



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #18

Electronic Meeting
September 21, 2020
3:00 p.m.

A Regular Meeting of Council was held Monday, September 21, 2020 at 3:00 p.m. with the following people participating via video conference:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
T. Kingston	Councillor
B. Myers	Councillor
J. De Gurse	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting - Session #17 – September 8, 2020

3.2 Lambton Group Police Services Board Meeting – June 17, 2020

4. CORRESPONDENCE ITEMS

4.1 Appeal for Exception to By-Law – Trailer in Driveway at 3512 Water Street

4.2 Request for Sponsorship – Legion Week at The Independent

4.3 Petition for Crossing Guard at Albert and Cameron

4.4 Burger Rebellion – Request for Encroachment for Seasonal Patio

5. INFORMATION ITEMS

5.1 Lambton Group Police Services Board Report for May/June 2020

5.2 Lambton County – News Release – Council Highlights – September 2, 2020

5.3 Stage 3 Reopening of Cultural Services Facilities – St. Clair Township

6. DRAINS

6.1 Drainage By-Law 15 of 2020 – Various Drains – 2018 Maintenance

6.2 Drainage By-Law 16 of 2020 – Various Drains – 2018 Maintenance

6.3 Drainage By-Law 17 of 2020 – Various Drains – 2018 Maintenance

7. REPORTS OF COMMITTEES AND STAFF

7.1 Deputy Clerk's Report – Lease Agreement - Xplornet Communications Inc. – 1666 Baby Road, Wilkesport

7.2 Director of Emergency Services' Report - Information

7.3 Director of Emergency Services' Report – Updating the By-Law to Establish and Regulate the Fire Department

7.4 Director of Emergency Services' Report – Updating the By-Law for the Sale and Use of Fireworks

7.5 Deputy Fire Chief's Report - Fire Department Prevention & Fire Safety Education Activities

7.6 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities

7.7 Coordinator of Operations' (Water/Wastewater) Report – Backup Generators

7.8 Director of Community Services' Report – Information

7.9 Director of Community Services' Report – Moore Sports Complex - Allowing Spectators

7.10 Director of Community Services' Report – Moore Sports Complex Roof Trusses

8. BY-LAWS

8.1 By-Law 48 of 2020 – Lease Agreement with Xplornet Communications Inc. – 1622 Baby Road

8.2 By-Law 49 of 2020 – To Establish and Regulate a Fire Department (Repeal By-Law 51 of 2001)

8.3 By-Law 50 of 2020 – To Regulate the Sale and Use of Fireworks & Explosives

9. NEW BUSINESS

9.1 Trailer Parking Complaint at 3512 Water Street

9.2 Memo from the Ministry of Solicitor General – Public Safety Division – Enforcement & Amendments under the Reopening Act, 2020

9.3 School Crossing Concern - Corunna

10. IN CAMERA SESSION

10.1 Municipal Act – Section 239 (2) (d) To discuss labour relations related to COVID-19

- 10.2 Municipal Act – Section 239 (2) (a) To discuss security of an illegal dock on Township lands

11. **COUNCILLORS' REPORTS**

12. **UPCOMING MEETINGS**

12.1 Regular Council Meeting – Monday, October 5, 2020 at 3:00 p.m.

12.2 Regular Council Meeting - Monday, October 19, 2020 at 3:00 p.m.

13. **ADJOURNMENT**

1. **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold declared the meeting to order and thanked the residents of the Township for their continued dedication to the necessary protocols due to COVID-19. He also thanked staff for their tireless efforts to ensure the safety of everyone, while preserving a high level of service.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **ADOPTION OF MINUTES**

Moved by J. De Gurse

Seconded by T. Kingston

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting - Session #17 held on September 8, 2020, be received and accepted as corrected.

CARRIED

Moved by P. Brown

Seconded by B. Myers

Motion 2 Be it resolved that the Minutes from the Lambton Group Police Services Board meeting held June 17, 2020, be received and accepted as printed.

CARRIED

4. **CORRESPONDENCE**

Moved by R. Atkins

Seconded by J. De Gurse

Motion 3 Be it resolved that Council accept the following items of correspondence as per Council's direction:

4.1 Appeal for Exception to By-Law – Trailer in Driveway at 3512 Water Street, Sombra

4.2 Request for Sponsorship – Legion Week at The Independent

4.3 Petition for Crossing Guard at Albert and Cameron

4.4 Burger Rebellion – Request for Encroachment for Seasonal Patio

CARRIED

4.1 Moved by S. Miller

Seconded by R. Atkins

Motion 4 Be it resolved that the appeal submitted by the owners of 3512 Water Street in Sombra to vary By-Law 33 of 2017 to permit their Recreational Vehicle on the boulevard portion of their laneway be denied.

CARRIED

4.3 Moved by P. Brown

Seconded by T. Kingston

Motion 5 Be it resolved that the crossing guard request submitted for the corner of Albert and Cameron be referred to staff for a report.

CARRIED

- 4.4 Moved by S. Miller Seconded by B. Myers
Motion 6 Be it resolved that the request to encroach submitted by Burger Rebellion to install a patio on the west side of the building located at 391 Lyndoch be referred to staff for a report.

CARRIED

5. **INFORMATION ITEMS**

- Moved by P. Brown Seconded by T. Kingston
Motion 7 Be it resolved that the following items of information be dealt with as per Council's direction:

- 5.1 Lambton Group Police Services Board Report for May/June 2020
- 5.2 Lambton County – News Release – Council Highlights – September 2, 2020
- 5.3 Stage 3 Reopening of Cultural Services Facilities – St. Clair Township

CARRIED

6. **DRAINS**

- 6.1 Moved by S. Miller Seconded by J. De Gurse
Motion 8 Be it resolved that Drainage By-Law 15 of 2020 be read all three times and be deemed to be passed thereby authorizing repairs to various drains throughout the Township.

CARRIED

- 6.2 Moved by S. Miller Seconded by J. De Gurse
Motion 9 Be it resolved that Drainage By-Law 16 of 2020 be read all three times and be deemed to be passed thereby authorizing repairs to various drains throughout the Township.

CARRIED

- 6.3 Moved by S. Miller Seconded by J. De Gurse
Motion 10 Be it resolved that Drainage By-Law 17 of 2020 be read all three times and be deemed to be passed thereby authorizing repairs to various drains throughout the Township.

CARRIED

7. **REPORTS OF COMMITTEES AND STAFF**

- 7.1 Moved by J. De Gurse Seconded by T. Kingston
Motion 11 Be it resolved that the report as submitted by Acting Coordinator/Deputy Clerk – Caroline DeSchutter dated September 16, 2020 be received as information and that By-Law Number 48 of 2020 be considered for approval.

CARRIED

- 7.2 Moved by P. Brown Seconded by B. Myers
Motion 12 Be it resolved that the *Information Report* as submitted by the Director of Emergency Services – Walt Anderson be received as information.

CARRIED

- 7.3 Moved by B. Myers Seconded by R. Atkins
Motion 13 Be it resolved that the *Update to Establishing and Regulating Fire Departments By-Law* report as submitted by the Director of Emergency Services – Walt Anderson be received and that By-Law Number 49 of 2020 be considered for approval.

CARRIED

- 7.4 Moved by J. De Gurse Seconded by B. Myers
Motion 14 Be it resolved that the *Update to Township Fireworks By-Law* report as submitted by the Director of Emergency Services – Walt Anderson be received and that By-Law Number 50 of 2020 be considered for approval subject to the

inclusion of the Civic Holiday, and that fireworks be permitted 3 days prior and 4 days post the specific holiday.

CARRIED

7.5 Moved by S. Miller

Seconded by P. Brown

Motion 15 Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief – Andrew McMillan be received as information.

CARRIED

7.6 Moved by T. Kingston

Seconded by J. De Gurse

Motion 16 Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief – Steve Bicum be received as information.

CARRIED

7.7 Moved by T. Kingston

Seconded by J. De Gurse

Motion 17 Be it resolved that the *Backup Generators* report as submitted by Coordinator of Operations' (Water) – Chris Westbrook be received as information and that the tender submitted by Selectra Inc. in the amount of \$227,649.93 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents and that the project be financed as follows:

1. Brigden Tower - \$50,000 to be funded from the Council approved Capital Budget and all overages be funded from Water Reserves.
2. Mooretown Operations - \$50,000 to be funded from the Council approved Capital Budget and all overages be funded from Water Reserves.
3. Wilkesport Operations Centre - \$50,000 to be funded from the Council approved Capital Budget and all overages be funded from the Public Works Equipment Reserves.

CARRIED

7.8 Moved by S. Miller

Seconded by R. Atkins

Motion 18 Be it resolved that the *Information Report* as submitted by Director of Community Services - Kendall Lindsay be received as information.

CARRIED

7.9 Moved by S. Miller

Seconded by P. Brown

Motion 19 Be it resolved that the *Moore Sports Complex Allowing Spectators* report as submitted by Director of Community Services - Kendall Lindsay be received as information and that a single parent/guardian per player be permitted to enter the MSC as a spectator beginning October 3, 2020 subject to all COVID-19 protocols; and installation of the pad on Rink 2 can commence on October 13, 2020.

CARRIED

7.10 Moved by J. De Gurse

Seconded by T. Kingston

Motion 20 Be it resolved that the *Moore Sports Complex Roof Trusses* report be submitted by Director of Community Services - Kendall Lindsay be received as information and that the procurement policy be waived and staff be authorized to work with Dixin Construction Ltd. to complete the necessary work with costs to be covered by the Complex Capital Reserve.

CARRIED

8. BY-LAWS:

8.1 Moved by J. De Gurse

Seconded by T. Kingston

Motion 21 Be it resolved that By-Law 48 of 2020, being a By-Law to approve a lease for the installation of a telecommunications tower at 1666 Baby Road in Wilkesport receive all three readings and be thereby passed, and the Mayor and Clerk be authorized to sign the By-Law and execute all appurtenant agreements.

CARRIED

8.2 Moved by S. Miller

Seconded by R. Atkins

Motion 22 Be it resolved that By-Law 49 of 2020, being a By-Law to regulate and identify the Township Fire Department receive all three readings and be thereby passed, and the Mayor and Clerk be authorized to sign the By-Law.

Mayor Arnold requested a Recorded Vote

Councillor Atkins	Aye
Councillor Brown	Aye
Councillor De Gurse	Aye
Councillor Kingston	Aye
Councillor Myers	Aye
Deputy Mayor Miller	Aye
Mayor Arnold	Nay

CARRIED

9. NEW BUSINESS

9.1 Moved by J. De Gurse

Seconded by B. Myers

Motion 23 Be it resolved that photo submitted in relation to Trailer Parking Complaint at 3512 Water Street be received as information.

CARRIED

9.2 Moved by S. Miller

Seconded by P. Brown

Motion 24 Be it resolved that the Memo – Enforcement & Amendments under the Reopening Ontario Act, 2020 be received as information.

CARRIED

9.3 Moved by S. Miller

Seconded by P. Brown

Motion 25 Be it resolved that the concern submitted by Kevin Ewart related to safety concerns at Colonel Cameron School be referred to staff for a report on possible safety improvements for the area and be sent to the OPP for school board so they are aware of the concerns.

CARRIED

10. IN CAMERA SESSION

Moved by T. Kingston

Seconded by B. Myers

Motion 26 Be it resolved that the meeting enter an in-camera session to discuss the following:

10.1 Municipal Act – Section 239 (2) (d) To discuss labour relations related to COVID-19

10.2 Municipal Act – Section 239 (2) (a) To discuss security of an illegal dock on Township lands

CARRIED

11. COUNCILLORS' REPORTS:

Councillor Atkins

Councillor Atkins noted that she is pleased that staff was preparing a protocol for safety in school zones and would like sidewalks installed in areas with schools to encourage students to safely avoid using the roads where applicable.

Councillor Brown

Councillor Brown reported that he participated in the St. Clair Region Conservation Authority meeting and has an upcoming fair board meeting.

Moved by P. Brown

Seconded by S. Miller

Motion 27 Be it resolved that the widening of the sidewalk along the west side of Lyndoch Street from the library to Fane Street to a commercial grade width and the installation of a bike rack at the Corunna Library be brought to the 2021 Capital Budget Deliberations.

COUNCILLOR ATKINS REQUESTED THIS BE TABLED, SECONDED BY S. MILLER.

TABLED

Councillor De Gurse

Councillor De Gurse asked that staff at the Moore Sports Complex ensure that there was a garbage receptacle for visitors to use when exiting the facility.

Further, he asked staff for an update on shoreline protection.

Councillor Kingston

Councillor Kingston reported that the Committee of Adjustment would like to begin meeting in the Council Chamber and asked staff for a report on potential re-opening for such meetings.

Moved by T. Kingston

Seconded by P. Brown

Motion 28 Be it resolved that Operation Christmas Tree be authorized to use available space in the Emergency Services Building for their 2020 campaign.

CARRIED

Councillor Myers

Councillor Myers reported that he may not be able to attend some upcoming Sombra Museum Board meetings as he was asked to advise the Mayor or Clerk so an alternate can be arranged.

Moved by B. Myers

Seconded by T. Kingston

Motion 29 Be it resolved that staff be asked to produce a report for how many docks are on township land without agreements or similar authorization.

CARRIED

Deputy Mayor Miller

Deputy Mayor Miller reported that he participated in meetings for the St. Clair Region Conservation Authority, County Council and the Committee of Adjustment.

He noted that he has heard many concerns related to the reorganization of McDonald Park in Port Lambton.

Mayor Arnold

Mayor Arnold reported he has participated in a number of meetings including a meeting at Guthrie Park with representatives from Shell who discussed their upcoming initiatives.

Mayor Arnold closed by noting that a culvert was installed in the 2700 block of Burman line and would like staff to confirm it was installed legally and properly.

12. UPCOMING MEETINGS

12.1 Regular Council Meeting - Monday, October 5, 2020 at 3:00 p.m.

12.2 Regular Council Meeting – Monday, October 19, 2020 at 3:00 p.m.

13. **ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:

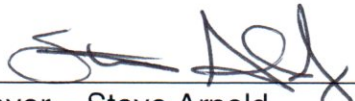
Moved by T. Kingston

Seconded by B. Myers

Motion 30 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:50 p.m.



Mayor – Steve Arnold



Clerk – Jeff Baranek

