

2025 CAPITAL BUDGET AGENDA FOR THURSDAY, NOVEMBER 28, 2024



1. Opening Remarks – John Rodey, CAO
- George Lozon, Treasurer 4:00 - 4:10

2. Capital Budget
 - A) Community Services Presentation 4:10 – 5:10
 - B) Fire Department Presentation 5:10 - 5:30
 - C) Public Works Presentation 5:30 - 6:45

3. Capital Budget Wrap-up 6:45 - 7:00



REPORT

MEETING TO BE CONSIDERED: November 28, 2024

DATE: November 18, 2024

TO: Mayor Jeff Agar & St. Clair Township Council
John Rodey, CAO
Jeff Baranek, Clerk

FROM: George Lozon, CPA Treasurer

RE: 2025 Capital Budget

Recommendation: Be it resolved that the initial 2025 capital budget financial package be received for review and discussion.

We recommend Council review and discuss in detail the capital projects and financing since it affects future years especially since engineering studies and government approval are required.

We met with department heads to review their priorities for the 2025 capital budget. The department heads provided functional capital budget sheets and an overview based on their responsibility which can be found under the project number tabs. A summary of the prioritized projects for the year 2024 is attached on exhibit A1 to A4 along with the projected reserves on exhibit B. The bolded lines in exhibit A2 to A4 represent the suggested approved projects, and column I represents the total which is reflected on the 2024 budget summary page (exhibit A1). The initial budget contains an incremental increase of \$718,444 (exhibit A1, Column K, Line 50) over the 2024 approved capital budget.

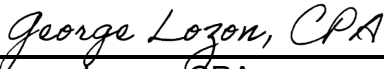
Please note that the taxation levy after grants is being returned to the approximate level that we had in 2021 and 2022 (Taxation Levy after Grants, exhibit A1, row 48.) The 2023 taxation levy was reduced by using \$1,000,000 of the the Moore Industrial Park Reserve.

Our grants are increasing by \$409,896 and \$19,203 for OCIF (Ontario Community Infrastructure Fund) and CCBF (Canada Community Building Fund formerly AMO Gas


Tax.) We've allocated the entire thing to the public works department because most of these grants must be spent on infrastructure projects with a few exceptions. We have used debt to keep the public works department, after taking into account the increased grants, to not be using any additional tax money (i.e., the total tax increase in expenses for public works equals the \$429,099 in increased grants.)

Should you have any questions pertaining to any aspect of the 2025 capital budget package please feel free to contact me.

Respectfully Submitted,



George Lozon, CPA
Treasurer



John Rodey
CAO

	A	G	H	I	J	K	L	M	N
1	ST. CLAIR TOWNSHIP								
2									
3	NET CAPITAL FINANCING BUDGET SUMMARY 2021 to 2025								
4								Year over Year	Tax
5		2021	2022	2023	2024	2025	2024/2025	Percentage	Rate
6		Approved	Approved	Approved	Approved	Proposed	Change	Increase	Impact
7									
8									
9	Fire	511,743	503,743	468,150	693,880	969,024	275,144	39.65%	1.66%
10									
11	Gen Adm. Information Technology	-	-	45,000	67,000	146,000	79,000	117.91%	0.48%
12									
13	Asset Management	-	-	-	110,000	90,000	(20,000)	-18.18%	-0.12%
14									
15	Complex	150,000	150,000	403,549	777,182	792,182	15,000	1.93%	0.09%
16	Recreational Facilities	100,000	188,000	308,123	149,000	445,000	296,000	198.66%	1.79%
17	Community Services Equipment	90,000	90,000	91,653	90,000	90,000	-	0.00%	0.00%
18	Parks Facilities & Improvements	329,335	515,593	206,000	199,700	275,000	75,300	37.71%	0.46%
19									
20	Golf	-	-	-	-	-	-	n/a	0.00%
21	Campgrounds	-	-	-	-	-	-	n/a	0.00%
22	Museum's	33,500	-	-	7,000	5,000	(2,000)	-28.57%	-0.01%
23									
24	Roads	1,387,938	2,217,870	328,009	931,169	1,731,268	800,099	85.92%	4.83%
25									
26	PW Operations Buildings	50,000	100,000	50,000	250,000	-	(250,000)	-100.00%	-1.51%
27									
28	Bridges	580,000	1,070,000	1,537,238	1,020,000	540,000	(480,000)	-47.06%	-2.90%
29									
30	Culvert	-	-	-	-	-	-	n/a	0.00%
31									
32	Sidewalk	-	-	-	-	-	-	n/a	0.00%
33	Storm	100,000	72,500	150,000	108,000	284,000	176,000	162.96%	1.06%
34	Trails, Erosion & Seawall	60,000	-	-	-	-	-	n/a	0.00%
35	Street Lights/Signs	270,000	-	255,000	60,000	50,000	(10,000)	-16.67%	-0.06%
36									
37	Drains	191,834	201,834	224,834	303,834	496,834	193,000	63.52%	1.17%
38									
39	Total before Grants	3,854,350	5,109,540	4,067,556	4,766,765	5,914,308	1,147,543	24.07%	6.93%
40									
41	Less: AMO GAS Tax Revenue	(446,740)	(446,740)	(466,163)	(460,881)	(480,084)	(19,203)	4.17%	-0.12%
42	Less: AMO GAS top up unused 2021		(130,000)	-					
43	Less: OCIF Formula component	(1,172,395)	(2,257,316)	(2,376,211)	(2,732,643)	(3,142,539)	(409,896)	15.00%	-2.48%
44	Less: Service Delivery grant	-	-	-					
45	Less: Transfer to Road reserves	40,269							
46									
47									
48	Taxation Levy after Grants	2,275,484	2,275,484	1,225,182	1,573,241	2,291,685	718,444	45.67%	4.34%
49									
50	Yearly Incremental difference (Col K - Col J Line 48)			(1,050,302)	348,059	718,444	Difference		
51									
52	Estimated Tax Rate Impact (based on 2023 total taxes, not including operating)					4.34%	\$ 59.82		
53									
54	Reserve Financing								
55	Golf Course	180,000	250,000	307,655	310,000	310,000			
56	Public Works-Equipment	593,000	1,335,000	75,000	243,000	243,000			
57	Water	1,305,000	1,487,000	255,500	766,000	766,000			
58	Sanitary	530,000	710,000	1,682,500	845,400	845,400			
59									
60	Total	2,608,000	3,782,000	2,320,655					

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2025

	A	B	C	D	E	F	G	H	I	J	K	L	N
1	ID #	Depart.	Description	Life Yrs	Project Cost	External Sources	Reserves	Revenue Fund	Total Rev Fund	Total Initial By Function	Reserves	Educ & Envir	Dev. Chgs.
4	2025-04	Fire	Operations Vehicles	10	120,000		120,000	-	-	Reserve Fire Vehicles	120,000		
5	2025-08	Fire	Fire Tanker	20	1,580,000		1,580,000	-	-	Reserve Fire Vehicles	1,580,000		
6	2025-13	Fire	Command Unit Upgrade	15	50,000	50,000		-	-	Ext Emergency Measures Ont Grant			
7	2025-15	Fire	Fire Station Condition Assessment	25	25,000		25,000	-	-	Res Fire Stn Facilities-Life Cycle	25,000		
8	2025-02	Fire	Life Cycle Budgeting Vehicles (Reserve Fire Vehicle)		600,024	100,000	21,000	479,024	479,024	Ext OMPF Grant, Development Charge			21,000
9	2025-11	Fire	Gear Extractor and Dryers	30	176,000	60,000		116,000	595,024	External OFM Grant			
10	2025-07	Fire	Virtual Reality Training Simulator	20	130,000			130,000	725,024				
11	2025-06	Fire	Brigden Fire Station Parking Lot	25	150,000			150,000	875,024				
12	2025-12	Fire	Confined Space Equipment	15	60,000			60,000	935,024				
13	2025-09	Fire	Station 4 Apparatus Floor Repair	30	34,000			34,000	969,024				
14	2025-14	Fire	Fire Station IT Infrastructure Upgrades	5	45,000		45,000	-	969,024	Res Equipment Asset Management Plan	45,000		
15	2025-10	Fire	Station 2 Upgrades	20	20,000		20,000	-	969,024	Res Fire Stn Facilities-Life Cycle	20,000		
16	2025-05	Fire	Equipment Asset Management Plan		100,000			100,000	1,069,024				
17	2025-03	Fire	Asset Management Plan (Res Fire Stn Facilities-Life Cycle)		50,000			50,000	1,119,024				
18	2025-01	Fire	Radio Reserve		10,000			10,000	1,129,024				
19													
20	2025-15A	ITNetwk	Reorganize server & wiring cabinets (contractor)	15	10,000		10,000	-	-	Res-Equipment-General	10,000		
21	2025-16	ITNetwk	Two Conference Rooms & Council Chambers Upgrades	15	22,000		22,000	-	-	Res-Equipment-General	22,000		
22	2025-17	ITNetwk	IT Cabinet Locks throughout Township (12 x \$4,000)	15	48,000		26,000	22,000	22,000	Development Charges			26,000
23	2025-18	ITNetwk	General Township Networking Upgrades / Replacements	10	20,000			20,000	42,000				
24	2025-19	ITNetwk	General Twp Access Control System Phase 1	10	100,000			100,000	142,000				
25	2025-19A	ITNetwk	TOMRMS-Record Retention & Management Program		4,000			4,000	146,000				
26													
27	2025-20	Complex	Annual Reserve Contribution (Replacement Capital Complex)		200,000	50,000		150,000	150,000	External OMPF Grant			
28	2024-21	Complex	Rink Conversion Debt & Reserve Payment		179,682			179,682	329,682	Debt \$144,682; Water Reserve \$35,000			
29	2025-21	Complex	Parking Lot Increased Costs to Project 2024-27 from 2024	25	32,500			32,500	362,182				
30	2025-22	Complex	HRV's 6 Increased Costs to Project 2024-30 from 2024	10	170,000		25,000	145,000	507,182	Res. Replacement Capital Complex	25,000		
31	2025-23	Complex	Lunch Room Completion	25	25,000			25,000	532,182				
32	2025-24	Complex	Pool Refurbishment (1/2 Grant Funded)	25	520,000	260,000		260,000	792,182	50% Grant Funded			
33	2025-25	Complex	New Fitness Equipment	10	30,000			30,000	822,182				
34	2025-26	Complex	Parking Lot at Back	25	500,000			500,000	1,322,182				
35	2025-27	Complex	Meeting Room #2-Redo	15	50,000			50,000	1,372,182				
36	2025-28	Complex	Pool Change Rooms	25	100,000			100,000	1,472,182				
37	2025-29	Complex	Keyless Entry	15	15,000			15,000	1,487,182				
38													
39	2025-30	Rec. Fac.	Res Rec. Facilities Lifecycle Annual Contribution per AMP		150,000	50,000		100,000	100,000	Ext OMPF Grant			
40	2025-31	Rec. Fac.	Asbestos Removal Multiple Facilities	25	125,000		42,000	83,000	183,000	Development Charges			42,000
41	2025-31A	Rec. Fac.	Wilkesport Library Roof	20	20,000			20,000	203,000				
42	2025-32	Rec. Fac.	Civic Centre HVAC Controls	20	20,000			20,000	223,000				
43	2025-33	Rec. Fac.	Corunna Library Window Replacement	25	72,000			72,000	295,000				
44	2025-34	Rec. Fac.	Corunna Library - Façade Restoration	20	100,000			100,000	395,000				
45	2025-35	Rec. Fac.	IT Remodel Expansion at Emergency Services	20	50,000			50,000	445,000				
46	2025-36	Rec. Fac.	Shell Health Centre Paving	50	75,000			75,000	520,000				-
47	2025-37	Rec. Fac.	Civic Centre Front Sign	20	15,000			15,000	535,000				
48	2025-38	Rec. Fac.	Port Lambton Hall Entrance & Sidewalk Repairs	25	20,000			20,000	555,000				
49	2025-39	Rec. Fac.	Emergency Services Front Façade & Eves	25	50,000			50,000	605,000				
50	2025-40	Rec. Fac.	Emergency Services Roof Top Access	40	120,000			120,000	725,000				
51	2025-41	Rec. Fac.	Corunna Library - Paving Parking Lot	25	45,000			45,000	770,000				
52	2025-42	Rec. Fac.	Shell Health Centre Front Vestibule Entrance	25	100,000			100,000	870,000				
53	2025-43	Rec. Fac.	Civic Centre Mens & Lower Washrooms	25	80,000			80,000	950,000				
54	2025-44	Rec. Fac.	Friendship Club Carpet	15	10,000			10,000	960,000				
55	2025-45	Rec. Fac.	All Facilities Gutter Guards	20	25,000			25,000	985,000				
56													
57	2025-47	M.Mus	Shaw Exhibition Building Roof	25	-	-		-	-	Donation			
58	2025-46	M.Mus	Moore Museum: Pavillion	25	30,000	5,000		25,000	25,000	Fundraising 5	-		5

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2025

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1	ID #	Depart.	Description	Life Yrs	Project Cost	External Sources	Reserves	Revenue Fund	Total Rev Fund	Total Initial By Function	Reserves	Educ & Envir	Dev. Chgs.
59													
60	2025-50	S.Mus	Sombra Museum: Reserve for Collection Mgmt. Building	25	5,000			5,000	5,000		-		
61	2025-50	S.Mus	Painting of the Full Exterior of the Bury House	15	-			-	-				
62													
63	2025-51	Equip	Vehicle & Equipment Reserve Build Up		125,500	35,500		90,000	90,000	External Grant OMPF			
64	2025-52	Equip	Arena - Zamboni	15	125,000		125,000	-	90,000	Vehicle & Equipment Reserve	125,000		
65	2025-53	Equip	Gator	15	25,000			25,000	115,000				
66	2025-54	Equip	Ball Diamond Groomer	15	10,000			10,000	125,000				
67													
68	2025-55	Prk Fac	Willow River Washrooms	25	80,000			80,000	80,000				
69	2025-56	Prk Fac	Dugouts / Bleachers / Fences	25	75,000			75,000	155,000				
70	2025-57	Prk Fac	Play Ground Upgrade & Replace Resurfacing	10	60,000			60,000	215,000				
71	2025-57A	Prk Fac	CAP Tennis/Pickle Ball Court Surfacing	10	40,000			40,000	255,000				
72	2025-58	Prk Fac	Park Signs Throughout the Township	25	20,000			20,000	275,000				
73	2025-59	Prk Fac	Stewart Ball Park New Washrooms	30	50,000			50,000	325,000				
74	2025-60	Prk Fac	Wilkesport Drainage	50	50,000			50,000	375,000				
75	2025-61	Prk Fac	Brigden Lights	25	40,000			40,000	415,000				
76	2025-62	Prk Fac	Wilkesport Slpash Pad Repair	10	100,000			100,000	515,000				
77	2025-63	Prk Fac	Cement Pad at Port Lambton Pavilion	15	30,000			30,000	545,000				
78	2025-64	Prk Fac	CAP Basketball Courts	25	20,000			20,000	565,000				
79	2025-65	Prk Fac	Stewart Lights	10	51,000			51,000	616,000				
80	2025-66	Prk Fac	Wilkesport Lights	10	130,000			130,000	746,000				
81	2025-67	Prk Fac	O'Dell (Cameron Ball Park) Shed / Washroom	30	50,000			50,000	796,000				
82	2025-68	Prk Fac	Brander Park Breakwall Repair	50	50,000			50,000	846,000				
83	2025-69	Prk Fac	Courtright Main Diamond Lights	25	350,000			350,000	1,196,000				
84	2025-70	Prk Fac	Sombra Ball Park Playground	20	30,000			30,000	1,226,000				
85	2025-71	Prk Fac	Brander Pond Fountain	10	15,000			15,000	1,241,000				
86	2025-72	Prk Fac	Brigden Tennis Court Repair	10	10,000			10,000	1,251,000				
87	2025-73	Prk Fac	Paddock Green Playground	20	60,000	30,000		30,000	1,281,000	External Moore Optimist Donation			
88													
89	2025-75	Cmpgrnd	Cathcart Campground Washroom Tiles	20	30,000		30,000	-	-	Res. Cathcart Campground	30,000		
90	2025-74	Cmpgrnd	Mooretown Campground Back Bathroom Roof	25	70,000		5,000	65,000	65,000	Res Mooretown Campground	5,000		
91	2025-76	Cmpgrnd	Branton Cundick Campground Playground	20	40,000		40,000	-	65,000	Res Branton Cundick Campground	40,000		
92	2025-77	Cmpgrnd	Mooretown Campground Front Washrooms	20	25,000		-	25,000	90,000	Res Mooretown Campground	-		
93	2025-78	Cmpgrnd	Mooretown Campground Hydro Replacement	50	390,000			390,000	480,000				
94													
95	2023-81	Golf	Clubhouse Refurbishment	30	3,500,000	3,500,000		-	-	Debt Financing			
96	2025-79	Golf	Bunker Program	50	50,000		50,000	-	-	Golf Reserves	50,000		
97	2025-80	Golf	Ten golf carts	15	67,500		67,500	-	-	Golf Reserves	67,500		
98	2025-81	Golf	Golf Cart GPS System	15	50,155		50,155	-	-	Golf Reserves	50,155		
99	2025-82	Golf	Tractor	20	40,000		40,000	-	-	Golf Reserves	40,000		
100	2025-83	Golf	Tees / Collars Mower	15	25,000		25,000	-	-	Golf Reserves	25,000		
101	2025-84	Golf	Greens / Tee Surrounds Mower	15	75,000		75,000	-	-	Golf Reserves	75,000		
102	2025-85	Golf	Tri-Fold Rough Mower	15	25,000		25,000	-	-	Golf Reserves	25,000		
103													
104	2024-99	ROADS	To Pay Off Bridge 44 Reserve Borrowing (2023)		143,969			143,969	143,969				
105	2025-100	ROADS	Rural Surface Treatment	15	575,000			575,000	718,969				
106	2025-101	ROADS	Urban Asphalt Resurfacing	15	525,000		119,000	406,000	1,124,969	Development Charges			119,000
107	2025-102	ROADS	Tom Street Sewer Relocation	25	1,748,000	925,701	246,000	576,299	1,701,268	Debt Financing;Reserve 246	246,000		
108	2025-103	ROADS	Steadman Street Reconstruction	25	30,000			30,000	1,731,268				
109													
110	2025-150	BRIDGES	Bridge Rehabilitation & Maintenance (Reserves)		220,000			220,000	220,000				
111	2025-151	BRIDGES	Bridge 44 - St. Clair Parkway over Marshy Creek	100	3,520,000		3,200,000	320,000	540,000	PriorYear(2022-152)\$3000;Reserve200	200,000		
112	2025-152	BRIDGES	Bridge 56 - Ward Line over Marshy Creek	100	2,500,000	2,500,000		-	540,000	Debt Financing			
113													

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2025

	A	B	C	D	E	F	G	H	I	J	K	L	N
1				Life	Project	External		Revenue	Total Rev	Total Initial		Educ &	Dev.
2	ID #	Depart.	Description	Yrs	Cost	Sources	Reserves	Fund	Fund	By Function	Reserves	Envir	Chgs.
114	2025-200	Storm	Road Storm Culvert Replacements	50	100,000			100,000	100,000				
115	2025-202	Storm	Tom Street Sewer Relocation	75	184,000			184,000	284,000				
116													
117	2025-250	Drain	Barnes Drain Debenture- 10 years Expires 2027	50	81,834			81,834	81,834				
118	2025-251	Drain	Hubbard Drain	50	300,000	275,000	25,000	-	81,834	External 260, Grant 15, Res (Prior Yr)			
119	2025-252	Drain	Gray Drain East	30	70,000	45,000	25,000	-	81,834	External 30, Grant 15, Res (Prior Year)			
120	2025-253	Drain	Parr Drain North-South Side of Brigden	75	80,000	40,000		40,000	121,834	External			
121	2025-254	Drain	Old River Road Drain - Along West Side of Old River Road	75	110,000	110,000		-	121,834	External			
122	2025-255	Drain	Henry Drain - Along North Side of Wilkesport Line	75	340,000			340,000	461,834	Grants			
123	2025-256	Drain	McDonald-Andrews Drain - Section 76 - Reassessment	75	230,000	230,000		-	461,834	External 170, Grants 60			
124	2025-257	Drain	McDonald Drain No. 2	75	50,000	50,000		-	461,834	External 33, Grant 17			
125	2025-258	Drain	Lapier Drain Branch Drain (Wilson)	75	50,000	30,000		20,000	481,834	Grants 17, External 33			
126	2025-259	Drain	Watson Creek Drain (Lower End)	75	20,000	20,000		-	481,834	External			
127	2025-260	Drain	Pacific Branch Drain (Pump)	75	180,000	130,000	35,000	15,000	496,834	Grants 42, External 88, Prior Yr 35			
128	2025-261	Drain	Campbell Drain (Brigden)	75	250,000	175,000	75,000	-	496,834	External , Reserve (Prior Year)			
129	2025-262	Drain	Eyre Branch Drain of Gray Drain	75	60,000	60,000		-	496,834	Grants 4, External 56			
130													
131	2025-300	Trails	RE-asphalt Portion of River Trail	20	100,000		100,000	-	-	Res. Educ & Envir.		100,000	
132													
133	2025-301	Signs	Township Entry Signs - Replacement	50	50,000			50,000	50,000				
134	2025-302	Xwalk	Pedestrian Crossover Improvement	20	200,000			200,000	250,000				
135													
136	2025-400	PW Equip	Unit 42 Replacement	15	240,000		240,000	-	-	Res. PW Equipment (Prior Year)			
137	2025-401	PW Equip	2 Pickup Truck Replacements	15	120,000		120,000	-	-	Res. PW Equipment/Dev. Charges	81,000		39,000
138	2025-402	PW Equip	Street Sweeper Replacement	15	500,000	25,000	475,000	-	-	Trade In, Res. PW Equipment	475,000		
139	2025-403	PW Equip	Mower Attachments for New Tractor	10	75,000		75,000	-	-	Res. PW Equipment	75,000		
140													
141	2024-700	Asset Mgt	Asset Management Plan Update		90,000			90,000	90,000				
142													
143			Total General		25,015,164	8,756,201	7,203,655	9,055,308	9,055,308	Totals (Doesn't Include Prior Year)	3,456,655	100,000	247,000
144													
145	2025-501	Wstwtr	Tom Street Sewer Relocation	25	1,644,500		1,644,500	-	-	Res. Wastewater	1,644,500		
146	2025-560	Wstwtr	Baptist, Holt, & Brigden Main Pump Stn Rehabilitation	25	80,000		80,000	-	-	Res. Wastewater / Dev. Charges	38,000		42,000
147	2025-599	Wstwtr	Courtright WWTP Expansion (Multi-Year 2025-2027)	50	46,400,000	46,400,000		-	-	Grants \$33,872,000/Debt \$12,528,000	-		
148													
149			Total Sanitary		48,124,500	46,400,000	1,724,500	-	-		1,682,500	-	42,000
150													
151	2024-600	Water	Tom Street Sewer Relocation	75	287,500		287,500	-	-	Res. Water / Development Charges	255,500		32,000
152	2025-605	Water	Nova St. Clair Water Service Installation	20	120,000		120,000	-	-	Res Water	120,000		
153	2025-610	Water	Brigden Water Tower Access Road & Storm Pipe Repairs	20	150,000		150,000	-	-	Res Water	150,000		
154	2025-611	Water	Pressure Monitoring Equipment	10	190,000		190,000	-	-	Res Water	190,000		
155	2025-612	Water	Water Meter Reading Equipment	10	55,000		55,000	-	-	Res Water	55,000		
156													
157			Total Water		802,500	-	802,500	-	-		770,500	-	32,000
158													
159			Grand Total of all projects		73,942,164	55,156,201	9,730,655	9,055,308			5,909,655	100,000	321,000
160													
161			Grand Total Proposed Projects		70,721,164	55,121,201	9,685,655	5,914,308			5,864,655	100,000	321,000

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2026

	A	B	C	D	E	F	G	H	I	J	K	L
1				Life	Project	External		Revenue	Total	Total Initial		Educ &
2	ID #	Depart.	Description	Yrs	Cost	Sources	Reserves	Fund	Revenue	By Function	Reserves	Envir
3												
4	2025-01	Fire	Radio Reserve		10,000			10,000	10,000			
5	2025-02	Fire	Life Cycle Budgeting Vehicles (Res Fire Vehicle)		647,698	100,000		547,698	557,698	Grant OMPF		
6	2025-03	Fire	Asset Management Plan Facilities Life Cycle		50,000			50,000	607,698	Res Fire Stn Facilities-Life Cycle		
7	2025-04	Fire	Operations Vehicles	10	120,000		120,000	-	607,698	Reserve Fire Vehicles	120,000	
8	2025-05	Fire	Equipment Asset Management Plan		100,000			100,000	707,698			
9												
10	2025-15	ITNetwk	Res Gen Equipment (Future IT Equipment)	5	100,000			100,000	100,000	Res Gen Equipt		
11												
12	2025-20	Complex	Annual Reserve Contribution (Replacement Capital Complex)		200,000	50,000		150,000	150,000	External OMPF Grant		
13	2025-24	Complex	Pool Refurbishment (1/2 Grant Funded)	25	1,480,000	1,480,000		-	150,000	50% Grant Funded/50% Debenture		
14	2024-21	Complex	Rink Conversion Debt & Reserve Payment		179,682			179,682	329,682	Debt \$144,682; Water Reserve \$35,000		
15												
16	2025-30	Rec. Fac.	Res Rec. Facilities Lifecycle Annual Contribution per AMP		150,000	50,000		100,000	100,000	Ext OMPF Grant		
17	2025-31	Rec. Fac.	Asbestos Removal Multiple Facilities	25	125,000			125,000	225,000			
18	2025-32	Rec. Fac.	Civic Centre HVAC Controls	20	200,000			200,000	425,000			
19												
20	2025-48	M.Mus	Schoolhouse Roof	25	40,000			40,000	40,000		-	
21												
22	2025-50	S.Mus	New HVAC System for the Bury House	15	-			-	-			
23	2025-50	S.Mus	Sombra Museum: Reserve for Collection Mgmt. Building	25	5,000		5,000	-	-	Res Sombra Museum	5,000	
24												
25	2025-51	Parks	Vehicle & Equipment Reserve Build Up		125,500	35,500		90,000	90,000	Grant OMPF		
26												
27	2025-55	Prk Fac	River Washrooms	25	80,000			80,000	80,000			
28	2025-58	Prk Fac	Park Signs Throughout the Township	25	20,000			20,000	100,000			
29	2025-68	Prk Fac	Branker Park Breakwall Repair	50	50,000			50,000	150,000			
30												
31	2025-76	Cmpggrnd	Cathcart Campground Playground	20	40,000		40,000	-	-	Res Cathcart Campground	40,000	
32												
33	2025-79	Golf	Bunker Program	50	50,000		50,000	-	-	Golf Reserves	50,000	
34	2025-81	Golf	Golf Cart GPS System	15	42,852		42,852	-	-	Golf Reserves	42,852	
35												
36	2014-99	ROADS	To Pay Off Bridge 44 Reserve Borrowing (2023)		143,969			143,969	143,969			
37	2025-103	ROADS	Steadman Street Reconstruction	25	410,000			410,000	553,969			
38	2025-104	ROADS	Duncan Street Reconstruction	25	220,000			220,000	773,969			
39	2025-105	ROADS	Water Street Seawall Replacement	50	1,870,000			1,870,000	2,643,969			
40	2025-106	ROADS	Polymoore Dr Rehab-North Branch to 675m South	25	550,000			550,000	3,193,969			
41												
42	2025-150	BRIDGES	Bridge Rehabilitation & Maintenance (Reserves)		220,000			220,000	220,000			
43	2025-153	BRIDGES	Bridge 50-St. Clair Parkway over Marshy Crk	100	2,650,000			2,650,000	2,870,000			
44	2025-154	BRIDGES	Bridge 75-St. Clair Pkwy over Sweeny Drain	100	2,650,000			2,650,000	5,520,000			
45												
46	2025-200	Storm	Road Storm Culvert Replacements	50	100,000			100,000	100,000	Storm reserves		
47												
48	2025-250	Drain	Barnes Drain Debenture- 10 years Expires 2027	50	81,834			81,834	81,834			
49	2025-253	Drain	Parr Drain North-South Side of Brigden	75	500,000	80,000		420,000	501,834	External 70, Grant 10		
50	2025-254	Drain	Old River Road Drain - Along West Side of Old River Road	75	390,000	105,000		285,000	786,834	External		
51	2025-255	Drain	Henry Drain - Along North Side of Wilkesport Line	75	1,470,000	790,000		680,000	1,466,834	Grants 80, External 710		
52	2025-259	Drain	Watson Creek Drain (Lower End)	75	80,000	20,000		60,000	1,526,834	External		
53												
54	2025-300	Trails	RE-asphalt Portion of River Trail	20	100,000		100,000	-	-	Res. Educ & Envir.		100,000
55	2025-302	Xwalk	Pedestrian Crossover Improvement	20	115,000			115,000	115,000			
56												
57	2025-560	Wstwtr	Baptist, Holt, & Brigden Main Pump Stn Rehabilitation	25	800,000		800,000	-	-	Res. Wastewater	800,000	
58												
59	2025-601	Water	Duncan Street Watermain Replacement	75	200,000		200,000	-	-	Res Water	200,000	
60												
61			Grand Total		16,366,535	2,710,500	1,357,852	12,298,183			1,257,852	100,000

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2027

	A	B	C	D	E	F	G	H	I	J	K	L
1				Life	Project	External		Revenue	Total	Total Initial		Educ &
2	ID #	Depart.	Description	Yrs	Cost	Sources	Reserves	Fund	Revenue	By Function	Reserves	Envir
3												
4	2025-01	Fire	Radio Reserve		10,000			10,000	10,000			
5	2025-02	Fire	Life Cycle Budgeting Vehicles (Res Fire Vehicle)		695,912	100,000		595,912	605,912	Grant OMPF		
6	2025-03	Fire	Asset Management Plan Facilities Life cycle		50,000			50,000	655,912	Res Fire Stn Facilities-Life Cycle		
7	2025-04	Fire	Operations Vehicles	10	120,000		120,000	-	655,912	Reserve Fire Vehicles	120,000	
8	2025-05	Fire	Equipment Asset Management Plan		100,000			100,000	755,912			
9												
10	2025-15	ITNetwk	Res Gen Equipment (Future IT Equipment)	5	100,000			100,000	100,000	Res Gen Equipt		
11												
12	2025-20	Complex	Annual Reserve Contribution (Replacement Capital Complex)		200,000	50,000		150,000	150,000	External OMPF Grant		
13	2024-21	Complex	Rink Conversion Debt & Reserve Payment		179,682			179,682	329,682	Debt \$144,682; Water Reserve \$35,000		
14												
15	2025-30	Rec. Fac.	Res Rec. Facilities Lifecycle Annual Contribution per AMP		150,000	50,000		100,000	100,000	Ext OMPF Grant		
16	2025-31	Rec. Fac.	Asbestos Removal Multiple Facilities	25	125,000			125,000	225,000			
17												
18	2025-49	M.Mus	Chapel Roof	25	25,000			25,000	25,000	Fundraising		
19												
20	2025-50	S.Mus	Interior Paining of the Bury House, etc.	15	-			-	-			
21	2025-50	S.Mus	Sombra Museum: Reserve for Collection Mgmt. Building	25	5,000		5,000	-	-	Res Sombra Museum	5,000	
22												
23	2025-51	Parks	Vehicle & Equipment Reserve Build Up		125,500	35,500		90,000	90,000	Grant OMPF		
24												
25	2025-55	Prk Fac	River Washrooms	25	80,000			80,000	80,000			
26	2025-58	Prk Fac	Park Signs Throughout the Township	25	20,000			20,000	100,000			
27	2025-68	Prk Fac	Branker Park Breakwall Repair	50	50,000			50,000	150,000			
28												
29	2025-76	Cmpgrnd	Mooretown Campground Playground	20	40,000		40,000	-	-	Res Mooretown Campground	40,000	
30												
31	2025-81	Golf	Golf Cart GPS System	15	42,852		42,852	-	-	Golf Reserves	42,852	
32												
33	2014-99	ROADS	To Pay Off Bridge 44 Reserve Borrowing (2023)		143,969			143,969	143,969			
34	2025-100	ROADS	Rural Surface Treatment	15	575,000			575,000	718,969			
35	2025-101	ROADS	Urban Asphalt Resurfacing	15	525,000			525,000	1,243,969			
36	2025-105	ROADS	Water Street Seawall Replacement	50	1,870,000			1,870,000	3,113,969			
37	2025-107	ROADS	Oil Springs Line-Hwy 40 to St. Clair Parkway	20	1,155,000			1,155,000	4,268,969			
38												
39	2025-150	BRIDGES	Bridge Rehabilitation & Maintenance (Reserves)		220,000			220,000	220,000			
40	2025-156	BRIDGES	Bridge 97 - Rokeby Line over Thorton Drain	100	50,000			50,000	270,000			
41												
42	2025-200	Storm	Road Storm Culvert Replacements	50	120,000			120,000	120,000			
43												
44	2025-250	Drain	Barnes Drain Debenture- 10 years Expires 2027	50	70,596			70,596	70,596			
45												
46	2025-300	Trails	RE-asphalt Portion of River Trail	20	120,000		120,000	-	-	Res. Educ & Envir.		120,000
47												
48			Grand Total		6,968,511	235,500	327,852	6,405,159			207,852	120,000

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2028

	A	B	C	D	E	F	G	H	I	J	K	L
1				Life	Project	External		Revenue	Total	Total Initial		Educ &
2	ID #	Depart.	Description	Yrs	Cost	Sources	Reserves	Fund	Revenue	By Function	Reserves	Envir
3												
4	2025-01	Fire	Radio Reserve		10,000			10,000	10,000			
5	2025-02	Fire	Life Cycle Budgeting Vehicles (Res Fire Vehicle)		743,856	100,000		643,856	653,856	Grant OMPF		
6	2025-03	Fire	Asset Management Plan Facilities Life cycle		50,000			50,000	703,856	Res Fire Stn Facilities-Life Cycle		
7	2025-04	Fire	Operations Vehicles	10	120,000		120,000	-	703,856	Reserve Fire Vehicles	120,000	
8	2025-05	Fire	Equipment Asset Management Plan		100,000			100,000	803,856			
9												
10	2025-15	ITNetwk	Res Gen Equipment (Future IT Equipment)	5	100,000			100,000	100,000	Res Gen Equipt		
11												
12	2025-20	Complex	Annual Reserve Contribution (Replacement Capital Complex)		200,000	50,000		150,000	150,000	External OMPF Grant		
13	2024-21	Complex	Rink Conversion Debt & Reserve Payment		179,682			179,682	329,682	Debt \$144,682; Water Reserve \$35,000		
14												
15	2025-30	Rec. Fac.	Res Rec. Facilities Lifecycle Annual Contribution per AMP		150,000	50,000		100,000	100,000	Ext OMPF Grant		
16	2025-31	Rec. Fac.	Asbestos Removal Multiple Facilities	25	125,000			125,000	225,000			
17												
18	Moore	M.Mus	Main Furance Building	15	15,000			15,000	15,000			
19	Moore	M.Mus	Basswood Block Roof	25	20,000			20,000	35,000			
20												
21	2025-50	S.Mus	New Roof for the Bury House	25	-			-	-			
22	2025-50	S.Mus	Sombra Museum: Reserve for Collection Mgmt. Building	25	5,000		5,000	-	-	Res Sombra Museum	5000	
23												
24	2025-51	Parks	Vehicle & Equipment Reserve Build Up		125,500	35,500		90,000	90,000	Grant OMPF		
25												
26	2025-55	Prk Fac	River Washrooms	25	80,000			80,000	80,000			
27	2025-58	Prk Fac	Park Signs Throughout the Township	25	20,000			20,000	100,000			
28	2025-68	Prk Fac	Branker Park Breakwall Repair	50	50,000			50,000	150,000			
29												
30	2014-99	ROADS	To Pay Off Bridge 44 Reserve Borrowing (2023)		143,969			143,969	143,969			
31	2025-108	ROADS	Lambton Line-Pretty Road to Mandaumin	20	1,680,000			1,680,000	1,823,969			
32	2025-109	ROADS	Lambton Line-Highway 40 to Kimball	20	1,680,000			1,680,000	3,503,969			
33												
34	2025-150	BRIDGES	Bridge Rehabilitation & Maintenance (Reserves)		220,000			220,000	220,000			
35	2025-156	BRIDGES	Bridge 97 - Rokeby Line over Thorton Drain	100	500,000			500,000	720,000			
36	2025-157	BRIDGES	Bridge 86-Pretty Road over Annett Drain	100	50,000			50,000	770,000			
37												
38	2025-200	Storm	Road Storm Culvert Replacements	50	120,000			120,000	120,000			
39												
40	2025-300	Trails	RE-asphalt Portion of River Trail	20	120,000		120,000	-	-	Res. Educ & Envir.		120,000
41												
42			Grand Total		6,608,007	235,500	245,000	6,127,507			125,000	120,000

TOWNSHIP OF ST. CLAIR
CAPITAL BUDGET LISTING FOR 2029

	A	B	C	D	E	F	G	H	I	J	K	L
1				Life	Project	External		Revenue	Total	Total Initial		Educ &
2	ID #	Depart.	Description	Yrs	Cost	Sources	Reserves	Fund	Revenue	By Function	Reserves	Envir
3												
4	2025-01	Fire	Radio Reserve		10,000			10,000	10,000			
5	2025-02	Fire	Life Cycle Budgeting Vehicles (Res Fire Vehicle)		791,800	100,000		691,800	701,800	Grant OMPF		
6	2025-03	Fire	Asset Management Plan Facilities Life cycle		50,000			50,000	751,800	Res Fire Stn Facilities-Life Cycle		
7	2025-04	Fire	Operations Vehicles	10	120,000		120,000	-	751,800	Reserve Fire Vehicles	120,000	
8	2025-05	Fire	Equipment Asset Management Plan		100,000			100,000	851,800			
9												
10	2025-15	ITNetwk	Res Gen Equipment (Future IT Equipment)	5	100,000			100,000	100,000			
11												
12	2025-20	Complex	Annual Reserve Contribution (Replacement Capital Complex)		200,000	50,000		150,000	150,000	External OMPF Grant		
13	2024-21	Complex	Rink Conversion Debt & Reserve Payment		179,682			179,682	329,682	Debt \$144,682; Water Reserve \$35,000		
14												
15	2025-30	Rec. Fac.	Res Rec. Facilities Lifecycle Annual Contribution per AMP		150,000	50,000		100,000	100,000	Ext OMPF Grant		
16	2025-31	Rec. Fac.	Asbestos Removal Multiple Facilities	25	125,000			125,000	225,000	Prior Year Reserves		
17												
18	Moore	M.Mus	Blacksmith Shop Repairs	10	10,000			10,000	10,000			
19												
20	2025-50	S.Mus	Sombra Museum: Reserve for Collection Mgmt. Building	25	5,000		5,000	-	-	Res Sombra Museum	5,000	
21												
22	2025-51	Parks	Vehicle & Equipment Reserve Build Up		125,500	35,500		90,000	90,000	Grant OMPF		
23												
24	2025-55	Prk Fac	River Washrooms	25	80,000			80,000	80,000			
25	2025-68	Prk Fac	Branker Park Breakwall Repair	50	50,000			50,000	130,000			
26												
27	2014-99	ROADS	To Pay Off Bridge 44 Reserve Borrowing (2023)		143,969			143,969	143,969			
28	2025-100	ROADS	Rural Surface Treatment	15	575,000			575,000	718,969			
29	2025-101	ROADS	Urban Asphalt Resurfacing	15	525,000			525,000	1,243,969			
30	2025-110	ROADS	Brigden Road-Village to Plank Road	15	1,100,000			1,100,000	2,343,969			
31	2025-111	ROADS	St. Clair Pkwy-Lasalle to Shell Main Entrance	15	1,000,000			1,000,000	3,343,969			
32												
33	2025-150	BRIDGES	Bridge Rehabilitation & Maintenance (Reserves)		220,000			220,000	220,000			
34	2025-157	BRIDGES	Bridge 86-Pretty Road over Annett Drain	100	500,000			500,000	720,000			
35												
36	2025-200	Storm	Road Storm Culvert Replacements	50	125,000			125,000	125,000			
37												
38	2025-300	Trails	RE-asphalt Portion of River Trail	20	125,000		125,000	-	-	Res. Educ & Envir.		125,000
39												
40			Grand Total		6,410,951	235,500	250,000	5,925,451			125,000	125,000

Township of St. Clair

Projected Reserve on Cash Basis for the Years 2024 to 2027 - Nov. 28, 2024 Council

B	CN	CO	CP	CQ	CR	CS	CT	CU	CV	CW	CX	CY	CZ
1	Actuals	2024	2024	Estimated	2025	2025	Estimated	2026	2026	Estimated	2027	2027	Estimated
2	Description of Reserve	St. Clair	Estimated	Estimated	St. Clair	Estimated	Estimated	St. Clair	Estimated	Estimated	St. Clair	Estimated	Estimated
3		Dec. 31, 2023	Addition	Deletions	Dec. 31, 2024	Addition	Deletions	Dec. 31, 2025	Addition	Deletions	Dec. 31, 2026	Addition	Deletions
4				Capital			Capital						
5	General Government												
6	Working Capital	643,500			643,500			643,500			643,500		643,500
7	Equipment - General	24,870	67,000	42,000	49,870		32,000	17,870	100,000		117,870	100,000	217,870
8	Election Reserves	14,000	14,000		28,000	14,000		42,000			42,000		42,000
9	Uncollective Taxes	137,559	1,250		138,809	1,250		140,059			140,059		140,059
12	Year End Surplus	524,515	244,576		769,091			769,091			769,091		769,091
13	Property	80,666			80,666			80,666			80,666		80,666
14	Heritage Committee	20,643			20,643			20,643			20,643		20,643
16	Safe restart grant	-			-			-			-		-
17	Building Permit	(84,363)			(84,363)			(84,363)			(84,363)		(84,363)
18	Horticulture	720			720			720			720		720
19		1,362,110	326,826	42,000	1,646,936	15,250	32,000	1,630,186	100,000	-	1,730,186	100,000	-
20	Property & Environment												
23	St. Clair -Environment and Educa	1,528,399	950,000	1,634,625	843,774	800,000	500,000	1,143,774	800,000	500,000	1,443,774	800,000	500,000
24		1,528,399	950,000	1,634,625	843,774	800,000	500,000	1,143,774	800,000	500,000	1,443,774	800,000	500,000
25	Environment (San. Water & Storm)												
26	Waste water	188,541		2,013,923	(1,825,382)		1,724,500	(3,549,882)		800,000	(4,349,882)		(4,349,882)
27	Storm Water Replacement	240,194		140,000	100,194			100,194		25,000	75,194		75,194
28	Water Industrial Emergency	343,092			343,092			343,092			343,092		343,092
29	Water Distribut. Syst.	8,646,024	1,047,543	3,651,400	6,042,167	800,000	825,500	6,016,667	800,000	200,000	6,616,667		6,616,667
30	Water Distribut. Syst. (arena)	(1,050,000)	35,000		(1,015,000)	35,000		(980,000)	35,000		(945,000)	35,000	(910,000)
31		8,367,851	1,082,543	5,805,323	3,645,071	835,000	2,550,000	1,930,071	835,000	1,025,000	1,740,071	35,000	-
32													
33	Roads, Drainage & PW Equipment												
34	Equipment - Works- Cash basis	1,675,982	424,000	1,303,000	796,982	500,000	631,000	665,982	500,000		1,165,982	500,000	1,665,982
39	Drains provision	17,910			17,910			17,910			17,910		17,910
40	Capital Drains - Road Portion	985,836		293,645	692,191	496,834	496,834	692,191	1,526,834	1,526,834	692,191		692,191
41	Barnes Drain Self fin Exp2027	(308,749)	74,485		(234,264)	81,834		(152,430)	81,834		(70,596)	80,596	10,000
42	Bridge	2,713,078		2,280,500	432,578	220,000	420,000	232,578			232,578		232,578
43	Bridge 44 Reserve-tag1978	(1,000,000)	143,969		(856,031)	143,969		(712,062)	143,969		(568,093)	143,969	(424,124)
44	Res. parks facillite & Other	323,239		227,849	95,390			95,390			95,390		95,390
45	PW Road Reserve	817,467	214,550	785,600	246,417		246,000	417			417		417
46	PW Building reserves	337,419	50,000	357,693	29,726	50,000		79,726	50000		129,726		129,726
47	Service Delivery Grant Reserve	-			-			-			-		-
48	Moore Industrial Park	924,285		867,300	56,985			56,985			56,985		56,985
49	Prov for Reserve Uncompleted	15,001			15,001			15,001			15,001		15,001
51		6,501,468	907,004	6,115,587	1,292,885	1,492,637	1,793,834	991,688	2,302,637	1,526,834	1,767,491	724,565	-
52	Community Service												
53	Moore Museum Development	50,234	1,000	85,000	(33,766)	1,000		(32,766)	1,000		(31,766)	1,000	(30,766)
56	Sombra Museum	33,895	100	33,000	995	100		1,095			1,095		1,095
57	Somb Mus-Coll mgt Building		5,000	2,000	3,000	5,000		8,000	5,000		13,000	5,000	18,000
58	Brigden Community Hall	5,445			5,445			5,445			5,445		5,445
59	First St. Park Courtright	405			405			405			405		405
60	Energy Audit	24,854	220		25,074	220		25,294			25,294		25,294
62	Bridgen Ball Building Project	23,048	200		23,248	200		23,448			23,448		23,448
63	Moore Campground	60,450	20,000	75,000	5,450	20,000	5,000	20,450	20,000		40,450		450
64	Parkway Endowment	490,889	13,900	400,000	104,789	13,900		118,689			118,689		118,689
67	Branton Campgrd	134,178	10,000	30,000	114,178	10,000	40,000	84,178	10,000		94,178	10,000	104,178
68	Cathcart Campgd	396,957	40,000	250,000	186,957	10,000	30,000	166,957	10,000	40,000	136,957	10,000	146,957
69	Golf Course-Equipt-Cash	437,877	303,944	560,000	181,821	200,000	332,655	49,166	200,000	92,852	156,314	200,000	313,462
70	Parks Equip & Veh	40,950	132,012	70,000	102,962	125,500	125,000	103,462	125,500		228,962	125,500	354,462
71	Life Cycle for Recr. Facilities	577,968	150,000	748,219	(20,251)	150,000		129,749	150,000		279,749	150,000	429,749
72	Replacement Capital Complex	(76,607)	385,622	105,000	204,015	200,000	25,000	379,015	200,000		579,015	200,000	779,015
73		2,200,543	1,061,998	2,358,219	904,322	735,920	557,655	1,082,587	721,500	132,852	1,671,235	701,500	82,852
74	Fire & Emergency												
75	Fire Vehicle	(496,663)	552,080	2,670,993	(2,615,576)	600,024	1,811,095	(3,826,647)	647,968	1,805,369	(4,984,048)	695,912	1,304,536
76	Fire Stn Facilites-Life Cycle	13,515	50,000		63,515		45,000	18,515	50,000		68,515	50,000	118,515
79	Emergency Measures	26,952			26,952			26,952			26,952		26,952
80	Fire Equipment	31,450	100,000	24,110	107,340		45,000	62,340	100,000		162,340	100,000	262,340
81	Radio	10,250	10,000	20,000	250			250	10,000		10,250	10,000	20,250
82		(414,497)	712,080	2,715,103	(2,417,520)	600,024	1,901,095	(3,718,591)	807,968	1,805,369	(4,715,992)	855,912	1,304,536
83	Deferred Revenues												
84	Parkland Acreage	99,317	15,572		114,889	10,000		124,889	10,000		134,889	10,000	144,889
86	Development Charges	700,474	180,211	698,400	182,285	293,104	208,000	267,389	150,000		417,389	150,000	567,389
87		799,791	195,783	698,400	297,174	303,104	208,000	392,278	160,000	-	552,278	160,000	-
88													
89	GRAND TOTAL	20,345,665	5,236,234	19,369,257	6,212,642	4,781,935	7,542,584	3,451,993	5,727,105	4,990,055	4,189,043	3,376,977	1,887,388



St Clair Township Fire Department

Chief Richard Boyes
392 Lyndoch St • Corunna, ON N0N 1G0

Phone: 519-481-0111

Fax: 519-481-0112

2025 Fire Department Capital Budget

The St. Clair Fire Department's 2025 Capital Budget underscores a strategic commitment to maintaining and enhancing the Approved Level of Service as determined by the Council. This budget is designed to meet ongoing operational demands through the upkeep and replacement of essential assets, ensuring the department's readiness to address current and future challenges and reinforcing public safety and firefighter effectiveness.

Capital Project 2024-01: Radio Communications Reserve

This project ensures continuous support for the County Radio System by contributing to a reserve fund dedicated to maintenance, equipment upgrades, and replacements for planned or emergency needs.

Capital Project 2024-02: Vehicle Lifecycle Budgeting

Aligned with the Fire Department's 25-year Asset Management Plan, this project addresses the funding required for replacing firefighting apparatus. A total of \$659,642.00 is needed, with \$559,642.00 from municipal resources and \$100,000 from OMPF funding, to maintain apparatus reliability and service schedules.

Capital Project 2024-03: Building Infrastructure Maintenance

This project focuses on essential repairs and emergency needs at fire stations, including roof and HVAC system maintenance and parking lot repairs, ensuring operational facilities remain functional and safe for staff and public use.

Capital Project 2024-04: Support Vehicle Procurement

Continuing the program of equipping all stations with support vehicles, this project allocates funding from the Fire Vehicle Reserve to add a new support unit (C4) to the fleet.

Capital Project 2024-05: Equipment Management and Replacement

This project funds the maintenance and replacement of essential firefighting and rescue tools, including SCBAs and vehicle extrication equipment. It adheres to asset management timelines, ensuring equipment remains reliable during emergencies.

Capital Project 2024-06: Station 1 Parking Lot Resurfacing

The resurfacing of Station 1's parking lot will address uneven surfaces and water pooling caused by deterioration. This project ensures the safe and practical use of the space for training and everyday operations.



St Clair Township Fire Department

Chief Richard Boyes
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Phone: 519-481-0111

Fax: 519-481-0112

Capital Project 2024-07: Virtual Reality Training Simulator

Investing in a state-of-the-art VR Training Simulator marks a significant advancement in firefighter training and safety. This tool allows officers and firefighters to engage in realistic, repeatable training scenarios in a controlled environment. Command staff can practice fire ground leadership and decision-making, while firefighters build skills that prepare them for real-life situations without the complexity of live training logistics. Although it will not replace live-fire exercises, VR training will maximize its effectiveness by equipping personnel with comprehensive pre-training, enhancing situational awareness and operational readiness. This innovative addition underscores the department's dedication to modern training methods and continuous professional development.

Capital Project 2024-08: Fire Tanker Replacement

Funding the replacement of Tankers 54 and 64, approved at the June 3, 2024, Council meeting, ensures the continued reliability of apparatus at the end of their lifecycle. The Fire Vehicle Reserve will provide the necessary funding for these replacements.

Capital Project 2024-09: Station 4 Floor Repair

This project includes repairs to Station 4's apparatus floor, which has settled and created hazards and poor drainage. Addressing these issues is essential for maintaining a safe and effective working environment.

Capital Project 2024-10: PPE Storage Solutions

To ensure firefighters' protective gear is stored correctly, this project funds the installation of proper storage solutions that protect against sunlight and provide adequate ventilation, extending the life of the equipment and improving safety practices.

Capital Project 2024-11: Gear Extractors and Dryers

Investing in additional extractors and dryers for cleaning bunker gear is essential to reducing firefighters' exposure to carcinogens from combustion by-products. The current long drying times discourage timely cleaning, leaving firefighters without serviceable gear. This project supports quicker gear turnaround, aligning with the department's cancer prevention strategy. A \$60,000 OFM grant has been applied to support this cost.

Capital Project 2024-12: Confined Space Rescue Equipment

This project ensures compliance with the E&R By-law for Technician-Level Confined Space Rescue by acquiring specialized SCBA, air-line carts, and other critical equipment, enabling the safe execution of high-risk rescues.

Capital Project 2024-13: Command Unit Enhancements

Enhancing the command unit with a high-definition live-stream camera and a radio repeater will bolster coordination and situational awareness during incidents. The department has applied for a \$50,000 EMO grant to support this initiative.



St Clair Township Fire Department

Chief Richard Boyes

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Phone: 519-481-0111

Fax: 519-481-0112

Capital Project 2024-14: IT Infrastructure Upgrades

This project funds auxiliary equipment for scheduled computer replacements in fire stations, supplementing the primary costs covered by the IT budget.

Capital Project 2024-15: Comprehensive Building Assessment

A building assessment of all six fire stations will identify renovation needs, focusing on changing areas and restrooms. This project will address inadequate facilities for both male and female firefighters, ensure compliance with accessibility standards, and establish clean and dirty zones to minimize carcinogen exposure. This initiative supports the department's cancer prevention strategies and will be funded through existing reserves, potentially staged based on available funding.

Conclusion

The St. Clair Fire Department's 2025 Capital Budget reflects a proactive and strategic approach to sustaining operational readiness, prioritizing firefighter safety, and incorporating innovative training solutions. By addressing essential needs and forward-thinking projects, the department ensures that it can continue providing exceptional service to the community while adapting to the evolving landscape of emergency response and firefighter well-being.

Capital Budget Data Collection Information Sheet-Year 2025-2029

Department Emergency Services

Service/Program Radio Communications

Project Name County Fire Radio System Upgrade

Work In Progress (WIP) Yes/No Yes

Project Description/Need for Work

Planning for future radio replacement or upgrades

Project Priority **Indicate High/Medium/Low Comments**

Health or Safety Issues	High	
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	High	
Other		

Useful Life (Years)

Total					
Expenditures/	Year 1	Year 2	Year 3	Year 4	Year 5
Financing	2025	2026	2027	2028	2029

Expenditures:

Studies					
Land					
Asset Purchase	50,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					
Total Expenditures	50,000.00	10,000.00	10,000.00	10,000.00	10,000.00

Financing:

External Sources

Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)	50,000.00	10,000.00	10,000.00	10,000.00	10,000.00
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing	50,000.00	10,000.00	10,000.00	10,000.00	10,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Life cycle budgeting - Vehicles

Project Name Fleet

Work In Progress (WIP) Yes/No Yes

Project Description/Need for Work

Reserve funds for planned life cycle fire apparatus replacement - see Fire Lifecycle Calculation Worksheet

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks	High	Increased vehicle cost for maintenance due to aging fleet
Asset Maintenance/Replacement	High	Maintain the approved level of service
Growth Related Needs		
Service Enhancement		
Other		

Useful Life (Years) Ongoing

Project Budget	Total	Year 1	Year 2	Year 3	Year 4	Year 5
Expenditures/						
Financing	2025	2026	2027	2028	2029	
Expenditures:						
Studies						
Land						
Asset Purchase						
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping						
Contingency						
Interim Financing Cost						
Other						
Lifecycle Reserve	3,479,560.00	600,024	647,968	695,912	743,856	791,800
Total Expenditures						

Financing:

External Sources

Grants/Subsidies						
Direct Development Contrib.						
External contribution						
OMPF	500,000	100,000	100,000	100,000	100,000	100,000

Revenue Fund

From Operations (tax base)	2,958,560	479,024	547,968	595,912	643,856	691,800
From Operations (User rates)						

Reserves/Reserve Funds

General reserves						
Equipment reserves						
DC reserves		21,000				
Other -St. Clair Educ. & Envir.						

Long Term Financing

Debenture						
Lease						

Total Financing	3,479,560	600,024	647,968	695,912	743,856	791,800
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Other-Please provide supporting documentation, quotes, operation budget

FIRE DEPARTMENT REPLACEMENT LIFECYCLE COSTS FOR FLEET																										
Unit	Year	Vehicle Type	Station	In-Service Years	Revised Replace Date	Original Replace Date	Original Cost	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039				
Funded through Special Area Rates (SAR) on Taxes :																										
12	2016	Ladder Tower	Brigden	15 years	2031	2041	\$1,753,493																			
22	2016	Ladder Tower	Brigden	20 years	2036	2041	\$1,753,493																			
Funded through Life Cycle Reserves (Asset Management) :																										
C2	2019	Pickup Truck	Admin	4 years	2023		\$ 75,000									\$90,000										
21	2003	Fire Pumper	Corunna	15 years	2023	2023	\$350,000																			
14	2004	Tanker	Brigden	20 years	2024	2029	\$210,000																			
45	1999	Rescue	Wilkesport	25Years	2024	2024	\$110,000																			
61	2009	Fire Pumper	Becher	15 years	2024	2029	\$235,000									\$900,000										
C3	2021	Pickup Truck # 3	Admin	4 years	2025		\$ 75,000	\$115,385									\$90,000									
54	2005	Tanker	Pt Lambton	20 years	2025	2030	\$210,000	\$759,615																		
64	2005	Tanker	Becher	20 years	2025	2030	\$210,000	\$759,615																		
C4	2019	Pickup Truck # 4	Admin	5 years	2026		\$ 75,000	\$ 115,385									\$115,385									
11	2008	Fire Pumper	Brigden	15 years	2026	2028	\$275,000	\$1,420,000																		
C1	2023	Pickup Truck	Admin	4 years	2027		\$ 75,000	\$ 115,385									\$115,385	\$ 115,385								
41	2012	Fire Pumper	Wilkesport	15 years	2027	2031	\$185,000									\$900,000										
55	2006	Rescue	Pt Lambton	25Years	2030	2030	\$90,000									\$90,000										
35	2008	Rescue	Courtright	25 years	2031	2031	\$110,000									\$90,000										
63	2016	One Tonne F350	Becher	15 years	2031	2031	\$57,397																			
25	2007	Rescue	Corunna	25 years	2032	2032	\$170,000									\$90,000										
15	2009	Rescue	Brigden	25 years	2034	2034	\$180,000									\$90,000										
31	2020	Fire Pumper	Courtright	15 years	2035	2021	\$485,049																			
44	2015	Tanker	Wilkesport	20 years	2035	2014	\$95,000									\$700,000										
51	2020	Fire Pumper	Pt Lambton	15 years	2035	2019	\$485,049																			
65	2012	Rescue	Becher	25Years	2037	2037	\$40,000									\$100,000										
17	2019	Tanker	Brigden	20 years	2039	2019	\$356,049																			
34	2019	Tanker	Courtright	20 years	2039	2013	\$424,231									\$900,000										
36	2016	Command Unit	Courtright	25 years	2041	2041	\$397,688																			
67	2013	Air Trailer	Becher	30 years	2043	2027	\$117,000																			
Funded through Life Cycle Reserves (Asset Management) :																										
S13		Pickup Truck # 5	Brigden	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
S23		Pickup Truck # 6	Corunna	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
S33		Pickup Truck # 7	Courtright	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
S43		Pickup Truck # 8	Wilkesport	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
S53		Pickup Truck # 9	Pt Lambton	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
S63		Pickup Truck # 10	Becher	10 years	All staion pickup trucks are recycled chiefs vehicles and will be replaced after six more years of service.																					
Year																										
								1	2	3	4	5	6	7	8	9	10	11	12	13	14	15				
Actual Replacement Cost								\$11,641,925	\$1,634,615	\$1,535,385	\$1,015,385	\$990,000	\$90,000	\$205,385	\$115,385	\$180,000	\$180,000	\$205,385	\$1,715,385	\$990,000	\$190,000	\$115,385	\$1,865,385			
Inflation Adjustment								4.0%	\$65,385	\$125,287	\$126,785	\$168,160	\$19,499	\$54,493	\$36,454	\$66,342	\$76,196	\$98,635	\$925,371	\$595,022	\$126,364	\$84,424	\$1,494,068			
Cost to Purchase Equipment								\$1,700,000	\$1,660,672	\$1,142,170	\$1,158,160	\$109,499	\$259,878	\$151,839	\$246,342	\$256,196	\$304,020	\$2,640,756	\$1,585,022	\$316,364	\$199,809	\$3,359,453				
Life Cycle Reserve Schedule:																										
Opening Life Cycle Reserve Balance								(\$2,615,576)	(\$3,826,647)	(\$4,984,048)	(\$5,592,672)	(\$6,186,584)	(\$5,668,861)	(\$5,241,156)	(\$4,640,015)	(\$4,068,852)	(\$3,441,382)	(\$2,795,027)	(\$4,486,574)	(\$5,092,019)	(\$4,359,598)	(\$3,435,862)				
Cost to Purchase Equipment From Above								(\$1,700,000)	(\$1,660,672)	(\$1,142,170)	(\$1,158,160)	(\$109,499)	(\$259,878)	(\$151,839)	(\$246,342)	(\$256,196)	(\$304,020)	(\$2,640,756)	(\$1,585,022)	(\$316,364)	(\$199,809)	(\$3,359,453)				
Yearly Budgeted Expense for Capital Budget								\$600,024	\$647,968	\$695,912	\$743,856	\$791,800	\$839,744	\$887,688	\$935,632	\$983,576	\$1,031,520	\$1,079,464	\$1,127,408	\$1,175,352	\$1,223,296	\$1,271,240				
Reserve Balance Interest**								2.99%	(\$111,095)	(\$144,697)	(\$162,366)	(\$179,609)	(\$164,578)	(\$152,161)	(\$134,709)	(\$118,127)	(\$99,910)	(\$81,145)	(\$130,254)	(\$147,831)	(\$126,568)	(\$99,750)	(\$165,170)			
Closing Life Cycle Reserve Balance								(\$3,826,647)	(\$4,984,048)	(\$5,592,672)	(\$6,186,584)	(\$5,668,861)	(\$5,241,156)	(\$4,640,015)	(\$4,068,852)	(\$3,441,382)	(\$2,795,027)	(\$4,486,574)	(\$5,092,019)	(\$4,359,598)	(\$3,435,862)	(\$5,689,245)				
Yearly Increase in Reserve Contribution to Break Even								\$47,944																		
Ending Balance in Reserve								\$234																		
Notes																										
**Using 30 year average of bank rates from Statistics Canada																										

FIRE DEPARTMENT REPLACEMENT LIFECYCLE COSTS FOR FLEET															
Unit	Year	Vehicle Type	Station	In-Service Years	Revised Replace Date	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049
Funded through Special Area Rates (SAR) on Taxes :															
12	2016	Ladder Tower	Brigden	15 years	2031										
22	2016	Ladder Tower	Brigden	20 years	2036										
Funded through Life Cycle Reserves (Asset Management) :															
C2	2019	Pickup Truck	Admin	4 years	2023	\$90,000				\$90,000				\$90,000	
21	2003	Fire Pumper	Corunna	15 years	2023										
14	2004	Tanker	Brigden	20 years	2024										
45	1999	Rescue	Wilkesport	25Years	2024										\$350,000
61	2009	Fire Pumper	Becher	15 years	2024										
C3	2021	Pickup Truck # 3	Admin	4 years	2025	\$90,000				\$90,000					\$90,000
54	2005	Tanker	Pt Lambton	20 years	2025					\$700,000					
64	2005	Tanker	Becher	20 years	2025										
C4	2019	Pickup Truck # 4	Admin	5 years	2026		\$115,385				\$115,385				
11	2008	Fire Pumper	Brigden	15 years	2026	\$900,000									
C1	2023	Pickup Truck	Admin	4 years	2027			\$115,385					\$115,385		
41	2012	Fire Pumper	Wilkesport	15 years	2027										
55	2006	Rescue	Pt Lambton	25Years	2030										
35	2008	Rescue	Courtright	25 years	2031										
63	2016	One Tonne F350	Becher	15 years	2031										
25	2007	Rescue	Corunna	25 years	2032										
15	2009	Rescue	Brigden	25 years	2034										
31	2020	Fire Pumper	Courtright	15 years	2035										
44	2015	Tanker	Wilkesport	20 years	2035										
51	2020	Fire Pumper	Pt Lambton	15 years	2035	\$900,000									
65	2012	Rescue	Becher	25Years	2037										
17	2019	Tanker	Brigden	20 years	2039										
34	2019	Tanker	Courtright	20 years	2039										
36	2016	Command Unit	Courtright	25 years	2041										
67	2013	Air Trailer	Becher	30 years	2043		\$117,000								
Funded through Life Cycle Reserves (Asset Management) :															
S13		Pickup Truck # 5	Brigden	10 years	All station										
S23		Pickup Truck # 6	Corunna	10 years	All station										
S33		Pickup Truck # 7	Courtright	10 years	All station										
S43		Pickup Truck # 8	Wilkesport	10 years	All station										
S53		Pickup Truck # 9	Pt Lambton	10 years	All station										
S63		Pickup Truck # 10	Becher	10 years	All station										
Year						16	17	18	19	20	21	22	23	24	25
Actual Replacement Cost						\$90,000	\$990,000	\$1,015,385	\$232,385	\$90,000	\$790,000	\$115,385	\$115,385	\$90,000	\$440,000
Inflation Adjustment						\$78,568	\$938,421	\$1,041,599	\$257,215	\$107,201	\$1,010,227	\$158,068	\$169,006	\$140,697	\$732,968
Cost to Purchase Equipment						\$168,568	\$1,928,421	\$2,056,984	\$489,600	\$197,201	\$1,800,227	\$273,453	\$284,391	\$230,697	\$1,172,968
Life Cycle Reserve Schedule:															
Opening Life Cycle Reserve Balance						(\$5,689,245)	(\$4,674,334)	(\$5,392,173)	(\$6,214,503)	(\$5,397,796)	(\$4,206,150)	(\$4,580,452)	(\$3,344,144)	(\$2,032,758)	(\$577,485)
Cost to Purchase Equipment From Above						(\$168,568)	(\$1,928,421)	(\$2,056,984)	(\$489,600)	(\$197,201)	(\$1,800,227)	(\$273,453)	(\$284,391)	(\$230,697)	(\$1,172,968)
Yearly Budgeted Expense for Capital Budget						\$1,319,184	\$1,367,128	\$1,415,072	\$1,463,016	\$1,510,960	\$1,558,904	\$1,606,848	\$1,654,792	\$1,702,736	\$1,750,680
Reserve Balance Interest**						(\$135,705)	(\$156,545)	(\$180,419)	(\$156,709)	(\$122,113)	(\$132,979)	(\$97,087)	(\$59,015)	(\$16,766)	\$7
Closing Life Cycle Reserve Balance						(\$4,674,334)	(\$5,392,173)	(\$6,214,503)	(\$5,397,796)	(\$4,206,150)	(\$4,580,452)	(\$3,344,144)	(\$2,032,758)	(\$577,485)	\$234
Yearly Increase in Reserve Contribution to Break Even															
Ending Balance in Reserve															
Notes															
**Using 30 year average of bank rates from Statistics Canada															

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Maintaining Building Infrastructure

Project Name Asset Management Plan

Work In Progress (WIP) Yes/No No

Project Description/Need for Work

An ongoing reserve to take care of larger maintenance items at the stations for example, cement pad replacement, paving, fencing light upgrades and energy efficiency projects, change rooms, roof repairs.
Aligns with Township Assets Management Plan

Project Priority	Indicate High/Medium/L	Comments
Health or Safety Issues	Med	Occupational Disease (Cancer prevention program)
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Maintenance of building infrastructure
Growth Related Needs		
Service Enhancement		
Other		

Useful Life (Years) Ongoing

Project Budget					
Total	Year 1	Year 2	Year 3	Year 4	Year 5
Financing	2025	2026	2027	2028	2029

Expenditures:					
	Year 1	Year 2	Year 3	Year 4	Year 5
Studies					
Land					
Asset Purchase	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					
Total Expenditures	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Financing:

External Sources					
	Year 1	Year 2	Year 3	Year 4	Year 5
Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund					
	Year 1	Year 2	Year 3	Year 4	Year 5
From Operations (tax base)	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00
From Operations (User rates)					

Reserves/Reserve Funds					
	Year 1	Year 2	Year 3	Year 4	Year 5
General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing					
	Year 1	Year 2	Year 3	Year 4	Year 5
Debenture					
Lease					

Total Financing	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Fleet

Project Name Operations vehicles

Work In Progress (WIP) Yes/No Yes

Project Description/Need for Work

These trucks are the start of a fleet rationalization plan to allow vehicles for station use to carry the below mentioned equipment and personnel

A pickup truck to the fleet to carry rescue items, such as extrication tools, medical supplies, high-angle rescue equipment, Haz-Mat equipment and spill control items.

Cost includes, vehicle, emergency lighting and siren, box cap and roll out tray and shelving.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	Medium	
Cost Saving/Paybacks	Medium	
Asset Maintenance/Replacement		
Growth Related Needs	High	
Service Enhancement	High	
Other		

Useful Life (Years) 10

Total					
Expenditures	Year 1	Year 2	Year 3	Year 4	Year 5
Financing	2025	2026	2027	2028	2029

Expenditures:

Studies					
Land					
Asset Purchase	600,000	120,000	120,000	120,000	120,000
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					
Total Expenditures	600,000	120,000	120,000	120,000	120,000

Financing:

External Sources

Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)					
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves	600,000	120,000	120,000	120,000	120,000
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing	600,000	120,000	120,000	120,000	120,000
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Equipment Asset Management Plan

Project Name _____

Work In Progress (WIP) Yes/No Yes

Project Description/Need for Work

An equipment asset management plan for scheduled replacement of equipment

Examples, SCBA, Extrication tools, training props,

Project Priority **Indicate High/Medium/Low Comments**

Health or Safety Issues	High					
Cost Saving/Paybacks						
Asset Maintenance/Replacement	High					
Growth Related Needs						
Service Enhancement						
Other						

Useful Life (Years) On-going

Total					
Expenditures	Year 1	Year 2	Year 3	Year 4	Year 5
Financing	2025	2026	2027	2028	2029
Expenditures:					
Studies					
Land					
Asset Purchase	500,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					
Total Expenditures	500,000.00	100,000.00	100,000.00	100,000.00	100,000.00

Financing:

External Sources

Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)	500,000.00	100,000.00	100,000.00	100,000.00	100,000.00
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing	500,000.00	100,000.00	100,000.00	100,000.00	100,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Maintaining Building Infrastructure

Project Name Brigden Fire Station parking lot

Project Description/Need for Work

Replace aging and damaged parking lot at the Brigden Fire Station, Heavy
vehicle traffic has caused the asphalt to deteriorate and become uneven
This condition of the asphalt could lead to slip and trip issues due to
uneven surfaces and potential standing water/ice

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Uneven surface causing slip and trip hazard, also allows for standing water and ice buildup
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Parking lot is aging and deteriorating due increased use
Growth Related Needs	Med	
Service Enhancement		
Other		

Useful Life (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
	Expenditures:					
Studies						
Land						
Asset Purchase						
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping		150,000.00				
Contingency						
Interim Financing Cost						
Other						
Total Expenditures		150,000.00				

Financing:

External Sources

Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)		150,000.00			
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing 150,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Training

Project Name Virtual Reality Training Simulator

Project Description/Need for Work

The Fire Department proposes the purchase of the "inCommand", Incident Command and Control Training Simulator (virtual reality) for the purpose of advancing the training program of the station officers and firefighters. This equipment will fill in a significant gap in the training program and development of station officers, improving on-site supervision of firefighters and

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	This training tool will ensure officer are better trained to make proper command decisions at emergency calls.
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	High	This software will provide improved officer incident command training and competency.
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land						
Asset Purchase	130,000.00					
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping						
Contingency						
Interim Financing Cost						
Other						
Total Expenditures						

Financing:

External Sources						
Grants/Subsidies						
Direct Development Contrib.						
External contribution						
Others (Fundraising)						
Revenue Fund						
From Operations (tax base)	130,000.00					
From Operations (User rates)						
Reserves/Reserve Funds						
General reserves						
Equipment reserves						
DC reserves						
Other -St. Clair Educ. & Envir.						
Long Term Financing						
Debenture						
Lease						
Total Financing	130,000.00					

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Fleet

Project Name Fire Tanker

Project Description/Need for Work

Scheduled replacement of Station 5, tanker 54 and Station 6, tanker 64.

Previously approved at the June 3, 2024 Council Meeting

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs	Med	
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total	Year 1	Year 2	Year 3	Year 4	Year 5
	Expenditures/ Financing	2025	2026	2027	2028	2029

Expenditures:

Studies						
Land						
Asset Purchase	1,580,000.00					
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping						
Contingency						
Interim Financing Cost						
Other						

Total Expenditures

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Financing:

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External Sources

Grants/Subsidies						
Direct Development Contrib.						
External contribution						
Others (Fundraising)						

Revenue Fund

From Operations (tax base)						
From Operations (User rates)						

Reserves/Reserve Funds

General reserves						
Equipment reserves	1,580,000.00					
DC reserves						
Other -St. Clair Educ. & Envir.						

Long Term Financing

Debenture						
Lease						

Total Financing 1,580,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Maintaining Building Infrastructure

Project Name Station 4 Apparatus floor repair

Project Description/Need for Work

Replace existing damaged concrete and floor drains on apparatus floor

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Tripping hazard
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs	Med	
Service Enhancement		
Other		

Useful Life (Years)

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land						
Asset Purchase						
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping		34,000.00				
Contingency						
Interim Financing Cost						
Other						
Total Expenditures						

Financing:

External Sources	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)		34,000.00			
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					
Long Term Financing					
Debenture					
Lease					

Total Financing		34,000.00			
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services
Service/Program Fire Station
Project Name Station 2 upgrades

Project Description/Need for Work

Remove existing gear racks to install racking that allows proper storage and protection of fire gear. Allows gear to hang properly and prevent damage due to improper storage.
 Stations 5 and 6 completed in 2024.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues	High					
Cost Saving/Paybacks						
Asset Maintenance/Replacement						
Growth Related Needs	Med					
Service Enhancement						
Other						

Useful Life (Years) 20

Total						
Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029	

Expenditures:

Studies					
Land					
Asset Purchase	20,000.00				
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					
Total Expenditures					

Financing:

External Sources

Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)					
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves	20,000.00				
DC reserves					
Other -St. Clair Educ. & Envir.					
Total Financing	20,000.00				

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program Fire Station

Project Name Gear extractor and dryers

Project Description/Need for Work

Install bunker gear extractors and dryers in Station 3, 4, & 6.
This will ensure all stations have a access to clean bunker gear
Stations 1, 2, & 6 have already been completed.
An OFM grant of \$60,000.00 has been applied for.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	This purchase is part of our cancer prevention program.
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	Med	
Service Enhancement		
Other		

Useful Live (Years) 30

Project Budget	Total	Year 1	Year 2	Year 3	Year 4	Year 5
	Expenditures/ Financing	2025	2026	2027	2028	2029

Expenditures:						
Studies						
Land						
Asset Purchase						
Utilities/Design						
Furnishing/Equipment		93,000.00				
Sitework/Landscaping		83,000.00				
Contingency						
Interim Financing Cost						
Other						

Total Expenditures 176,000.00

Financing:

External Sources						
Grants/Subsidies		60,000.00				
Direct Development Contrib.						
External contribution						
Others (Fundraising)						

Revenue Fund						
From Operations (tax base)		116,000.00				
From Operations (User rates)						

Reserves/Reserve Funds						
General reserves						
Equipment reserves						
DC reserves						
Other -St. Clair Educ. & Envir.						

Long Term Financing						
Debenture						
Lease						

Total Financing 176,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program _____

Project Name Confined Space Equipment

Project Description/Need for Work

Asset purchase to align our Task Force 2 team with confined space requirements
as set out in the St. Clair Township Establishing and Regulating By-Law

Project Priority	Indicate High/Medium/Low	Comments				
Health or Safety Issues	High					
Cost Saving/Paybacks						
Asset Maintenance/Replacement						
Growth Related Needs	Med					
Service Enhancement	High					
Other						

Useful Live (Years) 15

Project Budget	Total	Year 1	Year 2	Year 3	Year 4	Year 5
	Expenditures/	2025	2026	2027	2028	2029
	Financing					
Expenditures:						
Studies						
Land						
Asset Purchase	60,000.00					
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping						
Contingency						
Interim Financing Cost						
Other						
Total Expenditures	60,000.00					

Financing:

External Sources	Year 1	Year 2	Year 3	Year 4	Year 5
Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)	60,000.00				
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					
Long Term Financing					
Debenture					
Lease					

Total Financing	60,000.00				
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services

Service/Program _____

Project Name Command Unit upgrade

Project Description/Need for Work

Install upgraded Command Post camera and add an additional radio repeater to ensure radio communications are uninterrupted. Emergency Measures Ontario grant has been applied for.

Project Priority

Indicate High/Medium/Low Comments

Health or Safety Issues	High					
Cost Saving/Paybacks						
Asset Maintenance/Replacement						
Growth Related Needs	Med					
Service Enhancement						
Other						

Useful Live (Years)

15

Project Budget

Total					
Expenditures/	Year 1	Year 2	Year 3	Year 4	Year 5
Financing	2025	2026	2027	2028	2029

Expenditures:

Studies					
Land					
Asset Purchase	50,000.00				
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					

Total Expenditures

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Financing:

External Sources

Grants/Subsidies	50,000.00				
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)					
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves					
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing

	50,000.00				
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Emergency Services / IT

Service/Program Fire Stations

Project Name Fire Station IT infrastructure upgrades

Project Description/Need for Work
Update all 6 stations IT infrastructure.
Software licensing renewal.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	Med	
Service Enhancement		
Other		

Useful Live (Years)

Project Budget	Total					
	Expenditures/	Year 1	Year 2	Year 3	Year 4	Year 5
	Financing	2025	2026	2027	2028	2029
Expenditures:						
Studies						
Land						
Asset Purchase	45,000.00					
Utilities/Design						
Furnishing/Equipment						
Sitework/Landscaping						
Contingency						
Interim Financing Cost						
Other						
Total Expenditures						

Financing:

External Sources	Year 1	Year 2	Year 3	Year 4	Year 5
Grants/Subsidies					
Direct Development Contrib.					
External contribution					
Others (Fundraising)					

Revenue Fund

From Operations (tax base)					
From Operations (User rates)					

Reserves/Reserve Funds

General reserves					
Equipment reserves	45,000.00				
DC reserves					
Other -St. Clair Educ. & Envir.					

Long Term Financing

Debenture					
Lease					

Total Financing

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet -Year 2025-2029

Department Emergency Services

Service/Program Fire Stations

Project Name Fire Station Condition Assessment

Project Description/Need for Work Conduct a comprehensive station assessment for future needs

Project Priority	Indicate High/Medium/Low	Comments		
Health or Safety Issues		H		
Cost Saving/Paybacks				
Asset Maintenance/Replacement		H		
Growth Related Needs	Med			
Service Enhancement				
Other				

Useful Live (Years)

Project Budget	Total	Year 1	Year 2	Year 3	Year 4
	Expenditures/ Financing	2025	2026	2027	2028

Expenditures:

Studies	25,000.00				
Land					
Asset Purchase					
Utilities/Design					
Furnishing/Equipment					
Sitework/Landscaping					
Contingency					
Interim Financing Cost					
Other					

Total Expenditures

Financing:

External Sources

Grants/Subsidies				
Direct Development Contrib.				
External contribution				
Others (Fundraising)				

Revenue Fund

From Operations (tax base)				
From Operations (User rates)				

Reserves/Reserve Funds

General reserves	25,000.00			
Equipment reserves				
DC reserves				
Other -St. Clair Educ. & Envir.				
Long Term Financing				
Debenture				
Lease				

Total Financing

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name Cabinets

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work

Reorganize server & wiring cabinets (contractor)

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	10,000.00	10,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
Total Expenditures	10,000.00	10,000.00	-	-	-	-

Financing:

External Sources					
Grants/Subsidies	-				
Direct Development Contrib.	-				
External contribution	-				
Others (Fundraising)	-				

Revenue Fund

From Operations (tax base)	-				
From Operations (User rates)	-				

Reserves/Reserve Funds

General reserves	-				
Equipment reserves	10,000.00	10,000.00			
DC reserves	-				
Other -St. Clair Educ. & Envir.	-				

Long Term Financing

Debenture	-				
Lease	-				

Total Financing	10,000.00	10,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name Conference Rooms / Council Chambers

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work

Two Conference Rooms & Council Chambers Upgrades

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	22,000.00	22,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
	-					
Total Expenditures	22,000.00	22,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	22,000.00	22,000.00				
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	22,000.00	22,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name Cabinet Locks

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work

IT Cabinet Locks Throughout Township (12 x \$4,000)

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	48,000.00	48,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
Total Expenditures	48,000.00	48,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	22,000.00	22,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	26,000.00	26,000.00				
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	48,000.00	48,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name Networking

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work

General Township Networking Upgrades / Replacements

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	20,000.00	20,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
	-					
Total Expenditures	20,000.00	20,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	20,000.00	20,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	20,000.00	20,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name Access Control System

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work
General Twp Access Control System Phase 1

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	100,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
Total Expenditures	100,000.00	100,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	100,000.00	100,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	100,000.00	100,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Finance / Information Technology

Service / Program Information Technology

Project Name TOMRMS

Work In Progress (WIP) Yes/No Previous project #

Project Description / Need for Work

TOMRMS - Record Retention & Management Program

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Computer network & security
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	4,000.00	4,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Res General Equipment	-					
	-					
Total Expenditures	4,000.00	4,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	4,000.00	4,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debtenture	-					
Lease	-					

Total Financing	4,000.00	4,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Overview: Facilities Management in St. Clair Township

Project Title: Aging Facilities Assessment and Management

Overview: St. Clair Township is facing significant challenges related to the management and maintenance of aging municipal facilities. Recent government programs and inspections have highlighted critical issues, including asbestos presence, inadequate asset management practices, accessibility compliance, and rising operational costs. With limited reserves and an already busy department, it has become increasingly clear that the current facilities have exceeded our capacity to manage effectively.

Key Issues Identified:

1. **Aging Facilities:** Many municipal buildings are in disrepair, posing safety hazards and accessibility challenges for residents.
2. **Asbestos Concerns:** The presence of asbestos in older structures necessitates urgent assessment and remediation to ensure public safety.
3. **Accessibility Compliance:** Facilities are not fully compliant with current accessibility standards, limiting access for individuals with disabilities.
4. **Rising Operational Costs:** Increased utility costs, maintenance expenses, and staffing challenges are straining the municipality's budget.
5. **Limited Reserves:** Existing financial reserves are insufficient to cover the comprehensive needs of facility repairs and upgrades.

Proposed Solution:

To address these challenges, the municipality will request the establishment of a new position during capital budget season: **Coordinator of Facilities**. This role will focus on:

- **Comprehensive Facility Assessments:** Conducting regular assessments to identify critical repairs, prioritize needs, and manage facility upgrades.
- **Asset Management:** Implementing effective asset management strategies to extend the lifespan of facilities and optimize operational efficiency.
- **Regulatory Compliance:** Ensuring all facilities meet safety, health, and accessibility standards, including managing asbestos remediation and accessibility upgrades.
- **Operational Efficiency:** Streamlining processes and improving resource allocation to reduce operational costs and maximize the use of limited funds.

Budget Implications:

- **Personnel Costs:** Funding for the Coordinator of Facilities position, including salary and benefits.
- **Assessment and Remediation:** Initial funding for facility assessments, asbestos removal, and accessibility upgrades.
- **Training and Development:** Resources for training staff on best practices in facilities management and compliance.

Financial Considerations:

- **Initial Investment:** The request for the new coordinator position will require initial funding, but the long-term benefits include reduced operational costs and improved facility management.
- **Potential Grants:** Explore government grants and funding programs aimed at infrastructure improvement, accessibility enhancements, and environmental safety, which can help offset costs.
- **Community Engagement:** Actively involve community members in discussions about facilities usage and needs to ensure investments align with public priorities.

Conclusion:

The aging facilities of St. Clair Township represent a significant challenge that requires immediate attention and strategic planning. By establishing a Coordinator of Facilities, we aim to create a proactive approach to facility management that addresses safety, compliance, and operational efficiency. This position will be crucial in ensuring our facilities serve the community effectively and sustainably in the years to come. A thorough assessment of funding sources and potential partnerships will be essential to support this initiative.

A handwritten signature in black ink, appearing to be the initials 'KJ' or similar, written in a cursive style.

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Service

Service/Program Complex

Project Name Annual Reserve Contribution

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Contribution to reserves for on going up keep of Complex

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Maintain a safe facility
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Keep facility up to date
Growth Related Needs	High	User Satisfaction
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,000,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,000,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Financing:

External Sources						
Grants/Subsidies	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	750,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	1,000,000.00	200,000.00	200,000.00	200,000.00	200,000.00	200,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2023-2028

Department Community Service

Service/Program Complex

Project Name Annual Debt and Reserve Payment (Arena Retrofit)

Work In Progress (WIP) Yes/No Previous project # n/a

Project Description/Need for Work

Annual Debt and Reserve Payment (Arena Retrofit)

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Keep facility up to date
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Debt	898,410.00	179,682.00	179,682.00	179,682.00	179,682.00	179,682.00
	-					
Total Expenditures	898,410.00	179,682.00	179,682.00	179,682.00	179,682.00	179,682.00

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	898,410.00	179,682.00	179,682.00	179,682.00	179,682.00	179,682.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debtenture	-					
Lease	-					

Total Financing	898,410.00	179,682.00	179,682.00	179,682.00	179,682.00	179,682.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Parking Lot

Work In Progress (WIP) 2024 Project increase budget by \$32,500

Project Description/Need for Work

We were having problems with our drains in the parking lot, so we had them xvac'd and camera'd.

During this we discovered that we need to replace the existing drainage system due to failure in multiple spots

Public Works/Drainage is helping us with this project and it is now suggested we add 32,500 to last years for a \$100,000 project

This work needs to happen before or at least when we pave the parking lot - Increase to Project 2024-27

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	32,500.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	32,500.00	32,500.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	32,500.00	32,500.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	32,500.00	32,500.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name HRV's 6

Work In Progress (WIP) 2024 Project need to increase budget by \$25,000

Project Description/Need for Work

HRV's throughout the Complex are all exceeding the end of their intended life cycles and need to be replaced
 Approved in 2024, need an extra \$25,000 To finish the project
 2024 Project 2024-30

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2025	Year 3 2025	Year 4 2025	Year 5 2025
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	170,000.00	170,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	170,000.00	170,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	145,000.00	145,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	25,000.00	25,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing **170,000.00** **170,000.00** - - - -

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2028

Department Community Services

Service/Program Moore Sports Complex

Project Name Lunch Room Completion

Work In Progress (WIP) New project for 2025

Project Description/Need for Work

With the Arena Compressor project over, there is now room again to move the staff lunch room back to the old compressor room
The Community Services team has already started with the preperation of this room, but there are some substantial costs with
the renovation of this space including, plumbing, electrical, counters, lockers, kitchenette equipment.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	25,000.00	25,000.00				
Utilities/Design						
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Pool Refurbishment

Work In Progress (WIP) New this year

Project Description/Need for Work

With the Community Sport and Recreation Infrastructure Fund, council decided to have staff apply for funding to refurbish the pool HVAC system, pool/deck surfacing, diving board, 3 outstanding roofs of the complex and outside façade restoration

Community Sport Fund

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	2,000,000.00	520,000.00	1,480,000.00			
Utilities/Design						
Furnishing/Equipment	-					
Sitework/Landscaping						
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	2,000,000.00	520,000.00	1,480,000.00	-	-	-

Financing:

External Sources						
Grants/Subsidies	1,000,000.00	260,000.00	740,000.00			
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	260,000.00	260,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	740,000.00		740,000.00			
Lease	-					
Total Financing	2,000,000.00	520,000.00	1,480,000.00	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2028

Department Community Services

Service/Program Health Club

Project Name New Fitness Equipment

Work In Progress (WIP) New for this year

Project Description/Need for Work

The purchase of new cardio equipment to replace the existing equipment. The existing equipment is 20+ years old and has been in need of a replacement. The replacements will be done with Commercial grade cardio equipment. We also plan to upgrade some of the smaller equipment to build a more desirable fitness centre.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	30,000.00	30,000.00				
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	30,000.00	30,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	30,000.00	30,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	30,000.00	30,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Parking Lot at the Back

Work In Progress (WIP) Yes/No Previous project # Last year not approved

Project Description/Need for Work

The paving at the back of the Rinks at the Moore sports Complex was need of repair before our project,
 The plan would be to pave from the flags room back to our yards for the parks equipment over to the new compressor room
 and the back of both rinks.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other	25	

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	500,000.00	500,000.00				
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	500,000.00	500,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	500,000.00	500,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	500,000.00	500,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Meeting Room #2-Redo

Work In Progress (WIP) Yes/No Previous project # Last year not approved

Project Description/Need for Work

Councillor Langis has proposed a motion to renovate Boardroom #2 using funds from the Education and Environment Budget.
 This project aims to create a more functional, comfortable, and aesthetically pleasing meeting space that reflects the values of our organization. Paint, cabinetry, Chairs, Carpet, blinds, storage will make up this project

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	50,000.00	50,000.00				
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Pool Change rooms

Work In Progress (WIP) _____

Project Description/Need for Work

Showers wall is starting to buckle in the womens change room. Men's floor has a temporary fix.

It is time for a complete overhaul of this space

With the approval of the Funding for the New project this would change this space to storage rooms

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	100,000.00				
Utilities/Design						
Furnishing/Equipment	-					
Sitework/Landscaping						
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	100,000.00	100,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	100,000.00	100,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	100,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Sports Complex

Project Name Keyless Entry

Work In Progress (WIP) _____

Project Description/Need for Work

This project aims to install a keyless entry system at the Sports Complex to enhance security, streamline access for staff and users, and improve overall facility management. The current lock-and-key system has proven inefficient, leading to lost keys, unauthorized access, and difficulties in tracking entry and exit.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	15,000.00	15,000.00				
Utilities/Design						
Furnishing/Equipment	-					
Sitework/Landscaping						
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	15,000.00	15,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	15,000.00	15,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	15,000.00	15,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Service

Service/Program Recreation Facilities

Project Name Facilities Lifecycle Annual Contribution

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Contribution to reserves for on going up keep of Recreation Facilities (Community Halls, Libraries, Rapids Health
Emergency Services Building, Sombra Daycare, Civic Centre,

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Maintain a safe facilities
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Keep facilities up to date
Growth Related Needs	High	User Satisfaction
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	750,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	750,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00

Financing:

External Sources

Grants/Subsidies	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	500,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	750,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Asbestos Removal Multiple Facilities

Work In Progress (WIP) _____

Project Description/Need for Work

Please see attached documentation, for a more indepth look at the project.

This project aims to safely remove asbestos from various aging municipal facilities to ensure the health and safety of occupants and comply with current regulatory standards. Many of these buildings, constructed before the 1980s, contain asbestos in insulation, flooring, and ceiling materials, posing significant health risks if disturbed.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	We will look at remove higher risk substances in 2025
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	625,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	625,000.00	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	415,000.00	83,000.00	83,000.00	83,000.00	83,000.00	83,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	42,000.00	42,000.00				
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	457,000.00	125,000.00	83,000.00	83,000.00	83,000.00	83,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Wilkesport Library Roof

Work In Progress (WIP) no

Project Description/Need for Work

Wilkesport Library Roof is at the end of life, the asphalt shingles are failing, we need to replace the roof to protect the rest of the building.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	25,000.00	20,000.00				
	-					
Total Expenditures	20,000.00	20,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	20,000.00	20,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	20,000.00	20,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Civic Center HVAC Controls

Work In Progress (WIP) no

Project Description/Need for Work

Design Costs in 2025, project in 2026

Upgrade to a modern, programmable HVAC control system with smart technology for real-time monitoring and automated adjustments. Improve overall energy efficiency by at least 20%, contributing to municipal sustainability goals.

Enhance comfort levels for staff and visitors by providing consistent climate control throughout the facility.

Reduce operational costs and maintenance needs through reliable technology.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	200,000.00	20,000.00	200,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	220,000.00	20,000.00	200,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	220,000.00	20,000.00	200,000.00			
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	220,000.00	20,000.00	200,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Corunna Library Window Replacement

Work In Progress (WIP) Yes

Project Description/Need for Work

Windows have been replaced throughout the facility except for the front side windows and doors that face the east
Making the front door more accesible.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Low	Windows and doors past their life expectancy
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	72,000.00	72,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	72,000.00	72,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	72,000.00	72,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	72,000.00	72,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Corunna Library - Façade Restoration

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Façade Restoration including repairs to the masonry and sealant work followed by coating of the masonry exterior.
This work would also include sanding and painting of the soffits of the facility.
This project has increased by \$10,000, as the team assessed the damage is getting worse from putting off this project

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Needs to be weather tight.
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	To protect the facility
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	100,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	100,000.00	100,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	100,000.00	100,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	100,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name IT Remodel Expansion at Emergency Services

Work In Progress (WIP) no

Project Description/Need for Work

This project focuses on expanding and refurbishing the IT department space to accommodate the growing technological needs of the municipality. The current facilities are inadequate, leading to congestion and limiting the department's ability to operate efficiently and effectively. The expansion will provide additional workstations, meeting areas, and upgraded technology infrastructure.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Shell Health Centre Paving

Work In Progress (WIP) No

Project Description/Need for Work

Paving around the facility of the Rapids Health Centre
There are concerns about cleaning up the curb appeal of this building, this will help.
Parking has been an issue for years at the Parkdale Park. There is very limited parking at the park, so users are forced to park on the street.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Pot Holes and tripping hazards
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 50

Project Budget F16	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	75,000.00	75,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	75,000.00	75,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	75,000.00	75,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	75,000.00	75,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Civic Centre Front Sign

Work In Progress (WIP) No

Project Description/Need for Work

Sign at the Civic Centre is past its useful life, the electrical has corroded enough that the lights do not work anymore
The bricks have begun to deteriorate as well

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Low	Still there but appearance is lacking
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	15,000.00	15,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	15,000.00	15,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	15,000.00	15,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	15,000.00	15,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Port Lambton Hall Entrance and Sidewalk repairs

Work In Progress (WIP) No

Project Description/Need for Work

sidewalk entrance repairs happen, making this hall more accessible.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	accessibility
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	20,000.00	20,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	20,000.00	20,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	20,000.00	20,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	20,000.00	20,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Emergency Services Front Façade & eves

Work In Progress (WIP) _____

Project Description/Need for Work

This project aims to repair and restore the front facade of the Emergency Services Building, which has suffered wear and damage due to environmental exposure and age. Ensuring the integrity and appearance of this critical facility is essential for operational efficiency and community trust.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	to the point they could fall off the building
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Building purchased in 2009 no date on when the façade was last done
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Emergency Services Roof Top Access

Work In Progress (WIP) Not approved Last year

Project Description/Need for Work

Roof top access for this building has been an issue for a while now, the opening is not sufficient for staff to access the roof with their proper gear for working at heights. The access is need to service HVAC units that are up there on the small flat roof that is also in need of replacement. It is our advisment that we should remove the abandoned HVAC units that are on the roof, remove the units we do use and replace the roof in this area and close the access as it will not be needed anymore. This will be more cost effective than opening the roof access and replacing the roof

Project Priority Indicate High/Medium/Low Comments

Health or Safety Issues	High	Roof Access
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Roof replacement
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 40

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	120,000.00	120,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	120,000.00	120,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	120,000.00	120,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	120,000.00	120,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Corunna Library - Paving Parking Lot

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Lambton County Library has done a safety audit on the building and have raised the concern over the gravel parking and drive way that are at this facility. They are concerned about the water that pools at the back and could turn into ice, or the snow that is piled back there could be melt and turn into ice. This is where their staff park.

There is no drain for the back of this building a lot of the cost comes from adding a Catchbasin and storm pipe Increased this project by 7,000 as it was originally quoted in 2022

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	45,000.00	45,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	45,000.00	45,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	45,000.00	45,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	45,000.00	45,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Shell Health Centre Front Vestibule Entrance

Work In Progress (WIP) No

Project Description/Need for Work

It was looked at a couple years ago to add sliding doors to the front entrance of the Rapids Health Centre, as the doors that are there now are not compliant for accessibility purposes. The space between the 2 doors is too narrow and does not meet regulations. The solution to this is to expand towards the street and close in the over hang that is currently on the building. This will allow enough room for a vestibule and a heat barrier for the small foyer that is there. If this project was chosen to move up it should be requoted, as the current one is out of date.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	Low	Accessibility
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	100,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	100,000.00	100,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	100,000.00	100,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	100,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Civic Centre Mens/Lower Washrooms

Work In Progress (WIP) No

Project Description/Need for Work

Civic Centre washrooms project started in 2022 with the refurbishment of the Ladies washroom on the main level
 Doors will need to be moved to make accessible along with new hardware
 Lower washrooms would receive a facelift, with no accessibility features added
 If this project is chosen to move up it should be requoted as the the quote is 3 years old

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	low	Accessibilitiy
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	80,000.00	80,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	80,000.00	80,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	80,000.00	80,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	80,000.00	80,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Friendship Club Carpet

Work In Progress (WIP) no

Project Description/Need for Work

Project didn't make the cut last year.

Mayor sent facebook message to George, George asked us to put carpet in the budget

The carpet does have some stains on it and one noticeble fraying line, we do not feel this is past its life expectancy

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	10,000.00	10,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	10,000.00	10,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	10,000.00	10,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	10,000.00	10,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name Friendship Club Carpet

Work In Progress (WIP) no

Project Description/Need for Work

Project didn't make the cut last year.

Mayor sent facebook message to George, George asked us to put carpet in the budget

The carpet does have some stains on it and one noticeble fraying line, we do not feel this is past its life expectancy

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	10,000.00	10,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	10,000.00	10,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	10,000.00	10,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	10,000.00	10,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Facilities

Project Name All Facilities Gutter Guards

Work In Progress (WIP) no

Project Description/Need for Work

Want to start placing gutter guards on all of our facilities

Make this a reoccurring capital item till all the buildings are complete

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	25,000.00	25,000.00				
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Museum

Project Name Pavillion

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Moore Museum is celebrating its 50th anniversary in 2025. We hope to mark this milestone with the addition of a covered pavilion on the existing cement picnic pad. Our hope is to build something that would benefit the community and give back to the visitors that have supported the museum for the last 50 years. We often have inquiries about an outdoor space available for visitors to prolong their stay, whether it's a school group coming from out of town looking to have a break before getting back on the bus, or guests at a wedding socializing before the big event.

Project Priority MM#1	Indicate High/Medium/Low	Comments
Health or Safety Issues		The Museum would like to make this project a priority as it is something that is requested by group visitors to the museum often. Having facilities at the museum that are available for schools, clubs and group visitors, wedding parties and those on daily walks through the grounds would enable us to provide better services in the community. The covered picnic area will also prolong the life of the outdoor tables that the volunteers have already begun to build and restore, including accessible facilities.
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	High	
Service Enhancement	High	
Other		
Useful Live (Years)		

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other		30,000.00				
	-					
Total Expenditures	30,000.00	30,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)		5,000.00				
Revenue Fund						
From Operations (tax base)		25,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -Museum Reserve						
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	-	30,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Quote attached.

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Museum

Project Name Shaw Exhibition Building Roof

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

The Francis E. Shaw Exhibition Building was an early addition to Moore Museum. The largest building on site, it allows for the storage and display of larger agricultural equipment that require a lot of space. The roof of the building was replaced in 1999, and while it still in good shape, the life of the roof can be prolonged through regular maintenance. **The museum was approached by a potential donor, interested in the Shaw Exhibition Building. If funds are recieved from this donor, we plan to use them towards the maintenance of the roof. Maintenance plans will depend on the amount of funds received.**

Project Priority MM#2 Indicate High/Medium/Low Comments

- Health or Safety Issues
- Cost Saving/Paybacks
- Asset Maintenance/Replacement
- Growth Related Needs
- Service Enhancement
- Other

Medium

The Shaw Building houses a large amount of the museums collection, including artifacts too large to be housed in any other area. This building highlights the agricultural history of the former Moore Township, an intergal part of our community story. While the roof is not in urgent need of repair, regular maintenance will prolong the life of the roof and help prevent costly issues and repairs in the future.

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utlities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	-	-	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)						

Revenue Fund

From Operations (tax base)						
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -Museum Reserve						

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	-	-	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Museum

Project Name Schoolhouse Roof

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

The cedar roof at the one-room schoolhouse on the Museum grounds needs replacing. The excessive amount of moss on the roof will promote rotting of the shingles. Installation of a new roof, with the addition of zinc or copper stripping to ensure that moss cannot grow on the new shingles, will ensure the preservation of this building and the artifacts housed within.

Project Priority MM#3

Indicate High/Medium/Low Comments

- Health or Safety Issues
- Cost Saving/Paybacks
- Asset Maintenance/Replacement
- Growth Related Needs
- Service Enhancement
- Other

High

The one-room schoolhouse is an authentic part of the immersive experience that students and other visitors feel at Moore Museum. It is used regularly for programming, activities and events, and is visited by thousands of patrons each year. Maintaining our heritage buildings is an important part of the Museum’s mandate and ensures that we can continue to offer these services to the community.

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other			40,000.00			
	-					
Total Expenditures	40,000.00	-	40,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)						

Revenue Fund

From Operations (tax base)	40,000.00		40,000.00			
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -Museum Reserve						

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	40,000.00	-	40,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Moore Museum

Project Name Chapel Roof

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

The century year old Trinity St. Clair Chapel was moved to the Museum in 1998. Its history leads back to the chapel at Sutherland's Landing, tied to some of the earliest European settlers in the Township. Most recently, the landscaping was updated with a new arbour, graciously donated by the Moore Community Recreational Foundation and installed, surrounded with new paving stones by our wonderful volunteers. Its beauty is appreciated by visitors and groups who are able to rent the venue for wedding ceremonies.

Project Priority MM#4	Indicate High/Medium/Low	Comments
Health or Safety Issues		Trinity St. Clair Chapel is in need of a new roof, for the protection of both the historic building and the artifacts it holds. It is an authentic part of the immersive experience that students and other visitors feel at Moore Museum. Maintaining our heritage buildings is an important part of the Museum's mandate and ensures that we can continue to offer services to the community.
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-			25,000.00		
Total Expenditures	25,000.00	-	-	25,000.00	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)						
Revenue Fund						
From Operations (tax base)				25,000.00		
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -Museum Reserve						
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	-	-	-	25,000.00	-	-

Other-Please provide supporting documentation, quotes, operation budget

Moore Museum 5 Year Capital Plan

Project	2025		2026		2027		2028		2029	
	Township	External	Township	External	Township	External	Township	External	Township	External
Pavillion	25,000	5,000								
Shaw Roof		TBD								
Schoolhouse Roof			40,000							
Chapel Roof					25,000					
Main Building Furnace							15,000			
Basswood Block Roof							20,000			
Blacksmith Shop Repairs									10,000	

CAPITAL PROJECT 2025-50

PRESENT: David Lee (Chairperson), John DeMars, Darrell Randell, Shelley Lucier, Barb Kerwin, Kailyn Shepley (Curator), Fiona Doherty (Moore Museum), Cathy Langis (Councillor), Joyce Simpson

ABSENT WITH REGRETS: Glenda Young, John Belanger

Sombra Museum's Capital Budget Proposal for 2024-2029:

2024: \$5000 for conservation-restoration work to the Abraham Smith log cabin (requesting to be moved to reserve for future projects)

2024: money for preliminary design for a new collection management building

2024: \$5000 reserve against new collection management building.

2025: Painting of the full exterior of the Bury House

2025: \$5000 reserve against new collection management building.

2026: New HVAC system for the Bury House, including ductless air conditioner and heat for the upstairs, and a full home dehumidification system.

2026: \$5000 reserve against new collection management building.

2027: Interior painting of the Bury House and wallpaper of the Bury House kitchen, using a reproduced pattern authentic to the 1880s-1920 era.

2027: \$5000 reserve against new collection management building.

2028: New roof for the Bury House

2028: \$5000 reserve against new collection management building.

2029: \$5000 reserve against new collection management building.

As proposed in 2023, Darrell Randell suggests that Sombra Museum match the capital reserve for seed money to save for the new collection management building needs, beginning in 2024, contributing the same amount yearly.

Moved by: Darrell Randel

Seconded by: Shelley Lucier

Motion #1 that the Capital Budget proposal for 2024-2029 is approved by the Sombra Museum Board to be sent to Council.

CARRIED

Minutes of the Sombra Museum Board – Capital Budget Meeting (during regular Board meeting) -
October 15, 2024

Adjournment at 3:47 pm, Tuesday, October 15, 2024.

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Equipment

Project Name Parks Vehicle & Equipment Reserve Build Up

Work In Progress (WIP) no

Project Description/Need for Work

Parks Vehicle & Equipment Reserve Build Up

Project Priority PE 1	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase						
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Reserve	627,500.00	125,500.00	125,500.00	125,500.00	125,500.00	125,500.00
	-					
Total Expenditures	627,500.00	125,500.00	125,500.00	125,500.00	125,500.00	125,500.00

Financing:

External Sources

Grants/Subsidies	177,500.00	35,500.00	35,500.00	35,500.00	35,500.00	35,500.00
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	450,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	627,500.00	125,500.00	125,500.00	125,500.00	125,500.00	125,500.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Recreation Equipment

Project Name Zamboni

Work In Progress (WIP) no

Project Description/Need for Work

This project involves the purchase of a new Zamboni ice resurfacing machine to replace the existing unit, which is currently at half of its expected lifespan. As a double pad facility, we rely on two Zambonis to maintain optimal ice conditions for our community events, public skating, and hockey programs

In 2019 we bought 2 new units, if we unload one now we get a good trade and offsite replacements

Project Priority Indicate High/Medium/Low **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	125,000.00	125,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	125,000.00	125,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	125,000.00	125,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	125,000.00	125,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Equipment

Project Name Gator

Work In Progress (WIP) No

Project Description/Need for Work

We need to start replacing our Gator fleet that serves our community services department, we have multiple gators at ball diamonds, and one with the horticultural team

We would like to replace 1 per year over the next several years

A new gator can cost up to 35,000 we will be looking for good used units for our replacements

Project Priority	PE2	Indicate High/Medium/Low	Comments
Health or Safety Issues			
Cost Saving/Paybacks			
Asset Maintenance/Replacement	High		
Growth Related Needs			
Service Enhancement			
Other			

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	25,000.00	25,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Equipment

Project Name Ball Diamond Groomer

Work In Progress (WIP) No

Project Description/Need for Work
Looking at Replacing a ball diamond groomer

Project Priority PE3	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	10,000.00	10,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	10,000.00	10,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	10,000.00	10,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	10,000.00	10,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2024-2028

Department Community Services

Service/Program Park Facilities

Project Name Guthrie River Washrooms

Work In Progress (WIP) Designs are done, going out for tender soon

Project Description/Need for Work

The washrooms along the river are at the end of their life cycles they all were installed in the 1960's when the Parkway Commission operated these parks. If we are going to start adding new washrooms that did not exist before than we should start to replace the existing washrooms that we have along the river

There are 5 existing washrooms that could be replaced over the next 5 years

We looked at another option of refurbishing the ones we have this would require beefing up the block walls, new roof Closing in the block walls, making them weather tight, and this would result in 2 fully accessible washrooms/not heated

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Life Cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	400,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	400,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	400,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	400,000.00	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Dugouts/Bleachers/Fences

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Dugout Replacement Throughout the township
 Bleachers replacement throughout the township
 Fences replacement throughout the township-sports field parks was the focus of our attention now we are going to look at our bordaring fences throughout the township parks
 This program has been very succesful, with multiple dugouts, bleachers and fencing replaced to date

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Safe for public use in all our parks
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Replace what is not safe or past its life cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	75,000.00	75,000.00				
Utilties/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	75,000.00	75,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	75,000.00	75,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	75,000.00	75,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Play Ground upgrade and replace resurfacing

Work In Progress (WIP) No

Project Description/Need for Work

Various parks resurfacing We need to transition to the engineered wood fibres
 First phase of this project was completed in 2022 with 60,000 being spend, this got 5 major playgrounds completed

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Protective surfacing needs to be redone
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	End of its Life cycle
Growth Related Needs		Accessible playgorunds
Service Enhancement	Hlgh	Accessible playgorunds
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	60,000.00	60,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	60,000.00	60,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	60,000.00	60,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	60,000.00	60,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name CAP Tennis/Pickle Ball Court Surfacing

Work In Progress (WIP) No

Project Description/Need for Work

Finshing of 2024 project the courts need the sufacing applied this year.
 This was intentional to allow them to settle over the winter before the application.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	40,000.00	40,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	40,000.00	40,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	40,000.00	40,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	40,000.00	40,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Park Signs throughout the township

Work In Progress (WIP) Yes/No Previous project #

Project Description/Need for Work

Park signs throughout the township need to be replaced. We would like to bring a design to council for approval early in 2023 and start to replace so many a year, we received a budgetary quote of \$1,500 per sign, but they do vary and size.
The 2023 signs are still set to be installed this year.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	
Growth Related Needs		
Service Enhancement	Medium	Asthetics of them
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	80,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	80,000.00	20,000.00	20,000.00	20,000.00	20,000.00	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	80,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	80,000.00	20,000.00	20,000.00	20,000.00	20,000.00	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Stewart Ball Park New Washrooms

Work In Progress (WIP) no

Project Description/Need for Work

The maintenance shed at Stewart, is an old block walled building that sits on 600 ft2 cement pad, it has a Storage area for Minor ball that is used to store equipment. There is also a set of washrooms in this park Refurbish the entire building from washrooms, exterior of the building chaulking, mortar, and painting We have moved this one up the priority list as there is substatialy failure in the cement slab forcing us to close one of the washrooms in 2024

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 30

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Wilkesport Drainage

Work In Progress (WIP) no

Project Description/Need for Work

This project focuses on repairing the drainage system associated with Wilkesport Park/Community Hall, which has been identified as a significant contributor to water damage on a neighboring property along the river. The current drainage issues are causing erosion and potential structural damage, necessitating immediate attention to protect both community assets and private properties. Drainage Department to assist with this project

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Portions washing away neighbours property
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Shoreline protection
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 50

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Brigden Lights

Work In Progress (WIP) No

Project Description/Need for Work

Relamp with LED, these lights have been givng us issues the last few years

Lighting is becoming an issue throuhgout the township, currently we have 5 lit diamonds with only one of them at the beginning of its life cycle

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other	40000	

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	40,000.00	40,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	40,000.00	40,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	40,000.00	40,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	40,000.00	40,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Wilkesport Slpash Pad Repair

Work In Progress (WIP) No

Project Description/Need for Work

Wilkesport splashpad has been heaving more and more over each spring thaw and it has gotten to the point where we will not be allowed to open, we called in the original contractor and they want to install drainage in the area

Splashpad commissioning, existing Hardscapes removal, place and compact granular, install fibre-reinforced concrete Site Drainage, Splashpad feature install, feature bonding, splahpad brain install, landscaping earthworks.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Cement cracking and toe catches
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Pad is failing
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	100,000.00	100,000.00				
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	100,000.00	100,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	100,000.00	100,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	100,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Cement Pad at Port Lambton Pavilion

Work In Progress (WIP) No

Project Description/Need for Work

Motion Passed to explore putting a cement pad in the pavillion in Port Lambton for accessibility purposes.
A very rough estimate would be \$30,000, to make it truly assessible it should get connected to the parking lot and the
washrooms, this would drive the cost up higher.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	low	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	30,000.00	30,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	30,000.00	30,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	30,000.00	30,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	30,000.00	30,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name CAP Basketball Courts

Work In Progress (WIP) No

Project Description/Need for Work

Surfacing of the pavement that was just installed in 2024, this would be a joint effort with the Optimist Club

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	20,000.00	20,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	20,000.00	20,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	20,000.00	20,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	20,000.00	20,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Stewart Lights

Work In Progress (WIP) No

Project Description/Need for Work

Price to relamp - would like Courtright to be used fully before persuing this project, but numbers anyway

Might have a bad post, looking into this this fall

Lighting is becoming an issue throuhgout the township, currently we have 5 lit diamonds with only one of them at the beginning of its life cycle

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other	51000	

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	51,000.00	51,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	51,000.00	51,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	51,000.00	51,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves						
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	51,000.00	51,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Wilkesport Lights

Work In Progress (WIP) No

Project Description/Need for Work

Lights need updating, stress crack on one post

Lighting is becoming an issue throuhgout the township, currently we have 5 lit diamonds with only one of them at the beginning of its life cycle

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other	130000	

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 20285	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	130,000.00					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	130,000.00	130,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	130,000.00	130,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	130,000.00	130,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name O'Dell (Cameron Ball Park) Maintenance Shed with Public Washrooms

Work In Progress (WIP) No

Project Description/Need for Work

The maintenance shed at Cameron, is an old block walled building that sits on 1000 ft2 cement pad, it has a maintenance area that is used to store equipment and supplies to do the 7 diamonds in coronna
 There are 2 washrooms on the west side of the building.
 Refurbish the entire building from washrooms, exterior of the building chaulking, mortar, and painting

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	Building interior is past its life cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 30

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Brander Park Breakwall Repair

Work In Progress (WIP) No

Project Description/Need for Work

Breakwall is failing on parts of Brander, need to start replacing/repairing
St. Clair Conservation Authority will start the next wave of parks to receive shoreline funding, Brander was at the top of the list
Currently Township reserves are exhausted for this project

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves						
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	250,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Courtright Main Diamond Lights

Work In Progress (WIP) No

Project Description/Need for Work

Relamp Eric MacKenzie Field. It has approxiametly 24 lights not working out of the 104 fixtures. Combination of bulbs and ballasts. The cement poles would be reused they just need to be relamped with new controller
 These lights were installed in the early 90's.
 We looked at a budgetary number for this and hopes that the associations involved will be able to apply for grants for this

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	medium	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	350,000.00	350,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	350,000.00	350,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	350,000.00	350,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	350,000.00	350,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Sombra Ball Park Playground

Work In Progress (WIP) No

Project Description/Need for Work

The current structure at Sombra Ball Park, is coming to the end of its life, we are looking into all options as we move forward with so many ammenities. This playground is a Bel-Air, which this company does not exist, hoping to look at refurbishing instead of replacement this is hard as companies do not want work on other companies equipment do to liability issues.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	Nearing end of Life
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	30,000.00	30,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	30,000.00	30,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	30,000.00	30,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	30,000.00	30,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Commuinty Services

Service/Program Parks

Project Name Brander Pond Fountain

Work In Progress (WIP) No

Project Description/Need for Work

Brander park east has a large pond, by its garden and dock area, this spot is utilized multiple times a year for weddings and gatherings, one issue we have here is the pond does get quite stagnant throughout the year and a solution would be to add a fountain to aerate the pond continuously.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other	15000	

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	15,000.00	15,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other - Protective shade structure	-					
Total Expenditures	15,000.00	15,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	15,000.00	15,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	15,000.00	15,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Brigden Tennis Court Repair

Work In Progress (WIP) No

Project Description/Need for Work

This tennis court also has some cracks that are in need of repairs. It is not as highly used as our courts as CAP
 This would include turning one tennis court into 4 pickle ball courts doubling our Pickle ball courts in Corunna

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Cracking continues, safety issue
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	10,000.00	10,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	10,000.00	10,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	10,000.00	10,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	10,000.00	10,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Park Facilities

Project Name Paddock Green Playground

Work In Progress (WIP) No

Project Description/Need for Work

Moore Optimist would like us to add a playground structure to Paddock Green Park. They would like to put in cost share this project and put in \$30,000

This will be our 22 Play Structure in St. Clair Township

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	Low	
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	60,000.00	60,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	60,000.00	60,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	30,000.00	30,000.00				

Revenue Fund

From Operations (tax base)	30,000.00	30,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	60,000.00	60,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Campgrounds

Project Name Mooretown Campground

Work In Progress (WIP) No

Project Description/Need for Work

Back washroom that sits in the middle of the campground, needs a roof replacement. The flat roof insulation no longer functions correctly to move water toward the drain. This rood does not drain correctly. Due to the constant ponding water there has been alligating of the membrane and severe granular loss.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	At life expectancy
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	70,000.00	70,000.00				
Utilities/Design	-					
Furnishing/Equipment	-	-				
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	70,000.00	70,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	65,000.00	65,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	5,000.00	5,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	70,000.00	70,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Campgrounds

Project Name Cathcart Washroom Tiles

Work In Progress (WIP) New

Project Description/Need for Work

The Cathcart Washrooms, an essential facility at the municipal campground, require a complete renovation of their bathroom tiles due to significant wear and deterioration. The current tiles have surpassed their expected lifespan, resulting in safety hazards, unsightly conditions, and increased maintenance costs. This project aims to replace the existing tile with durable, aesthetically pleasing materials that enhance the user experience and ensure compliance with health and safety standards

Project Priority	C2	Indicate High/Medium/Low	Comments
Health or Safety Issues			
Cost Saving/Paybacks			
Asset Maintenance/Replacement	High		End of Life cycle
Growth Related Needs			
Service Enhancement	High		New amenity
Other			

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	30,000.00	30,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	30,000.00	30,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	30,000.00	30,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	30,000.00	30,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Campgrounds

Project Name Playgrounds

Work In Progress (WIP) Not Completed in 2024- carried over

Project Description/Need for Work

All three campgrounds playgrounds are nearer there end of life, and should be replaced

We would like to propose a new playground 1 per year over the next 3 years

Mooretown, Cathcart, Branton Cundick

Project Priority	C2	Indicate High/Medium/Low	Comments
Health or Safety Issues			
Cost Saving/Paybacks			
Asset Maintenance/Replacement		High	End of Life cycle
Growth Related Needs			
Service Enhancement		High	New amenity
Other			

Useful Live (Years) 20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	120,000.00	40,000.00	40,000.00	40,000.00		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	120,000.00	40,000.00	40,000.00	40,000.00	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	120,000.00	40,000.00	40,000.00	40,000.00		
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	120,000.00	40,000.00	40,000.00	40,000.00	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Campgrounds

Project Name Mooretown Camp Washroom

Work In Progress (WIP) No

Project Description/Need for Work

The Mooretown Front Washrooms, an essential facility at the municipal campground, require a complete renovation of their bathroom tiles due to significant wear and deterioration. The current tiles have surpassed their expected lifespan, resulting in safety hazards, unsightly conditions, and increased maintenance costs. This project aims to replace the existing tile with durable, aesthetically pleasing materials that enhance the user experience and ensure compliance with health and safety standards

Project Priority Indicate High/Medium/Low **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	Medium	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 20

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	25,000.00	25,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Campgrounds

Project Name Mooretown Campground Hydro Replacement

Work In Progress (WIP) No

Project Description/Need for Work

All hydro in the ground at Mooretown Campground needs to be upgraded, The wire is insufficient for the power needed for the newer trailers and increase in power that these units are using.
 Currently we can't keep breakers on to run the pods at full capacity, so we have reduced the usage by reducing the amount of trailers on the pods.

Please see attached description of the logistics of doing this project.

Project Priority **C4** Indicate High/Medium/Low Comments

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	High	
Service Enhancement		
Other		

Useful Live (Years) 50

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	390,000.00	390,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	390,000.00	390,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	390,000.00	390,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	390,000.00	390,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2024-2028

Department Community Services

Service/Program Golf Course

Project Name Clubhouse Refurbishment

Work In Progress (WIP) Yes Carry forward

Project Description/Need for Work

The golf course clubhouse has served its patrons proudly for the last 50 plus years and it is now time to add significant funds towards the improvement of the Accessibility and Kitchen function along with finishing the curb appeal and sealing the foundation

We would like to propose a \$100,000 towards architecture and engineering fees to bring proposals for approval

Project Priority G1	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	High	Accessibility
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	4,500,000.00	4,500,000.00	-	-		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	4,500,000.00	4,500,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	4,500,000.00	4,500,000.00				
Lease	-					

Total Financing	4,500,000.00	4,500,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Bunker Program

Work In Progress (WIP) Yes 2nd year of the project

Project Description/Need for Work

In 2015 we took on an in house bunker project, this involved reducing a lot of the bunkers by filling them in and making the project less expensive, at this time there wasn't a lot of money to go around for such a project and unfortunately a lot of corners had to be cut to get the project done, this has caught up to us and the bunker again need a major over haul to improve their appearance, drainage and playability, we have looked into multiple options for liners and sand to undertake the project, we would like to divide the project up over 3 years

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	100,000.00	50,000.00	50,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	100,000.00	50,000.00	50,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	100,000.00	50,000.00	50,000.00			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	50,000.00	50,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Golf Cart

Work In Progress (WIP) _____

Project Description/Need for Work

Purchase, 10 Slightly Used 2022 precedent golf carts to match the last 20 carts that were purchased

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	5 carts to be traded do not run anymore
Growth Related Needs		
Service Enhancement	High	
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	67,500.00	67,500.00	-	-		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	67,500.00	67,500.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	67,500.00	67,500.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	67,500.00	67,500.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Golf Cart GPS system

Work In Progress (WIP) No

Project Description/Need for Work

This project focuses on equipping the golf carts at our facility with GPS technology to enhance asset management, improve operational efficiency, and reduce costs associated with damage and fee giveaways. With a fleet of 80 golf carts, implementing GPS will provide real-time tracking and monitoring, helping to safeguard assets and optimize usage.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Less staff traffic on Golf Course
Cost Saving/Paybacks	High	Savings on reduction of give aways
Asset Maintenance/Replacement	High	Protecting high valued assets
Growth Related Needs	High	Pace of play with increase
Service Enhancement	High	Allowing us to charge more per round
Other		

Useful Live (Years) _____

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	135,858	50,154	42,852	42,852		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	135,858	50,154	42,852	42,852	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	135,858	50,154	42,852	42,852		
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	135,858	50,154	42,852	42,852	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Tractor

Work In Progress (WIP) _____

Project Description/Need for Work

This project involves the purchase of a new tractor to replace the existing unit, which is currently at the midpoint of its expected lifespan. The current tractor has become less reliable, leading to increased maintenance costs and downtime, which impacts overall productivity. A new tractor will enhance our operational efficiency, improve service delivery, and support various tasks within the facility.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) _____

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	40,000.00	40,000.00	-	-		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	40,000.00	40,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	40,000.00	40,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	40,000.00	40,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Tees/Collars Mower

Work In Progress (WIP) No

Project Description/Need for Work

This project involves the purchase of a high-quality used mower specifically designed for maintaining tees and collars on the golf course. The current mower has reached the end of its operational life, resulting in increased maintenance costs and inconsistent performance. A reliable used mower will enhance turf quality, improve operational efficiency, and ensure the course remains in optimal condition for golfers.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Life cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	25,000.00	25,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	25,000.00	25,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Greens/Tee Surrounds Mower

Work In Progress (WIP) No

Project Description/Need for Work

This project involves the purchase of a new surrounds mower to replace the existing unit, which has reached the end of its operational life. The current mower is becoming increasingly unreliable, resulting in higher maintenance costs and inconsistent performance. A new surrounds mower will enhance the quality of turf maintenance, improve operational efficiency, and ensure that our facilities remain in excellent condition for users.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Life cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	75,000.00	75,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	75,000.00	75,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	75,000.00	75,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	75,000.00	75,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Community Services

Service/Program Golf Course

Project Name Tri-Fold Rough mower

Work In Progress (WIP) No

Project Description/Need for Work

This project involves the purchase of a new rough mower to replace the existing unit, which has reached the end of its operational life. The current mower is becoming increasingly unreliable, resulting in higher maintenance costs and inconsistent performance. A new surrounds mower will enhance the quality of turf maintenance, improve operational efficiency, and ensure that our facilities remain in excellent condition for users.

Project Priority **Indicate High/Medium/Low** **Comments**

Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	High	Life cycle
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 15

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	25,000.00	25,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	25,000.00	25,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	25,000.00	25,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	25,000.00	25,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

2025 Public Works

Capital Budget

The revised Core Asset Management Plan served as an input to the 2025 Public Works Capital Budget. It serves as the most current reflection of the state of core infrastructure & improved life cycle information which provides a more informed current state of infrastructure allowing for more informed decision making when allocating funds and maximizing the value of the budget investment.

Some of significant core capital expenditures that the Township is facing in the short term are related to bridges; the reconstruction of St. Clair Parkway bridge over Marshy Creek at just under \$4.45 mil was pushed to 2025 due to poor tender pricing & the reconstruction of Ward Line over Marshy Creek at \$3.06 mil will also be targeted for next year. The second St. Clair Parkway bridge over Marshy Creek & St. Clair Parkway Bridge over Sweeny Drain will be pushed to 2026 to avoid two Parkway locations to be shut down in 2025. Both of these bridges will require significant reconstruction capital dollars. In addition there are two seawall projects requiring reconstruction to protect Township assets.

Shoreline erosion is also creating areas of costly rehabilitation. The Sombra Water Street Seawall is estimated at over \$3mill and was deferred to 2025 and the Parkway Slope Reconstruction south of Oil Springs Line, North of Seger Park which has closed the associated trail several times – detailed design is complete with estimated cost at approximately \$5mil. The Corunna Pump Station Seawall is also deteriorating considerably and is yet to have a detailed cost estimated but has a slightly smaller scope of work relative to Water St.

The Tom Street Sanitary Main Relocation Project now has an estimate of \$3.3mil for the recommended alternative. The current location of the main has high risk attached to it so is targeted to be completed over the next couple of years.

Also identified in the Asset Management Plan, road rehabilitation is considerably underfunded annually. This results in rural surface treated roads (tar & chip) to be completed every other year due to budget constraints. Urban resurfacing of asphalt streets also has been completed in the opposite “every other year” pattern. This frequency of resurfacing both urban and rural hard surface roads is not sufficient to keep up with deterioration. Ultimately the level of service of roads is eroding which is in turn driving up roadway maintenance such as road patching creating significant road maintenance budget overages. Public Works is recommending urban resurfacing in 2025 and each year afterwards to begin to close the roads financial gap. The 2025 recommended urban resurfacing project will be in the order of \$250k. It should be noted that this still leaves a \$1.75 million annual financial gap to maintain the current roads LOS.

There are a number of additional initiatives underway which will drive added costs going forward.

Public Works is working with Jacobs to complete the wastewater master plan. The preliminary sanitary gathering model identified that the Corunna and Courtright Pump Stations were undersized for current and future loads as well as an undersized section of gathering main and will require upsizing within the

next few years. The remaining master plan may identify additional upgrades required to maintain network flows.

The water master plan was completed and recommends the addition of pressure sensors in key locations for monitoring purposes and to provide important information on how the network is handling peak loads. Capital funding is being requested to begin enhancing the system with pressure sensing. Improvements to the flushing program were also included in the water master plan that capture plans to achieve scour of the watermain in several system segments. Additional segments will be added over the next few years until the entire system is captured. This will require funding to support the cost of the upgraded flushing program development.

The Active Transportation Master Plan is also close to completion. There will be a number of recommendations resulting from this plan which include additional bike and multi-use paths across the Township. The recommended road diet on Hill St. would be tied to the County's Hill St. road reconstruction targeted for 2027 or 2028. Many of the other recommended path additions would be tied to the associated road reconstruction which in most cases is a number of years away.

The work related to the relocation of the Nova St. Clair Water Meter initiative is ongoing with a finalized design and the acquisition of Hydro approvals ongoing for the placement of the new meter on their lands adjacent to the LAWSS Main. Construction of the new meter will be finalized in 2025 once Hydro approval is received.

In 2025 the work will begin on the Courtright Wastewater Treatment Plant Expansion detailed design as well as the development of the contract to serve as the agreement with the final construction contractor.

In 2025 the Township will complete the update of the Township Asset Management Plan to meet the Ontario Regulations which require the capture of Proposed LOS for 10 years as well as the related Lifecycle Management Plan, Financial Strategy & Risk Assessment.

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Engineering

Service / Program Roads

Project Name Rural Surface Treatment

Work In Progress (WIP) No

Project Description / Need for Work

This project includes the application of microsurfacing treatment to rural low class bituminous roads in accordance with our asset management plan. This budget includes the application of emulsified asphalt as a preservation technique on low class roads which were treated 10 to 15 years ago to extend lifecycle. Road selection will be completed in 2025 and provided to Council as information.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks	MEDIUM	Prolongs useful life
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,800,000.00	550,000.00		600,000.00		650,000.00
Utilities/Design	75,000.00	25,000.00		25,000.00		25,000.00
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,875,000.00	575,000.00	-	625,000.00	-	675,000.00

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,875,000.00	575,000.00		625,000.00		675,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	1,875,000.00	575,000.00	-	625,000.00	-	675,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Urban Asphalt Resurfacing

Work In Progress (WIP) No

Project Description/Need for Work

This project includes curb & gutter repairs, manhole repairs and the milling and resurfacing of urban asphalt roads.

This 5 year capital spending plan is consistent with our asset management plan. Roads shall be resurfaced in terms of; pavement age, distress and lifecycle costs in accordance with the Township approved asset management plan.

Routine resurfacing extends pavement life by 10-15 years

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks	MEDIUM	Prolongs useful life
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,650,000	500,000		550,000		600,000
Utilities/Design	75,000	25,000		25,000		25,000
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,725,000	525,000	-	575,000	-	625,000

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,700,000	500,000		575,000	-	625,000
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	1,700,000	500,000	-	575,000	-	625,000
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Tom Street Sewer Relocation

Work In Progress (WIP) No

Project Description/Need for Work

This project includes the reconstruction of Tom Street, Sandstone Street, Fieldstone Avenue, and Beresford Street as required to relocate the Tom Street Sanitary Sewer.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	MEDIUM	
Cost Saving/Paybacks		
Asset Maintenance/Replacement	MEDIUM	
Growth Related Needs		
Service Enhancement	HIGH	
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land	-					
Asset Purchase		1,520,000.00				
Utilities/Design		228,000.00				
Furnishing/Equipment						
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,748,000.00	1,748,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	1,748,000.00	1,748,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
Wastewater reserves	-		-			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	1,748,000.00	1,748,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Engineering

Service / Program Roads

Project Name Steadman Street Reconstruction

Work In Progress (WIP) No

Project Description / Need for Work

This project includes the complete reconstruction of Steadman Street in Brigden, increasing its current level of service from a surface treated road to an urban cross section complete with sidewalks, drainage, curb and gutter, and asphalt. The road is located adjacent to a school and is heavily used by pedestrians and buses. Staff intends to work closely with the school board so that the improvements can coincide with any necessary bus staging.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Adding sidewalk for pedestrian safety
Cost Saving / Paybacks		
Asset Maintenance/Replacement	HIGH	Community priority
Growth Related Needs		
Service Enhancement	HIGH	Increases level of service
Other		

Useful Live (Years) years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	400,000.00		400,000.00			
Utilities/Design	40,000.00	30,000.00	10,000.00			
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	440,000.00	30,000.00	410,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	440,000.00					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	440,000.00	-	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Engineering

Service / Program Roads

Project Name Duncan Street Reconstruction

Work In Progress (WIP) No

Project Description / Need for Work

This project includes the complete reconstruction of Duncan Street in Brigden, increasing its current level of service from a surface treated road to an urban cross section complete with updated sidewalks, drainage, curb and gutter, and asphalt. The road is located adjacent to a school and is heavily used by pedestrians and buses. Staff intends to work closely with the school board so that the improvements can coincide with any necessary bus staging.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Updating sidewalks to meet current design standards
Cost Saving / Paybacks		
Asset Maintenance/Replacement	HIGH	Community priority
Growth Related Needs		
Service Enhancement	HIGH	Increases level of service
Other		

Useful Live (Years) years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	200,000.00		200,000.00			
Utilities/Design	20,000.00		20,000.00			
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	220,000.00	-	220,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	220,000.00					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	220,000.00	-	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Water Street Seawall Replacement

Work In Progress (WIP) Yes/No Previous project # 2023-104

Project Description/Need for Work

This project includes replacement of Township owned seawall that is in poor condition on Water Street in Sombra with armour stone revetment. Detailed design is underway and permits have been applied for through various regulatory agencies. The SCRCA and Township jointly applied for Disaster Mitigation and Adaptation Funding but were turned down. The Township should consider securing a loan to complete the project prior to complete seawall failure. This project could be split into two phases to help ease the yearly burden on the Township.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	MEDIUM	Failing seawall
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP priority
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 50

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	3,400,000.00		1,700,000.00	1,700,000.00		
Utilities/Design	340,000.00		170,000.00	170,000.00		
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	3,740,000.00	-	1,870,000.00	1,870,000.00	-	-

Financing:

External Sources					
Grants/Subsidies	-				
Direct Development Contrib.	-				
External contribution	-				
Others (Fundraising)	-				

Revenue Fund					
From Operations (tax base)	3,740,000.00		1,870,000.00	1,870,000.00	
From Operations (User rates)	-				

Reserves/Reserve Funds					
General reserves	-				
Equipment reserves	-				
DC reserves	-				
	-				

Long Term Financing					
Debenture	-				
Lease	-				

Total Financing	3,740,000.00	-	1,870,000.00	1,870,000.00	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Polymoore Drive Rehabilitation - North Branch to 675m South

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

The reconstruction of Polymoore Drive from the north branch of Polymoore Drive to 675 metres south is considered a high priority in the Asset Management Plan. The proposed project includes the pulverizing of existing road and base material and the placement of new hot-mix asphalt to an industrial standard. A similar process was utilized in the reconstruction of the Polymoore Drive entrance in 2010 and has performed very well. The road is currently in poor condition

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	MEDIUM	
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP priority
Growth Related Needs	MEDIUM	Services industrial and commercial business
Service Enhancement	HIGH	Restores acceptable service levels
Other		

Useful Live (Years) 25

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	500,000.00		500,000.00			
Utilities/Design	50,000.00		50,000.00			
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	550,000.00	-	550,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	550,000.00		550,000.00	-		
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves (Industrial Park)	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	550,000.00	-	550,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2028

Department Engineering

Service/Program Roads

Project Name Oil Springs Line - Highway 40 to St. Clair Parkway

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

This project includes the rehabilitation of the existing asphalt road with cold-in-place recycling technology and the placement of a hot-mix wearing course. This project is a high priority in the asset management plan. Project is 4.3km in length

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15-20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,100,000			1,100,000.00		
Utilities/Design	55,000			55,000.00		
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,155,000	-	-	1,155,000.00	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,155,000		-	1,155,000.00		-
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	1,155,000	-	-	1,155,000.00	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2028

Department Engineering

Service/Program Roads

Project Name Lambton Line - Pretty Road to Mandaumin

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

This project includes the rehabilitation of the existing asphalt road with cold-in-place recycling technology and the placement of a hot-mix wearing course. This project is a high priority in the asset management plan. Project is 6.2km in length

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15-20

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,600,000				1,600,000.00	
Utilities/Design	80,000				80,000.00	
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,680,000	-	-	-	1,680,000.00	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,680,000		-	-	1,680,000.00	
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	1,680,000	-	-	-	1,680,000.00	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Lambton Line - Highway 40 to Kimball

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

This project includes the rehabilitation of the existing asphalt road with cold-in-place recycling technology and the placement of a hot-mix wearing course. This project is a high priority in the asset management plan. Project is 6.2km in length

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15-20

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,600,000				1,600,000.00	
Utilities/Design	80,000				80,000.00	
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,680,000	-	-	-	1,680,000.00	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,680,000			-	1,680,000.00	
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	1,680,000	-	-	-	1,680,000.00	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name Brigden Road - Village to Plank Road

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

This section of Brigden Road was rehabilitated with cold-in-place recycling in 2007. The plan year for this project is 2028, which is 21 years from the original rehabilitation date. This is a prime opportunity to re-invest in this asset by performing a simple hot-mix overlay, extending the life by another 10-15 years. Project is 8.2km in length

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	1,050,000					1,050,000.00
Utilities/Design	50,000					50,000.00
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,100,000	-	-	-	-	1,100,000.00

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	1,100,000				-	1,100,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing 1,100,000 - - - - 1,100,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Roads

Project Name St. Clair Parkway - Lasalle Line to Shell Main Entrance

Work In Progress (WIP) Yes/No Previous project # N/A

Project Description/Need for Work

This section of St. Clair Parkway is rated very poor and is a major trucking and transportation artery for the Shell Refinery. Staff is proposing that this section be completely reconstructed to a major arterial standard with new granular material and hot-mix asphalt.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving/Paybacks		
Asset Maintenance/Replacement	HIGH	AMP Priority
Growth Related Needs		
Service Enhancement	MEDIUM	Improves drainage, ride quality and friction
Other		

Useful Live (Years) 15

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	925,000					925,000.00
Utilities/Design	75,000					75,000.00
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,000,000	-	-	-	-	1,000,000.00

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	1,000,000				-	1,000,000.00
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	1,000,000	-	-	-	-	1,000,000.00

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Storm

Project Name Road Storm Culvert Replacements

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Many corrugated steel culverts located under the St. Clair Parkway and under rural roads are severely deteriorated (collapsing) and require immediate replacement. Most of the affected pipes were originally installed in the 1960's and 1970's and are well beyond their servicable life. Approx. 10 pipes per year are identified as being the highest priority and should be replaced in 2025. Seven years of this program have been completed in 2018-2024. The work includes the full replacement of the existing pipes with new HDPE pipes, and complete restoration (asphalt, curbs, catch basins, etc.)

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Existing asset has reached the end of their serviceable life. Storm system will stop functioning in the affected areas if this work is not completed. Sink holes due to pipe collapses have been temporarily repaired throughout 2024.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		

Useful Live (Years) 50 years

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Storm Sewer

Project Name Tom Street Sewer Relocation

Work In Progress (WIP) No

Project Description/Need for Work

As part of the Tom Street Sanitary Sewer Relocation project, the design engineer has highlighted several areas of concern with the existing storm sewer. While the area is under construction, it is highly recommended that these areas be addressed to prevent future excavation prior to the end of service life.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Risk of failure
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land	-					
Asset Purchase		160,000.00				
Utilities/Design		24,000.00				
Furnishing/Equipment						
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	184,000.00	184,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	184,000.00	184,000.00				
From Operations (User rates)	-					
Reserves/Reserve Funds						
Wastewater reserves	-		-			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	184,000.00	184,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name 10 Year Drain Debenture (Barnes Drain)

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

The move-off of the Barnes Drain along Bridgen Road between Smith Line and Kerr Line was completed in 2013. A large portion of the is cost was assessed to the Township (benefit to Brigden Road). The Township assessment is debentured over a 10 year period between 2018 - 2027 (first payment in 2018).

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Committed to finance this for next 3 years Last payment to be made in 2027
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 50 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	245,502.00	81,834.00	81,834.00	81,834.00		
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	245,502.00	81,834.00	81,834.00	81,834.00	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	245,502.00	81,834.00	81,834.00	81,834.00		
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	245,502.00	81,834.00	81,834.00	81,834.00	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Hubbard Drain

Work In Progress (WIP) Yes Previous project # 2024-252

Project Description / Need for Work

Spriet Associates has been appointed under section 78 of the Drainage Act to prepare a report and design to install a pump at the bottom end of the Hubbard Drain. The watershed of the Hubbard Drain experienced high water levels in 2019 & 2020, and a pump would alleviate these issues. Project is currently in Engineering phase and obtaining DFO approvals. **This was an approved 2020 capital project - carry this project forward**

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Important for flood protection, in South Port Lambton
Cost Saving / Paybacks		Important when Lake Levels rise again
Asset Maintenance/Replacement		
Growth Related Needs	High	
Service Enhancement		
Other	High	

Useful Live (Years) 50 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	30,000.00	30,000.00				
Land	-					
Asset Purchase	270,000.00	270,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	300,000.00	300,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	15,000.00	15,000.00				
Direct Development Contrib.	-					
External contribution	260,000.00	260,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	300,000.00	300,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Gray Drain East

Work In Progress (WIP) Yes Previous project # 2024-255

Project Description / Need for Work

R. Dobbin Engineering completed a section 78 engineers report to specify the replacement of a portion of enclosed drain on the Gray Drain East, and enclose the remaining open ditch. Report has been submitted and by-law passed. Construction work expected in 2025. **This project was approved in 2020 budget - carry this project forward**

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	Existing pipe is collapsing
Cost Saving / Paybacks		Open ditch portion of drain is causing road edge to slide
Asset Maintenance/Replacement		
Growth Related Needs	High	
Service Enhancement		
Other	High	

Useful Live (Years) 30 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	15,000.00	15,000.00				
Land	-					
Asset Purchase	55,000.00	55,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	70,000.00	70,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	15,000.00	15,000.00				
Direct Development Contrib.	-					
External contribution	30,000.00	30,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	25,000.00	25,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	70,000.00	70,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Parr Drain North (south side of Brigden)

Work In Progress (WIP) Yes Previous project # 2024-256

Project Description / Need for Work

Spriet Associates completed a survey and preliminary design work to replace existing tile drain and ditch along east side of Brigden Road and the south end of the Village of Brigden (Adelia Str.). The Engineer was appointed in May 2009 and the project has been delayed due to the priority of other projects. Currently paid \$25,000 for Engineering for services and report is 75% complete. **The 2011 Capital Budget allocated \$50,000 towards this project.** This was an approved 2020 capital project, however the estimate of cost has increased. **Carry this project forward for Engineering only of 2025**

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Traffic Safety (eliminate open ditch). South end of Village is currently draining through aging tile drain which is undersized and not working well. Reconstruction of Adelia Str. requires an improved storm outlet.
Cost Saving / Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	Med	
Service Enhancement	Med	
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	80,000.00	80,000.00				
Land	-					
Asset Purchase	500,000.00		500,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	580,000.00	80,000.00	500,000.00	-	-	-

Financing:

External Sources					
Grants/Subsidies	10,000.00		10,000.00		
Direct Development Contrib.	-				
External contribution	150,000.00		150,000.00		
Others (Fundraising)	-				

Revenue Fund					
From Operations (tax base)	420,000.00	40,000.00	380,000.00		
From Operations (User rates)	-				

Reserves/Reserve Funds					
General reserves	-				
Equipment reserves	-				
DC reserves	-				
Other -St. Clair Educ. & Envir.	-				

Long Term Financing					
Debenture	-				
Lease	-				

Total Financing	580,000.00	40,000.00	540,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Old River Road Drain

Work In Progress (WIP) Yes Previous project # 2024-257

Project Description / Need for Work

R. Dobbin Engineering was appointed in 2013 to prepare a report and recommendations for a new Municipal Drain along the west side of Old River Road providing a proper outlet for storm water of Old River Road, Crescent Drive and Central Drive. This work was put on hold until plans for the Baby Point subdivision (on east side of road) were finalized. Since the storm sewer system has been installed for the subdivision, this project can now move forward. Existing outlet pipe currently draining the road ditch crosses private property and therefore can not be improved without a new Municipal Drain. Report submitted in 2022, but referred back to Engineer for a major change of project of scope. **Approved in 2021 budget. Carry this project forward** (increased budget)

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	low	Flooding of road, roadside ditches and private property.
Cost Saving / Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	Med	
Service Enhancement	Med	
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	110,000.00	110,000.00				
Land	-					
Asset Purchase	390,000.00		390,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	500,000.00	110,000.00	390,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	215,000.00		215,000.00			
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	285,000.00	50,000.00	235,000.00			
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debtenture	-					
Lease	-					

Total Financing	500,000.00	50,000.00	450,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Henry Drain
Along north side of Wilkesport Line.

Work In Progress (WIP) Yes Previous project # 2024-258

Project Description / Need for Work

A request has been received from a ratepayer to improve the Henry Drain. The Henry Drain consists of an open ditch and sub-tile drain along the north side of Wilkesport Line, on both east and west sides of Highway 40. The sub-tile was installed in 1912 and is in very poor condition (multiple tile breaks). A new Engineers report is now required to improve this drain. Final report is expected to be submitted in late 2024, with a final by-law in early 2025. Due to the large Municipal assessment for this project it may need to be budgeted over two years. **This project was approved in 2021 budget, for Engineering only. Carry this project forward**

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	low	The upper end of this watershed (east of 40 Highway) is suffering from an very old and undersized tile drain. It is suspected that the tile drain at least partially collapsed under Highway 40.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	150,000.00	150,000.00				
Land	-					
Asset Purchase	1,470,000.00		1,470,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,620,000.00	150,000.00	1,470,000.00	-	-	-

Financing:

External Sources						
Grants/Subsidies	230,000.00		230,000.00			
Direct Development Contrib.	-					
External contribution	710,000.00		710,000.00			
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	680,000.00	340,000.00	340,000.00			
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	1,620,000.00	340,000.00	1,280,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name McDonald-Andrews Drain

Work In Progress (WIP) Yes Previous project # 2024-259

Project Description / Need for Work

Engineer appointed to complete a new re-assessment report on the existing McDonald-Andrews Drain, to provide an updated schedule of assessment (replace 1916 report). Site meeting held in May, 2022, and Spriet Assoc. currently working on report. This report was up-graded in 2023 to be section 78 (improvement) report. Report was submitted in early 2024, and went through Consideration meeting and then Court of Revision. Council sent the report back to Enginee at Court of Revsion meeting.

Project Priority Indicate High/Medium/Low Comments

Health or Safety Issues	low	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		

Useful Live (Years) 75 years

	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	35,000.00	35,000.00				
Land	-					
Asset Purchase	195,000.00	195,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
	-					
Total Expenditures	230,000.00	230,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	60,000.00	60,000.00				
Direct Development Contrib.	-					
External contribution	170,000.00	170,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	230,000.00	230,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name McDonald Drain No.2

Work In Progress (WIP) Yes Previous project # 2024-260

Project Description / Need for Work

Engineer appointed to complete a new report to provide 2 new access culverts, and replacement of one (1) existing access culvert and to provide a updated schedule of assessment for all future maintenance. Report has been submitted and By-law passed in 2022. Construction expected in 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	9,000.00	9,000.00				
Land	-					
Asset Purchase	41,000.00	41,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	17,000.00	17,000.00				
Direct Development Contrib.	-					
External contribution	33,000.00	33,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Lapier Branch Drain (Wilson)

Work In Progress (WIP) Yes Previous project # 2024-261

Project Description / Need for Work

Engineer appointed to complete a new report to construct a new petition drain (Wilson), provide an legal outlet for farm property on the north side of LaSalle Line, immediately east of Aamjiwnaang First Nations. New drain will consist of a pipe crossing under Lasalle Line and outlet into the Lapier Drain. This was approved in 2023 and 2024 Capital budget, **and is now a carry-forward**. New report submitted in late 2024, By-law passed, and construction expected in 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Landowner petition drain.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	15,000.00	15,000.00				
Land	-					
Asset Purchase	35,000.00	35,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Grants/Subsidies	3,000.00	3,000.00				
Direct Development Contrib.	-					
External contribution	27,000.00	27,000.00				
Others (Fundraising)	-					

Revenue Fund	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
From Operations (tax base)	20,000.00	20,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Watson Creek Drain

Work In Progress (WIP) Yes Previous project # 2024-263

Project Description / Need for Work

Engineer appointed to complete a new report to re-construct the lower end of the Watson Creek Drain, that is located in the Village of Sombra. Existing drain is failing and meanders residential lots, crosses streets, etc. Report expected in late 2025, and **Engineering only required for 2025**. Construction planned at a later date (2026 or later).

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Roads petition as approved by Council.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	20,000.00	20,000.00				
Land	-					
Asset Purchase	80,000.00		80,000.00			
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
	-					
Total Expenditures	100,000.00	20,000.00	80,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	40,000.00		40,000.00			
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	60,000.00	20,000.00	40,000.00			
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	100,000.00	20,000.00	80,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Pacific Branch Drain (Pump)

Work In Progress (WIP) Yes Previous project # 2024-264

Project Description / Need for Work

Engineer appointed to complete a new report to construct a pumping system for the upper end of the Pacific Branch Drain, located on the west side of Base Line Road, between Whitebread and Pointe Line. This improvement request signed by private property owners, and accepted by Council. Report submitted in late 2024, By-law passed and construction planned for 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Petition by landowners and approved by Council.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	25,000.00	25,000.00				
Land	-					
Asset Purchase	155,000.00	155,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	180,000.00	180,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	42,000.00	42,000.00				
Direct Development Contrib.	-					
External contribution	88,000.00	88,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	180,000.00	180,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Campbell Drain (Brigden)

Work In Progress (WIP) Yes Previous project # 2024-265

Project Description / Need for Work

Engineer appointed to complete a new report to construct a new drain, extending the Campbell Drain across 80 Hwy (at Duncan St) and along the south side of 80 hwy, removing a portion of the upper watershed of the Parr Drain North. This project must be completed before a pending County road re-construction occurs. This project will also allow the pending replacement of the Parr Drain North to move forward. Report expected in early 2025, and construction planned for late 2025

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Petition by County of Lambton - Roads.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	50,000.00	50,000.00				
Land	-					
Asset Purchase	200,000.00	200,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	250,000.00	250,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	175,000.00	175,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	75,000.00	75,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	250,000.00	250,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Municipal Drains

Project Name Eyre Branch Drain of Gray Drain

Work In Progress (WIP) Yes Previous project # 2024-266

Project Description / Need for Work

Engineer has been appointed under section 4 of the Drainage Act to prepare a report and design providing a way for a property on the west side of Kimball Road drain into the Gray Drain on the east side of Kimball Road. New drain will consists of pipe bored under the road. Report submitted in mid 2024, By-law passed in late 2024 and construction planned for late 2024. Costs assessed in 2025

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Petition by Property owner - Ralph Eyre. County of Lambton will have the largest assessment.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	Med	
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	15,000.00	15,000.00				
Land	-					
Asset Purchase	45,000.00	45,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	60,000.00	60,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	4,000.00	4,000.00				
Direct Development Contrib.	-					
External contribution	56,000.00	56,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	60,000.00	60,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Trails / Sidewalks

Project Name Re-asphalt portion of River Trail

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

After the completion of the River Trail through the "Trail Committee", the Township has accepted the responsibility of maintaining this asset. The oldest sections of the trail were constructed in approx. 1999 and are now requiring re-asphalting. This is expected to be a yearly program (began in 2018) and will re-construct approx. 1km of trail per year. Two sections of trail are selected to be for 2025 re-paving and are located (off-road) between Holt Line and Lambton Baptist Church (700m) and Lincoln Ave to Guthrie parking lot.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		

Useful Live (Years) 50 years

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	565,000.00	100,000.00	100,000.00	120,000.00	120,000.00	125,000.00
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Roads

Project Name Township Entry Signs - Replacement

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Replace existing "Welcome to St. Clair Township" signs located on the boundaries of the Township. Ten (10) existing grey timber signs are approximately 15 years old and have become outdated and difficult to maintain. New signs should be modernized and match established design used in all other villages for new signs installed in 2020-2023. Five of the ten signs were replaced in 2024, and the remaining five (if approved) will be replaced in 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		Replace Five (5) signs per year to spread costs. Last 5 signs to be replaced in 2025.
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		

Useful Live (Years) 50 years

Project Budget	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	50,000.00	50,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	50,000.00	50,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund						
From Operations (tax base)	50,000.00	50,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing						
Debenture	-					
Lease	-					

Total Financing	50,000.00	50,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Roads

Project Name Pedestrian Crossover Improvements

Work In Progress (WIP) No

Project Description / Need for Work

Design and installation of improved Pedestrian Crossovers (PXOs) to be compliant with updated regulations. The first location is at Lyndoch Street and Cameron Street in Corunna. The second location is along the St. Clair Parkway near Riverview Central Public School to enhance the current Level 2: Type D crossing.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	In December of 2015 the Highway Traffic Act was amended to include Reg 405/15, which provides upgrades and standardization to pedestrian crossovers.
Cost Saving / Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement	MED	
Other		

Useful Live (Years) 20 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	300,000.00	200,000.00	100,000.00			
Utilities/Design	15,000.00		15,000.00			
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	315,000.00	200,000.00	115,000.00	-	-	-

Financing:

External Sources					
Grants/Subsidies	-				
Direct Development Contrib.	-				
External contribution	-				
Others (Fundraising)	-				

Revenue Fund					
From Operations (tax base)	315,000.00	200,000.00	115,000.00		
From Operations (User rates)	-				

Reserves/Reserve Funds					
General reserves	-				
Equipment reserves	-				
DC reserves	-				
Other -St. Clair Educ. & Envir.	-				

Long Term Financing					
Debenture	-				
Lease	-				

Total Financing	315,000.00	200,000.00	115,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Equipment

Project Name Unit 42 Replacement

Work In Progress (WIP) Yes Previous project # 2024-401

Project Description / Need for Work

Replace Unit 42 which is a 2011 Dodge 5500 This project was approved as part of the 2023 Capital Budget. Council approved Bayview Chryslers bid for the Chassis (\$84,320.00 including HST). Cab and Chasis has been delivered in 2024. Custom tool boxes and crane are currently in production and complete unit is expected to be delivered in 2025. This is a a carry-over from 2024 approved budget item

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		
Useful Live (Years)	15	years

	Total					
Project Budget	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	240,000.00	240,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	240,000.00	240,000.00	-	-	-	-

Financing:

External Sources					
Grants/Subsidies	-				
Direct Development Contrib.	-				
External contribution	-				
Others (Fundraising)	-				

Revenue Fund					
From Operations (tax base)	-				
From Operations (User rates)	-				

Reserves/Reserve Funds					
General reserves	-				
Equipment reserves	240,000.00	240,000.00			
DC reserves	-				
Other -St. Clair Educ. & Envir.	-				

Long Term Financing					
Debenture	-				
Lease	-				

Total Financing	240,000.00	240,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Equipment

Project Name Two - Pickup Truck Replacements

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Purchase of two (2) new 2025 extended cab 4x4 pick up trucks and surplus two (2) existing pickup trucks (unit no. 43 - 2018 model with 245,000km, & unit no. 06 - 2013 model with 240,000km).

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		
Useful Live (Years)	15	years

	Total					
Project Budget	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	120,000.00	120,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	120,000.00	120,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	-					
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	120,000.00	120,000.00				
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	120,000.00	120,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Equipment

Project Name Street Sweeper Replacement

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Purchase of a new 2025 street sweeper to replace the existing 2009 Freightliner truck with Elgin Whirlwind sweep unit

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		
Useful Live (Years)	15	years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	500,000.00	500,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	500,000.00	500,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution (Trade-in)	25,000.00	25,000.00				
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	475,000.00	475,000.00				
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	500,000.00	500,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Equipment

Project Name Mower Attachments for New Tractor

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Purchase of a new boom mower attachment (rotary blade mower), to attach to new tractor/boom unit purchased in 2024. Also purchase of a 3 pt hitch side mower to attached to the front of the same tractor unit.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	Med	
Other		
Useful Live (Years)	10 years	

	Total Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	75,000.00	75,000.00				
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	75,000.00	75,000.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution (Trade-in)	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	-					
From Operations (User rates)	-					
Reserves/Reserve Funds						
General reserves	-					
Equipment reserves	75,000.00	75,000.00				
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	75,000.00	75,000.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Wastewater

Project Name Tom Street Sewer Relocation

Work In Progress (WIP) No

Project Description/Need for Work

Relocation of Tom Street Trunk Sanitary Sewer as per the recommendation of the Environmental Assessment completed in 2023. Trunk sanitary sewer is to be relocated from the fault line on Tom Street to a new easement off Sandstone Street and Beresford Street. Sanitary sewer on Tom Street to be replaced with a smaller pipe lowering the risk of failure. Due to staffing constraints, design engineer is proposed to complete inspection and contract administration.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	HIGH	Risk of failure
Cost Saving/Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land	-					
Asset Purchase		1,430,000.00				
Utilities/Design		214,500.00				
Furnishing/Equipment						
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	1,644,500.00	1,644,500.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	-					
From Operations (User rates)	-					
Reserves/Reserve Funds						
Wastewater reserves	1,644,500.00	1,644,500.00	-			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	1,644,500.00	1,644,500.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Public Works

Service / Program Wastewater Collection

Project Name Baptist, Holt Line and Brigden Main Pump Station Rehab

Work In Progress (WIP) Yes/No Previous project # No

Project Description / Need for Work

The pump stations require rehabilitation due to age and excessive corrosion, the plan is to complete the design work in 2025 and then complete the rehabilitation work in 2026

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	
Growth Related Needs		
Service Enhancement	High	
Other		

Useful Live (Years) 25 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	80,000.00	80,000.00				
Furnishing/Equipment	800,000.00		800,000.00			
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	880,000.00	80,000.00	800,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Wastewater reserves	880,000.00	80,000.00	800,000.00			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	880,000.00	80,000.00	800,000.00	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget



Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Wastewater

Project Name Courtright WWTP Expansion

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

The existing wastewater treatment plant has reached capacity and requires expansion to treat future growth in the Township. This project includes the consulting & contracting costs related to the completion of detailed design and construction of the Courtright WWTP Expansion.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement		
Growth Related Needs	High	WWTP has reachd capacity & requires expansion to manage growth
Service Enhancement		
Other		

Useful Live (Years) years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	34,019,996.00		15,776,926.00	18,243,070.00		
Utilities/Design	3,120,000.00	3,120,000.00				
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	9,260,004.00		4,295,714.00	4,964,290.00		
Interim Financing Cost	-					
Other	-					
Total Expenditures	46,400,000.00	3,120,000.00	20,072,640.00	23,207,360.00	-	-

Financing:

External Sources

Grants/Subsidies	33,872,000.00	3,120,000.00	14,260,900.80	16,491,099.20		
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	12,528,000.00		5,811,739.20	6,716,260.80		
Lease	-					

Total Financing	46,400,000.00	3,120,000.00	20,072,640.00	23,207,360.00	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025-2029

Department Engineering

Service/Program Water

Project Name Tom Street Sewer Relocation

Work In Progress (WIP) No

Project Description/Need for Work

As part of the Tom Street Sanitary Sewer Relocation project, the ductile iron watermain along Tom Street should be upgraded to eliminate infrastructure with short remaining useful life. The engineering department has prioritized the elimination of ductile iron watermain and the Tom Street project is a great opportunity to continue doing so.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	MEDIUM	Ductile iron has higher potential for main breaks
Cost Saving/Paybacks	MEDIUM	PVC has low life cycle costs
Asset Maintenance/Replacement	HIGH	Department priority to replace ductile iron
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies						
Land	-					
Asset Purchase		250,000.00				
Utilities/Design		37,500.00				
Furnishing/Equipment						
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	287,500.00	287,500.00	-	-	-	-

Financing:

External Sources						
Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					
Revenue Fund						
From Operations (tax base)	-					
From Operations (User rates)	-					
Reserves/Reserve Funds						
Water Reserves	287,500.00	287,500.00	-			
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					
Long Term Financing						
Debenture	-					
Lease	-					
Total Financing	287,500.00	287,500.00	-	-	-	-

Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Water

Project Name Duncan Street Watermain Replacement

Work In Progress (WIP) No

Project Description / Need for Work

This project includes the replacement of existing 150mm ductile iron watermain on Duncan Street from Jane Street to Steadman Street. The Township has made efforts to eliminate all ductile iron watermain in the Township and this section should be replaced as part of the Steadman Street and Duncan Street reconstruction projects.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	MEDIUM	Ductile iron has higher potential for main breaks
Cost Saving / Paybacks	MEDIUM	PVC has low life cycle costs
Asset Maintenance/Replacement	HIGH	Community priority to upgrade Duncan Street
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 75 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	200,000.00		200,000.00			
Utilities/Design	20,000.00		20,000.00			
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	220,000.00	-	220,000.00	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Water reserves	220,000.00					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	220,000.00	-	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Public Works

Service / Program Water

Project Name Nova St. Clair Water Service Installation

Work In Progress (WIP) Yes Previous project # 2023-605

Project Description / Need for Work

We need to install a meter pit and backflow preventor at the LAWSS Watermain Easment. Unmetered leaks have prioritized the installation of a new meter chamber at the connection. This is a carry over project that requires additional funds.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks	High	Unmetered leaks will be eliminated
Asset Maintenance/Replacement	High	Need to replace existing equipment
Growth Related Needs		
Service Enhancement	High	Meter location will allow easier access for maintenance
Other		

Useful Live (Years) 20 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	20,000.00	20,000.00				
Furnishing/Equipment	100,000.00	100,000.00				
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	120,000.00	120,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Water reserves	120,000.00	120,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	120,000.00	120,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Public Works

Service / Program Water Distribution

Project Name Brigden Water Tower Access Road and Storm Pipe Repairs

Work In Progress (WIP) Yes/No Previous project # NO

Project Description / Need for Work

Replacement of the storm catch basin and storm pipes are required. The access road is at end of life and needs to be replaced

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues	High	The uneven asphalt is a safety hazard for users
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Asset is at end of life needs replacement
Growth Related Needs		
Service Enhancement	Medium	Access to the site will be improved
Other		

Useful Live (Years) 20 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	150,000.00	150,000.00				
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	150,000.00	150,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Water reserves	150,000.00	150,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	150,000.00	150,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Public Works

Service / Program Water Distribution

Project Name Pressure Monitoring Equipment

Work In Progress (WIP) Yes/No Previous project # NO

Project Description / Need for Work

Our water master plan has identified 6 recommended locations in our distribution system to install pressure monitoring equipment. Our plan is to design and install the first of 6 pressure monitors in 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Identifies the need for replacement or upgrades in the system
Growth Related Needs	High	Confirms future growth requirements
Service Enhancement	High	Provides real time data to monitor our system
Other		

Useful Live (Years) 10 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	15,000.00	15,000.00				
Furnishing/Equipment	175,000.00	175,000.00				
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
Total Expenditures	190,000.00	190,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Water reserves	190,000.00	190,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	190,000.00	190,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget

Capital Budget Data Collection Information Sheet - Year 2025 -2030

Department Public Works

Service / Program Water Meter Billing

Project Name Water Meter Reding Equipment

Work In Progress (WIP) Yes/No Previous project # NO

Project Description / Need for Work

We need to purchase new water meter reading equipment. Our current equipment needs to be replaced.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Need to replace existing equipment
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) 10 years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	55,000.00	55,000.00				
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	-					
	-					
Total Expenditures	55,000.00	55,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	-					
From Operations (User rates)	-					

Reserves/Reserve Funds

Water reserves	55,000.00	55,000.00				
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	55,000.00	55,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget



Capital Budget Data Collection Information Sheet - Year 2025 -2029

Department Public Works

Service / Program Asset Management

Project Name Asset Management Plan Update

Work In Progress (WIP) No Previous project #

Project Description / Need for Work

Hire a consultant to assist the Township to meet the Ontario Reg. 588/17 which identifies that the asset management plan is required to be updated to capture a proposed LOS for all asset classes for 10 years which will include a lifecycle management plan, financial strategy and risk assessment. These updates are to be completed by July, 2025.

Project Priority	Indicate High/Medium/Low	Comments
Health or Safety Issues		
Cost Saving / Paybacks		
Asset Maintenance/Replacement	High	Regulatory Requirement for AM Plan
Growth Related Needs		
Service Enhancement		
Other		

Useful Live (Years) years

Project Budget	Total					
	Expenditures/ Financing	Year 1 2025	Year 2 2026	Year 3 2027	Year 4 2028	Year 5 2029
Expenditures:						
Studies	-					
Land	-					
Asset Purchase	-					
Utilities/Design	-					
Furnishing/Equipment	-					
Sitework/Landscaping	-					
Contingency	-					
Interim Financing Cost	-					
Other	90,000.00	90,000.00				
	-					
Total Expenditures	90,000.00	90,000.00	-	-	-	-

Financing:

External Sources

Grants/Subsidies	-					
Direct Development Contrib.	-					
External contribution	-					
Others (Fundraising)	-					

Revenue Fund

From Operations (tax base)	90,000.00	90,000.00				
From Operations (User rates)	-					

Reserves/Reserve Funds

General reserves	-					
Equipment reserves	-					
DC reserves	-					
Other -St. Clair Educ. & Envir.	-					

Long Term Financing

Debenture	-					
Lease	-					

Total Financing	90,000.00	90,000.00	-	-	-	-
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Other-Please provide supporting documentation, quotes, operation budget