



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #14

St. Clair Township Civic Centre
November 4, 2019
3:00 p.m.

A Regular Meeting of Council was held Monday, November 4, 2019 at the Council Chambers in Mooretown at 3:00 p.m. with the following people present:

S. Arnold	Mayor
S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
T. Kingston	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

Regrets:	J. DeGurse	Councillor
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AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. NEW BUSINESS

4. ADOPTION OF MINUTES

- 4.1. Regular Council Meeting - Session #13 - October 22, 2019
- 4.2. Moore Museum - October 2, 2019 Minutes & Reports
- 4.3. Heritage St. Clair - September 18, 2019
- 4.4. St. Clair River Trail - September 25, 2019
- 4.5. Lambton County Regional Trails Committee
LCRTC Minutes - May 2, 2019
LCRTC Minutes - September 5, 2019

5. DELEGATIONS/PRESENTATIONS

- 5.1. 3:00 p.m. - Abandoned Cemetery Committee Presentation
- 5.2. 3:15 p.m. - Geoff Dale, Update on Moore Sports Complex Renewal

6. CORRESPONDENCE ITEMS

- 6.1 Dog Park Request
- 6.2 River Trail Relocation Request
- 6.3. Curb Cut Policy Deviation - 46 Moore Line
- 6.4. Moore Optimist Santa Claus Parade Donation Request
- 6.5. 1st Corunna Campfire Vigil - Permission from Council

7. INFORMATION ITEMS

- 7.1. SCRCA - June 2019 Meeting Highlights
- 7.2. SCRCA - September 2019 Meeting Highlights
- 7.3. Royal Canadian Legion - Military Recognition Book
- 7.4. Lambton Group Police Services Board - July August Report
- 7.5. Moore Sports Complex Renewal Update - Draft Grant Application

8. REPORTS OF COMMITTEES AND STAFF

8.1. CLERK:

- 1) Raise for Bylaw Enforcement Officer

8.2. TREASURER:

- 1) 2020 Ontario Municipal Partnership Funding
- 2) October Vendor Invoices & Visa Charges
- 3) 2019 Budget Update

8.3. EMERGENCY SERVICES:

- 1) Director of Emergency Services
- 2) Deputy Fire Chief Fire Prevention & Safety Report
- 3) Deputy Fire Chief Training and Health & Safety Report

8.4. COORDINATOR OF ENGINEERING:

- 1) Brigden Rd & Courtright Line Pedestrian Crosswalk Report
- 2) Paddock Green Phase 16A Assumption
- 3) Bridges 15 & 47 Closures for Information

8.5. DRAINAGE SUPERINTENDENT:

- 1) Monthly Report

8.6. DIRECTOR OF COMMUNITY SERVICES:

- 1) Courtright Community Hall Paving Tender
- 2) November Information Report

9. BY-LAWS

- 9.1. By-Law 54 of 2019 - Assumption of Paddock Green Phase 16A

10. COUNCILLORS' REPORTS

11. UPCOMING MEETINGS

- 11.1. Capital Budget - Thursday, November 14, 2019 at 5:00 p.m.
- 11.2. Regular Council - Monday, November 18, 2019 at 6:00 p.m.
- 11.3. Regular Council - Monday, December 2, 2019 at 3:00 p.m.

12. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Arnold declared the meeting to order.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. NEW BUSINESS

4. ADOPTION OF MINUTES

- 4.1 Moved by R. Atkins Seconded by T. Kingston
Motion 1 Be it resolved that the Minutes from Regular Council Session #13 held October 22, 2019 be received and accepted as printed.

CARRIED

Moved by R. Atkins Seconded by P. Brown
Motion 2 Be it resolved that the Minutes from the following meetings be received and accepted as printed:

- 4.2 Moore Museum Meeting – October 2, 2019
4.3 Heritage St. Clair Meeting – September 18, 2019
4.4 St. Clair River Trail Meeting – September 25, 2019
4.5 Lambton County Regional Trails & Active Transportation Committee Meetings – May 2, 2019 & September 5, 2019

CARRIED

5. DELEGATIONS/PRESENTATIONS

5.1 Abandoned Cemetery Committee Presentation – Dave Pattenden

At the appointed time of 3:00 p.m., Mayor Arnold welcomed Dave Pattenden of Heritage St. Clair to make his presentation related to repairs to abandoned cemeteries.

Heritage St. Clair has undertaken the maintenance improvement project for abandoned cemeteries in St. Clair.

Moved by B. Myers Seconded by P. Brown
Motion 3 Be it resolved that the following recommendations be approved for improvements at St. Mary's Church Cemetery subject to budget availability and consultation with staff:

1. Remove the old, large stump at the north/west corner of the property.
2. Straighten and secure the fence around the X Memorial Stone.
3. Remove the trees and bushes around the semi-circle of memorial stones.
4. The access gates be properly marked and repaired to be easier to use.
5. Install a storyboard with the St. Mary's story inside the fenced grounds.
6. Replace the perimeter fence.
7. No new trees or bushes be planted to limit future maintenance.

CARRIED

Moved by B. Myers Seconded by T. Kingston
Motion 4 Be it resolved that the following recommendations be approved for improvements to the Reynold's Cemetery subject to budget availability and consultation with staff:

1. Existing gravel be removed and soil and seed installed;
2. A storyboard be developed and installed along the St. Clair River Trail;
3. Installation of four decorative corner posts;
4. Installation of a memorial stone with the names of all who are interred there.

CARRIED

Moved by B. Myers Seconded by R. Atkins
Motion 5 Be it resolved that Heritage St. Clair be authorized to work with Ontario Power Generation to design a recognition memento for installation in Willow Park to be brought before Council for consideration.

CARRIED

5.2 Moore Sports Complex Renewal – Chairman Geoff Dale

At the appointed time of 3:15 p.m., Mayor Arnold welcomed Geoff Dale of the Moore Sports Complex Renewal (MSCR) to make his presentation.

Since the last presentation to Council on October 22, 2019, the fundraising committee has continued to develop the application for the ICIP program and received letters of support from many user groups including: Aamjiwnaang First Nations; the Mooretown Lady Flags hockey association; the Moore Skating Club; Mooretown Flags minor hockey; and the Mooretown Flags Junior C Hockey Club.

The fundraising committee held a meeting on October 30, 2019 where they passed a resolution to commit to raising \$5 million to contribute to the MSCR project by its conclusion in 2022. Among the many creative ways the committee plans to raise funds is to seek contributions from industry, local small businesses and homeowners, and also to host fundraising events such as baseball tournaments and galas. The committee has also agreed to continue to fundraise beyond the construction phase to contribute towards furnishings for the new updated facility.

Mr. Dale introduced a costing breakdown for the 26.7% municipal contribution. If the ICIP grant is successful, the contribution from the Township would be 26.7% of the total project cost which equates to an approximate \$9.3 million. Since the Township has 6407 properties, if no money was raised by the committee, the worst case scenario would require each property to contribute \$72.58 each year for 20 years.

The \$5 million fundraising goal of the committee would, if achieved, reduce the Township contribution to \$4.3 million. Further, combining money already reserved for roof repairs with increased revenues resulting from increased usage at the new facility, will reduce the cost to the Township to close to \$3 million total.

Moved by S. Miller

Seconded by T. Kingston

Motion 6 Be it resolved that the fundraising goal of \$5 million proposed by the Moore Sports Complex Renewal Committee for the renewal and expansion of the existing facility be approved.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 7 Be it resolved that the draft application for the ICIP program for the Moore Sports Complex Renewal be approved for submission no later than November 10, 2019, subject to minor edits where necessary.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion 8 Be it resolved that Council for the Township of St. Clair fully commit to the balance 26.7% financial contribution required should the ICIP application for the Moore Sports Complex Renewal be approved.

CARRIED

6. CORRESPONDENCE

Moved by S. Miller

Seconded by P. Brown

Motion 9 Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 1) Dog Park Request
- 2) River Trail Relocation Request
- 3) Curb Cut Deviation – 46 Moore Line
- 4) Moore Optimist Santa Claus Parade Donation Request
- 5) 1st Corunna Campfire Vigil – Permission from Council

CARRIED

- 6.1 Moved by S. Miller Seconded by P. Brown
Motion 10 Be it resolved that the dog park request submitted by Samantha VanHooft be referred to staff for a report on possible locations for a dog park in Corunna.

CARRIED

- 6.2 Moved by S. Miller Seconded by P. Brown
Motion 11 Be it resolved that the river trail relocation request for the portion of the trail abutting Dedecker Park in Port Lambton submitted by the St. Clair River Trail Committee be approved in principle, subject to the satisfaction of the Director of Community Services.

CARRIED

- 6.3 Moved by S. Miller Seconded by B. Myers
Motion 12 Be it resolved that the variance to Public Works' curb cut policy requested by the owner of 46 Moore Line to permit a new curb cut in the location of the new detached garage while keeping the current curb cut north of the new garage be approved, subject to the approval of a minor variance to Section 4.31.7.(e) of Township Zoning Bylaw 17 of 2003.

CARRIED

- 6.4 Moved by T. Kingston Seconded by P. Brown
Motion 13 Be it resolved that the Township donate \$250 to the Moore Optimist Santa Claus Parade being held on November 23, 2019.

CARRIED

- 6.5 Moved by S. Miller Seconded by R. Atkins
Motion 14 Be it resolved that the Corunna Scouts, Cubs, and Beavers be authorized to occupy the area around the Corunna clocktower November 10 from 6:00 p.m. to 7:30 p.m. for their annual Remembrance Day Vigil; and that the Township supply a portable washroom for the event.

CARRIED

7. INFORMATION ITEMS

- Moved by P. Brown Seconded by S. Miller
Motion 15 Be it resolved that the following items of information be dealt with as per Council's instructions:

- 7.1. SCRCA – June 2019 Meeting Highlights
- 7.2. SCRCA – September 2019 Meeting Highlights
- 7.3. Royal Canadian Legion – Military Recognition Book
- 7.4. Lambton Group Police Services Board – July August Report
- 7.5. Moore Sports Complex Renewal Update - Draft Grant Application

CARRIED

- Moved by S. Miller Seconded by B. Myers
Motion 16 Be it resolved the Township purchase a full page ad for the Military Service Recognition Book for \$1,110.62 + HST.

CARRIED

8. REPORTS OF COMMITTEES AND STAFF

8.1 CLERK:

- Moved by S. Miller Seconded by P. Brown
Motion 17 Be it resolved that the report submitted by Clerk - Jeff Baranek dated October 28, 2019 be received and that Council approve that the Bylaw Enforcement Officer Position be increased from \$18.53/hr to \$19.18/hr to be consistent with the current raise of \$0.65 enshrined in the current OPSEU Local 123 Labour Contract to be enacted retroactive to October 1, 2019.

CARRIED

8.2 TREASURER:

Moved by S. Miller

Seconded by R. Atkins

Motion 18 Be it resolved that the 2020 OMPF Allocation report submitted by Treasurer – Charles Quenneville dated October 25, 2019 be received for information.

CARRIED

Moved by R. Atkins

Seconded by S. Miller

Motion 19 Be it resolved that the October Vendor Invoices and Visa Charges report submitted by Treasurer – Charles Quenneville dated October 28, 2019 be received and approved.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 20 Be it resolved that the 2019 Capital Budget Update and Projection report submitted by Treasurer – Charles Quenneville dated October 24, 2019 be received as information.

CARRIED

8.3 EMERGENCY SERVICES:

Moved by T. Kingston

Seconded by B. Myers

Motion 21 Be it resolved that the Monthly Report dated November 4, 2019, submitted by Director of Emergency Services – Walt Anderson be received as information.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 22 Be it resolved that the Fire Department Prevention and Fire Safety Education Activities report dated October 28, 2019, submitted by Deputy Fire Chief – Andrew McMillan be received as information.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 23 Be it resolved that the Fire Department Training and Health and Safety Activities report dated October 28, 2019, submitted by Deputy Fire Chief – Steve Bicum be received as information.

CARRIED

8.4 COORDINATOR OF ENGINEERING:

Moved by T. Kingston

Seconded by B. Myers

Motion 24 Be it resolved that the Brigden Road & Courtright Line Pedestrian Crosswalk Assessment report dated November 4, 2019 submitted by Coordinator of Engineering – Paul daSilva be received as information and that a Pedestrian Crossover at the intersection of Brigden Road and Courtright Line not be implemented at this time based on justification requirements in the Ontario Traffic Manual.

*Mayor Arnold requested a recorded vote.

Councillor Atkins	Nay
Councillor Brown	Aye
Deputy Mayor Miller	Nay
Councillor Myers	Nay
Councillor Kingston	Aye
Mayor Arnold	Nay

DENIED

Moved by S. Miller

Seconded by B. Myers

Motion 25 Be it resolved that a crosswalk at Brigden Road and Courtright Line be approved in principle and staff be directed to produce a report with options for variations of crosswalks appropriate for the area.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 26 Be it resolved that the Paddock Green Subdivision Phase 16A – Assumption report dated November 4, 2019 submitted by Coordinator of Engineering – Paul daSilva be approved by Council and that the Clerk prepare an assumption by-law for the public roadways and municipal services.

CARRIED

Moved by T. Kingston

Seconded by B. Myers

Motion 27 Be it resolved that the Bridges 15 & 47 Closures Information report dated November 4, 2019 submitted by Coordinator of Engineering – Paul daSilva be received as information.

CARRIED

8.5 **DRAINAGE SUPERINTENDENT:**

Moved by B. Myers

Seconded by T. Kingston

Motion 28 Be it resolved that the monthly report submitted by the Drainage Superintendent – Lucas DePooter be received as information and that the following recommendations be approved:

- Have the Andrews Drain cleaned out by a suitable and qualified contractor at the expense of the drain.

CARRIED

8.6 **DIRECTOR OF COMMUNITY SERVICES:**

Moved by B. Myers

Seconded by T. Kingston

Motion 29 Be it resolved that the Courtright Community Hall Parking Lot report dated November 4, 2019 submitted by Director of Community Services – Kendall Lindsay be received and that Council accept the tender from Sev-Con Paving for \$26,502.61.

CARRIED

Moved by S. Miller

Seconded by P. Brown

Motion 30 Be it resolved that the Director of Community Services be authorized to purchase two new furnaces for the Courtright Community Hall to the lowest tender submitted, to be funded by the Recreational Facilities Reserve.

CARRIED

Moved by B. Myers

Seconded by T. Kingston

Motion 31 Be it resolved that the Monthly report dated November 4, 2019 submitted by Director of Community Services – Kendall Lindsay be received for information.

CARRIED

9. **BY-LAWS:**

9.1 Moved by T. Kingston

Seconded by B. Myers

Motion 32 Be it resolved that By-law 54 of 2019 – being a By-law to assume Phase 16A of the Paddock Green Subdivision as shown by RP730 and identified within be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

10. COUNCILLOR'S REPORTS:

Deputy Mayor Miller – Councillor Miller recently attended the Duthil hamlet sign unveiling and Denise Wade's retirement open house; and discussed a flooded basement with a local business.

Councillor Brown – Councillor Brown attended the Samia Sports Hall of Fame dinner; and Denise Wade's retirement open house.

Councillor Atkins – Councillor Atkins attended the St. Clair River Trail meeting; the AMO Fall Forum in London; the Moore Sports Complex Renewal ICIP Grant meeting; and registered for the OGRA Conference being held in Toronto in February 2020.

Councillor Myers – Councillor Myers continued clean-up from the Brigden Fair and began loading the agricultural buildings on the fairgrounds with boats and trailers for the winter months.

Councillor Kingston – Councillor Kingston attended the Moore Sports Complex Renewal ICIP Grant meeting; the Brigden Library meeting; and recognized 6 volunteers from the Moore Museum are being recognized for their commitment to the facility and its programs.

Mayor Arnold – Mayor Arnold attended a SLEP Meeting in Sombra and advised of a forthcoming deputation request to support a fishing derby out of Branton Cundick Park which would require the re-opening of the boat launch in this location. Mayor Arnold advised the delegation request window is now open for the upcoming OGRA Conference and encouraged Council to lobby for deputations with our provincial Ministers.

11. UPCOMING MEETINGS

- 11.1. Capital Budget - Thursday, November 14, 2019 at 5:00 p.m.
- 11.2. Regular Council - Monday, November 18, 2019 at 6:00 p.m.
- 11.3. Regular Council - Monday, December 2, 2019 at 3:00 p.m.

12. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by T. Kingston

Seconded by B. Myers

Motion 33 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:30 p.m.


Clerk – Jeff Baranek


Mayor – Steve Arnold