



Township of St. Clair

Minutes

Regular Council Meeting

Tuesday, February 18, 2025 @ 6:00 PM

Council Chambers

1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENTS

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

- 4.1. Regular Council Meeting - February 3, 2025 - Minutes
[DRAFT Regular Council - 3 February 2025 - Minutes](#)

5. CORRESPONDENCE ITEMS

- 5.1. Moore Skate Club - Sponsorship Request
[Moore Skate Club - Ice Sponsorship Request](#)
- 5.2. Pedestrian Safety Concern - St. Clair Parkway from Lasalle to Corunna
[Pedestrian Safety Concern - Parkway from Lasalle to Corunna](#)

6. INFORMATION ITEMS

- 6.1. Standardizing Trail Signage - Lambton County Regional Trails Committee
[Standardizing Trail Signage St. Clair Township](#)
- 6.2. Lambton County Council Highlights - February 5, 2025
[Lambton County Council Highlights - February 5, 2025](#)
- 6.3. Enbridge - EGI Notice of Upcoming Project - Kimball Colinvill Bickford
[Notice EGI Kimball-Colinvill Bickford 20250129](#)

7. REPORTS OF COMMITTEES AND STAFF

- 7.1. Coordinator of Operations Works - Township Entry Signs Report
[Coord of Operations Works - Township Entry Signs](#)
- 7.2. Coordinator of Operations Water - December and January Water/Wastewater Report
[December and January Water Wastewater Operations Report](#)
- 7.3. Coordinator of Operations Water - Half Ton Pickup Trucks Tender Report
[Half Ton Pickup Truck tender results](#)
- 7.4. Coordinator of Operations Water - Nova St. Clair Water Meter Report
[Nova St. Clair Water Meter Chambers](#)
- 7.5. Senior Planner - Thames-Sydenham Source Water Protection and Assessment Report
[Thames-Sydenham Source Water Protection Plan and Assessment](#)

- 7.6. [Drainage Superintendent - Monthly Report](#)
[Drainage Superintendent - Monthly Report](#)

8. DRAINAGE BY-LAWS

- 8.1. Third Reading - Bylaw 29 of 2024 - Pacific Branch Drain
[ByLaw 29 of 2024 Pacific Branch Drain Improvement Construction](#)
- 8.2. Third Reading - Bylaw 30 of 2024 - Grey Drain Eyre Branch
[ByLaw 30 of 2024 Gray Drain Eyre Branch Improvement Construction](#)

9. BY-LAWS

- 9.1. DRAFT By-law 7 of 2025 - Confirming Bylaw
[DRAFT B-L 7 of 2025 - Confirming](#)

10. COUNCILLORS' REPORTS

11. NOTICES OF MOTION

- 11.1. **Councillor Langis** will introduce a motion.

Moore Museum's Pavillion project did not make the approval list for Capital Budget. Since this is their 50th Anniversary they will be celebrating the event on June 7th. I am hoping for a donation through the Education and Environment Fund. I believe this will be an asset for the museum not only for the anniversary celebration but beneficial to future income. Classes could be held, and it could be used as a connection to the chapel at wedding time and also be rented for outdoor celebrations.

Be it resolved that a \$10,000 one-time donation be granted to the Moore Museum to use towards the construction of a shade-structure for use during their 50th Anniversary celebrations, and for all future uses and that the money be taken from the Environment and Education Fund.

12. UPCOMING MEETINGS

- 12.1. Regular Meeting - Session 4 - March 3, 2025 at 3:00 pm
- 12.2. Operating Budget - March 6, 2025, 5:00p.m., Council Chambers - **THIS MEETING WILL NOT BE LIVESTREAMED**
- 12.3. Regular Meeting - Session 5 - March 17, 2025 at 6:00 pm
- 12.4. Regular Meeting - Session 6 - April 7, 2025 at 3:00 pm

13. IN CAMERA SESSION

- 13.1. Section 239(2)(d) to discuss labour relations
- 13.2. Section 239(2)(b) to discuss an item involving an identifiable employee
- 13.3. Section 239(2)(b) to discuss ongoing relations with a local business

14. ADJOURNMENT



MINUTES

Regular Council Meeting

6:00 PM - Tuesday, February 18, 2025
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Tuesday, February 18, 2025, at 6:00 PM, in the Council Chambers, with the following members present:

PRESENT: Councillor Bill Myers, Councillor Brad Langstaff, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Councillor Pat Brown, Deputy Mayor Steve Miller, CAO John Rodey, and Clerk Jeff Baranek

EXCUSED:

1 CALL TO ORDER

This meeting is being streamed live through the St. Clair Township website. By attending a public meeting of Council you are consenting to your image, voice and comments being recorded and published to the Township website.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream and public record.

2 LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3 DECLARATION OF PECUNIARY INTEREST

None to declare.

4 ADOPTION OF MINUTES

4.1 Regular Council Meeting - February 3, 2025 - Minutes

Motion 1

Pat Brown made a motion - Be it resolved that the minutes of the Regular Council Meeting held on February 3, 2025 be received and approved. Holly Foster seconded the motion. CARRIED.

5 CORRESPONDENCE ITEMS

5.1 Moore Skate Club - Sponsorship Request

Motion 2

Cathy Langis made a motion - Be it resolved that the following items of correspondence be accepted as per Council's direction:

5.1 Moore Skate Club - Sponsorship Request

5.2 Pedestrian Safety Concern - St. Clair Parkway from Lasalle to Corunna Bill Myers seconded the motion. CARRIED.

Motion 3

Pat Brown made a motion - Be it resolved that the Township purchase a half page sponsorship, representing a Level 3 sponsor in the amount of \$200.00, for the Moore Skating Club 52nd Annual Ice Show on April 5, 2025. Brad Langstaff seconded the motion. CARRIED.

- 5.2 Pedestrian Safety Concern - St. Clair Parkway from Lasalle to Corunna

Motion 4

Steve Miller made a motion - Be it resolved that staff be directed to produce a report addressing the pedestrian concerns on St. Clair Parkway from Lasalle Line to Corunna and provide options for potential improvements. Pat Brown seconded the motion. CARRIED.

6 INFORMATION ITEMS

- 6.1 Standardizing Trail Signage - Lambton County Regional Trails Committee
6.2 Lambton County Council Highlights - February 5, 2025
6.3 Enbridge - EGI Notice of Upcoming Project - Kimball Colville Bickford

Motion 5

Holly Foster made a motion - Be it resolved the following items be received as information:

- 6.1 Standardizing Trail Signage - Lambton County Regional Trails Committee
6.2 Lambton County Council Highlights - February 5, 2025
6.3 Enbridge - EGI Notice of Upcoming Project - Kimball Colville Bickford
Cathy Langis seconded the motion. CARRIED.

Motion 6

Holly Foster made a motion - Be it resolved that the request to standardize trail signage submitted by the Lambton County Regional Trails Committee be referred to the St. Clair River Trail Committee for review. Cathy Langis seconded the motion. CARRIED.

7 REPORTS OF COMMITTEES AND STAFF

- 7.1 Coordinator of Operations Works - Township Entry Signs Report

Motion 7

Brad Langstaff made a motion - Be it resolved that the Township Entry Signs – (final 5) report as submitted by Coordinator of Operations, David Neely be received as information, and that the proposed designs be approved, the procurement policy be waived, and the design / build of the village entry signs be awarded to "Sign Ontario Ltd." at the quoted price of \$39,645.70 (including net HST) Pat Brown seconded the motion. CARRIED.

- 7.2 Coordinator of Operations Water - December and January Water/Wastewater Report

Motion 8

Brad Langstaff made a motion - Be it resolved that the December and January Water/Wastewater report as submitted by Coordinator of Operations (Water), Chris Westbrook be received as information. Holly Foster seconded the motion. CARRIED.

- 7.3 Coordinator of Operations Water - Half Ton Pickup Trucks Tender Report

Motion 9

Steve Miller made a motion - Be it resolved that the Pickup Truck Tender Results report as submitted by Coordinator of Operations (Water), Chris Westbrook be received as information and that the low tender submitted by Progressive Ford in the amount of \$118,900.21 (including HST) be accepted and approved. Bill Myers seconded the motion. CARRIED.

7.4 Coordinator of Operations Water - Nova St. Clair Water Meter Report

Motion 10

Cathy Langis made a motion - Be it resolved that the Nova St. Clair Water Meter and Backflow Preventer report as submitted by Chris Westbrook be received as information and that the following recommendations be approved.

1. That the Tender submitted by VanBree in the amount of \$220,273.41 (including HST) be accepted and approved and that the Mayor and Clerk be authorized to sign the contract and other related documents.

2. That the project be funded by the existing approved capital funds of \$120,000 (ID# 2025-605) and that any additional costs are funded using water reserves. Pat Brown seconded the motion. CARRIED.

7.5 Senior Planner - Thames-Sydenham Source Water Protection and Assessment Report

Motion 11

Steve Miller made a motion - Be it resolved that the Source Water Protection Plan and Assessment report as submitted by Senior Planner, Ian MacDougall be received as information and that pursuant to Section 34(3) of the Clean Water Act, 2006, the Council of St. Clair Township endorses the proposed updates to the Thames-Sydenham Source protection Plan. Provision of this resolution meets requirements of Section 34(3) of the Clean Water Act, 2006. Holly Foster seconded the motion. CARRIED.

7.6 Drainage Superintendent - Monthly Report

Motion 12

Cathy Langis made a motion - Be it resolved that the Monthly Report as submitted by Drainage Superintendent, Jason Brunt be received as information. Bill Myers seconded the motion. CARRIED.

Motion 13

Cathy Langis made a motion - Be it resolved that the bid in the amount of \$39,825.00 submitted by Murray Mills Excavation & Trucking (Sarnia) Ltd. for construction of the Gray Drain - Eyre Branch be accepted and awarded. Bill Myers seconded the motion. CARRIED.

8 DRAINAGE BY-LAWS

8.1 Third Reading - Bylaw 29 of 2024 - Pacific Branch Drain

8.2 Third Reading - Bylaw 30 of 2024 - Grey Drain Eyre Branch

Motion 14

Bill Myers made a motion - Be it resolved that the following Drainage by-laws receive third and final readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

8.1 Bylaw 29 of 2024 - Pacific Branch Drain

8.2 Bylaw 30 of 2024 - Grey Drain Eyre Branch

Holly Foster seconded the motion. CARRIED.

9 BY-LAWS

9.1 DRAFT By-law 7 of 2025 - Confirming Bylaw

Motion 15

Cathy Langis made a motion - Be it resolved that the following by-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute the by-law and any agreements thereto:

9.2 DRAFT By-Law 7 of 2025 - Confirming By-Law
Pat Brown seconded the motion. CARRIED.

10 COUNCILLORS' REPORTS

COUNCILLOR BROWN

Councillor Brown participated in interviews for individuals seeking a position on the Sourcewater Protection board and reminded everyone about the upcoming rescheduled Annual General Meeting for the St. Clair Region Conservation Authority being held on March 19, 2025 at the East Lambton Community Complex.

COUNCILLOR FOSTER

Councillor Foster attended the Clean Harbours Liaison committee meeting.

COUNCILLOR LANGIS

Councillor Langis attended the Moore Museum Meeting; and noted the street sign for Meighan Court at Queen Street has been removed and needs to be replaced.

COUNCILLOR LANGSTAFF

Councillor Langstaff attended the municipal drain consideration meeting.

COUNCILLOR MYERS

Councillor Myers attended the fundraiser for the Lambton County Development Services at the Brigden Fairgrounds.

DEPUTY MAYOR MILLER

Deputy Mayor Miller attended the Clean Harbours Liaison committee meeting; the County Council meeting; and the SCRCA meeting.

Deputy Mayor Miller asked staff to consider installing a streetlight on Hill Street in Port Lambton between Stoddard and John Streets to assist those accessing the local church in that area and asked staff to contact the owner of 172 French Line to communicate the expectations for the debris left by the recent drain cleanout.

Deputy Mayor Miller closed his report by advising that a landowner has installed his 9-1-1 sign in an effort to obstruct view of the Sombra village sign.

MAYOR AGAR

Mayor Agar attended the annual Farm Safety meeting; the County Council meeting; the Emergency Planning Meeting at the County; and participated in a zoom meeting with the editor of Business View.

11 NOTICES OF MOTION

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Motion 16

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12 UPCOMING MEETINGS

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13 IN CAMERA SESSION

- 13.1 Section 239(2)(d) to discuss labour relations
- 13.2 Section 239(2)(b) to discuss an item involving an identifiable employee
- 13.3 Section 239(2)(b) to discuss ongoing relations with a local business

Motion 17

Pat Brown made a motion - Be it resolved that the meeting enter into an in-camera meeting to discuss the following:

- 13.1 Section 239(2)(d) to discuss labour relations
 - 13.2 Section 239(2)(b) to discuss an item involving an identifiable employee
 - 13.3 Section 239(2)(b) to discuss ongoing relations with a local business
- Cathy Langis seconded the motion. CARRIED.

Rise and Report

Clerk Jeff Baranek noted there was nothing to rise and report from the in-camera session.

14 ADJOURNMENT

- 14.1 The meeting was adjourned at 8:45 pm.

Motion 18

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn. Bill Myers seconded the motion. CARRIED.

Mayor - Jeff Agar

Clerk - Jeff Baranek

