



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #20

Electronic Meeting
October 19, 2020
3:00 p.m.

A Regular Meeting of Council was held Monday, October 19, 2020 at 3:00 p.m. with the following people participating via video conference:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
T. Kingston	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. **CALL TO ORDER**

2. **DECLARATION OF PECUNIARY INTEREST**

3. **ADOPTION OF MINUTES**

3.1 Regular Council Meeting - Session #19 – October 5, 2020

4. **CORRESPONDENCE ITEMS**

4.1 Property Standards Concerns – 374 Hill Street

5. **INFORMATION/CONSENT AGENDA**

5.1 St. Clair Region Conservation Authority – Conservation Update – September 2020

5.2 Canadian Heritage – Museums Assistance Program - COVID-19 Emergency Support Fund

5.3 Lambton County – Creative County Offers Support for Innovation in Response to Pandemic

5.4 Solicitor General – Anti-Racism Initiatives and Directorate

5.5 St. Clair Catholic District Secondary School Board – Annual Community Planning and Partnership Meeting

5.6 Fire Marshal's Office – Staffing Levels and Firefighter Safety

5.7 Lambton County – Council Highlights – October 7, 2020

5.8 Lambton County – Continued Projection of Balanced County Budget for 2020 Year

5.9 Ontario Power Generation – Lambton Generating Station Demolition Project – JMX Contracting Inc.

5.10 Moore Community and Recreation Foundation Information 2020

5.11 Building Permits Report – September 2020

5.12 Bloom Centre for Municipal Education – Elected Official Webinar Series

6. **DRAINS**

6.1 Drainage By-Law 21 of 2020 – Various Drains – 2018 Maintenance

6.2 Drainage By-Law 22 of 2020 – Various Drains – 2018 Maintenance

6.3 Drainage By-Law 23 of 2020 – Various Drains – 2018 Maintenance

7. **REPORTS OF COMMITTEES AND STAFF**

7.1 Clerk's Report – Burger Rebellion Encroachment Request

7.2 Clerk's Report – Technical Upgrades for Council Chambers

7.3 Deputy Clerk's Report – Request for Additional Temporary Use Agreements – Modular Buildings and Storage Unit Structures (Enbridge Gas Inc. & NOVA Chemicals)

7.4 Treasurer's Report – OPP 2021 Annual Billing Statement and Final 2019 Cost Reconciliation

7.5 Treasurer's Report – Council Resolution for Safe Restart Phase 2

7.6 Treasurer's Report – 2020 Donations Analysis

7.7 Director of Emergency Services' Report – Emergency Operations Centre Upgrades and Budget Request

7.8 Deputy Fire Chief's Report – Fire Department Prevention and Fire Safety Education Activities

7.9 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities

7.10 Coordinator of Operations' Water/Wastewater) Report – Monthly Report

7.11 Director of Community Services' Report - Information

8. **BY-LAWS**

8.1 By-Law 55 of 2020 – To Introduce a Kennel License Renewal Fee (amending By-Law 8 of 2020)

8.2 By-Law 56 of 2020 – Annual Drainage Rating By-Law

8.3 By-Law 60 of 2020 – To Repeal Fawn Island Rating By-Law 5 of 1986 - Authorize Civil Marriage Solemnization in St. Clair Township

9. **NEW BUSINESS**

10. **IN CAMERA SESSION**

10.1 Municipal Act – Section 239 (2) (d) Labour Relations due to potential absences caused by COVID-19

11. **COUNCILLORS' REPORTS**

12. **UPCOMING MEETINGS**

12.1 Regular Council Meeting – Monday, November 2, 2020 at 3:00 p.m.

12.2 Regular Council Meeting - Monday, November 16, 2020 at 3:00 p.m.

13. **ADJOURNMENT**

1. **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold declared the meeting to order.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **ADOPTION OF MINUTES**

3.1 Moved by R. Atkins

Seconded by T. Kingston

Motion 1 Be it resolved that the Minutes from the Special Meeting of Council - Session #15 held on July 24, 2020, be received and accepted as corrected.

CARRIED

4. **CORRESPONDENCE ITEMS**

Moved by T. Kingston

Seconded by S. Miller

Motion 2 Be it resolved that Council accept the following correspondence items as information:

4.1 Property Standards Concerns – 374 Hill Street

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion 3 Be it resolved that the Property Standards concern against the property known as 374 Hill Street be referred to staff for investigation.

CARRIED

5. **INFORMATION ITEMS**

Moved by B. Myers

Seconded by P. Brown

Motion 4 Be it resolved that Council accept the following items of information be dealt with as per Council's direction:

5.1 SCRCA – Conservation Update – September 2020

5.2 Canadian Heritage Grant – Sombra Museum

5.3 Lambton County – Creative County Grant Program

5.4 Solicitor General – Anti-Racism Initiatives

5.5 SCCDSB – Capital Plan Community Partners Meeting

5.6 Office of the Fire Marshal – Staffing Levels & Firefighter Safety

5.7 Lambton County – Council Highlights – October 7, 2020

- 5.8 Lambton County – Continued Projection of Balanced County Budget
- 5.9 Lambton generating Station – Demolition Update
- 5.10 Moore Community & Rec Foundation – Info 2020
- 5.11 Building Permits Report – September 2020
- 5.12 Bloom – Elected Official Webinar Series

CARRIED

Moved by R. Atkins

Seconded by T. Kingston

Motion 5 Be it resolved that the Township subscribe to the 10-Part Elected Officials Webinar Series as offered by Bloom.

CARRIED

6. DRAINS

Moved by B. Myers

Seconded by J. De Gurse

Motion 6 Be it resolved that the following drainage by-laws be given all three readings and be thereby passed, and that the Mayor and Clerk be authorized to execute the By-laws:

- 6.1 Drainage By-law 21 of 2020 – Being a by-law to raise the sum of \$16,203.16, being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.
- 6.2 Drainage By-law 22 of 2020 – Being a by-law to raise the sum of \$34,213.76, being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.
- 6.3 Drainage By-law 23 of 2020 - Being a by-law to raise the sum of \$5,357.19 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.

CARRIED

7. REPORTS OF COMMITTEES AND STAFF

7.1 Moved by S. Miller

Seconded by P. Brown

Motion 7 Be it resolved that the *Burger Rebellion Encroachment Request* report as submitted by Clerk – Jeff Baranek be received and that Burger Rebellion be permitted to encroach onto Township land west of their property subject to them entering into an agreement to provide hold harmless insurance, and subject to the following conditions:

- 1. That the patio be constructed on-grade, and that it be moveable in the event access to the land is required.
- 2. That the patio be fully enclosed by a handrail and not be accessible from the parking lot (opening directed eastward on the north side of the building).
- 3. That the proponent agrees to hold harmless the Township in the event damage is caused to the patio by a user of the abutting parking lot.
- 4. That the proponent agrees to a 3-year term.

CARRIED

7.2 Moved by T. Kingston

Seconded by P. Brown

Motion 8 Be it resolved that the *Technical Upgrades for Council Chambers* report as submitted by Clerk – Jeff Baranek dated October 13, 2020, be received and that the purchase of equipment described therein be approved, with funding to be approved by a subsequent report.

CARRIED

- 7.3 Moved by S. Miller Seconded by R. Atkins
Motion 9 Be it resolved that the *Request for Additional Temporary Use Agreements – Modular Buildings & Storage Unit Structures (Enbridge Gas Inc. & NOVA Chemicals)* report as submitted by Acting Coordinator of Planning/Deputy Clerk – Caroline DeSchutter dated October 14, 2020, be received as information and that Council approve in principle Temporary Use Agreements for Enbridge Gas Inc. for 3595 Tecumseh Road and 2204 Burman Line, and NOVA Chemicals for 280 Albert Street, Corunna as requested, and that staff be authorized to provide the subject Agreements as requested for the proponents for signing.
CARRIED
- 7.4 Moved by P. Brown Seconded by B. Myers
Motion 10 Be it resolved that the *OPP 2021 Annual Billing Statement & Final 2019 Cost Reconciliation* report as submitted by the Treasurer – Charles Quenneville be received as information.
CARRIED
- 7.5 Moved by R. Atkins Seconded by T. Kingston
Motion 11 Be it resolved that the *Council Resolution for Safe Restart Phase 2* report as submitted by the Treasurer – Charles Quenneville be received and that Council approves the Treasurer to apply for the Safe Restart Phase 2 fund due to the excess of net financial cost incurred due to COVID-19.
CARRIED
- 7.6 Moved by J. De Gurse Seconded by P. Brown
Motion 12 Be it resolved that the *2020 Donations Analysis* report as submitted by the Treasurer – Charles Quenneville be received and that the Treasurer be authorized to pay the final year of the Lambton College capital campaign donation.
CARRIED
- 7.7 Moved by P. Brown Seconded by S. Miller
Motion 13 Be it resolved that the *EOC Upgrades and Budget Request* report as submitted by the Director of Emergency Services – Walt Anderson be received and that the request to use some remaining capital to proceed with the EOC upgrade as described within the report be approved.
CARRIED
- 7.8 Moved by B. Myers Seconded by T. Kingston
Motion 14 Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief – Andrew McMillan be received as information.
CARRIED
- 7.9 Moved by B. Myers Seconded by T. Kingston
Motion 15 Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief – Steve Bicum be received as information.
CARRIED
- 7.10 Moved by S. Miller Seconded by J. De Gurse
Motion 16 Be it resolved that the *Monthly Report* as submitted by Coordinator of Operations' (Water) – Chris Westbrook be received as information.
CARRIED
- 7.11 Moved by J. De Gurse Seconded by R. Atkins
Motion 17 Be it resolved that the *Information Report* as submitted by Director of Community Services - Kendall Lindsay be received as information.
CARRIED

8. BY-LAWS:

Moved by S. Miller

Seconded by B. Myers

Motion 18 Be it resolved that following By-laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

8.1 By-Law 55 of 2020 – To Introduce a Kennel License Renewal Fee
(amending By-Law 8 of 2020)

8.2 By-Law 56 of 2020 – Annual Drainage Rating By-Law

8.3 By-Law 60 of 2020 – To Repeal Fawn Island Rating By-Law 5 of 1986

CARRIED

9. NEW BUSINESS:

Moved by S. Miller

Seconded by P. Brown

Motion 19 Be it resolved that the Property Standards File against the property known as 4358 McDonald Street in Port Lambton be given a firm deadline of November 30, 2020 to be in compliance.

CARRIED

Moved by B. Myers

Seconded by T. Kingston

Motion 20 Be it resolved that a letter be submitted to OPG identifying Township concerns about the method of demolition for the remainder of the LGS so they can be communicated to the subsequent contractor.

CARRIED

Moved by P. Brown

Seconded by J. De Gurse

Motion 21 Be it resolved that the logistics and cost of the installation of traffic lights at the corner of Hill Street and Queen and Nash Streets be investigated by staff and that it be submitted for consideration.

CARRIED

10. IN CAMERA SESSION

10.1 Moved by P. Brown

Seconded by R. Atkins

Motion 22 Be it resolved that the meeting enter an in-camera session to discuss Labour Relations due to potential absences caused by COVID-19 under section 239 (2) (d).

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions. No motions were passed.

11. COUNCILLORS' REPORTS:

Councillor Atkins

Councillor Atkins noted that the Township flags at both Dedecker and Guthrie Parks need to be replaced.

She also reported that the Sacred Heart Food Bank has divided former Sombra into 5 zones and collection continues every 3rd Sunday.

Councillor Brown

Councillor Brown will attend the SCRC Budget meeting Thursday, October 22, 2020.

Councillor De Gurse

Councillor De Gurse had nothing to report.

Councillor Kingston

Councillor Kingston participated in the Committee of Adjustment meeting and attended the tour of the Wastewater Treatment Plant in Courtright.

Councillor Kingston reported that the Corunna Santa Claus Parade will divert to a more localized neighbourhood tour with the formal parade being cancelled. Dates will be announced in the coming weeks.

Councillor Myers

Councillor Myers noted that he missed the Brigden Fair events normally held over Thanksgiving weekend and echoed Councillor Atkins suggestion that the Township flag at the Brigden Fairgrounds also needs to be replaced.

Councillor Myers reported that there has been an increase in break-and-enters in the southern part of the Township and asked that everyone look out for each other and neighbours.

Deputy Mayor Miller

Deputy Mayor Miller participated in several meetings including the Committee of Adjustment meeting.

Mayor Arnold

Mayor Arnold attended the tour at the Wastewater Treatment Plant, the Emergency Operations Centre meeting and fielded a series of concerns from local residents as well.

Mayor Arnold is meeting with the OPP on Thursday to discuss their tenancy at the Emergency Services Building and on Wednesday with industrial developers seeking land within the Township.

Mayor Arnold asked for a staff report to explain the discrepancy in value recorded for the demolition of LGS compared to the assessed value for taxation.

Mayor Arnold closed by encouraging residents to continue to exercise compliance with all COVID-19 safety protocols as the second wave surges and thanked Council and staff for their efforts to ensure safety for all Township residents.

12. UPCOMING MEETINGS

- 12.1 Regular Council Meeting - Monday, November 2, 2020 at 3:00 p.m.
- 12.2 Regular Council Meeting – Monday, November 16, 2020 at 3:00 p.m.

13. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:


Moved by B. Myers


Seconded by T. Kingston

Motion 23 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:00 p.m.


Mayor – Steve Arnold


Clerk – Jeff Baranek