



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #13

Electronic Meeting
June 15, 2020
6:00 p.m.

A Regular Meeting of Council was held Monday, June 15, 2020 at 6:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	T. Kingston	Councillor
	B. Myers	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk
Regrets:	J. De Gurse	Councillor

AGENDA:

1. **CALL TO ORDER**

2. **DECLARATION OF PECUNIARY INTEREST**

3. **NEW BUSINESS**

4. **ADOPTION OF MINUTES**

4.1 Regular Council Meeting - Session #12 – June 1, 2020

5. **CORRESPONDENCE ITEMS**

5.1 Ministry of Transportation – Detail Design & Class Environmental Assessment Study for Rehabilitation of Highway 40

5.2 Speeding Concerns – Spokane Boulevard

5.3 Proposed Captain Kidd Days Events during COVID-19

5.4 Xplorner Tower in Wilkesport – Request for Concurrence

6. **INFORMATION/CONSENT AGENDA**

6.1 Physician Recruitment Taskforce of Sarnia-Lambton – New Family Physician in Corunna

6.2 Enbridge Pipelines Inc. – Line 5 St. Clair River HDD Segment Replacement Project Update

6.3 Joint Letter to Heads of Council Ontario

7. **REPORTS OF COMMITTEES AND STAFF**

7.1 Clerk's Report – Amended Exotic Animal By-Law 36 of 2020

7.2 Clerk's Report – Docks at the Boat Launch in Sombra

7.3 Clerk's Report – Patio Extensions during COVID-19 Emergency

7.4 Director of Public Works' Report – Community Input Survey request for Proposals Results

7.5 Director of Public Works' Report – Federation of Canadian Municipalities' Municipal Asset Management Program Application for Funding

7.6 Coordinator of Operations' (Works) Report – Removal of Sidewalks - 2020

7.7 Coordinator of Operations' (Works) Report – Requested Resolution by Association of Municipalities of Ontario – Blue Box Transition

7.8 Coordinator of Operations' (Water/Wastewater) Report – Monthly Report for April & May

7.9 Coordinator of Engineering's Report – Biennial Bridge Inspections – Request for Proposal

7.10 Director of Community Services' Report – Golf Course Paving of Driveway & Parking Lot

7.11 Director of Community Services' Report – Museum Openings for Phase 2 of the Province of Ontario's Plan

8. **BY-LAWS**

8.1 By-Law 36 of 2020 – To Regulate Exotic Animals

8.2 By-Law 37 of 2020 – Final Tax By-Law for 2020

8.3 By-Law 38 of 2020 – Investing in Canada Infrastructure Program Funding Agreement – Holt Line Bridge

9. **COUNCILLORS' REPORTS**

10. **UPCOMING MEETINGS**

10.1 Regular Council Meeting – Monday, July 6, 2020 at 3:00 p.m.

10.2 Regular Council Meeting - Monday, July 20, 2020 at 6:00 p.m.

11. **ADJOURNMENT**

1. **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold declared the meeting to order.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **NEW BUSINESS**

Moved by S. Miller

Seconded by R. Atkins

Motion 1 Be it resolved the request from Pollard Distribution Inc. to access a barge from Township land be approved subject to the Requestor entering into a Hold Harmless Agreement, providing \$10,000 refundable security deposit, and applying steel pads to protect the land and existing infrastructure.

CARRIED

Moved by R. Atkins

Seconded by T. Kingston

Motion 2 Be it resolved the Latest Proposal for Port Lambton Sign report as submitted by Coordinator of Roads - Dave Neely be tabled until the July 13 meeting.

TABLED

Moved by B. Myers

Seconded by T. Kingston

Motion 3 Be it resolved that A Framework for Reopening our Province – Stage 2 be received as information.

CARRIED

Moved by B. Myers

Seconded by P. Brown

Motion 4 Be it resolved that Port Lambton Athletic Association be authorized to use the washrooms at local facilities subject to an approved plan by the Director of Community Services.

CARRIED

4. **ADOPTION OF MINUTES**

Moved by S. Miller

Seconded by R. Atkins

Motion 5 Be it resolved that the Minutes from Regular Council Session #12 held on June 1, 2020, be received and accepted as printed.

CARRIED

5. **CORRESPONDENCE**

Moved by P. Brown

Seconded by B. Myers

Motion 6 Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 5.1 Notice of Study Commencement – Highway 40 from Wallaceburg to Stanley Line
- 5.2 Speeding Concerns – Spokane Boulevard
- 5.3 Proposed Captain Kidd Days Events during COVID-19
- 5.4 Xplornet Tower in Wilkesport – Request for Concurrence

CARRIED

5.1 Moved by R. Atkins

Seconded by B. Myers

Motion 7 Be it resolved that a letter of consideration be sent to Ministry of Transportation of Ontario to consider the installation of a streetlight at the intersection of Highway 40 and Bentpath Line while planned rehabilitation occurs in the area.

CARRIED

5.2 Moved by S. Miller

Seconded by P. Brown

Motion 8 Be it resolved that the OPP be asked to consider installing the Speed Spy on Spokane Blvd in Corunna to collect data on the average speed of vehicles in the area.

CARRIED

5.3 Moved by S. Miller

Seconded by B. Myers

Motion 9 Be it resolved that Captain Kidd Days be authorized to operate a drive-in movie at the Moore Sports Complex (inclusive of the use of the interior washrooms to the satisfaction of staff), and to operate a bottle/food drive while observing social distancing and all other safety protocol provincially required as

part of the amended festivities for this summer's event being held on July 30 to August 2 in response to Provincial Orders related to COVID-19.

CARRIED

- 5.4 Moved by R. Atkins Seconded by T. Kingston
Motion 10 Be it resolved that a 40 foot lattice tower proposed by Xplornet be approved for installation at 1622 Baby Road in Wilkesport subject to the execution of a lease with the Township.

****Mayor Arnold requested a recorded vote:**

Deputy Mayor Miller	No
Councillor Atkins	Aye
Councillor Brown	Aye
Councillor Kingston	Aye
Councillor Myers	Aye
Mayor Arnold	No

CARRIED

6. **INFORMATION ITEMS/CONSENT AGENDA**

Moved by T. Kingston Seconded by R. Atkins
Motion 11 Be it resolved that the following items of information be dealt with as per Council's direction:

- 6.1 PRTSL – New Physician in Corunna
- 6.2 Enbridge Gas Inc. – Line 5 St. Clair River Replacement Update
- 6.3 Joint Letter to Heads of Council

CARRIED

7. **REPORTS OF COMMITTEES AND STAFF**

- 7.1 Moved by S. Miller Seconded by P. Brown
Motion 12 Be it resolved that the *Amended Exotic Animal By-Law* report as submitted by Clerk – Jeff Baranek be received and that consideration be given for all three readings of Draft By-Law 36 of 2020.

CARRIED

- 7.2 Moved by R. Atkins Seconded by B. Myers
Motion 13 Be it resolved that the *Docks at Boat Launch in Sombra* report as submitted by Clerk – Jeff Baranek be received as information.

CARRIED

- 7.3 Moved by S. Miller Seconded by B. Myers
Motion 14 Be it resolved that the *Patio Extensions during COVID-19 Emergency* report as submitted by Clerk – Jeff Baranek be received and that, while interiors of restaurants are closed due to Provincial Order, Council approve temporary patio installations and extensions, subject to compliance with all Provincial Orders and the AGCO.

CARRIED

- 7.4 Moved by P. Brown Seconded by T. Kingston
Motion 15 Be it resolved that the *Community Input Survey RFP Results* report as submitted by Director of Public Works – Brian Black be received as information.

CARRIED

- 7.5 Moved by R. Atkins Seconded by P. Brown
Motion 16 Be it resolved that the *FCM MAMP Application for Funding* report as submitted by Director of Public Works – Brian Black be received as information.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion 17 Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for "AM Plan Finalization with Community Input"; and be it therefore resolved that St. Clair Township commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our 2 asset management program:

- Gathering Community Input regarding the Township's Core Services
- Finalizing the Township's Core Asset Management Plan
- Integrating Financial Assets into the Asset Management System through the Tangible Capital Asset Program

Be it further resolved that St. Clair Township commits \$69,920.00 from its budget toward the costs of these initiatives.

CARRIED

7.6 Moved by S. Miller

Seconded by P. Brown

Motion 18 Be it resolved that the *Removal of Sidewalks - 2020* report as submitted by Coordinator of Operations' (Works) – Dave Neely be received as information and that the sidewalk located on the west side of Pulteney Street between Moore Line and St. James Street (Mooretown) be removed and paid for from the sidewalk operations budget.

CARRIED

7.7 Moved by B. Myers

Seconded by R. Atkins

Motion 19 Be it resolved that the *Requested Resolution by AMO – Blue Box Transition* report as submitted by Coordinator of Operations' (Works) – Dave Neely be received as information and that the proposed resolution as provided by AMO be approved.

CARRIED

7.8 Moved by T. Kingston

Seconded by B. Myers

Motion 20 Be it resolved that the *Monthly Report for April & May* report as submitted by Coordinator of Operations' (Water) – Chris Westbrook be received as information.

CARRIED

7.9 Moved by B. Myers

Seconded by S. Miller

Motion 21 Be it resolved that the *Biennial Bridge Inspections – Request for Proposal* report as submitted by Coordinator of Engineering – Paul daSilva be received as information and that the proposal submitted by Associated Engineering in the amount of \$29,987 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

7.10 Moved by T. Kingston

Seconded by B. Myers

Motion 22 Be it resolved that the *Golf Course Paving of Driveway & Parking Lot* report as submitted by Director of Community Services – Kendall Lindsay be received and that \$220,000.00 be allotted for the paving including \$150,000.00 from Education and Environment Fund and \$70,000.00 from Capital Reserves for the golf course.

CARRIED

7.11 Moved by T. Kingston

Seconded by P. Brown

Motion 23 Be it resolved that the *Museum Openings for Stage 2 of the Province of Ontario's Plan* report as submitted by Director of Community Services – Kendall Lindsay be received and that the following recommendations be approved:

- 1) to allow staff to prepare the two museums for eventual re-opening;

2) to cancel the Downriver Craft and Gift Sale that was scheduled for Sept. 20, 2020 due to complications from COVID-19.

CARRIED

8. BY-LAWS:

8.1 Moved by B. Myers

Seconded by P. Brown

Motion 24 Be it resolved that following By-laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 36 of 2020 – To Regulate Exotic Animals
- 37 of 2020 – Final Tax By-Law for 2020
- 38 of 2020 – Investing in Canada Infrastructure Program Funding Agreement – Holt Line Bridge

CARRIED

9. COUNCILLORS' REPORTS:

Councillor Brown

Councillor Brown noted that he will attend the upcoming SCRCA meeting and that the Canadian Diabetes donation bins throughout the Township have been tidied up.

Councillor Atkins

Councillor Atkins reported that the local curbside library pickup is operating well within the Township.

She also noted that ships have begun sounding their horns when they reach the Coast Guard in Port Lambton to commemorate the village's 200th anniversary.

Councillor Atkins asked staff to look into opening the hall in Port Lambton to allow students studying by online correspondence the opportunity to use internet stemming from the library and that consideration be given to returning the portable washrooms to their usual locations on the Parkway Golf Course.

Moved by R. Atkins

Seconded by T. Kingston

Motion 25 Be it resolved that staff be directed to look into the feasibility, costs and possible locations for the installation of pickleball and tennis courts in Brander Park.

CARRIED

Councillor Myers

Councillor Myers reported that the Brigden Fair has cancelled the 2020 event due to COVID-19.

Councillor Kingston

Councillor Kingston reported that a resident advised her of the high quality of service they received in recent dealings with staff.

Councillor Kingston also confirmed with staff that the Beckwith curb and gutter installation is not in the 2020 Capital Budget.

Mayor Arnold

Mayor Arnold asked staff to have the contractors remove the fence at Courtright Park as soon as possible.

Mayor Arnold also noted his frustration with Enbridge for their continued introduction of buildings and contractor's trailers to site without prior consultation with the Township and without necessary permitting.

Mayor Arnold noted the abundance of sea-cans that continue to appear across the Township and asked staff to look into enforcement of their removal and/or their legalization through permitting.

Mayor Arnold closed by noting he has asked the Rapids Family Health Team to provide a quote for the purchase of an x-ray and an ultrasound machine for the Health Centre on Cameron Street in Corunna.

Moved by B. Myers

Seconded by R. Atkins

Motion 26 Be it resolved that the draft Graduation Acknowledgement note to be inserted in the Independent for local graduates of LCCVI be approved at a cost of \$100.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion 27 Be it resolved that staff be asked to begin to proactively enforce the location of sea-cans within the Township.

CARRIED

10. UPCOMING MEETINGS

10.1 Regular Council Meeting - Monday, July 6, 2020 at 3:00 p.m.

10.2 Regular Council Meeting – Monday, July 20, 2020 at 6:00 p.m.

Moved by S. Miller

Seconded by B. Myers

Motion 28 Be it resolved the July 6th meeting of Council be deferred until July 13, beginning at 3:00 p.m. and the July 20th meeting be cancelled.

CARRIED

11. IN-CAMERA

11.1 Moved by T. Kingston

Seconded by S. Miller

Motion 29 Be it resolved that the meeting enter an in-camera session to discuss Personal matters about an identifiable individual related to proposed tax relief under section 239(2)(b).

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions. No motions were made.

12. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by T. Kingston

Seconded by B. Myers

Motion 30 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 7:45 p.m.


Mayor – Steve Arnold


Clerk – Jeff Baranek