



## CORPORATION OF THE TOWNSHIP OF ST. CLAIR

### COUNCIL MINUTES

#### SESSION #12

Electronic Meeting  
June 21, 2021  
3:00 p.m.

A Regular Meeting of Council was held Monday, June 21, 2021 at 3:00 p.m. with the following people participating via video conference:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
B. Myers	Councillor
T. Kingston	Councillor

Staff:

J. Rodey	CAO
J. Baranek	Clerk
W. Anderson	Dir. of Emergency Services
B. Black	Dir. of Public Works
C. Quenneville	Treasurer
K. Lindsay	Dir. of Community Services
C. Westbrook	Coord. of Operations (Water)
D. Neely	Coord. of Operations (Roads)
P. Da Silva	Coord. of Engineering
J. Brunt	Drainage Superintendent

#### **AGENDA:**

##### **1. CALL TO ORDER**

##### **2. DECLARATION OF PECUNIARY INTEREST**

##### **3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting - Session #11 – June 7, 2021

##### **4. DELEGATIONS/PRESENTATIONS**

4.1 - 3:15 p.m. – Sarnia-Lambton Economic Partnership (SLEP) Presentation – Stephen Thompson, CEO and Shauna Carr, EDO

##### **5. CORRESPONDENCE ITEMS**

5.1 Bad Dog Corunna – Canada Day Tent

5.2 Peacekeeper Park – Search for Lands

5.3 Parkway Pentecostal Church – Request for Picnic Tables

**6. INFORMATION ITEMS**

- 6.1 National 3-Digit Suicide Prevention Hotline Endorsement
- 6.2 Lambton County Council Highlights – June 2, 2021
- 6.3 City of Sarnia's Climate Change Action Plan & Implementation Strategy

**7. REPORTS OF COMMITTEES AND STAFF**

- 7.1 Deputy Clerk's Report – Planning /Development Summary
- 7.2 Deputy Clerk's Report – Site Plan Agreement – Brew Pub – 446-450 Lyndoch Street
- 7.3 Treasurer's Report – Financial Statement from January 1 to April 30, 2021
- 7.4 Director of Emergency Services' Report - Information
- 7.5 Deputy Fire Chief's Report – Fire Department Prevention and Fire Safety Education Activities
- 7.6 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities
- 7.7 Director of Public Works' Report – Asset Management Steering Committee Representation
- 7.8 Coordinator of Operations' (Water) Report – Monthly Report
- 7.9 Coordinator of Operations' (Water) Report – Sombra Lagoon – Access for Atlas (Birds Canada) Volunteers
- 7.10 Director of Community Services' Report – Information
- 7.11 Director of Community Services' Report – Branton-Cundick Park – Parking Lot Paving
- 7.12 Coordinator of Facilities and Parks' Report – Eric MacKenzie Field Maintenance Agreement

**8. BY-LAWS**

- 8.1 By-Law 1 of 2021 – Water Use Agreement – Nova Chemicals Inc. – Rokeby Site
- 8.2 By-Law 30 of 2021 – Site Plan Agreement – Brew Pub – 446-450 Lyndoch Street – Curran Capital Development Co.

**9. NEW BUSINESS**

**10. COUNCILLORS' REPORTS**

**11. IN CAMERA SESSION**

- 11.1 Municipal Act – Section 239 (2) (b) Personal Matters related to a pending retirement
- 11.2 Municipal Act – Section 239 (2) (h) To review information provided by Municipal Property Assessment Corporation



- 11.3 Municipal Act – Section 239 (2) (f) To review advice from township solicitor related to private lease interpretations

**12. UPCOMING MEETINGS**

- 12.1 Regular Council Meeting – Monday, July 5, 2021, at 3:00 p.m.  
12.2 Regular Council Meeting – Monday, August 9, 2021, at 3:00 p.m.  
12.3 Regular Council Meeting – Tuesday, September 7, 2021, at 3:00 p.m.

**11. ADJOURNMENT**

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**1. CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and welcomed Council, staff and those watching on other platforms.

**2. DECLARATION OF PECUNIARY INTEREST**

None declared.

**3. ADOPTION OF MINUTES**

Moved by J. De Gurse

Seconded by P. Brown

**Motion 1** Be it resolved that the Minutes from the Regular Council Meeting Session #11 held on June 7, 2021, be received and accepted as printed.

**CARRIED**

**4. DELEGATIONS/PRESENTATIONS**

**4.1 3:15 p.m. – Sarnia-Lambton Economic Partnership (SLEP) Presentation – Stephen Thompson, CEO and Shauna Carr, EDO**

At the appointed time of 3:15 p.m., Mayor Arnold welcomed Stephen Thompson, and Shauna Carr of Sarnia Lambton Economic Partnership (SLEP) to make their presentation.

CEO Stephen Thompson, and EDO Shauna Carr provided a very detailed presentation outlining the ongoing initiatives of SLEP in the Township. A robust discussion followed the presentation where it was confirmed that SLEP reaches out to specific individual companies to pitch the local area for investment.

Mayor Arnold thanked them for their presentation and thanked SLEP for their continued contributions to the Township.

**5. CORRESPONDENCE ITEMS**

Moved by B. Myers

Seconded by T. Kingston

**Motion 2** Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 5.1 Bad Dog Corunna – Canada Day Tent  
5.2 Peacekeeper Park – Search for Lands  
5.3 Parkway Pentecostal Church – Request for Picnic Tables

**CARRIED**

- 5.1 Moved by P. Brown Seconded by J. De Gurse  
**Motion 3** Be it resolved that Bad Dog Restaurant in Corunna be authorized to erect a tent in their parking lot from July 1 to July 5, 2021, subject to the satisfaction of the Township Planning Department, to accommodate Canada Day celebrations.

**CARRIED**

- 5.2 Moved by P. Brown Seconded by T. Kingston  
**Motion 4** Be it resolved that the request for lands for Peacekeeper Park submitted by County of Lambton Solicitor - Stephane Thiffeault be received and filed.

**[Mayor Arnold requested a recorded vote]**

Councillor Atkins	Aye
Councillor Brown	Aye
Councillor De Gurse	Aye
Councillor Kingston	Nay
Councillor Myers	Nay
Deputy Mayor Miller	Nay
Mayor Arnold	Nay

**MOTION LOST**

Moved by S. Miller    Seconded by T. Kingston  
**Motion 5** Be it resolved that the request for lands for Peacekeeper Park submitted  
by County of Lambton Solicitor - Stephane Thiffeault be referred to staff for a  
report to consider possible locations.

**CARRIED**

- 5.3 Moved by S. Miller Seconded by T. Kingston  
**Motion 6** Be it resolved that the request submitted by Parkway Pentecostal Church for a donation of 4 picnic tables be approved subject to their availability to be confirmed by Township staff.

**CARRIED**

## 6. INFORMATION ITEMS

Moved by R. Atkins  
Seconded by P. Brown

**Motion 7** Be it resolved that the following items of information be dealt with as per Council's direction:

- 6.1 National 3-Digit Suicide Prevention Hotline Endorsement  
6.2 Lambton County Council Highlights – June 2, 2021  
6.3 City of Sarnia’s Climate Change Action Plan & Implementation

**CARRIED**

- 6.1 Moved by T. Kingston Seconded by R. Atkins  
**Motion 8** Be it resolved that the Township of St. Clair endorses the three-digit (988) crisis hot-line initiative; and that Staff be directed to send a letter indicating such support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities.

**CARRIED**

## **7. REPORTS OF COMMITTEES AND STAFF**

- 7.1 Moved by T. Kingston                                      Seconded by J. De Gurse  
**Motion 9** Be it resolved that the *Planning/Development Summary* report as submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens dated June 21, 2021, be received as information.

**CARRIED**



Moved by R. Atkins

Seconded by S. Miller

**Motion 10** Be it resolved that Staff be directed to produce a report outlining the staffing needs for the Planning Department and that consideration be given to representatives from Council helping to form a Development Committee.

**CARRIED**

7.2 Moved by B. Myers

Seconded by T. Kingston

**Motion 11** Be it resolved that the report by Deputy Clerk/Coordinator of Planning - Carlie McClemens dated June 17, 2021 be received for information purposes and that By-Law No. 30 of 2021, being a By-Law to authorize execution of an Agreement with Curran Capital Development Corporation & Dean Esser (Two Water Brewery Co.) to establish a Site Plan Agreement for 446-450 Lyndoch Street, Corunna be considered for approval.

**CARRIED**

7.3 Moved by R. Atkins

Seconded by P. Brown

**Motion 12** Be it resolved that the *Financial Statement* report as submitted by Treasurer - Charlie Quenneville for the period of January to April 30, 2021, be received as information.

**CARRIED**

7.4 Moved by J. De Gurse

Seconded by R. Atkins

**Motion 13** Be it resolved that the *Information Report* as submitted by Director of Emergency Services - Walt Anderson be received as information.

**CARRIED**

7.5 Moved by S. Miller

Seconded by T. Kingston

**Motion 14** Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief - Andrew McMillan be received as information.

**CARRIED**

7.6 Moved by T. Kingston

Seconded by R. Atkins

**Motion 15** Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief - Steve Bicum be received as information.

**CARRIED**

7.7 Moved by P. Brown

Seconded by J. De Gurse

**Motion 16** Be it resolved that the *Asset Management Steering Committee Representation* report as submitted by Director of Public Works - Brian Black be received as information.

**CARRIED**

Moved by B. Myers

Seconded by R. Atkins

**Motion 17** Be it resolved that Councillor Kingston and Councillor Brown be appointed to the Asset Management Steering Committee.

**CARRIED**

7.8 Moved by S. Miller

Seconded by P. Brown

**Motion 18** Be it resolved that the *Monthly Report* submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information.

**CARRIED**

7.9 Moved by T. Kingston

Seconded by R. Atkins

**Motion 19** Be it resolved that the *Access to Sombra Lagoon for Volunteers Associated with Atlas (Birds Canada)* report submitted for the meeting on April 19th be lifted from the table for consideration.

**CARRIED**



Moved by S. Miller

Seconded by T. Kingston

**Motion 20** Be it resolved that that the *Sombra Lagoon - Access for Atlas (Birds Canada) Volunteers* report as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information and that Birds Canada be granted access to the Wastewater Lagoons for the purpose of Bird Watching.

**CARRIED**

7.10 Moved by P. Brown

Seconded by T. Kingston

**Motion 21** Be it resolved that the *Information* report submitted by Director of Community Services - Kendall Lindsay be received as information.

**CARRIED**

Moved by T. Kingston

Seconded by B. Myers

**Motion 22** Be it resolved that the abutting property owners to McDonald Park in Port Lambton who were adversely impacted by the recent spreading of red diamond dirt be compensated to have their house, boat, or vehicle cleaned; and that if a pool was adversely impacted, the owner be reimbursed up to \$750 for any repairs that were the direct result of red dust from the park; and that any compensation described herein be offered this one time only.

**CARRIED**

7.11 Moved by R. Atkins

Seconded by T. Kingston

**Motion 23** Be it resolved that the *Branton-Cundick Park Parking Lot Paving* report submitted by Director of Community Services - Kendall Lindsay be received as information and that the following recommendations be accepted:

1. That the "Miscellaneous Paving Contract" awarded to Sevcon Paving be extended to include the asphalt paving at Branton-Cundick Park parking lot in the amount of \$40,000 and;
2. That the project be funded by the Education and Environment Fund.

**CARRIED**

7.12 Moved by S. Miller

Seconded by T. Kingston

**Motion 24** Be it resolved that the *Eric MacKenzie Field Maintenance Agreement* report be submitted by Coordinator of Facilities and Parks - Sue Knight be received as information with the recommendation that the Township lawyers draft an agreement between the Township of St. Clair and the Courtright Cardinals and Corunna Sr. Giants to maintain Eric MacKenzie Field in Courtright in exchange for diamond fees.

**CARRIED**

## 8. **BY-LAWS:**

Moved by T. Kingston

Seconded by P. Brown

**Motion 25** Be it resolved that the following By-Laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 8.1 By-Law 1 of 2021 - Water Use Agreement - Nova Chemicals Inc. - Rokeby Site
- 8.2 By-Law 26 of 2021 - Site Plan Agreement - Brew Pub - 446-450 Lyndoch Street - Curran Capital Development Co.

**CARRIED**

## 9. **NEW BUSINESS**

Moved by T. Kingston

Seconded by P. Brown

**Motion 26** Be it resolved that the *Reopening Ontario* report submitted by Director of Public Works Kendall Lindsay be received as information and that the following recommendations be approved:



1. That sports fields be permitted to open in Step 2 for outdoor sports games and leagues.
2. That the Parkway Golf Course be permitted to follow the steps of the provincial re-opening plan and that outdoor tables be authorized to accommodate 6 patrons when provincially permitted.
3. That Pavilion rentals be permitted in Step 2 for gatherings up to 25 people.

**CARRIED**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion 27** Be it resolved that the *Opening and Operating Summer Camp at Moore Sports Complex* report as submitted by Coordinator of Community Programs - Michelle Rottier be received as information.

**CARRIED**

Moved by T. Kingston

Seconded by R. Atkins

**Motion 28** Be it resolved that the Summer Camps at Moore Sports Complex be offered to residents of the Township first, with any empty spots to be offered to interested non-residents.

**CARRIED**

Moved by R. Atkins

Seconded by T. Kingston

**Motion 29** Be it resolved that all Staff and participants at the Moore Sports Complex Day Camps be strongly encouraged to receive COVID-19 vaccinations as soon as available.

**CARRIED**

Moved by T. Kingston

Seconded by P. Brown

**Motion 30** Be it resolved that the fee increases related to the operation of Day Camps at the Moore Sports Complex during the COVID-19 pandemic as provided by *Opening and Operating Summer Camp at Moore Sports Complex* report as submitted by Coordinator of Community Programs - Michelle Rottier be approved.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion 31** Be it resolved that due to the ongoing COVID-19 Pandemic and related restrictions, no summer day camps be offered at the Moore Sports Complex for the summer of 2021.

**MOTION LOST**

Moved by P. Brown

Seconded by R. Atkins

**Motion 32** Be it resolved that summer day camps be offered with a minimum of 15 children at the Moore Sports Complex subject to observing all pertinent COVID-19 safety protocols and the ability to safely and properly staff the program.

**CARRIED**

**10. COUNCILLORS' REPORTS:**

**Councillor Atkins**

Councillor Atkins had nothing to report.

**Councillor Brown**

Councillor Brown participated in many meetings including the Sarnia-Lambton Economic Partnership, the St. Clair Region Conservation Authority and the St. Clair Golf Committee.

Councillor Brown asked that Staff ensure repairs are done to the sidewalk at 451 Lyndoch expediently.

He also got clarification that culverts being installed on Wilkesport Line were being done to resident's own private property on their own time.

Moved by P. Brown

Seconded by R. Atkins

**Motion 33** Be it resolved that Staff be directed to review the latest motion as it relates to the Second Street Dock to determine if new motions may be considered to remove the remnant features from site.

**CARRIED**

**Councillor De Gurse**

Councillor De Gurse had nothing to report.

**Councillor Kingston**

Councillor Kingston had nothing to report.

**Councillor Myers**

Councillor Myers thanked Staff for their installation of a ladder at the dock at Branton-Cundick Park.

**Deputy Mayor Miller**

Deputy Mayor Miller had nothing to report.

**Mayor Arnold**

Mayor Arnold asked Staff to replace the ladder at the Branton-Cundick dock with a wider version and that it be the walk-through style.

**11. IN CAMERA SESSION**

Moved by P. Brown

Seconded by T. Kingston

**Motion 34** Be it resolved that the meeting enter an in-camera session to consider the following:

- 11.1 Municipal Act – Section 239 (2) (b) Personal Matters related to a pending retirement
- 11.2 Municipal Act – Section 239 (2) (h) To review information provided by Municipal Property Assessment Corporation
- 11.3 Municipal Act – Section 239 (2) (f) To review advice from Township solicitor related to private lease interpretations

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for forthcoming motions.

Moved by S. Miller

Seconded by T. Kingston

**Motion 35** Be it resolved that Staff be directed to continue to require the landowner signature when considering Temporary Use By-Laws or modular building agreements on private property.

**CARRIED**



Moved by B. Myers

Seconded by P. Brown

**Motion 36** Be it resolved that Council accept with regret a Notice of Retirement letter submitted by Charlie Quenneville who will be retiring at the end of August 2021.

**CARRIED**

**12. UPCOMING MEETINGS**

12.1 Regular Council Meeting – Monday, July 5, 2021, at 3:00 p.m.

12.2 Regular Council Meeting – Monday, August 9, 2021, at 3:00 p.m.

12.3 Regular Council Meeting – Tuesday, September 7, 2021, at 3:00 p.m.

**13. ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:


Moved by B. Myers

Seconded by S. Miller

**Motion 37** Be it resolved that the meeting do hereby adjourn.

**CARRIED**

The meeting was adjourned at 5:25 p.m.

  
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Mayor – Steve Arnold

  
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Clerk – Jeff Baranek

