



Township of St. Clair

Minutes

Regular Council Meeting

Monday, November 18, 2024 @ 6:00 PM

Council Chambers

1. CALL TO ORDER

This meeting is being streamed live through the St. Clair Township Website. By attending a public meeting of Council you are consenting to your image, voice and comments being recorded and published to the Township website.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream and public record.

2. LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

- 4.1. Regular Council Meeting - November 4, 2024
[DRAFT - Regular Council - 4 November 2024 - Minutes](#)
- 4.2. Minutes of Township Committees:
[Moore Museum Committee Minutes and Reports - Oct 2024](#)
[St. Clair River Trail Committee Meeting Minutes - Sept 2024](#)

5. DELEGATIONS/PRESENTATIONS

- 5.1. Court of Revision:
6:10 pm - Gray Drain Eyre Branch
[COR Gray Drain Eyre Branch](#)
- 5.2. Court of Revision:
6:20 pm - Pacific Branch Drain
[COR Pacific Branch Drain](#)

6. INFORMATION ITEMS

- 6.1. Lambton Group OPP Detachment Board - Approved 2025 Budget
[2025 LGODB Budget - Approved](#)

- 6.2. Lambton County Council Highlights - November 2024
[Lambton County Council Highlights - November 6, 2024](#)
- 6.3. St. Clair Region Conservation Authority - October 2024 Meeting Highlights
[SCRCA - 2024 October Meeting Highlights](#)
- 6.4. St. Clair Region Conservation Authority - Draft Watershed-based Resource Management Strategy
[St. Clair Region Conservation Authority Draft Watershed-based Resource Management Strategy](#)

7. REPORTS OF COMMITTEES AND STAFF

- 7.1. Clerk Report - Record Retention and Management - TOMRMS
[Clerk Report - Record Retention and Management - TOMRMS](#)

8. BY-LAWS

- 8.1. By-Law 53 of 2024 - Acquisition of Island Mooring
[DRAFT B-L 53 of 2024 - Acquisition of Island Mooring](#)
- 8.2. By-Law 54 of 2024 - Water Use Agreement - CF Industries
[DRAFT B-L 54 of 2024 - Water Use Agreement - CF Industries](#)
- 8.3. By-Law 55 of 2024 - Bentpath Waterline Connection Bylaw
[B-L 55 of 2024 - Bentpath Waterline Connection Bylaw](#)
- 8.4. By-Law 56 of 2024 - Confirming Bylaw
[DRAFT B-L 56 of 2024 - Confirming Bylaw](#)

9. COUNCILLORS' REPORTS

10. UPCOMING MEETINGS

- 10.1. Capital Budget Meeting - November 28, 2024 at 4:00 pm
- 10.2. Regular Meeting - Session 20 - December 2, 2024 at 3:00 pm
- 10.3. Regular Meeting - Session 21 - December 16, 2024 at 6:00 pm

11. IN CAMERA SESSION

- 11.1. Section 239(2)(c) to consider a potential disposition of Township Land
- 11.2. Section 239(2)(a) to consider the security of Township Buildings

12. ADJOURNMENT



MINUTES

Regular Council Meeting

6:00 PM - Monday, November 18, 2024
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Monday, November 18, 2024, at 6:00 PM, in the Council Chambers, with the following members present:

PRESENT: Councillor Bill Myers, Councillor Brad Langstaff, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Councillor Pat Brown, Deputy Mayor Steve Miller, CAO John Rodey, and Clerk Jeff Baranek

1. CALL TO ORDER

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2. LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. DECLARATION OF PECUNIARY INTEREST

3.1 Councillor Langstaff noted a conflict with By-law 55 of 2024 as he owns property fronting onto the affected area.

4. ADOPTION OF MINUTES

4.1 Regular Council Meeting - November 4, 2024

Motion 1

Holly Foster made a motion - Be it resolved that the minutes of the following meeting of Council be received and approved:

- Council Meeting Minutes - November 4, 2024 Brad Langstaff seconded the motion. CARRIED.

4.2 Minutes of Township Committees:

Motion 2

Bill Myers made a motion - Be it resolved that the minutes of the following committees be accepted and approved:

- Moore Museum Committee Minutes and Reports - Oct 2024

- St. Clair River Trail Committee Meeting Minutes - Sept 2024 Pat Brown seconded the motion. CARRIED.

5. DELEGATIONS/PRESENTATIONS

5.1 6:10 p.m. - Court of Revision: Gray Drain Eyre Branch

At the appointed time of 6:10 p.m., Mayor Agar declared open the Court of Revision for the Gray Drain Eyre Branch.

Clerk Jeff Baranek and Engineer Josh Warner, of Ray Dobbin Engineering Inc. both confirmed neither the Township nor the Engineer have received any written appeals of assessment.

Mayor Agar asked those in attendance if anyone wished to submit an appeal of their assessment on the Gray Drain Eyre Branch, and nobody made such an intention known.

Seeing no formal submissions, Mayor Agar declared the proceedings closed and asked for any forthcoming motions.

Motion 3

Holly Foster made a motion - Be it resolved that the Engineer's Report for the Gray Drain Eyre Branch submitted by Josh Warner of Ray Dobbin Engineering Inc. dated March 28, 2024 be accepted and the assessments included therein be confirmed. Bill Myers seconded the motion. CARRIED.

5.2 6: 20 p.m. - Court of Revision: Pacific Branch Drain

At the appointed time of 6:20 p.m., Mayor Agar declared open the Court of Revision for the Pacific Branch Drain.

Clerk Jeff Baranek and Engineer Josh Warner, of Ray Dobbin Engineering Inc. both confirmed neither the Township nor the Engineer have received any written appeals of assessment.

Mayor Agar asked those in attendance if anyone wished to submit an appeal of their assessment on the Pacific Branch Drain, and nobody made such an intention known.

Seeing no formal submissions, Mayor Agar declared the proceedings closed and asked for any forthcoming motions.

Motion 4

Pat Brown made a motion - Be it resolved that the Engineer's Report for the Pacific Branch Drain submitted by Josh Warner of Ray Dobbin Engineering Inc. dated July 9, 2024 be accepted and the assessments included therein be confirmed. Bill Myers seconded the motion. CARRIED.

6. INFORMATION ITEMS

- 6.1** Lambton Group OPP Detachment Board - Approved 2025 Budget
- 6.2** Lambton County Council Highlights - November 2024
- 6.3** St. Clair Region Conservation Authority - October 2024 Meeting Highlights
- 6.4** St. Clair Region Conservation Authority - Draft Watershed-based Resource Management Strategy

Motion 5

Steve Miller made a motion - Be it resolved the following items be received as information:

- 6.1 - Lambton Group OPP Detachment Board - Approved 2025 Budget
- 6.2 - Lambton County Council Highlights - November 2024
- 6.3 - St. Clair Region Conservation Authority - October 2024 Meeting Highlights

6.4 - St Clair Region Conservation Authority - Draft Watershed-based Resource Management Strategy Cathy Langis seconded the motion. CARRIED.

7. REPORTS OF COMMITTEES AND STAFF

7.1 Clerk Report - Record Retention and Management - TOMRMS

Motion 6

Holly Foster made a motion - Be it resolved that the Record Retention and Records Management - TOMRMS report submitted by Clerk Jeff Baranek be received as information and that staff be authorized to purchase The Ontario Municipal Records Management System (TOMRMS) service through the Information Professionals at a one-time cost of \$4000 and an annual license fee of \$400 and that it be included in the 2025 Capital Budget as a one-time purchase, and the licensing be included in the Operating Budget annually to be funded by General Funds. Cathy Langis seconded the motion. CARRIED.

8. BY-LAWS

8.1 By-Law 53 of 2024 - Acquisition of Island Mooring

8.2 By-Law 54 of 2024 - Water Use Agreement - CF Industries

8.3 By-Law 55 of 2024 - Bentpath Waterline Connection Bylaw

8.4 By-Law 56 of 2024 - Confirming Bylaw

Motion 7

Cathy Langis made a motion **COUNCILLOR LANGSTAFF DECLARED A PECUNIARY INTEREST AND DID NOT PARTICIPATE IN THIS ITEM** - Be it resolved that the following by-laws receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute the by-laws and any agreements thereto:

8.1 - By-Law 53 of 2024 - Acquisition of Island Mooring

8.2 - By-Law 54 of 2024 - Water Use Agreement - CF Industries

8.3 - By-Law 55 of 2024 - Bentpath Waterline Connection Bylaw

8.4 - By-Law 56 of 2024 - Confirming Bylaw Steve Miller seconded the motion. CARRIED.

9. COUNCILLORS' REPORTS

COUNCILLOR BROWN

Councillor Brown attended the Remembrance Day Service in Corunna; the Operation Christmas Tree kickoff luncheon; and the Warden's Banquet.

COUNCILLOR FOSTER

Councillor Foster attended the Warden's Banquet and wished Mayor Agar good luck in his pursuit to become Deputy Warden for the County of Lambton. Councillor Foster attended the Remembrance Day Service in Corunna.

COUNCILLOR LANGIS

Councillor Langis attended the Remembrance Day Service in Brigden; the Sombra Museum Board meeting; the Wilkesport Hall Board meeting; the Operation Christmas Tree kickoff luncheon; and the Warden's Banquet.

COUNCILLOR LANGSTAFF

Councillor Langstaff attended the Remembrance Day Service in Brigden, the Clean Harbors meeting; the Warden's Banquet - also wishing good luck to Mayor Agar's campaign for election to Deputy Warden of the County of Lambton.

Councillor Langstaff closed his report by asking staff to send a letter to Chatham Kent to see if they will consider installing a larger stop sign along Langstaff Line at Highway 40.

COUNCILLOR MYERS

Councillor Myers attended the Remembrance Day Service in Wallaceburg noting it was encouraging to see all the youth in attendance; and he also attended the Warden's Banquet.

DEPUTY MAYOR MILLER

Deputy Mayor Miller attended the County Council meeting and noted the retirement of longtime General Manager Andrew Taylor wishing him well; he attended the Remembrance Day Service in Wallaceburg; the Clean Harbors meeting; and the Warden's Banquet.

MAYOR AGAR

Mayor Agar attended the County Council meeting; the Remembrance Day Services at Aamjiwnaang and Corunna (with apologies to the Brigden Legion for not having enough time to make it out to that one); the Poor Boy kickoff Luncheon for Operation Christmas Tree; and the Warden's Banquet.

Mayor Agar asked staff to amend the sign bylaw to include prohibitions for offensive language and potentially offensive content.

Mayor Agar also asked Council to consider waiving the curbing requirement which is part of the site plan for the former United Church located at 1540 Fourth Street in Courtright. Mayor Agar noted there is an alley that would be impacted by the curbing and noted the importance for the daycare facility to begin its operations.

Motion 8

Brad Langstaff made a motion - Be it resolved that the requirement to curb the access lanes and parking spaces for the new daycare, formerly the United Church, located at 1540 Fourth Street in Courtright, be waived due to its location abutting a Township alley. Cathy Langis seconded the motion.
CARRIED.

10. UPCOMING MEETINGS

- 10.1 Capital Budget Meeting - November 28, 2024 at 4:00 pm
- 10.2 Regular Meeting - Session 20 - December 2, 2024 at 3:00 pm
- 10.3 Regular Meeting - Session 21 - December 16, 2024 at 6:00 pm

11. IN CAMERA SESSION

- 11.1 Section 239(2)(c) to consider a potential disposition of Township Land
- 11.2 Section 239(2)(a) to consider the security of Township Buildings
- 11.3 Section 239(2)(d) to discuss labour relations

Motion 9

Pat Brown made a motion - Be it resolved that the meeting enter into an in-camera meeting to discuss the following:

- 11.1 - Section 239(2)(c) to consider a potential disposition of Township Land

11.2 - Section 239(2)(a) to consider the security of Township Buildings
11.3 - Section 239(2)(d) to discuss labour relations Cathy Langis seconded the motion. CARRIED.

Rise and Report

Clerk Jeff Baranek noted there was nothing to Rise and Report.

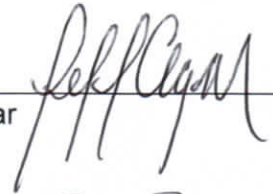
12. ADJOURNMENT

12.1 The meeting was adjourned at 7:15 pm.

Motion 11

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn. Pat Brown seconded the motion. CARRIED.

Mayor - Jeff Agar



Clerk - Jeff Baranek

