

#### CORPORATION OF THE TOWNSHIP OF ST. CLAIR

#### **COUNCIL MINUTES**

#### **SESSION #14**

August 9, 2021 3:00 p.m.

Regular Meeting of Council was held Monday, August 9, 2021, at 3:00 p.m. with the following people participating via video conference:

S. Arnold Mayor
S. Miller Deputy Mayor
R. Atkins Councillor
P. Brown Councillor
J. De Gurse Councillor
B. Myers Councillor
T. Kingston Councillor

Staff:

J. Rodey CAO
J. Baranek Clerk

C. McClemens
W. Anderson
B. Black
Deputy Clerk/Coord. of Planning
Dir. of Emergency Services
Dir. of Public Works

D. Diack Dir. Of Public V

C. Quenneville Treasurer
K. Lindsay Dir. of Cor

K. LindsayC. WestbrookD. NeelyDir. of Community ServicesCoord. of Operations (Water)Coord. of Operations (Roads

P. Da Silva Coord. of Engineering

# AGENDA:

- 1 CALL TO ORDER
- 2 <u>DECLARATION OF PECUNIARY INTEREST</u>
- 3. ADOPTION OF MINUTES
  - 3.1 Regular Council Meeting Session #13 July 5, 2021
- 4. <u>DELEGATIONS/PRESENTATIONS</u>
  - **4.1** 3:15 p.m. Request to Deviate from Township Fence By-Law Amanda and Ben Allen
  - 4.2 3:30 p.m. Mammoet and Shell Heavy Haul Request Kris Mandeville, Shell Project Manager; Dave Binkley, Mammoet Projects Group; Trevor Wilson, Mammoet Project Manager
  - **4.3** <u>3:45 p.m.</u> No One Stands Alone Advocating for Mental Health Endorsement Request Debb Pitel
  - 4.4 4:00 p.m. 2020 Audit Ashley Didone Partner, MNP

## 5. CORRESPONDENCE ITEMS

- 5.1 Kiwanis Club of Petrolia & Area Charity Golf Tournament Donation Request
- 5.2 Request for No Parking Signs
- 5.3 Landlocked Parcel Concern
- **5.4** NOVA Chemicals Corp. (Moore Site) Extra Strength Surcharge and Sewer Use Agreements Request
- 5.5 Petition Vehicular Speed Concern on Hill Street
- 5.6 Bluewater Health Foundation Golf Fundraiser Sponsorship Request

#### 6. <u>INFORMATION ITEMS</u>

- 6.1 Lambton Group Police Services Board Report for March/April 2021
- 6.2 Lambton Group Police Services Board Meeting Minutes April 21, 2021
- 6.3 Tourism Sarnia-Lambton Board of Directors Meeting Minutes May 27, 2021
- 6.4 Building Permit Report June 2021
- **6.5** Request for Municipal Support Resolution to Include Men's Prostate Test in the National Health Care System
- 6.6 St. Clair Township Golf Course Committee Meeting Minutes June 29, 2021
- 6.7 NOVA Chemicals Notice of Extended Shifts at Rokeby Site
- 6.8 Hydrogen Ready Power Plant Project 477 Oil Springs Line
- 6.9 Tourism Sarnia-Lambton Executive Director's Report July 2021
- **6.10** Stantec Consulting Ltd. Notice of Study for 2022 Storage Enhancement Project Enbridge Gas Inc.
- 6.11 Lambton County Council Highlights July 7, 2021

## 7. DRAINS

- 7.1 DRAFT Drainage By-Law 13 of 2021 Biox Drain Final Amending
- 7.2 DRAFT Drainage By-Law 14 of 2021 Bennett Drain Final Amending

## 8 REPORTS OF COMMITTEES AND STAFF

- 8.1 CAO's Report Civic Centre Additional Office Space Options
- **8.2** Planner's Report Site Plan/Development Agreement Sacred Heart School 434 John Street, Port Lambton
- **8.3** Clerk's Report Amendment to Add Alleys to the Boulevard Maintenance By-Law 31 of 2014
- 8.4 Deputy Clerk's Report Planning/Development Summary Report
- 8.5 Deputy Clerk's Report Committee of Adjustment Vacancy Appointment

- **8.6** <u>Deputy Clerk's Report</u> Follow-up Report: Zoning By-Law Amendment Application Southside Construction Management Ltd. Courtright Landing
- 8.7 <u>Deputy Clerk's Report</u> Temporary Modular Buildings & Storage Units Request 785 Petrolia Line NOVA Chemicals (Canada) Ltd.
- **8.8** <u>Deputy Clerk's Report</u> Temporary Modular Building Request 403 LaSalle Line Enbridge Gas Inc.
- 8.9 Treasurer's Report General Accounts Report and Corporate Visa Statement
- 8.10 Treasurer's Report 2020 Reserve and Deferred Revenue Transfers
- 8.11 <u>Treasurer's Report</u> 2020 Operating Results for General Water and Sanitary Sewers
- 8.12 Treasurer's Report 2020 Year End Audit Schedules
- 8.13 <u>Treasurer's Report</u> St. Clair Township 2020 Draft Consolidated Financial Statements
- 8.14 <u>Treasurer's Report</u> St. Clair Township Trust Funds 2020 Financial Statements
- **8.15** <u>Treasurer's Report</u> The St. Clair River Trail Trust Fund 2020 Draft Financial Statements
- **8.16** <u>Treasurer's Report</u> The Moore Township Community and Recreation Foundation Draft 2020 Financial Statements
- 8.17 <u>Director of Emergency Services' Report</u> Information
- **8.18** <u>Director of Public Works' Report</u> Flood Easements Darcy McKeough Floodway
- **8.19** Coordinator of Operations' (Works) Report Heavy Truck Restriction on Certain Roads
- **8.20** Coordinator of Operations' (Works) Report Additional Garbage Receptacles Corunna
- **8.21** Coordinator of Operations' (Works) Report Shell Regen Mammoet Oversized Transport Part 2
- 8.22 Coordinator of Engineering's Report Monthly Report
- 8.23 Coordinator of Engineering's Report Holt Line Culvert Replacement over Government 8 Drain
- **8.24** Coordinator of Engineering's Report Investing in Canada Infrastructure Program (ICIP) Green Funding Stream Intake 2 Project Recommendation
- 8.25 Coordinator of Engineering's Report Hill Street at Queen Street Intersection Traffic Control Review
- 8.26 Coordinator of Engineering's Report Pointe Line Watermain Looping
- **8.27** Coordinator of Engineering's Report Detailed Bridge Designs for Structures 44 & 50 on St. Clair Parkway over Marshy Creek Request for Proposal
- 8.28 <u>Drainage Superintendent's Report</u> Monthly Report

- 8.29 Drainage Superintendent's Report Routledge Drain
- 8.30 Director of Community Services' Report Information
- 8.31 <u>Director of Community Services' Report</u> Reopening of Community Halls
- 8.32 Director of Community Services' Report Brander Park Parking Lot
- 8.33 <u>Director of Community Services' Report</u> Corunna Minor Baseball Advertising
- 8.34 Director of Community Services' Report Grant Applications
- 8.35 <u>Director of Community Services' Report</u> Gypsy Moth Control
- 8.36 <u>Director of Community Services' Report</u> Health Club Hot Tub
- 8.37 <u>Director of Community Services' Report</u> Reopening the Moore Sports Complex
- 8.38 Director of Community Services' Report Sea Cans in Parks for Storage
- 8.39 Director of Community Services' Report Corunna Skate Park
- 8.40 <u>Director of Community Services' Report</u> Theodore the Tugboat Promotion
- 8.41 Coordinator of Community Programs' Report Lifeguard Wages Report

## 9. BY-LAWS

- 9.1 By-Law 35 of 2021 To Add Alleys to the Maintenance of Boulevards By-Law (amending By-Law 31 of 2014)
- **9.2** By-Law 36 of 2021 Temporary Modular Building Agreement 403 LaSalle Line Enbridge Gas Inc.
- 9.3 By-Law 37 of 2021 Site Plan Agreement St. Clair Catholic District School Board 434 John Street, Port Lambton
- 9.4 By-Law 38 of 2021 Temporary Modular Building Agreement 785 Petrolia Line – NOVA Chemicals (Canada) Ltd.

## 10. <u>NEW BUSINESS</u>

# 11. COUNCILLORS' REPORTS

#### 12. UPCOMING MEETINGS

- 12.1 Regular Council Meeting Tuesday, September 7, 2021, at 3:00 p.m.
- **12.2** Regular Council Meeting Monday, September 20, 2021, at 3:00 p.m.
- 12.3 Regular Council Meeting Monday, October 4, 2021, at 3:00 p.m.

#### 13. IN-CAMERA

- **13.1** Municipal Act Section 239 (2) (f) Solicitor Advice related to the removal of an illegal dock in Courtright
- 13.2 Municipal Act Section 239 (2) (d) Labour Relations related to the structure of an internal Department
- **13.3** Municipal Act Section 239 (2) (a) Consider a CAO Report related to security of the Civic Centre

#### 14. ADJOURNMENT

# **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and welcomed Council, staff and those watching on other platforms.

## DECLARATION OF PECUNIARY INTEREST

## ADOPTION OF MINUTES

Moved by J. De Gurse

Seconded by P. Brown

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting
Session #13 held on July 5, 2021, be received and accepted as printed.

**CARRIED** 

# 4. DELEGATIONS/PRESENTATIONS

## 4.1 - 3:15 p.m. - Request to Deviate from Township Fence By-Law - Amanda and Ben Allen

At the appointed time of 3:15 p.m., Mayor Arnold declared open a public meeting to consider a variance to fence by-law 36 of 2010.

The purpose of the public meeting was to consider a variance to Township Fence By-Law 36 of 2010. The owners of 386 Ellis Street were seeking relief from 3 (d) of Fence By-Law 36 of 2010 which states:

"No person shall erect, construct or maintain a fence more than 1.83 metres (6 feet) in height above the effective ground level with this height limitation to include the top of all posts and decorative design or finish."

The owners wish to construct an eight (8) foot tall fence to enclose their rear yard. The noted purpose for the request was to ensure privacy from an abutting pedestrian walkway.

The Township received two records of support from neighbours and no objections were received.

The applicant reaffirmed the need for privacy due to the abutting pedestrian path and noted that, formerly, there was a minimum of 8 feet of privacy with cedars which have been removed.

Councillor Brown noted that the existing chain link fence in the area was in disrepair and understood the need for privacy with the installation of a wooden fence, however, he was not in favour of anything taller than the permitted 6 feet. Deputy Mayor Miller agreed that, in his opinion, no fence should be taller than 6 feet.

Seeing no other comments, Mayor Arnold declared the public meeting closed and asked for any forthcoming motion.

Moved by T. Kingston

Seconded by J. De Gurse

Motion 2

Be it resolved that a variance to fence by-law 36 of 2010 be approved to authorize the installation of a fence seven feet in height to enclose the rear yard at 386 Ellis Drive.

**MOTION LOST** 

Moved by P. Brown

Seconded by B. Myers

<u>Motion 3</u> Be it resolved that a variance to fence by-law 36 of 2010 to authorize the installation of a fence 8 feet in height at the property known as 386 Ellis Drive be denied.

CARRIED

4.2 - 3:30 p.m. – Mammoet and Shell Heavy Haul Request – Kris Mandeville, Shell –
Project Manager; Dave Binkley, Mammoet – Projects Group; Trevor Wilson,
Mammoet – Project Manager

At the appointed time of 3:30 p.m. Mayor Arnold welcomed Dave Binkley of Mammoet to make his presentation related to a heavy haul transport of the Shell Regen Vessel from Alliance Fabricating to the Shell Terminal located at 150 St. Clair Parkway.

Typically, the heavy hauls would follow Highway 40 and head west on Lasalle but, as identified within the report, this was not an option and as such the proposed route would use Kimball Road, then proceed west on Petrolia Line, through Corunna and north on St. Clair Parkway to the Shell gate. The plan would be to arrive at Polymoore and Hill Street between 12 a.m. and 1 a.m. and get through Corunna around 3 a.m. to arrive at the gate at approximately 4 a.m..

There was a robust discussion related to potential damage to St. Clair Parkway and protection measures in place. The low permit fee to utilize St. Clair Parkway was identified as a concern considering the haul will restrict access to two main arteries in the Township's largest urban area for a period of several hours.

Mayor Arnold asked for clarification on why the Samia Police would be escorting the load in OPP jurisdiction and noted that no permission was asked of St. Clair Council.

Moved by T. Kingston

Seconded by J. De Gurse

<u>Motion 4</u> Be it resolved that the heavy haul route proposed by Mammoet Canada Eastern Ltd. for the Shell Regen vessel via Petrolia Line/Hill Street west to St. Clair Parkway then north to the Shell gate be approved.

CARRIED

# 4 3 - 3:45 p.m. - No One Stands Alone - Advocating for Mental Health - Endorsement Request - Debb Pitel

At the appointed time of 3:45 p.m. Mayor Arnold welcomed Debb Patel to make her presentation related to the No One Stands Alone initiative.

The initiative hopes to publish 100,000 copies of No One Stands Alone: A Guide to Resources and Support for Mental Health which is an awareness pamphlet providing information on where to find the necessary resources for those affected by or suffering with their own mental health. The pamphlets are available in St. Clair at select locations but, the program was seeking sponsors to diversify this platform.

Moved by T. Kingston

Seconded by B. Myers

<u>Motion 5</u> Be it resolved that the Township of St. Clair become a Silver Level Partner with No One Stands Alone by providing a donation of \$2500 to be funded from the Education and Environment Fund.

**CARRIED** 

## 4.4 - 4:00 p.m. - 2020 Audit - Ashley Didone Partner MNP

At the appointed time of 4:00 p.m. Mayor Arnold welcomed Ashley Didone of MNP to summarize audit findings and financial statements from the 2020 fiscal year.

Mrs. Didone summarized the reports and noted no significant findings. She reported that there were no deviations from the plan and noted that, pending the legal letter, the statements would be formally adopted.

## 5. CORRESPONDENCE ITEMS

Moved by R. Atkins

Seconded by B. Myers

<u>Motion 6</u> Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 5.1 Petrolia Kiwanis Club Golf Tournament Donation Request
- 5.2 Request for No Parking Signs
- 5.3 Landlocked Parcel Concern
- 5.4 NOVA Moore Sewer Use & Extra Strength Surcharge Agreements Request
- 5.5 Petition Speeding Concern on Hill Street
- 5.6 Bluewater Health Golf Sponsorship Request

**CARRIED** 

5 1 Moved by P. Brown

Seconded by T. Kingston

<u>Motion 7</u> Be it resolved that the request submitted by Kiwanis Club of Petrolia to sponsor their upcoming charity tournament to be held at Kingswell Glen Golf Club in Petrolia on August 21, 2021, be received and that four passes including cart to the Parkway Golf Course be donated for inclusion on the prize board.

CARRIED

5 2 Moved by S. Miller

Seconded by B. Myers

<u>Motion 8</u> Be it resolved that the request for the installation of *No Parking* signs on Brooktree Drive be referred to staff for a report.

**CARRIED** 

5.4 Moved by B. Myers

Seconded by P. Brown

<u>Motion 9</u> Be it resolved that the request submitted by NOVA Chemicals Corporation to increase the maximum permitted hourly rate from 13.0m³ to 14.0m³ in their Moore Site Sewer Use Agreement be approved.

**CARRIED** 

5.6 Moved by J. De Gurse

Seconded by R. Atkins

Motion 10 Be it resolved the request submitted by Bluewater Health Foundation to sponsor their upcoming fundraising golf tournament to be held at the Sarnia Golf and Curling Club on September 9, 2021, be received and that 4 rounds of golf including carts at Parkway Golf Course be donated for their prize board.

CARRIED

## 6. INFORMATION ITEMS

Moved by B. Myers

Seconded by T. Kingston

Motion 11 Be it resolved that the following items of information be dealt with as per Council's direction:

- 6 1 Lambton Group Police Services Board Report March/April 2021
- 6.2 LGPSB Meeting Minutes April 21, 2021
- 6.3 Tourism Sarnia-Lambton Board of Directors Minutes May 27, 2021
- 6.4 Building Permit Report June 2021
- 6.5 Request for Municipal Support Resolution to Include Men's Prostate Test in National Health Care System
- 6.6 St. Clair Golf Course Committee Minutes June 29, 2021
- 6.7 NOVA Chemicals-Notice of Extended Shifts Rokeby Site
- 6.B Hydrogen Ready Power Plant 477 Oil Springs Line
- 6.9 Tourism Samia-Lambton Executive Director's Report July 2021

6.10 Stantec Consulting - Notice of Study for 2022 Storage Enhancement

Project - Enbridge Gas Inc,

6.11 Lambton County Council Highlights - July 7, 2021

**CARRIED** 

6.5 Moved by B. Myers

Seconded by P. Brown

<u>Motion 12</u> Be it resolved that the Township of St. Clair support the motion passed by the Town of Cochrane requesting the Federal and Provincial Governments move to have the PSA Test for men included in the national health care system and that it be made available for all Canadian men at no charge.

**CARRIED** 

## 7. DRAINS

Moved by T. Kingston

Seconded by S. Miller

<u>Motion 13</u> Be it resolved that the following drainage rating by-laws receive all three readings and be thereby passed, and that the Mayor and Clerk be authorized to execute the By-Laws:

- 7.1 <u>Drainage By-Law 13 of 2021</u> Being a by-law to amend drainage by-law No. 11 of 2019 of the Township of St. Clair (geographic Township of Sombra) for improvement of the Biox Drain;
- 7.2 <u>Drainage By-Law 14 of 2021</u> Being a by-law to amend drainage by-law No. 12 of 2019 of the Township of St. Clair (geographic Township of Sombra) for improvement of the Bennett Drain.

**CARRIED** 

## 8 REPORTS OF COMMITTEES AND STAFF

8 1 Moved by T. Kingston

Seconded by R. Atkins

Motion 14 Be it resolved that the Additional Office Space Options report submitted by CAO - John Rodey, dated July 21, 2021, be received as information and that Staff investigate the cost and appropriate size of an addition to the Civic Centre to be considered in accordance with the 2022 budget and that, in the interim, staff investigate both the costs associated with some interior modifications to accommodate existing Staff, the temporary use of a portable, possible temporary relocations to the Emergency Services Building and report back to Council.

**CARRIED** 

8 2 Moved by S. Miller

Seconded by T. Kingston

Motion 15 Be it resolved the Sacred Heart School - 434 John Street report submitted by Planner - Ian MacDougall, dated August 9, 2021, be received as information and that approval be granted to a Site Plan/Development Agreement for a redevelopment of the Sacred Heart School and its associated parking area and that By-Law 37 of 2021 be considered for approval.

CARRIED

8 Moved by B. Myers

Seconded by T. Kingston

Motion 16 Be it resolved that the Amendment to By-Law 31 of 2014 report submitted by Clerk - Jeff Baranek be received as information and that the draft By-Law 35 of 2021 be considered approval which would thereby amend By-Law 31 of 2014 to include alleys for required maintenance.

**CARRIED** 

8.4 Moved by S. Miller

Seconded by J. De Gurse

Motion 17 Be it resolved that the *Planning/Development Summary* report submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens, dated August 3, 2021, be received as information.

CARRIED

8.5 Moved by S. Miller

Seconded by J. De Gurse

<u>Motion 18</u> Be it resolved that the *Committee of Adjustment Vacancy - Appointment* report submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens, dated August 3, 2021, be received as information and that Cliff Scott be appointed to the Committee.

**CARRIED** 

8.6 Moved by P. Brown

Seconded by R. Atkins

<u>Motion 19</u> Be it resolved that *Southside Construction Rezoning* report submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens, dated August 3, 2021, be received as information.

**CARRIED** 

8.7 Moved by J. De Gurse

Seconded by T. Kingston

Motion 20 Be it resolved that the NOVA Chemicals Temporary Modular Buildings at 785 Petrolia Line report submitted by Deputy Clerk/Coordinator of Planning – Carlie McClemens, dated July 30, 2021, be received as information and that By-Law 38 of 2021 be considered for approval.

**CARRIED** 

8.8 Moved by R. Atkins

Seconded by T. Kingston

Motion 21 Be it resolved that the Enbridge Gas Temporary Modular Buildings - 403 LaSalle Line report submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens, dated July 27, 2021, be received as information and that By-Law 36 of 2021 be considered for approval.

CARRIED

8.9 Moved by R. Atkins

Seconded by P. Brown

Motion 22 Be it resolved that the General Accounts Report and Corporate Visa Statement report submitted by the Treasurer - Charlie Quenneville be received as information and that vendor invoices for the period of June 26 to July 31, 2021, totaling \$3,924,051.65 along with the CIBC Visa charges for the period of May 25 to June 24, 2021, total \$26,370.08 be approved.

**CARRIED** 

8 10 Moved by R. Atkins

Seconded by P. Brown

<u>Motion 23</u> Be it resolved that the *2020 Reserve and Deferred Revenue Transfers* report submitted by the Treasurer - Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 to/from reserve transfer attached on schedule A-1 to A-2 be received and approved.
- 2. That the attached schedule D to D-2 deferred revenue transfers be received and approved.
- 3. That the attached schedule E-1 to E-2 2020 Capital Budget Listing reconciliation of budget to actual be received and approved.

**CARRIED** 

8 11 Moved by T. Kingston

Seconded by S. Miller

Motion 24 Be it resolved that the 2020 Operating Results for General, Water and Sanitary report submitted by the Treasurer - Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 operating results analysis for general fund on Exhibit A1, B1 & C1 be received and approved and \$451,271 be transfer to the Year End Surplus reserve.
- 2. That the 2020 water results under PSAB be received and approved and \$1,275,702 surplus generated on cash basis be transferred to water reserves on Exhibit E line 24.
- 3. That the 2020 sanitary results under PSAB be received and approved and \$211,666 surplus generated on cash basis be transferred to sanitary reserves

on Exhibit F line 28.

**CARRIED** 

8.12 Moved by B. Myers

Seconded by P. Brown

<u>Motion 25</u> Be it resolved that the *2020 Year End Audit Schedules* report submitted by the Treasurer - Charlie Quenneville be received as information and that the included December 31, 2020, reports be approved.

**CARRIED** 

8.13 Moved by S. Miller

Seconded by R. Atkins

Motion 26 Be it resolved that the Consolidated St. Clair Township - 2020 Draft Financial Statements report submitted by the Treasurer - Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 draft Consolidated Financial Statements be approved and that the Mayor be authorized to sign the final version which will be dated August 9, 2021.
- 2. That the 2020 Audit finding letter for Consolidated Financial Statements for St. Clair Township be received.

**CARRIED** 

8.14 Moved by J. De Gurse

Seconded by T. Kingston

Motion 27 Be it resolved that the *Township Trust Funds - 2020 Draft Financial Statements* report submitted by the Treasurer - Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 draft Trust Funds Financial Statements for St. Clair Township be received and approved and that the Mayor be authorized to sign the final version which will be dated August 9, 2021.
- 2. That the 2020 Audit Finding for the Trust Fund be received.

CARRIED

8 15 Moved by P. Brown

Seconded by R. Atkins

Motion 28 Be it resolved that the St Clair Township River Trail Trust Fund - 2020 Draft Financial Statement report submitted by the Treasurer - Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 draft St. Clair River Trail Trust Fund Financial Statements for St. Clair Township be received and approved and that the Mayor be authorized to sign the final version which will be dated August 9, 2021.
- 2. That the 2020 Audit Finding for the St. Clair River Trail be received.

**CARRIED** 

8.16 Moved by T. Kingston

Seconded by S. Miller

Motion 29 Be it resolved that the Moore Township Community and Recreation Foundation - 2020 Draft Financial Statements report submitted by the Treasurer Charlie Quenneville be received as information and that the following recommendations be approved:

- 1. That the 2020 draft MOORE TOWNSHIP COMMUNITY AND RECREATION FOUNDATION Financial Statements for St. Clair Township be received and approved and that the Mayor be authorized to sign the final version which will be dated August 9, 2021.
- 2. That the 2020 Draft Moore Township and Recreation Foundation 2020 Financial Statements be received.

**CARRIED** 

8.17 Moved by S. Miller

Seconded by B. Myers

Motion 30 Be it resolved that the Fire Dept. – Information Report as submitted by Director of Emergency Services – Walt Anderson be received as information.

**CARRIED** 

8.18 Moved by P. Brown

Seconded by T. Kingston

Motion 31 Be it resolved that the Flood Easements - Darcy McKeough Floodway report submitted by Director of Public Works - Brian Black be received as information.

**CARRIED** 

Moved by S. Miller

Seconded by B. Myers

<u>Motion 32</u> Be it advised that staff be directed to contact the St. Clair Region Conservation Authority to ask that the landowners affected by the *Darcy McKeough Floodway Flood Easements Extensions* be consulted.

**CARRIED** 

8.19 Moved by S. Miller

Seconded by P. Brown

Motion 33 Be it resolved that the Heavy Truck Restrictions on Certain Roads report submitted by Coordinator of Operations (Works) - Dave Neely be received as information and that a draft by-law be prepared to restrict heavy trucks on:

1. St. Clair Parkway between Whitebread Line and Lasalle Line

2. Plank Road between Petrolia Line and Mandaumin Road

3. Rokeby Line between Kimball Road the main entrance to NOVA Chemicals

4. Rokeby CN and St. Clair Parkway

**CARRIED** 

8.20 Moved by B. Myers

Seconded by R. Atkins

Motion 34 Be it resolved the Additional Garbage Receptacles - Corunna report submitted by Coordinator of Operations (Works) - Dave Neely be received as information.

**CARRIED** 

8 21 Moved by J. De Gurse

Seconded by S. Miller

<u>Motion 35</u> Be it resolved that the *Shell Regen Vessel Transport Mammoet - Part 2* report submitted by Coordinator of Operations (Works) - Dave Neely be received as information.

**CARRIED** 

8,22 Moved by B. Myers

Seconded by T. Kingston

Motion 36 Be it resolved that the Monthly Report submitted by Coordinator of Engineering - Paul daSilva be received as information.

**CARRIED** 

8 23 Moved by T. Kingston

Seconded by J. De Gurse

Motion 37 Be it resolved that the Holt Line Culvert Replacement over Government 8 Drain report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the tender submitted by Delway Contractors Ltd. in the amount of \$180,000 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED** 

8.24 Moved by R. Atkins

Seconded by P. Brown

Motion 38 Be it resolved that the ICIP - Green Funding Stream Intake 2 - Project Recommendation report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the Replacement of 1500 metres of 200mm Ductile Iron Watermain on St. Clair Parkway from Moore Street to Pointe Line in the amount of 2 million project be selected to apply for funding through the Investing in Canada Infrastructure Program - Green Funding Stream Intake 2.

CARRIED

8.25 Moved by S. Miller

Seconded by R. Atkins

Motion 39 Be it resolved that the Hill Street at Queen Street - Intersection Traffic Control Review report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the following recommendations be approved:

- 1. That a Traffic Signal at the intersection at Hill Street and Queen Street not be implemented at this time based on the review and recommendation by RC Spencer Associates
- 2. That a Level 2 Type B Pedestrian Crossover be included in the 2022 draft capital budget for deliberation.
- 3. That the Township move forward with a "Road Diet Feasibility Study" for Hill Street from Queen Street to Lyndoch Street at a cost of \$5,600 plus HST to be financed from Road Reserves.

## [Mayor Arnold Requested a Recorded Vote]

Councillor Atkins	Aye
Councillor Brown	Nay
Councillor De Gurse	Aye
Councillor Kingston	Aye
Councillor Myers	Aye
Deputy Mayor Miller	Aye
Mayor Arnold	Nav

**CARRIED** 

\$.26 Moved by T. Kingston

Seconded by P. Brown

<u>Motion 40</u> Be it resolved that the *Pointe Line Watermain Looping* report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the following recommendations be approved:

- 1. That the tender submitted by Cope Construction ltd. in the amount of \$341,101.25 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents;
- 2. That the budget shortfall of approximately \$150,000 be financed from water reserves.

**CARRIED** 

8.27 Moved by T. Kingston

Seconded by S. Miller

Motion 41 Be it resolved that the Detailed Bridge Designs for Structures 44 & 50 on St. Clair Parkway over Marshy Creek - Request for Proposal report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the proposal submitted by Planmac Engineering in the amount of \$150,414.00 plus HST be accepted and the Mayor and Clerk by authorized to sign the contract and other related documents.

CARRIED

8 28 Moved by J. De Gurse

Seconded by P. Brown

Motion 42 Be it resolved that the *Monthly Information* report as submitted by Drainage Superintendent - Jason Brunt be received as information and that the following recommendations be approved:

- 1. Be it resolved that staff be authorized to move forward with the completion of maintenance on the Jarvis Drain as requested, by a suitable and qualified contractor, as an expense to all upstream landowners within the drainage area.
- 2. Be it resolved that the replacement of the access culvert on the Davis Drain as requested, by a suitable and qualified contractor as an expense to all upstream landowners within the Davis Drain watershed, with the exception of the lengthened portion of culvert, to be assessed 100% to the requesting landowner.
- 3. Be it resolved that Spriet & Associates Ltd. be appointed to prepare a new drainage report under section 78 of the Drainage Act, to extend the Campbell Drain South of County Road No. 80, and to provide a new assessment schedule for future maintenance.

**CARRIED** 

8.29 Moved by T. Kingston

Seconded by B. Myers

Motion 43 Be it resolved that the Routledge Drain report as submitted by Drainage

Superintendent - Jason Brunt be received as information and that staff be directed to follow "OPTION 5" as detailed within this report, instructing the appointed Engineer to continue preparing the new report under section 78 of the Drainage Act, removing the original requested lawn enclosure at No. 3006 St. Clair Parkway.

**CARRIED** 

8.30 Moved by J. De Gurse

Seconded by R. Atkins

Motion 44 Be it resolved that the Community Services - Information report as submitted by Director of Community Services - Kendall Lindsay be received as information.

**CARRIED** 

8.31 Moved by J. De Gurse

Seconded by R. Atkins

Motion 45 Be it resolved that the Reopening of Community Halls report as submitted by Director of Community Services - Kendall Lindsay be received as information and that Community Halls be authorized to reopen accordingly subject to the current Federal, Provincial, and Lambton Health Unit guidelines.

**CARRIED** 

8.32 Moved by T. Kingston

Seconded by R. Atkins

Motion 46 Be it resolved that the Brander Park Parking Lot report as submitted by Director of Community Services - Kendall Lindsay be received as information.

**CARRIED** 

8.33 Moved by J. De Gurse

Seconded by T. Kingston

Motion 47 Be it resolved that the Corunna Minor Baseball Advertising report as submitted by Director of Community Services - Kendall Lindsay be received as information and that Corunna Minor Athletic Association be authorized to hang approved advertisements on Stewart and Duggan Parks fence along Hill Street in Corunna for the remainder of the 2021 season.

CARRIED

8.34 Moved by R. Atkins

Seconded by B. Myers

<u>Motion 48</u> Be it resolved that the *Grant Applications* report as submitted by Director of Community Services - Kendall Lindsay be received as information and the following recommendations be approved:

- 1. That the application for the Community Building Fund be completed and submitted.
- 2. That the application for the Investing in Canada Infrastructure Program (ICIP): Green Infrastructure Stream be completed and submitted.

**CARRIED** 

8 35 Moved by J. De Gurse

Seconded by R. Atkins

Motion 49 Be it resolved that the *Gypsy Moth Control* report as submitted by Director of Community Services - Kendall Lindsay be received as information and that the booking of the contractor Bioforest to do a survey in St. Clair Township for Gypsy Moths be approved.

**CARRIED** 

8.36 Moved by S. Miller

Seconded by P. Brown

Motion 50 Be it resolved that the Health Club Hot Tub report as submitted by Director of Community Services - Kendall Lindsay be received as information and staff be authorized to permanently close and remove the hot tub from the Health Club at the Moore Sports Complex.

**CARRIED** 

8.37 Moved by B. Myers

Seconded by T. Kingston

Motion 51 Be it resolved that the Reopening the Moore Sports Complex report as submitted by Director of Community Services - Kendall Lindsay be received and that the following recommendations be approved:

- 1. That staff begin preparation and planning to open the Mooretown Sports Complex for August 16th, 2021, and;
- 2. That the Return to Play Plan be adapted.

**CARRIED** 

\$.38 Moved by P. Brown

Seconded by R. Atkins

<u>Motion 52</u> Be it resolved that the *Sea Cans for Park Storage* report as submitted by Director of Community Services - Kendall Lindsay be received as information and that the included groups to be authorized to place sea cans in the requested parks subject to the satisfaction of staff.

**CARRIED** 

8.39 Moved by J. De Gurse

Seconded by P. Brown

Motion 53 Be it resolved that the *Corunna Skate Park* report as submitted by Director of Community Services - Kendall Lindsay be received as information and this project be approved to be included for 2022 capital budget and financing to be split 50-50 with community fundraising group.

**CARRIED** 

8.40 Moved by R. Atkins

Seconded by B. Myers

Motion 54 Be it resolved that the *Theodore the Tugboat Promotion* report as submitted by Director of Community Services - Kendall Lindsay be received as information Theodore be authorized to dock in Mooretown on August 30 and 31, 2021.

CARRIED

8 41 Moved by B. Myers

Seconded by T. Kingston

<u>Motion 55</u> Be it resolved that the *Lifeguard Wages* report as submitted by Coordinator of Community Programs - Michelle Rottier be received as information and the proposed wage grid for the Lifeguards and Instructors employed by the Township be approved.

CARRIED

## 9 BY-LAWS:

Moved by P. Brown

Seconded by T. Kingston

Motion 56 Be it resolved that the following by-laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 9.1 By-Law 35 of 2021 To Add Alleys to the Maintenance of Boulevards By-Law (amending By-Law 31 of 2014)
- 9.2 By-Law 36 of 2021 Temporary Modular Building Agreement 403 LaSalle Line Enbridge Gas Inc.
- 9.3 By-Law 37 of 2021 Site Plan Agreement St. Clair Catholic District School Board 434 John Street, Port Lambton
- 9.4 By-Law 38 of 2021 Temporary Modular Building Agreement 785 Petrolia Line NOVA Chemicals

**CARRIED** 

# 10. <u>NEW BUSINESS</u>

## 11. COUNCILLORS' REPORTS:

## **Councillor Atkins**

Councillor Atkins participated in the Township Golf Committee meeting and the Tourism Sarnia-Lambton meeting.

Councillor Atkins thanked staff for following up to ensure maintenance was undertaken at the Coast Guard building in Port Lambton.

She asked that a notice be sent to CSX to cut weeds along the tracks at McDonald Park in Port Lambton.

## Councillor Brown

Councillor Brown participated in the Community Awareness Emergency Response meeting and attended the Captain Kidd Ambassador event.

Councillor Brown asked staff to look into repairs of the seawall at the former treatment plant in Corunna and the private property to its north.

## **Councillor De Gurse**

Councillor De Gurse asked staff to maintain some seating and tables in Willow Park.

## Councillor Kingston

Councillor Kingston participated in the Committee of Adjustment meeting.

She noted that the Postill Cemetery on Rokeby requires some maintenance.

## Councillor Myers

Councillor Myers noted that he attended the boat races at Courtright Park and asked that staff produce a report to consider the installation of permanent washrooms within that park.

Councillor Myers asked staff to advise County staff of cracking on the shoulder of Kimball Road at Smith Line.

## **Deputy Mayor Miller**

Deputy Mayor Miller participated in many meetings via Zoom and noted that he continues to receive concerning complaints about the harassment of Township volunteers who maintain McDonald Park.

Moved by S. Miller Seconded by R. Atkins Motion 57 Be it resolved that Staff be directed to consider a policy or procedure to

deal with such harassment incidents and protect Township staff and volunteers.

CARRIED

Moved by S. Miller Seconded by B. Myers Motion 58 Be it resolved that Staff be directed to consider design and location concepts for the installation of formal washrooms in Courtright Park and draft a

report for Council's consideration in the 2022 budget.

**CARRIED** 

#### **Mayor Arnold**

Mayor Arnold noted the garbage receptacle at Wilkesport Pavilion needs to be replaced.

He asked Staff to continue pursuit of a response from CSX to remove the crossing over Lambton Line.

## 12. <u>UPCOMING MEETINGS</u>

12.1 Regular Council Meeting – Tuesday, September 7, 2021, at 3:00 p.m.

2.2 Regular Council Meeting - Monday, September 20, 2021, at 6:00 p.m.

2.3 Regular Council Meeting - Monday, October 4, 2021, at 3:00 p.m.

Moved by T. Kingston

Seconded by R. Atkins

Motion 59 Be it resolved that the second Council meeting of each month return to the 6:00 p.m. commencement time.

**CARRIED** 

## 13. <u>IN-CAMERA</u>

Moved by J. De Gurse Seconded by P. Brown

Motion 60 Be it resolved that the meeting enter an in-camera session to discuss the following:

- **13.1** Municipal Act Section 239 (2) (f) Solicitor Advice related to the removal of an illegal dock in Courtright
- **13.2** Municipal Act Section 239 (2) (d) Labour Relations related to the structure of an Internal Department
- **13.3** Municipal Act Section 239 (2) (a) Consider a CAO Report related to security of the Civic Centre

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

## **RISE AND REPORT**

Moved by T. Kingston

Seconded by S. Miller

Motion 61 Be it resolved that Staff be directed to create and fill a position for a Planner who will be employed by the Township and not by the County of Lambton, but, that the balance of needs from the Planning Department still be covered by employees of the County of Lambton as required.

CARRIED

## 14. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by B. Myers

Seconded by T. Kingston

Motion 62 Be it resolved that the meeting do hereby adjourn.

**CARRIED** 

The meeting was adjourned at 6:30 p.m.

Mayor - Steve Arnold

Clerk – Jeff Baranek