



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #12

Electronic Meeting
June 1, 2020
3:00 p.m.

A Regular Meeting of Council was held Monday, June 1, 2020 at 3:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	T. Kingston	Councillor
	B. Myers	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk
Regrets:	J. De Gurse	Councillor

AGENDA:

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **NEW BUSINESS**
4. **ADOPTION OF MINUTES**
 - 4.1 Regular Council Meeting - Session #11 – May 19, 2020
5. **CORRESPONDENCE ITEMS**
 - 5.1 Memo – Chief Medical Officer of Health – Amendments to Permit Opening of Some Outdoor Recreational Amenities
 - 5.2 Speeding Concerns – Spokane Boulevard
 - 5.3 Drainage and Grading Complaint – 451 Lyndoch Street
6. **INFORMATION/CONSENT AGENDA**
 - 6.1 St. Clair Region Conservation Authority – Meeting Highlights – May 7, 2020
 - 6.2 Ontario Energy Board Notice – Enbridge Gas Inc. – Natural Gas Storage Pools

6.3 Lambton County – News Release – Accepting Library Materials While Preparing for Curbside Pick up

6.4 Corunna Library and Sombra Library – Curbside Pickup Service

6.5 Building Permits Report – April 2020

6.6 Lambton Public Health Memo – Heat Alert Process During COVID-19

7. **RECOMMENDATIONS OF COMMITTEES AND STAFF**

7.1 Senior Planner's Report – J.W. Seward Enterprises Ltd. – Site Plan Agreement and Removal of Holding Symbol

7.2 Clerk's Report – COVID-19 Questionnaires

7.3 Clerk's Report – Exotic Animal By-Law

7.4 Treasurer's Report – General Accounts and Corporate Visa Statement

7.5 Director of Emergency Services' Report - Information

7.6 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities

7.7 Deputy Fire Chief's Report – Fire Department Prevention & Fire Safety Education Activities

7.8 Director of Public Works' Report – McKeough Dam Closure Communication Protocol and Flood Management Cost

7.9 Coordinator of Operations' (Works) – Request for Quotation Results – Supply & Installation of Truck Body Components

7.10 Director of Community Services' Report – Information

7.11 Director of Community Services' Report – Campgrounds Trans-Seasonal Sites

7.12 Coordinator of Facilities & Parks' Report – Provincial Restrictions for Outdoor Recreational Amenities and Summer Ice Cancellation

7.13 Coordinator of Community Programs' Report – Opening and Operating Summer Camps at Moore Sports Complex

7.14 Drainage Superintendent's Report – Monthly Report

8. **BY-LAWS**

8.1 By-Law 36 of 2020 – To Regulate Exotic Animals

9. **COUNCILLORS' REPORTS**

10. **UPCOMING MEETINGS**

10.1 Regular Council Meeting – Monday, June 15, 2020 at 6:00 p.m.

10.2 Regular Council Meeting - Monday, July 6, 2020 at 3:00 p.m.

11. **ADJOURNMENT**

1. **CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **NEW BUSINESS**

4. **ADOPTION OF MINUTES**

Moved by T. Kingston

Seconded by R. Atkins

- 4.1 **Motion 1** Be it resolved that the Minutes from Regular Council Session #11 held on May 19, 2020, be received and accepted as printed.

CARRIED

5. **CORRESPONDENCE**

Moved by R. Atkins

Seconded by S. Miller

Motion 2 Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 5.1 Memo – Chief Medical Officer of Health – Amendments to Permit Opening of Some Outdoor Recreational Amenities
- 5.2 Speeding Concerns – Spokane Boulevard
- 5.3 Drainage and Grading Complaint – 451 Lyndoch Street

CARRIED

5.2 Moved by S. Miller

Seconded by B. Myers

Motion 3 Be it resolved that the letter submitted by the owner of 573 Agile Court be referred to staff for a report on possible measures to reduce traffic speed on Spokane Boulevard.

CARRIED

5.3 Moved by T. Kingston

Seconded by P. Brown

Motion 4 Be it resolved that the surface water concern submitted against the property known as 451 Lyndoch Street be referred to staff for investigation.

CARRIED

6. **INFORMATION ITEMS/CONSENT AGENDA**

Moved by R. Atkins

Seconded by B. Myers

Motion 5 Be it resolved that the following items of information be dealt with as per Council's direction:

- 6.1 St. Clair Region Conservation Authority – Meeting Highlights – May 7, 2020
- 6.2 Ontario Energy Board Notice – Enbridge Gas Inc. – Natural Gas Storage Pools
- 6.3 Lambton County – News Release – Accepting Library Materials While Preparing for Curbside Pickup
- 6.4 Corunna Library and Sombra Library – Curbside Pickup Service
- 6.5 Building Permits – April 2020
- 6.6 Lambton Public Health Memo – Heat Alert Process During COVID-19

CARRIED

7. **RECOMMENDATIONS OF COMMITTEES AND STAFF**

- 7.1 Moved by P. Brown Seconded by B. Myers
Motion 6 Be it resolved that the *J.W. Seward Enterprises Ltd. – Site Plan Agreement and Removal of Holding Symbol* report as submitted by Senior Planner – Barry Uitvlugt be received as information and that the interpretations of the Township Planner and the proponent's planner be referred to legal counsel for a determination of completeness.
CARRIED
- 7.2 Moved by P. Brown Seconded by B. Myers
Motion 7 Be it resolved that the *COVID-19 Questionnaires* report as submitted by Clerk – Jeff Baranek be received and that the COVID-19 screening questionnaires contained be approved with immediate implementation.
CARRIED
- 7.3 Moved by S. Miller Seconded by T. Kingston
Motion 8 Be it resolved that the *Exotic Animal By-Law* report as submitted by Clerk – Jeff Baranek be received and that consideration be given for all three readings of Draft By-Law Number 36 of 2020.
TABLED
- 7.4 Moved by S. Miller Seconded by B. Myers
Motion 9 Be it resolved that the *General Accounts and Corporate Visa Statement* report as submitted by Treasurer – Charles Quenneville be received as information and that the vendor invoices paid for the period of April 24 to May 21, 2020 totaling \$3, 287, 322.62 along with the CIBC Visa charges for the period of March 25 to April 24, 2020, totaling \$5087.14 be approved.
CARRIED
- 7.5 Moved by B. Myers Seconded by R. Atkins
Motion 10 Be it resolved that the *Information* report as submitted by Director of Emergency Services – Walt Anderson be received as information.
CARRIED
- 7.6 Moved by T. Kingston Seconded by R. Atkins
Motion 11 Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Fire Chief – Steve Bicum be received as information.
CARRIED
- 7.7 Moved by R. Atkins Seconded by P. Brown
Motion 12 Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Fire Chief – Andrew McMillan be received as information.
CARRIED
- 7.8 Moved by T. Kingston Seconded by B. Myers
Motion 13 Be it resolved that the *McKeough Dam Closure Communication Protocol and Flood Management Cost* report as submitted by Director of Public Works – Brian Black be referred to staff to consider cost sharing options.
CARRIED
- 7.9 Moved by S. Miller Seconded by P. Brown
Motion 14 Be it resolved that the *Request for Quotation Results – Supply & Installation of Truck Body Components* report as submitted by Coordinator of Operations' (Works) – Dave Neely be received as information and that the low quotation submitted by Eloquip in the amount of \$44,489.47 (c/w net HST) for Supply & Installation of Truck Body Components be accepted.
CARRIED

7.10 Moved by R. Atkins

Seconded by P. Brown

Motion 15 Be it resolved that the *Community Services – Monthly Report* as submitted by Director of Community Services – Kendall Lindsay be received as information.

CARRIED

7.11 Moved by S. Miller

Seconded by T. Kingston

Motion 16 Be it resolved that the *Campgrounds Trans-Seasonal Sites* report as submitted by Director of Community Services – Kendall Lindsay be received and that Council approve the sale of trans-seasonal sites at Mooretown and Branton Cundick campgrounds.

CARRIED

7.12 Moved by T. Kingston

Seconded by B. Myers

Motion 17 Be it resolved that the *Provincial Restrictions for Outdoor Recreational Amenities and Summer Ice Cancellation* report as submitted by Coordinator of Facilities & Parks – Sue Knight be received and that Council approve the following recommendations:

1. that all washrooms cleaned by Township staff be opened as well as all other amenities that the province has allowed to open;
2. to cancel summer ice for the 2020 season due to complications associated with COVID-19.

CARRIED

7.13 Moved by S. Miller

Seconded by T. Kingston

Motion 18 Be it resolved that the *Opening and Operating Summer Camps at Moore Sports Complex* report as submitted by the Coordinator of Community Programs – Michelle Rottier be received and that Council approve the recommendation to cancel all summer day camp programs for the 2020 season due to complications associated with COVID-19.

CARRIED

7.14 Moved by P. Brown

Seconded by R. Atkins

Motion 19 Be it resolved that the *Drainage – Monthly Report* as submitted by Drainage Superintendent – Lucas DePooter be received as information and that the 13 recommendations included be accepted and approved:

1. Have the sub-tile on the Capes Drain #2 replaced by a suitable and qualified contractor at the expense of the drain.
2. Have the requested portion of the Burman Drain cleaned out by a suitable and qualified contractor at the expense of the drain.
3. Have the Milliken Branch of the Hawkins Drain cleaned out by a suitable and qualified contractor at the expense of the drain.
4. Have the private tile on White Line between Hwy 40 and Indian Creek Road crossing replaced as per St. Clair Township policy.
5. Have a suitably sized culvert installed at each property of the Bell-Maitland Drain by a suitable and qualified contractor at the expense of each property.
6. Have the Mannen Drain cleaned out by a suitable and qualified contractor at the expense of the drain.
7. Have the McDonald Creek Drain cleaned out by a suitable and qualified contractor at the expense of drain.
8. Have the McDonald Drain #2 cleaned out by a suitable and qualified contractor at the expense of drain.
9. Have the Blackman Drain cleaned out by a suitable and qualified contractor at the expense of drain.
10. Have the Hand Drain cleaned out by a suitable and qualified contractor at the expense of drain.
11. Have the private tile crossings on Ladysmith Line replaced as per St. Clair Township policy.

12. Award the Government Drain #3 Branch Drain project to VanGorp Farm Drainage Ltd. as quoted and assess out the costs as per the yet to be completed engineer's report.
13. Award the Government Drain #8 and Taylor Drain project to JLH Excavating Inc. as quoted, at the expense of the drains.

CARRIED

8. BY-LAWS:

- 8.1 Moved by R. Atkins Seconded by T. Kingston
Motion 20 Be it resolved that By-law 36 of 2020 – Being a By-law to Regulate Exotic Animals be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

TABLED

9. COUNCILLORS' REPORTS:

Deputy Mayor Miller

Deputy Mayor Miller reported he has participated in a number of electronic meetings including Township and County Council, EOC meetings and a meeting of the SCRCA.

Councillor Brown

Councillor Brown participated in an electronic CAER meeting and expressed concern about the lack of a second access to the newer sections of Paddock Green.

Moved by P. Brown

Seconded by T. Kingston

Motion 21 Be it resolved that staff consult with the developer for Paddock Green to determine the quickest and most efficient way to finish the connection of Lexington Boulevard to Birchbank Drive.

CARRIED

Mayor Arnold asked that an outlet to Rokeby be considered in an effort not to divert more traffic through existing portions of Corunna.

Councillor Atkins

Councillor Atkins inquired about the possibility of reinstallation of docks along the gravel dock at Sombra across from Fawn Island. CAO John Rodey advised that many of those docks were installed by the Township or by private residents without permission of Council. The Township owns the land where many of those docks used by Fawn Island are installed.

Councillor Myers

Councillor Myers noted he has received calls about the ownership of some of the docks at the Sombra boat launch. He asked staff for a report on the docks including their ownership and who is entitled to use them.

Councillor Kingston

Councillor Kingston noted she has participated in many electronic meetings and reported that the Moore Optimists will be hosting a sidewalk chalk challenge for local kids to get creative in their driveways.

Mayor Arnold

Mayor Arnold represented the Township at many electronic meetings including County Council. He noted that heavy haul corridor will be an issue related to the

requested consideration for a roundabout to be installed at the Kimball and Petrolia Line intersection.

Mayor Arnold asked for a report on the cost of and possible funding for improvement of the entrance to the golf course, including the parking area at the maintenance shop off of the main access.

Moved by B. Myers

Seconded by P. Brown

Motion 22 Be it resolved that staff be directed to create a report considering possible upgrade options for the entrance lane to the golf course and the parking lot for its maintenance shop.

CARRIED

Mayor Arnold concluded his report by requesting that Council see the results of workplace audits as they become available.

10. UPCOMING MEETINGS

10.1 Regular Council Meeting - Monday, June 15, 2020 at 6:00 p.m.

10.2 Regular Council Meeting – Monday, July 6, 2020 at 3:00 p.m.

11. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by B. Myers

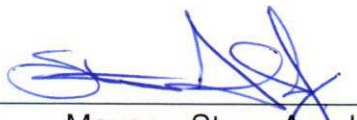
Seconded by P. Brown

Motion 23 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:15 p.m.


Clerk – Jeff Baranek


Mayor – Steve Arnold