implementation of capital projects and maintenance related projects on behalf of the Township. The projects will focus on wastewater treatment, linear and vertical infrastructure for water and wastewater systems, stormwater infrastructure, roads, active transportation, and shoreline protection. The position requires you to liaise within the department and throughout the organization, as well as with external consultants and contractors to effectively coordinate and deliver complex projects within established schedule, budget and scope. The position supports long-term planning and asset management of the Township's critical infrastructure.

Education and Qualifications:

Required qualifications and experience will include a diploma or degree in Civil Engineering, Construction Management or related program plus a minimum of three to five (3 - 5) years progressively responsible experience related to municipal engineering and project management. Possession of an engineering designation (P.Eng or CET) is considered an asset. Related experience to include familiarity with relevant standards, documentation and legislation (Safe Drinking Water Act, Clean Water Act, Ontario Water Resources Act, Environmental Protection Act, American Water Works Association Standards, Construction Act, Occupational Health and Safety Act, etc.). Proven experience managing wastewater treatment plant expansions with a solid understanding of Ontario's water and wastewater regulations and environmental compliance is considered an asset. Excellent interpersonal skills with the ability to collaborate and influence at a variety of levels to achieve project success. Demonstrated proficiency in Microsoft Office applications (Outlook, Word, Excel, PowerPoint) and database software. Demonstrated competencies in communicating effectively, both verbally and in writing appropriate for City, Council, citizens, and peers while maintaining a professional attitude.

Salary Range: \$36.83 - \$44.53/hour, based on a 35-hour work week.

Union: This position is represented by OPSEU Local 123.

Candidates are invited to submit a resume in confidence clearly marked "Project Manager" to hr@stclairtownship.ca until March 27, 2025.

We wish to thank all candidates who apply but must advise that only those candidates selected for an interview will be contacted.

Please note this document is available in alternative formats upon request, to accommodate individuals with a disability beginning with the recruitment process. The Township of St. Clair is committed to providing accommodations for people with disabilities. If you require accommodation, please contact the Clerk's office and we will make all necessary arrangements to meet your needs.

St. Clair Township values the diversity of the people it hires and serves. Diversity at our Corporation means fostering a workplace in which individual differences are recognized, appreciated, respected and responded to in ways that fully develop and utilize each person's talents and strengths.

Personal information submitted will be used for the sole purpose of this competition. It is collected under the authority of the Municipal Act and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for employment purposes.