



**CORPORATION OF THE TOWNSHIP OF ST. CLAIR**

**COUNCIL MINUTES**

**SESSION #15**

St. Clair Township Civic Centre  
November 18, 2019  
6:00 p.m.

A Regular Meeting of Council was held Monday, November 18, 2019 at the Council Chambers in Mooretown at 6:00 p.m. with the following people present:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
T. Kingston	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

**AGENDA:**

**1. CALL TO ORDER**

**2. DECLARATION OF PECUNIARY INTEREST**

**3. NEW BUSINESS**

**4. ADOPTION OF MINUTES**

4.1 Regular Council Meeting - Session #14 - November 4, 2019

4.2 Drainage Committee Meeting - October 30, 2019

4.3 St. Clair River Trail – Planning & Development – Regular Meeting - October 23, 2019

4.4 Lambton County Historical Society Meeting - October 24, 2019

4.5 Lambton Farm Safety Meeting - November 4, 2019

**5. DELEGATIONS/PRESENTATIONS**

**5.1 COURT OF REVISION:**

- 6:30 p.m. – Arnold Drain No.1 – Notice & Drainage By-law 34 of 2019

**6. CORRESPONDENCE ITEMS**

6.1 Fence Concerns – 3368 St. Clair Parkway

6.2 Mooretown Minor Hockey Midget All Star Games – Ice Rental Donation Request

6.3 Letter – Traffic Concern – Mandaumin Road and Bentpath Line

**7. INFORMATION ITEMS**

- 7.1 St. Clair Region Conservation Authority – Conservation Update - October 2019
- 7.2 NOVA Chemicals Ltd. – Corunna Site – Notification of Pipe Bridge Construction across Allingham Drain
- 7.3 Letter – County of Lambton – Thank You
- 7.4 A Remembrance Day Essay

**8. DRAINS**

- 8.1 DRAFT Drainage By-Law 35 of 2019 – Sweeney Drain – Provisional By-law

**9. REPORTS OF COMMITTEES AND STAFF**

**9.1 CLERK:**

- 1) Councillor and Senior Staff Conference Policy
- 2) Property Standards Update – November 18, 2019

**9.2 TREASURER:**

- 1) Municipal Finance Officers' Association of Ontario – Fall Economic Statement 2019
- 2) County of Lambton – OMPF Funding Comparison 2017-2020

**9.3 COORDINATOR OF OPERATIONS (WORKS):**

- 1) Coordinator of Operations (Works) – Monthly Report
- 2) Second Access Driveway Request – 1368 St. Clair Parkway (Hillmount Lane)
- 3) Dump Trailer Trade
- 4) Storm Drain Issue – 379 Lyndoch Street – Service Ontario Building

**9.4 COORDINATOR OF OPERATIONS (WATER/WASTEWATER):**

- 1) Coordinator of Operations (Water-Wastewater) - Monthly Report #9

**10. BY-LAWS**

- 10.1 By-Law 55 of 2019 – 1368 St. Clair Parkway Winter Maintenance Agreement
- 10.2 By-Law 56 of 2019 – Confirming By-law
- 10.3 By-Law 57 of 2019 – Shell Canada Products – Speed Warning Signs Agreement
- 10.4 By-Law 58 of 2019 – Police Services Agreement

**11. COUNCILLORS' REPORTS**

**12. UPCOMING MEETINGS**

- 12.1 Regular Council - Monday, December 2, 2019 at 3:00 p.m.
- 12.2 Regular Council - Monday, December 16, 2019 at 6:00 p.m.

**13. ADJOURNMENT**

---

**1. CALL TO ORDER**

At the appointed time of 6:00 p.m., Mayor Arnold declared the meeting to order.

**2. DECLARATION OF PECUNIARY INTEREST**

None declared.

**3. NEW BUSINESS**



- 6.2 Moved by S. Miller Seconded by T. Kingston  
**Motion 7** Be it resolved that the request submitted by Mooretown Minor Hockey to donate ice rentals to accommodate the Shamrock Midget All Star Games being held on December 7, 2019 be approved.

**CARRIED**

- 6.3 Moved by S. Miller Seconded by P. Brown  
**Motion 8** Be it resolved that the letter related to safety concerns at the intersection of Mandaumin Road and Benthpath Line be referred to the County of Lambton and ask that the proposed improvements be given serious consideration.

**CARRIED**

7. **INFORMATION ITEMS**

- Moved by T. Kingston Seconded by B. Myers  
**Motion 9** Be it resolved that the following items of information be dealt with as per Council's instructions for items identified as 1) to 4):

1. St. Clair Region Conservation Authority – Conservation Update – October 2019
2. NOVA Chemicals Ltd. – Corunna Site – Notification of Pipe Bridge Construction across Allingham Drain
3. Letter – County of Lambton – Thank you
4. A Remembrance Day Essay

**CARRIED**

8. **DRAINS**

- 8.1 Moved by T. Kingston Seconded by J. De Gurse  
**Motion 10** That Drainage Bylaw No. 35 of 2019, being a bylaw to raise the sum of \$4000.00 being money expended out of the General Funds of the Township of St. Clair for reassessment of the Sweeney Drain be given first and second readings and be provisionally adopted.

**CARRIED**

9. **REPORTS OF COMMITTEES AND STAFF**

9.1 **CLERK:**

- Moved by B. Myers Seconded by J. De Gurse  
**Motion 11** Be it resolved that the report submitted by Clerk - Jeff Baranek dated October 30, 2019 be received as information and that the attached Council and Senior Staff Conference Attendance Policy be received.

**CARRIED**

- Moved by S. Miller Seconded by B. Myers  
**Motion 12** Be it resolved that the per diem for Members of Council while at conferences be increased from \$175 to \$250.

**CARRIED**

- Moved by P. Brown Seconded by T. Kingston  
**Motion 13** Be it resolved that spouse/significant other travel to a conference that requires two or more nights' accommodation not be recoverable.

**DEFEATED**

- Moved by T. Kingston Seconded by S. Miller  
**Motion 14** Be it resolved that members of Council be approved to attend three out-of-county conferences annually without a motion of council.

**CARRIED**

Moved by P. Brown

Seconded by B. Myers

**Motion 15** Be it resolved that both the Mayor and Deputy Mayor be authorized to attend the annual FCM Conference and any Great Lakes Mayors functions without a motion of Council.

**CARRIED**

Moved by S. Miller

Seconded by B. Myers

**Motion 16** Be it resolved that the Council and Senior Staff Conference Attendance Policy be approved inclusive of the amendments noted in Motions 11-14.

**CARRIED**

Moved by B. Myers

Seconded by J. De Gurse

**Motion 17** Be it resolved that the Property Standards Update report submitted by Clerk – Jeff Baranek be received as information and that the following recommendations be approved:

1. That the Property Standards file against 215 Cameron Street be closed.
2. That staff be directed to send a letter to the owners of 3432 John Street, Sombra requesting removal of the remainder of the fallen tree by April 1, 2020.
3. That staff be directed to send a letter to the owners of 3477 John Street, Sombra providing a deadline of December 20, 2019 to have the lean-to removed.
4. That the Property Standards file against the property known as 156 King Street, Sombra be closed.
5. That the Property Standards file against the property known as 3470 John Street, Sombra be closed.
6. That staff be directed to send a second letter to the owners of 157 King Street, Sombra requiring the siding be repaired prior to December 31, 2019.
7. That staff be directed to send a letter requiring compliance be sent to the owners of 4358 McDonald Street, Port Lambton requiring the removal of building materials, rubbish and the boat from the Township boulevard.
8. That the Property Standards complaint against the property known as 492 Lyndoch Street be referred to the County of Lambton Property Standards Officer.
9. That staff be directed to send a second letter to the owners of 1587 Third Street, Courtright to have any dead branches or limbs removed.

**CARRIED**

9.2 **TREASURER:**

Moved by S. Miller

Seconded by R. Atkins

**Motion 18** Be it resolved that the *Province of Ontario 2019 Fall Economic Update* report submitted by Treasurer – Charles Quenneville dated November 7, 2019 be received as information.

**CARRIED**

Moved by P. Brown

Seconded by S. Miller

**Motion 19** Be it resolved that the *County of Lambton – OMPF Funding Comparison 201-2020* report submitted by Treasurer – Charles Quenneville dated November 7, 2019 be received.

**CARRIED**

9.3 **COORDINATOR OF OPERATIONS (WORKS):**

Moved by S. Miller

Seconded by R. Atkins

**Motion 20** Be it resolved that the monthly report dated November 12, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received as information.

**CARRIED**

Moved by P. Brown

Seconded by S. Miller

**Motion 21** Be it resolved that the report dated November 12, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received and that Council approve the construction of a 2<sup>nd</sup> access driveway to the owners of 1368 St. Clair Parkway to be located on the north boundary of the property, fronting the road allowance known as “Hillmount Lane”, and that an agreement be formed between the property owners and St. Clair Township, officially stating that winter maintenance will not be completed on this road.

**CARRIED**

Moved by S. Miller

Seconded by P. Brown

**Motion 22** Be it resolved that the *Dump Trailer Trade* report dated November 12, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received and that the quotation submitted by GJS Contracting Inc. in the amount of \$10,176.00 (including net HST) plus the trade of the existing 2016 5 ton Action dump trailer to supply a new 2019 – 10 ton ED dump trailer be accepted and approval for purchase be granted, to be paid for from the Public Works equipment reserve fund.

**CARRIED**

Moved by R. Atkins

Seconded by S. Miller

**Motion 23** Be it resolved that the report dated November 12, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received and that Council denies the request from the owner of 379 Lyndoch Street for exploratory excavation to be completed by Township forces and that permission be granted to the private property owner to hire a qualified and experienced contractor to excavate within the Township owned boulevard to be completed at the expense of the private property owner.

**CARRIED**

9.4 **COORDINATOR OF OPERATIONS (WATER/WASTEWATER):**

Moved by R. Atkins

Seconded by P. Brown

**Motion 24** Be it resolved that the monthly report dated November 12, 2019 submitted by Coordinator of Operations (Water/Wastewater) – Chris Westbrook be received as information.

**CARRIED**

10. **BY-LAWS:**

10.1 Moved by B. Myers

Seconded by T. Kingston

**Motion 25** That the following By-laws receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 55 of 2019 – Being a By-law for 1368 St. Clair Parkway Winter Maintenance Agreement
- 56 of 2019 – Confirming By-law
- 57 of 2019 – Being a By-law to Authorize Execution of a Site Plan Amendment Agreement with Enbridge – 3595 Tecumseh Road

**CARRIED**

\*\*By-law 58 was deferred to December 2, 2019.

11. **COUNCILLOR'S REPORTS:**

**Deputy Mayor Miller**

Deputy Mayor Miller attended the County Council meeting; the Remembrance Day Ceremony in Brigden; the St. Clair Region Conservation Authority meeting; the Township Capital Budget meeting; the Wilkesport Fire Hall 50<sup>th</sup> Anniversary celebration and the Port Lambton Retiree's Dinner.

**Councillor Brown**

Councillor Brown attended the Remembrance Day Ceremony in Corunna; the St. Clair Region Conservation Authority meeting; the Wilkesport Fire Hall 50<sup>th</sup> Anniversary celebration; the Township Capital Budget meeting and noted the draft budget for the St. Clair Region Conservation Authority shows a significant increase in contribution from the Township.

**Councillor Atkins**

Councillor Atkins attended the inaugural meeting of the Port Lambton 200<sup>th</sup> Anniversary planning committee; meetings for the ICIP grant application; the Lambton County Regional Trails Committee; the Remembrance Day Ceremony in Wallaceburg and the Wilkesport Fire Hall 50<sup>th</sup> Anniversary celebration.

**Councillor Myers**

Councillor Myers attended the country jamboree at the Brigden Fairgrounds; the Wilkesport Fire Hall 50<sup>th</sup> Anniversary celebration and the Brigden Fair Volunteer Appreciation Dinner.

Moved by B. Myers

Seconded by T. Kingston

**Motion 26** Be it resolved that staff produce a report for considerations to improve traffic safety at the intersection of Brigden Road and Bentpath Line.

**CARRIED**

**Councillor Kingston**

Councillor Kingston attended the Remembrance Day Ceremony at the Corunna Legion; the Ontario Volunteers Award Dinner, where 6 volunteers from St. Clair were recognized; and reminded everyone about the upcoming Santa Claus Parade.

**Councillor De Gurse**

Councillor De Gurse attended the Brigden Fair Volunteer Dinner.

**Mayor Arnold**

Mayor Arnold represented the Township at many events since the last meeting including: the Aamjiwnaang First Nation Remembrance Day Ceremony; the Remembrance Day dinner at the Corunna Legion; the Scouts Remembrance Day Vigil; the Township Capital Budget meeting; the AMCTO Privacy Legislation Seminar; the Wilkesport Fire Hall 50<sup>th</sup> Anniversary celebration; and will participate in the Santa Claus Parade.

**12. UPCOMING MEETINGS**

- 12.1. Regular Council - Monday, December 2, 2019 at 3:00 p.m.
- 12.2. Regular Council - Monday, December 16, 2019 at 6:00 p.m.

**13. ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:

Moved by P. Brown

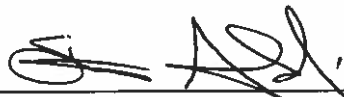
Seconded by B. Myers

**Motion 27** Be it resolved that the meeting do hereby adjourn.

**CARRIED**

The meeting was adjourned at 7:30 p.m.

  
\_\_\_\_\_  
Clerk – Jeff Baranek

  
\_\_\_\_\_  
Mayor – Steve Arnold