

CORPORATION OF THE TOWNSHIP OF ST. CLAIR COUNCIL MINUTES

SESSION #3

Electronic Meeting February 16, 2021 3:00 p.m.

A Regular Meeting of Council was held Monday, February 16, 2021 at 3:00 p.m. with the following people participating via video conference:

S. Arnold	Mayor
S. Miller	Deputy Mayo
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
B. Myers	Councillor
T. Kingston	Councillor
J. Rodey	CAO
.I Baranek	Clerk

Staff:

AGENDA:

- 1 CALL TO ORDER
- 2 <u>DECLARATION OF PECUNIARY INTEREST</u>
- 3. ADOPTION OF MINUTES
 - 3.1 Regular Council Meeting Session #2 February 1, 2021
 - 3.2 St. Clair Parkway Golf Course Committee Meeting February 3, 2021
- 4 CORRESPONDENCE ITEMS
 - 4.1 Draft Letter of Support Enbridge Gas 2021/22 Storage Enhancement Project
 - **4.2** NOVA Corunna Modular Building Extension Request
 - 4.3 Flashing Stop Lights Kimball Intersections at Petrolia and Courtright Lines
 - 4.4 Heritage St. Clair Committee 2021 Membership List
 - 4.5 Optimists Request for Support Paddock Green Parkland Development
 - 4.6 Property Standards Complaint 249 Blackthorn Crescent
- 5. INFORMATION ITEMS
 - 5.1 Heritage St. Clair Committee 2021 Abandoned Cemeteries Update
 - 5.2 Building Permits Report December 2020

- 5.3 Building Services 2020 Year End, Schedule 80 and MPMP Reports
- 5.4 News Release Lambton County Council Highlights February 4, 2021

6 DRAINS

6.1 Drainage By-Law 2 of 2021 – Port Lambton Storm Sewer Drain – Maintenance and Operating Costs

7. REPORTS OF COMMITTEES AND STAFF

- 7.1 CAO's Report COVID-19 Workplace Safety Plan
- 7.2 Treasurer's Report General Accounts and Corporate Visa Statement
- 7.3 Treasurer's Report 2021 Proposed Development Charges By-Law
- 7.4 Treasurer's Report 2020-2021Safe Restart Municipal Grant
- 7.5 Director of Emergency Services' Report Information
- 7.6 <u>Deputy Fire Chief's Report</u> Fire Department Prevention & Fire Safety Education Activities
- 7.7 <u>Deputy Fire Chief's Report</u> Fire Department Training and Health & Safety Activities
- 7.8 Director of Public Works' Report Inclusivity Statement
- 7.9 Coordinator of Operations' (Works) Report Monthly Report
- 7.10 Coordinator of Operations' (Works) Report Tender Results for 2 New Pickup Trucks
- 7.11 Coordinator of Engineering's Report Monthly Report
- 7.12 Interim Drainage Superintendent's Report Monthly Report
- 7.13 <u>Director of Community Services' Report</u> Golf Course Report: Vision, Mission & Core Values Statement
- 7.14 Coordinator of Facilities and Parks' Report Community Services
 Department 2021 Truck Purchases

8. BY-LAWS

- 8.1 By-Law 6 of 2021 Development Charges By-Law
- **8.2** By-Law 3 of 2021 To Close and Convey Portion of Road Allowance at 3111 St. Clair Parkway

9. <u>NEW BUSINESS</u>

9.1 Director of Community Services' Report - Provincial Reopening Report

10. COUNCILLORS' REPORTS

11. UPCOMING MEETINGS

- 11.1 Operating Budget Meeting Thursday, February 25, 2021 at 5:00 p.m.
- 11.2 Regular Council Meeting Monday, March 1, 2021 at 3:00 p.m.
- 11.3 Regular Council Meeting Monday, March 15, 2021 at 3:00 p.m.

12. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and welcomed Council, staff and those watching on other platforms.

Mayor Arnold also wished everyone a belated Happy Valentine's Day and thanked Township staff for their expedient and diligent response with clearing roads after the recent snowstorm.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADOPTION OF MINUTES

Moved by J. De Gurse

Seconded by P. Brown

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting Session #2 held on February 1, 2020, be received and accepted as printed.

CARRIED

Moved by B. Myers

Seconded by T. Kingston

Motion 2 Be it resolved that the Minutes from the St. Clair Parkway Golf
Committee Meeting held on February 3, 2021, be received as information.

CARRIED

4 CORRESPONDENCE ITEMS

Moved by J. De Gurse Seconded by R. Atkins

Motion 3 Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 4.1 Draft Letter of Support Enbridge Gas Inc.
- 4.2 NOVA Modular Building Extension Request
- 4.3 Flashing Stop Lights at Kimball Intersections
- 4.4 Heritage St. Clair 2021 Members
- 4.5 Request for Support Paddock Green Parkland
- 4.6 Property Standards Complaint 249 Blackthorn Crescent

CARRIED

4.1 Moved by T. Kingston

Motion 4 Be it resolved that the draft letter of support for the 2021/2022 Storage Enhancement Project submitted by Enbridge be endorsed for signature by Mayor Arnold.

CARRIED

4.2 Moved by P. Brown Seconded by J. De Gurse

Motion 5 Be it resolved that the Modular Extension Request submitted by NOVA

Chemicals be approved to September 30, 2021.

CARRIED

4.3 Moved by T. Kingston

Motion 6

Be it resolved that a request to consider high visibility stop signs, including flashing lights and other alternatives, on Kimball Road at Petrolia Line and Courtright Line be submitted to the County of Lambton for their consideration.

CARRIED

Moved by B. Myers

Seconded by T. Kingston

<u>Motion 7</u> Be it resolved that a request be sent to the County of Lambton to consider four-way stops at the intersection of Kimball Road and Petrolia Line, and Kimball Road and Courtright Line.

CARRIED

4.4 Moved by S. Miller Seconded by T. Kingston

Motion 8 Be it resolved that the proposed list of members for the Heritage St. Clair

Committee for the 2021 year be approved as submitted.

CARRIED

4.5 Moved by P. Brown

Motion 9 Be it resolved that the request submitted by the Optimists of Moore to sponsor improvements for the Paddock Green Park be referred to staff for concepts and cost analysis.

CARRIED

4.6 <u>Motion 10</u> Be it resolved that the Property Standards complaint received against the property known as 249 Blackthorn Crescent be referred to the County of Lambton prosecution department.

CARRIED

5. INFORMATION ITEMS

Moved by T. Kingston Seconded by S. Miller

Motion 11 Be it resolved that the following items of information be dealt with as per Council's direction:

- 5.1 Heritage St. Clair Abandoned Cemeteries Update 2021
- 5.2 Building Permits Report December 2020
- 5.3 Building Services 2020 Year End, Schedule 80 & MPMP Reports
- 5.4 Lambton County Council Highlights Feb.4, 2021

CARRIED

6. DRAINS

Moved by J. De Gurse Seconded by P. Brown

Motion 12 Be it resolved that the following drainage by-law be given all three readings and be thereby passed, and that the Mayor and Clerk be authorized to execute the by-law:

6.1 <u>Drainage By-Law 2 of 2021</u> – That Drainage By-Law No.14 of 1991 of the Township of St. Clair be amended and that the amount of \$8084.58 be assessed on the ratepayers on the Port Lambton Storm Sewer Drain, prorated according to "Schedule B-4" of the Engineer's Report dated March 3, 1989 to the attached assessment.

CARRIED

7. REPORTS OF COMMITTEES AND STAFF

7.1 Moved by S. Miller Seconded by J. De Gurse

Motion 13 Be it resolved that the Covid-19 Workplace Safety Plan report as submitted by CAO – John Rodey be received and that the plan be approved.

CARRIED

7.2 Moved by J. De Gurse

Motion 14 Be it resolved that the General Accounts and Corporate Visa Statement report submitted by Treasurer – Charlie Quenneville be received as information and that the following vendor invoices be approved for the period of January 1 to January 31, 2021 totaling \$2,196,097.92 along with the CIBC Visa charges for the

period of November 25, 2020 to December 24, 2020 total \$25,835.21 be approved.

CARRIED

7.3 Moved by J. De Gurse

Seconded by P. Brown

Motion 15 Be it resolved that the *Proposed Development Charges By-Law* report dated February 2, 2021 as submitted by Treasurer — Charlie Quenneville be received and that Motion 5 from the minutes of the Council meeting held on January 18, 2021 be RECONSIDERED only as it relates to non-residential rate per square meter, with all other components of the original motion to remain as provided by the original motion.

CARRIED

Moved by P. Brown

Seconded by R. Atkins

Motion 16 Be it resolved that the Development Charges be increased to \$6583 for Single Detached & Semi-detached Residential units, \$6342/unit for Multiple Dwelling Units, \$3277/unit for Apartments and \$9.00 per square meter for all non-residential development beginning in 2021 through 2025 be incorporated into the draft by-law along with the annual indexing provision.

[Mayor Arnold requested a Recorded Vote]

Councillor Atkins	Aye
Councillor Brown	Aye
Councillor De Gurse	Aye
Councillor Kingston	Aye
Councillor Myers	Aye
Deputy Mayor Miller	Aye
Mayor Arnold	Nay

CARRIED

7.4 Moved by T. Kingston

Seconded by J. De Gurse

Motion 17 Be it resolved that the 2020-2021 Safe Restart Municipal Grant report dated February 3, 2021 as submitted by Treasurer – Charlie Quenneville be received and that \$183,661 of unused 2020 Safe Restart Grant funds be transferred to Reserve/Deferred Revenue account for use in 2021.

CARRIED

7.5 Moved by R. Atkins

Seconded by J. De Gurse

<u>Motion 18</u> Be it resolved that the *Information Report* as submitted by the Director of Emergency Services – Walt Anderson be received as information.

CARRIED

7.6 Moved by B. Myers

Seconded by R. Atkins

<u>Motion 19</u> Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief – Andrew McMillan be received as information.

CARRIED

7.7 Moved by P. Brown

Seconded by J. De Gurse

<u>Motion 20</u> Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief – Steve Bicum be received as information.

CARRIED

7.8 Moved by R. Atkins

Seconded by T. Kingston

<u>Motion 21</u> Be it resolved that the *Inclusivity Statement* report as submitted by Director of Public Works - Brian Black be received and that the following recommended Inclusivity Statement be approved by Mayor and Council for use on St. Clair Township documentation, specifically for inclusion on recruitment postings in order to meet requirements for government student funding.

CARRIED

Seconded by S. Miller Moved by J. De Gurse Motion 22 Be it resolved that the Monthly Report as submitted by Coordinator of Operations (Works) - David Neely be received as information.

CARRIED

Seconded by P. Brown 7.10 Moved by T. Kingston

Motion 23 Be it resolved that the Tender Results for 2 New Pickup Trucks report as submitted by Coordinator of Operations (Works) - David Neely be received and that the 2nd lowest tender submitted by Bayview Chrysler (Sarnia) in the amount of \$74,780.01 (including net HST) for the supply of two new 2021 Dodge 1500 4x4 pickup trucks be accepted and approval for purchase be granted.

CARRIED

7.11 Moved by J. De Gurse

Seconded by S. Miller

Motion 24 Be it resolved that the Monthly Report as submitted by Coordinator of Engineering - Paul daSilva be received and that the following recommendations be approved:

1. That Pretty Road over Black Creek Rehabilitation project be extended to include anti-corrosion painting at a cost of \$68,745 plus HST and be financed from the Bridge Reserve fund;

2. That the Township enter into a 50-50 funding agreement with the family of the late Christopher James Campbell, a former firefighter out of the Wilkesport Firehall, for the fabrication and installation of a memorial plaque at the Pretty Road Bridge.

CARRIED

7 12 Moved by J. De Gurse

Seconded by B. Myers

Motion 25 Be it resolved that the Monthly Report as submitted by the Interim Drainage Superintendent - Dave Neely be received and that the following recommendations be approved:

- 1. That brushing and bottom cleanout of the Tucker Drain, by a suitable and qualified contractor as a maintenance expense to the drain;
- 2. The brushing and bottom cleanout of the Sombra-Moore Townline Drain, by a suitable and qualified contractor as a maintenance expense to the drain;
- 3. The installation of a new private access culvert within the Conlon Drain at No. 142 West Ward Line, by a suitable and qualified contractor at the 100% expense of the abutting property (J. Rink Farms Ltd.).

CARRIED

7 13 Moved by S. Miller

Seconded by R. Atkins

Motion 26 Be it resolved that the Golf Course Report: Vision/Mission/Core Values Statement report as submitted by Director of Community Services - Kendall Lindsay be received as information and that Council approves the new Statement contained therein.

CARRIED

7 14 Moved by P. Brown

Seconded by J. De Gurse

Motion 27 Be it resolved that the Community Services Department 2021 Truck Purchases report as submitted by Coordinator of Facilities and Parks - Sue Knight be received as information and that Council approves the purchase of 2 2021 1500 Classic ST quad cab 4x4 pickup trucks from Bayview Chrysler Dodge Ltd. for the cost of \$73,494 excluding HST.

CARRIED

BY-LAWS: 8.

Moved by J. De Gurse

Seconded by B. Myers

Motion 28 Be it resolved that the following By-Laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 8 1 By-Law 6 of 2021 Development Charges By-Law
- 8.2 By-Law 8 of 2021 To Close and Convey Portion of Road Allowance at 3111 St. Clair Parkway

CARRIED

9 NEW BUSINESS

Moved by B. Myers

Seconded by P. Brown

<u>Motion 29</u> Be it resolved that the *Provincial Re-Opening Report* as submitted by Director of Community Services Kendall Lindsay be received as information and that the following re-opening dates be approved:

Moore Sports Complex Rink 1
Moore Sports Complex Pool
Parkway Golf Course Simulator
Township Museums

March 1, 2021 Remain Closed February 17, 2021 Remain Closed

CARRIED

10. COUNCILLORS' REPORTS:

Councillor Atkins

Councillor Atkins commended the Sombra Parks and Rec Club for their efforts in operating the outdoor ice rink which has been a welcome feature for the community.

Councillor Atkins participated in the virtual tour facilitated by the Lambton Federation of Agriculture and reported that it was a great event.

Councillor Atkins concluded her report by asking that the Census jobs promotion be shared on Township social media platforms.

Councillor Brown

Councillor Brown noted a letter submitted to Council on February 16, 2021 related to the Xinyi Float Glass Plant and presented the following motion:

Moved by P. Brown

Seconded by B. Myers

Motion 30 Be it resolved that a letter be submitted to the owners of Xinyi Float Glass plant promoting the Township as a suitable location for their new plant identifying pre-existing compliant zoning and land use designations, as well as access to critical infrastructure as attractive features; and that the letter be copied to our local Members of Parliament and Provincial Parliament to assist in their lobbying efforts.

CARRIED

Councillor De Gurse

Councillor De Gurse participated in the virtual tour as presented by Lambton Federation of Agriculture.

Councillor Kingston

Councillor Kingston asked that the Employment Opportunities tab be made to stand out more prominently on the Township website.

Councillor Myers

Councillor Myers participated in the virtual tour as presented by Lambton Federation of Agriculture and emphasized the importance of reliable high-speed internet in rural areas to assist in modern farm practices. He also noted that the annual general meeting for the Lambton Farm Safety committee will be held on February 25, 2021.

Councillor Myers noted the lack of a local COVID-19 testing site in the southern part of the Township and presented the following motion:

Moved by B. Myers

Seconded by R. Atkins

Motion 31 Be it resolved that staff administer a letter to the local Medical Officer of Health to emphasize the need for a COVID-19 testing centre in the southern part of the Township or in Wallaceburg.

CARRIED

Deputy Mayor Miller

Deputy Mayor Miller had nothing to report.

Mayor Arnold

Mayor Arnold reported that he has participated in many meetings representing the Township including forums with the MP, MPP and the Premier.

Mayor Arnold reported he was a mystery reader for the grade one class at St. Joseph's School in Corunna and noted how enthusiastic and wonderful the students were.

11. UPCOMING MEETINGS

- 11.1 Operating Budget Meeting Thursday, February 25, 2021 at 5:00 p.m.
- 1 1.2 Regular Council Meeting Monday, March 1, 2021 at 3:00 p.m.
- 11.3 Regular Council Meeting Monday, March 15, 2021 at 3:00 p.m.

12. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by T. Kingston

Seconded by B. Myers

Motion 32 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:10 p.m.

Mayor - Steve Arnold

Clerk – Jeff Baranek