



**CORPORATION OF THE TOWNSHIP OF ST. CLAIR**

**COUNCIL MINUTES**

**SESSION #17**

St. Clair Township Civic Centre  
December 16, 2019  
6:00 p.m.

A Regular Meeting of Council was held Monday, December 16, 2019 at the Council Chambers in Mooretown at 6:00 p.m. with the following people present:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
T. Kingston	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

**AGENDA:**

**1. CALL TO ORDER**

**2. DECLARATION OF PECUNIARY INTEREST**

**3. NEW BUSINESS**

**4. ADOPTION OF MINUTES**

4.1 Regular Council Meeting - Session #16 - December 2, 2019

4.2 Lambton County Historical Society Meeting - November 28, 2019

**5. DELEGATIONS/PRESENTATIONS**

**5.1 COURT OF REVISION:**

– 6:30 p.m. – Sweeney Drain

**6. CORRESPONDENCE ITEMS**

6.1 Letter – Moore Sports Complex Renewal Committee – Request for Financing & Fundraising Event Endorsement

6.2 Letter - St. Clair River Trail – Brander Park Pedestrian Crossover Comments

6.3 Letter – Meadowview Villa Auxiliary – Sponsor Request

**7. INFORMATION/CONSENT AGENDA ITEMS**

- 7.1 St. Clair Region Conservation Authority Board Meeting Highlights – November 14, 2019
- 7.2 News Release – Lambton County Council Meeting Highlights – November 27, 2019
- 7.3 Coordinator of Operations (Water/Wastewater) – Monthly Report #10
- 7.4 Water/Wastewater Specialist – Ontario Drinking Water Quality Management Standard – Management Review Report
- 7.5 Coordinator of Engineering – Bridge 104 – White Line (Rip’s Lane) over Jarvis Creek Report
- 7.6 Clerk – Council Meeting Schedule for 2020 Report

8. **DRAINS**

- 8.1 Drainage By-Law 34 of 2019 – Arnold Drain No.1 – Third Reading

9. **REPORTS OF COMMITTEES AND STAFF**

9.1 **TREASURER:**

- 1) Memorandum of Understanding – Agreement for Oversized Load Corridor Project

9.2 **DIRECTOR OF PUBLIC WORKS:**

- 1) Island Mooring Association and SCBC Holdings Letter of Intent Report

9.3 **COORDINATOR OF ENGINEERING:**

- 1) Investing in Canada Infrastructure Program - Green Funding Stream – Project Recommendation

10. **BY-LAWS**

- 10.1 By-Law 59 of 2019 – To Authorize the Execution of an Agreement with Lambton County for Winter Road Maintenance

11. **COUNCILLORS' REPORTS**

12. **UPCOMING MEETINGS**

- 12.1 Regular Council - Monday, January 6, 2020 at 3:00 p.m.
- 12.2 Regular Council – Monday, January 20, 2020 at 6:00 p.m.

13. **ADJOURNMENT**

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1. **CALL TO ORDER**

At the appointed time of 6:00 p.m., Mayor Arnold called the meeting to order.

2. **DECLARATION OF PECUNIARY INTEREST**

None declared.

3. **NEW BUSINESS**

Moved by S. Miller

Seconded by T. Kingston

**Motion 1** Be it resolved that staff trim the tree shared between the Township and the owner of 4260 St. Clair Parkway to eliminate branches causing a risk to the dwelling on-site.

**CARRIED**

4. **ADOPTION OF MINUTES**

Moved by S. Miller

Seconded by R. Atkins

**Motion 2** Be it resolved that the Minutes from Regular Council - Session #16 held December 2, 2019 be received and accepted as amended.

**CARRIED**

Moved by R. Atkins

Seconded by P. Brown

**Motion 3** Be it resolved that the Minutes from the Lambton County Historical Society meeting held November 28, 2019 be received and accepted as printed.

**CARRIED**

5. **DELEGATIONS/PRESENTATIONS**

5.1 **COURT OF REVISION:**

**6:30 p.m. – Sweeney Drain**

At the appointed time of 6:30 p.m., Mayor Arnold convened the Court of Revision to consider the assessments for the Sweeney Drain.

The Court received one written submission for appeal submitted by Ed Johnston of 3575 St. Clair Parkway. Mr. Johnston severed a surplus farm dwelling from his farm parcel. The severed parcel is 1.21 hectares and his farm parcel has 39.67 hectares and they are assessed \$12 and \$402, respectively. Engineer - Ray Dobbin explained that this is due to a calculation based on run-off coefficient, land area and frontage on the drain.

Mr. Johnston would like to see the assessment of the farm parcel as compared to the severed parcel used for assessment on the drain. As an example, a 98-acre farm parcel may be assessed at \$880,000 and the adjoining surplus farm dwelling lot could be assessed at \$280,000 for a total assessment of \$1,160,000. Mr. Johnston would like to see the drainage assessment match those same percentages of the entire assessment: farm parcel \$880,000 equaling 68.2% and the severed parcel at \$280,000 equaling 31.8%.

Mr. Dobbin stated the Drainage Act does not allow property assessment to be used to determine drain assessment in this way, and only permits property assessment in that manner for block assessments in a dense urban location.

Seeing no other appeals, Mayor Arnold declared the Court closed and asked for any forthcoming motion.

Moved by B. Myers

Seconded by J. De Gurse

**Motion 4** Be it resolved that the assessments according to the Engineer's Report for the Sweeney Drain dated October 7, 2019 be confirmed, and that Drainage By-law 35 of 2019 be recommended for third and final reading.

**CARRIED**

Moved by B. Myers

Seconded by J. De Gurse

**Motion 5** Be it resolved that the Township Drainage Superintendent investigate if other municipalities utilize property assessments in determining drain assessments for surplus farm dwelling properties.

**CARRIED**

6. **CORRESPONDENCE**

Moved by P. Brown

Seconded by S. Miller

**Motion 6** Be it resolved that Council accept the following items of correspondence as per Council's direction:

1. Letter – Moore Sports Complex Renewal Committee – Request for Financing & Fundraising Event Endorsement

2. Letter - St. Clair River Trail – Brander Park Pedestrian Crossover Comments
3. Letter – Meadowview Villa Auxiliary – Sponsor Request

**CARRIED**

Moved by T. Kingston

Seconded by S. Miller

**Motion 7** Be it resolved that the Township provide seed money in the amount of \$75,000 to the Moore Sports Complex Renewal Committee to be funded by the Environment and Education Fund and that a gala being held April 18, 2020 at the Wilkesport Hall and a concert being held at the Moore Sports Complex on May 1, 2020 be considered Municipally Significant Events and be permitted to serve alcohol subject to the securing of a permit from the LCBO and compliance with the Township Alcohol Management Policy.

**CARRIED**

Moved by S. Miller

Seconded by B. Myers

**Motion 8** Be it resolved that staff be advised to draft a report in response to the letter submitted by the St. Clair River Trail relating to the optical crosswalk at Brander Park.

**CARRIED**

Moved by S. Miller

Seconded by J. De Gurse

**Motion 9** Be it resolved that the Township make a \$150 donation to the Meadowview Villa programs for the 2020 year.

**CARRIED**

## **7. INFORMATION/CONSENT AGENDA ITEMS**

Moved by R. Atkins

Seconded by P. Brown

**Motion 10** Be it resolved that the following items of information and staff reports be received and that recommendations contained within be approved:

- 7.1 SCRCA Meeting Highlights – November 14, 2019
- 7.2 Lambton County Council Highlights – November 27, 2019
- 7.3 Coordinator of Operations (Water/Wastewater) – Monthly Report #10
- 7.4 Water/Wastewater Specialist – Ontario Drinking Water Quality Management Standard – Review Report
- 7.6 Clerk - Council Meeting Schedule for 2020 Report.

**CARRIED**

Moved by S. Miller

Seconded by P. Brown

- 7.5 **Motion 11** Be it resolved that the Bridge 104 White Line report submitted by P. DaSilva be TABLED to determine alternative options for the future of Bridge 104.

**TABLED**

## **8. DRAINS**

Moved by S. Miller

Seconded by R. Atkins

- 8.1 **Motion 12** Be it resolved that Drainage By-Law 34 of 2019 – Arnold Drain No.1 – being a Bylaw to raise the sum of \$183,000.00 being money expended out of the General Funds of the Township of St. Clair for the reconstruction of the Arnold Drain No. 1 be given the third and final reading and be signed by the Mayor and Clerk, with the Corporate Seal affixed thereto and finally passed.

**CARRIED**

## **9. REPORTS OF COMMITTEES AND STAFF**

- 9.1 **TREASURER:**

Moved by P. Brown

Seconded by S. Miller

**Motion 13** Be it resolved that the *Memorandum of Understanding Oversized Load Corridor Project* report dated November 18, 2019 submitted by Treasurer Charles Quenneville be TABLED until the January 6, 2020 meeting.

**TABLED**

9.2 **DIRECTOR OF PUBLIC WORKS:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion 14** Be it resolved that the *Island Mooring Association & SCBC Holdings* report dated December 9, 2019 submitted by Director of Public Works – Brian Black be received as information and that Council approve the following:

1) Letter of Intent Agreement between St. Clair Township, the Island Mooring Association and SCBC Holdings that sets out the terms to proceed/negotiate an agreement under which St. Clair Township shall assume ownership of Riverside Dr. and Island Ave. and;

2) That the Mayor and Clerk sign the Letter of Intent agreement between the Township and Island Mooring Association & SCBC Holdings.

**CARRIED**

9.3 **COORDINATOR OF ENGINEERING:**

Moved by T. Kingston

Seconded by B. Myers

**Motion 15** Be it resolved that the *ICIP – Green Funding Stream – Project Recommendation* report dated December 9, 2019 submitted by Coordinator of Engineering - Paul daSilva be received and that Council agree to support the application for the Investing in Canada Infrastructure Program – Green Funding Stream for the Port Lambton Sewage Lagoon – Sludge Removal and Rehabilitation project in the amount of \$2.5 million.

**CARRIED**

10. **BY-LAWS:**

10.1 Moved by B. Myers

Seconded by T. Kingston

**Motion 16** Be it resolved that By-law 59 of 2019 – being a by-law to Authorize the Execution of an Agreement with Lambton County for Winter Road Maintenance be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

11. **COUNCILLOR'S REPORTS:**

**Deputy Mayor Miller**

Deputy Mayor Miller attended the Port Lambton Christmas tree lighting ceremony; the recent LAWSS meeting; the Township Christmas Party and the St. Clair Region Conservation Authority meeting.

**Councillor Brown**

Councillor Brown attended the Township Christmas Party; the Golf Committee meeting; the St. Clair Region Conservation Authority meeting and concluded by wishing everyone a Safe and Happy Holiday Season!

**Councillor Atkins**

Councillor Atkins attended the second 200<sup>th</sup> Anniversary of Port Lambton committee meeting; the Tourism Sarnia Lambton Spark Grant Information session;

the Township Christmas Party; the Moore Sports Complex Renewal Committee meeting; the Golf Committee meeting and the Celebrate Ontario webinar.

She noted that there are trees available to be planted in the Township as part of the 2020 County of Lambton.

Councillor Atkins asked staff to consider a permanent public washroom in Port Lambton and at Courtright Park.

**Councillor Myers**

Councillor Myers attended the Township Christmas Party and the Country Jamboree at the Brigden Fairgrounds where he noted that many of the participants came from out of County.

**Councillor Kingston**

Councillor Kingston attended the Township Christmas Party; the Moore Sports Complex Renewal committee meeting and the Wilson Memorial.

**Councillor De Gurse**

Councillor De Gurse attended the Township Christmas Party and continues to volunteer at Operation Christmas Tree.

**Mayor Arnold**

Mayor Arnold represented the Township at many events since the last meeting including: the Port Lambton Tree Lighting; a drain meeting with Township staff; the LAWSS meeting; the Christmas luncheon at Riverview School; the Wilkesport Parade; the Christmas Luncheon at St. Joseph's School; a meeting discussing the future of the OPG site and the Emergency Control Group Exercise.

Mayor Arnold wished everyone a Safe and Happy Holiday Season! He also thanked Council for another year of great accomplishments. Mayor Arnold further thanked staff for their excellent contributions throughout 2019.

To conclude, Mayor Arnold thanked Bonnie Stevenson of the Township Beacon and Carl Hnatyshyn of Post Media for their continued support and coverage of the Township's activities.

**12. UPCOMING MEETINGS**

12.1 Regular Council - Monday, January 6, 2020 at 3:00 p.m.

Moved by S. Miller

Seconded by B. Myers

12.2 **Motion 17** Be it resolved that the Regular Council meeting scheduled for Monday, January 20, 2020 at 6:00 p.m. be cancelled due to councillor attendance at the ROMA Conference.

**CARRIED**

**13. ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:

Moved by B. Myers

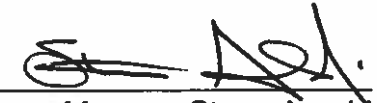
Seconded by T. Kingston

**Motion 18** Be it resolved that the meeting do hereby adjourn.

**CARRIED**

The meeting was adjourned at 7:00 p.m.

  
Clerk – Jeff Baranek

  
Mayor – Steve Arnold

