



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #10

St. Clair Township Civic Centre
September 3, 2019
3:00 p.m.

A Regular Meeting of Council was held Tuesday, September 3, 2019 at the Council Chambers in Mooretown at 3:00 p.m. with the following people present:

S. Miller	Deputy Mayor
R. Atkins	Councillor
P. Brown	Councillor
J. De Gurse	Councillor
T. Kingston	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

Regrets:	S. Arnold	Mayor
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AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. NEW BUSINESS

4. ADOPTION OF MINUTES

- 4.1 Regular Council Meeting – Session #9 – August 6, 2019
- 4.2 Heritage St. Clair Committee Meeting – June 19, 2019
- 4.3 Moore Museum Advisory Committee Meeting – August 7, 2019

5. DELEGATIONS/PRESENTATIONS

- 5.1 - 3:10 p.m. – Kendall Lindsay/Director of Community Services – Moore Sports Complex Compressor Room Update
- 5.2 - 3:20 p.m. – Moore Sports Complex Renewal Fundraising Committee – Andrew Epp/Project Manager and Geoff Dale/Chairperson
- 5.3 - 4:00 p.m. – William P. Shuart – Concerns with Waubuno Park

5.4 COURT OF REVISION:

- 5:00 p.m. – Eaves Drain

6. CORRESPONDENCE ITEMS

- 6.1 Wedding Parking Request – September 7, 2019
- 6.2 Property Standards Complaint – 4358 McDonald Street
- 6.3 Property Standards Complaint – 1587 Third Street
- 6.4 Property Standards Complaint – 378 Beresford Street
- 6.5 Letter – Traffic Concerns – Noise & Excessive Speed on Colborne Street
- 6.6 Letters – Traffic Speed Concerns - St. Clair Parkway
- 6.7 Letter – Water Bill Concerns
- 6.8 Letter – Traffic Concerns – Brander Park Area

7. INFORMATION ITEMS

- 7.1 Warden's Charity Picnic Invitation – September 25, 2019
- 7.2 Lambton Generating Station Neighbours Newsletter – Summer 2019
- 7.3 Letter – Minister of the Environment, Conservation and Parks – Conservation Authorities Act Updates
- 7.4 Letter – Parks & Recreation Ontario – Assessing the Impact of Bill 108 on Municipal Parks & Recreation
- 7.5 St. Joseph's Hospice Sarnia Lambton – Thank You
- 7.6 July – Building Permits Report
- 7.7 Notice – Designation of Construction Zone

8. DRAINS

- 8.1 DRAFT Drainage By-Law 16 of 2019

9. REPORTS OF COMMITTEES AND STAFF

9.1 CLERK:

- 1) Dock Concerns at 3011 and 3364 St. Clair Parkway
- 2) Lambton County Council Alternate Member

9.2 TREASURER:

- 1) July Accounts Payable Enquiries
- 2) General Accounts Report & Corporate Visa Bill (June 25 to July 24, 2019)
- 3) Reserve & Reserve Fund Policy
- 4) Bradshaw Cemetery – Resale of Burial Lots

9.3 DIRECTOR OF EMERGENCY SERVICES:

- 1) Emergency Services – Information Report
- 2) Sign at Emergency Services Building

9.4 DEPUTY FIRE CHIEF:

- 1) Fire Department Training and Health & Safety Activities

9.5 DIRECTOR OF PUBLIC WORKS:

- 1) Naming of Bridges in St. Clair Township

9.6 COORDINATOR OF OPERATIONS (WORKS):

- 1) Coordinator of Operations (Works) – Monthly Report
- 2) Fawn Island – South Parking Area
- 3) Speed Limit Reduction – St. Clair Parkway (Mooretown to Corunna)

9.7 COORDINATOR OF OPERATIONS (WATER/WASTEWATER):

- 1) Operations (Water-wastewater) - Monthly Report #7

9.8 DRAINAGE SUPERINTENDENT:

- 1) Drainage - Monthly Report

9.9 DIRECTOR OF COMMUNITY SERVICES:

- 1) Community Services – Information report

- 2) Automated Doors at Rapids Health Centre
- 3) Dedecker Fountain Project
- 4) St. Clair Heights Playground and Brander & Vroom Swing Sets
- 5) Refreshment Budget for Lambton Historical Society Visit

10. BY-LAWS

10.1 By-Law 46 of 2019 – To Appoint an Alternate Member of County Council

11. IN CAMERA SESSION

- 11.1** Municipal Act – Section 239 (2) (b) Tax Arrears related to a Specific Property
- 11.2** Municipal Act – Section 239 (2) (c) Litigation Related to a Property Standards Matter

12. COUNCILLORS' REPORTS

13. UPCOMING MEETINGS

- 13.1** Regular Council - Monday, September 16, 2019 at 6:00 p.m.
- 13.2** Regular Council - Monday, October 7, 2019 at 3:00 p.m.
- 13.3** Regular Council - Monday, October 21, 2019 at 6:00 p.m.
- 13.4** Regular Council - Monday, November 4, 2019 at 3:00 p.m.
- 13.5** Regular Council - Monday, November 18, 2019 at 6:00 p.m.

14. ADJOURNMENT

1. CALL TO ORDER

Deputy Mayor Miller called the meeting to Order at 3:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. NEW BUSINESS

4. ADOPTION OF MINUTES

4.1 Moved by B. Myers Seconded by J. De Gurse
Motion 1 Be it resolved that the Minutes from Regular Council Sessions #9 held August 6, 2019 be received and accepted as printed.

CARRIED

4.2 Moved by B. Myers Seconded by J. De Gurse
Motion 2 Be it resolved that the Minutes from the Heritage St. Clair Committee meeting held June 19, 2019 be received and accepted as printed.

CARRIED

4.3 Moved by B. Myers Seconded by J. De Gurse
Motion 3 Be it resolved that the Minutes from the Moore Museum Advisory Committee meeting held August 7, 2019 be received and accepted as printed.

CARRIED

5. DELEGATIONS/PRESENTATIONS

5.1 Kendall Lindsay/Director of Community Services – Moore Sports Complex Compressor Room Update

At the appointed time of 3:10 p.m. Deputy Mayor Miller welcomed Kendall Lindsay to make his presentation about the status of the compressors at the Moore Sports Complex.

Due to the classification of the current refrigeration system at the Moore Sports Complex, only a B Ticket operator can run all three compressors at full capacity. Due to the fact there is currently only one such operator on staff, the plant can't operate at full capacity and the condition of the ice suffers, ultimately, leading to cancellation of rentals at times.

As long as the current direct system remains in place, only an operator with a B Ticket can operate the plant at full capacity and recent recruitment efforts have been unsuccessful in securing someone with this credential.

Deputy Mayor Miller thanked Kendall for his report.

5.2 Moore Sports Complex Renewal Fundraising Committee Andrew Epp/Project Manager and Geoff Dale/Chairperson

At the appointed time of 3:20 p.m. Deputy Mayor Miller welcomed Andrew Epp and Geoff Dale to make their presentation.

In order to proceed with fundraising efforts for the possible upgrading at the Moore Sports Complex, the following motions are required of council:

1. Formally recognize the fundraising committee for the renewal project;
2. Appoint 2 council members to the committee and recognize Geoff Dale as the chairman;
3. Formally adopt the Terms of Reference for the committee;
4. Authorize the committee to apply for the ICIP Funding and agree in principle to provide 26.7% of the funding towards the project;
5. Authorize the committee to tender out architectural design drawings for the proposed design.

Moved by J. De Gurse

Seconded by B. Myers

Motion 4 Be it resolved that the fundraising committee be recognized as a standing committee of council.

CARRIED

Moved by B. Myers

Seconded by P. Brown

Motion 5 Be it resolved that Councillor Atkins and Councillor Kingston be appointed to the renewal fundraising committee; and that Geoff Dale be appointed as the committee's chairperson.

CARRIED

Moved by T. Kingston

Seconded by P. Brown

Motion 6 Be it resolved that the Terms of Reference for the fundraising committee as proposed by Andrew Epp be adopted.

CARRIED

Moved by T. Kingston

Seconded by P. Brown

Motion 7 Be it resolved that the logo "Moore Sports Complex Renewal" be adopted as the formal logo to be used by the fundraising committee in their efforts within the community.

CARRIED

Moved by T. Kingston

Seconded by R. Atkins

Motion 8 Be it resolved that the fundraising committee be authorized to initiate the grant application process for the ICIP program and that it be brought back to Council for approval prior to submission.

CARRIED

5.3 William P. Stuart – Concerns with Waubuno Park

At the appointed time of 4:00 p.m. Deputy Mayor Miller welcomed William Stuart to make his presentation.

Mr. Stuart lives at 1907 Oil Springs Line and has used the park regularly for over 20 years. He has heard rumours that the Township was preparing to close and sell the park. He has concerns with its maintenance, or lack thereof, and wants to see it continue to prosper for the local community. Mr. Stuart noted that the swings have been removed and have never been replaced. He advised that the local residents formally cared for the park prior to the Township taking it over.

Deputy Mayor Miller acknowledged that Council passed a motion to formally close the baseball diamond at Waubuno Park but, advised that Council has not entertained the notion of closing or selling the park. Facilities Manager - Sue Knight advised that the swings were removed as part of the playground review program initiated by Township insurance providers and they will eventually be replaced when funding is provided. Mrs. Knight also noted that the single league formerly playing at Waubuno Park has been accommodated in Brigden and that no other groups have rented the park in recent years.

Director of Community Services - Kendall Lindsay advised that the volunteers who formerly maintained the diamond at Waubuno were replaced by Township staff on a recommendation from the Township insurance provider due to WSIB and other concerns.

Deputy Mayor Miller thanked Mr. Stuart for his time and encouraged him to consult with Township staff to design a proposal for members of the local community to volunteer to maintain the park. Deputy Mayor Miller cautioned that it must meet the minimum requirements and standards of the Township. He advised that, if such a proposal was created, it must be submitted to Council for consideration.

5.4 COURT OF REVISION – Eaves Drain:

At the appointed time of 5:00 p.m. Deputy Mayor Miller convened the court for the Eaves Drain and handed the chair to Councillor Myers (Deputy Mayor Miller is not a member of the Court of Revision).

Members of the St. Clair Court of Revision: Councillor Myers, Councillor Kingston, Councillor Brown, Councillor De Gurse were joined by Brian Anderson, a representative of Chatham Kent's Court of Revision.

Chairperson Myers welcomed Engineer – Mike DeVos and confirmed with both Mr. De Vos and Clerk - Jeff Baranek that no correspondence had been received. No member of the audience elected to dispute their assessment on the drain according to the engineer's report dated December 31, 2018.

Chairperson Myers declared the Court closed and asked for any forthcoming motions.

Moved by J. De Gurse

Seconded by P. Brown

Motion 9 Be it resolved that Engineer - Mike DeVos' assessment on the Eaves Drain, in accordance with his report dated December 31, 2018, be accepted and confirmed.

CARRIED

Chairperson Myers turned the Chair back over to Deputy Mayor Miller.

6. CORRESPONDENCE ITEMS

Moved by T. Kingston

Seconded by B. Myers

Motion 10 Be it resolved that Council accept the following items of correspondence as per Council's direction:

1. Wedding Parking Request – September 7, 2019
2. Property Standards Complaint – 4358 McDonald Street
3. Property Standards Complaint – 1587 Third Street
4. Property Standards Complaint – 378 Beresford Street
5. Letter – Traffic Concerns – Noise & Excessive Speed on Colborne Street
6. Letters – Traffic Speed Concerns - St. Clair Parkway
7. Letter – Water Bill Concerns
8. Letter – Traffic Concerns – Brander Park Area

CARRIED

6.1 Moved by J. De Gurse

Seconded by P. Brown

Motion 11 Be it resolved that the request submitted by Colleen Lapier to permit private parking at the Civic Centre in Mooretown to accommodate a wedding being held at 960 St. Clair Parkway on September 7 be approved.

CARRIED

6.2 Moved by B. Myers

Seconded by T. Kingston

Motion 12 Be it resolved that the property standards complaint submitted against 4358 McDonald Street be referred to staff for investigation.

CARRIED

6.3 Moved by B. Myers

Seconded by T. Kingston

Motion 13 Be it resolved that the property standards complaint submitted against 1587 Third Street be referred to staff for investigation.

CARRIED

6.4 Moved by B. Myers

Seconded by T. Kingston

Motion 14 Be it resolved that the property standards complaint submitted against 378 Beresford Street be referred to staff for investigation.

CARRIED

6.5 Moved by B. Myers

Seconded by P. Brown

Motion 15 Be it resolved that the excessive speed and noise complaint submitted about traffic on Colborne Road be referred to staff and the OPP for review.

CARRIED

6.6 Moved by P. Brown

Seconded by T. Kingston

Motion 16 Be it resolved that the four letters concerned about the 70kph speed limit on St. Clair Parkway from No Frills to Emily Street be received as information.

CARRIED

6.7 Moved by P. Brown

Seconded by R. Atkins

Motion 17 Be it resolved that the water bill relief request submitted by the owners of 565 Spokane Boulevard be referred to staff for investigation.

CARRIED

6.8 Moved by R. Atkins

Seconded by B. Myers

Motion 18 Be it resolved that the traffic concern related to the crosswalk markings by Brander Park be referred to staff for investigation.

CARRIED

7. **INFORMATION ITEMS**

Moved by T. Kingston

Seconded by B. Myers

Motion 19 Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified as 1) to 7):

1. Warden's Charity Picnic Invitation – September 25, 2019
2. Lambton Generating Station Neighbours Newsletter – Summer 2019
3. Letter – Minister of the Environment, Conservation and Parks –
Conservation Authorities Act Updates
4. Letter – Parks & Recreation Ontario – Assessing the Impact of Bill 108
on Municipal Parks & Recreation
5. St. Joseph's Hospice Sarnia Lambton – Thank You
6. July – Building Permits Report
7. Notice – Designation of Construction Zone

CARRIED

8. **DRAINS**

8.1 Moved by T. Kingston

Seconded by B. Myers

Motion 20 That Drainage Bylaw No. 16 of 2019 being a bylaw to amend Drainage Bylaw No. 13 of 2019 for reassessment of the Feddes Drain be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

9. **REPORTS OF COMMITTEES AND STAFF**

9.1 **CLERK:**

Moved by T. Kingston

Seconded by J. De Gurse

Motion 21 Be it resolved that the report submitted by Clerk – Jeff Baranek dated August 26, 2019 be received as information and that the following recommendations be approved:

- That the concern related to the dock at 3011 St. Clair Parkway be received and no action be taken.
- That the owner of 3364 St. Clair Parkway be required to alter the dock to comply with the 2.45 metre setback; or apply for a minor variance.

CARRIED

Moved by B. Myers

Seconded by J. De Gurse

Motion 22 Be it resolved that the report submitted by Clerk – Jeff Baranek dated August 16, 2019 be received and that Council reconsider motion 37 from May 21, 2019 and name Tracy Kingston as the alternate to replace the Mayor and Deputy Mayor should they be unable to attend a County Council Meeting.

CARRIED

9.2 **TREASURER:**

Moved by T. Kingston

Seconded by B. Myers

Motion 23 Be it resolved that the report dated August 16, 2019 on the July 2019 invoice enquiries be received as submitted by Treasurer – Charles Quenneville.

CARRIED

Moved by J. De Gurse

Seconded by T. Kingston

Motion 24 Be it resolved that the *General Accounts and Corporate Visa Bill (June 25 to July 24, 2019)* report submitted by Treasurer – Charles Quenneville dated August 22, 2019 be received as information.

CARRIED

Moved by J. De Gurse

Seconded by B. Myers

Motion 25 Be it resolved that the *Reserve & Reserve Fund Policy* report dated August 27, 2019 submitted by Treasurer – Charles Quenneville be received and that the attached policy be approved.

CARRIED

Moved by B. Myers

Seconded by J. De Gurse

Motion 26 Be it resolved that the *Bradshaw Cemetery Resale of Burial Lot* report dated August 27, 2019 submitted by Treasurer – Charles Quenneville be received.

CARRIED

9.3 **DIRECTOR OF EMERGENCY SERVICES:**

Moved by J. De Gurse

Seconded by B. Myers

Motion 27 Be it resolved that the *Emergency Services - Information Report* dated August 26, 2019, submitted by Director of Emergency Services – Walt Anderson be received as information.

CARRIED

Moved by B. Myers

Seconded by J. De Gurse

Motion 28 Be it resolved that the *Sign at Emergency Service Building* report dated August 26, 2019, submitted by Director of Emergency Services – Walt Anderson be received and that Council approves the updating of the sign as presented and that it be funded from the money received from the MTO for attending highway calls.

CARRIED

9.4 **DEPUTY FIRE CHIEF:**

Moved by J. De Gurse

Seconded by B. Myers

Motion 29 Be it resolved that the *Fire Department Training and Health & Safety Activities* report submitted by Deputy Fire Chief – Steve Bicum be received as information.

CARRIED

9.5 **DIRECTOR OF PUBLIC WORKS:**

Moved by J. De Gurse

Seconded by B. Myers

Motion 30 Be it resolved that the *Naming of Bridges in St. Clair Township* report dated August 28, 2019 submitted by Director of Public Works – Brian Black be received as information and a plaque in the memory of Christopher James Campbell be placed on the Pretty Road bridge after the maintenance scheduled for 2020 be approved.

CARRIED

9.6 **COORDINATOR OF OPERATIONS (WORKS):**

Moved by P. Brown

Seconded by R. Atkins

Motion 31 Be it resolved that the monthly report dated August 23, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received as information.

CARRIED

Moved by R. Atkins

Seconded by P. Brown

Motion 32 Be it resolved that the *Fawn Island Southerly Parking Lot* report dated August 26, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be as information.

TABLED

Moved by R. Atkins

Seconded by B. Myers

Motion 33 Be it resolved that the *Speed Limit Reduction – St. Clair Parkway (Mooretown to Corunna)* report dated August 26, 2019 submitted by Coordinator of Operations (Works) – Dave Neely be received as information.

CARRIED

Moved by R. Atkins

Seconded by B. Myers

Motion 34 Be it resolved that Council approves the reduction of speed limit from 70 km/h to 50 km/h on St. Clair Parkway between No.624 and No.1019 and a by-law be passed, including the installation of new signage.

DEFEATED

9.7 **COORDINATOR OF OPERATIONS (WATER/WASTEWATER):**

Moved by P. Brown

Seconded by R. Atkins

Motion 35 Be it resolved that the *Monthly Report* dated August 26, 2019 submitted by Coordinator of Operations (Water/Wastewater) – Chris Westbrook be received as information.

CARRIED

9.8 **DRAINAGE SUPERINTENDENT:**

Moved by R. Atkins

Seconded by P. Brown

Motion 36 Be it resolved that the *Monthly Report* dated August 26, 2019 submitted by Drainage Superintendent – Lucas DePooter be received as information and that the following recommendations be approved:

- Have the driveway culvert installed to S1/2 lot 25, concession 11 providing access from Brigden Road, at the expense of the landowner.
- Have the Hubbard Drain cleaned out by a suitable and qualified contractor, at the expense of the drain.
- Appoint R. Dobbin Engineering to produce a report under section 4 of the Drainage Act, providing a legal outlet for the aforementioned property to the Dawson Drain.
- Have a new private tile installed at 2969 Tecumseh Road by a suitable and qualified contractor as per St. Clair Township policy.

CARRIED

9.9 **DIRECTOR OF COMMUNITY SERVICES:**

Moved by R. Atkins

Seconded by P. Brown

Motion 37 Be it resolved that the monthly report dated September 3, 2019 submitted by Director of Community Services – Kendall Lindsay be received as information.

CARRIED

Moved by R. Atkins

Seconded by P. Brown

Motion 38 Be it resolved that the *Sliding Doors at Rapids Health Centre* report dated September 3, 2019 submitted by Director of Community Services – Kendall Lindsay be received as information and that Council approves Record Automatic Doors' price of \$18,000 before HST to remove the old doors and install new Automated Doors at the Rapids Health Centre on Cameron Street in Corunna.

CARRIED

Moved by R. Atkins

Seconded by P. Brown

Motion 39 Be it resolved that the *Dedecker Fountain Project* report dated September 3, 2019 submitted by Director of Community Services – Kendall Lindsay be received as information.

CARRIED

Moved by T. Kingston

Seconded R. Atkins

Motion 40 Be it resolved that the tender submitted by Degroofs Nurseries in the amount of \$9,183.97 for a fountain to be installed in Dedecker Park be accepted and approved.

CARRIED

Moved by P. Brown

Seconded by R. Atkins

Motion 41 Be it resolved that the *St. Clair Heights Playground and Brander & Vroom Parks Swing Sets* report dated September 3, 2019 submitted by Director of Community Services – Kendall Lindsay be received as information and that Council approves New World Park Solutions' price of \$49,907 to provide and install the playground at St. Clair Heights and Swing Sets at Brander and Vroom Parks.

CARRIED

Moved by P. Brown

Seconded by R. Atkins

Motion 42 Be it resolved that the *Refreshment Budget for Lambton Historical Society Visit to Sombra Museum* report dated September 3, 2019 submitted by Director of Community Services – Kendall Lindsay be received as information and that Council approves the budget of \$50 for refreshments at the visitation of Lambton Historical Society Visit to Sombra Museum.

CARRIED

10. BY-LAWS

10.1 Moved by P. Brown

Seconded by R. Atkins

Motion 43 Be it resolved that By-law 46 of 2019 being a By-law to Appoint an Alternate member to the Corporation of the County of Lambton Council be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

11. IN CAMERA SESSION

Moved by T. Kingston

Seconded by P. Brown

Motion 44 Be it resolved that meeting enter an in-camera session to consider the following:

11.1 Municipal Act – Section 239 (2) (b) Tax Arrears related to a Specific Property

11.2 Municipal Act – Section 239 (2) (c) Litigation Related to a Property Standards Matter

CARRIED

Deputy Mayor Miller declared the meeting back into open session and asked for any forthcoming motions.

12. COUNCILLORS' REPORTS

Deputy Mayor Miller

Deputy Mayor Miller attended the recent Association of Municipalities of Ontario Conference in Ottawa; the funding announcement from the SCRCA for shoreline protection projects in the Township and the recent Police Services Board.

Councillor Brown

Councillor Brown attended the recent AMO Conference in Ottawa; the oversized load corridor meeting; the golf committee meeting and also, represented the Township at Captain Kidd Days.

Councillor Atkins

Councillor Atkins advised that she has received calls about the speed of traffic through Sombra and asked staff to request that the OPP place the Speed Spy in the area to determine if there is a genuine issue in the area.

Councillor Myers

Councillor Myers attended the Heritage St. Clair meeting and noted that the Hamlet signs have begun to go up across the Township and have been met with very positive reviews.

Councillor Myers also asked that 9-1-1 signs be posted in all Township parks in case of emergency. Kendall Lindsay advised that these types of signs are being produced and will be installed shortly.

Councillor Kingston

Councillor Kingston attended the AMO Conference; the Brigden Fair Ambassador contest; the oversized load corridor meeting and reminded everyone about the Moore Museum Craft Sale being held on September 15, 2019.

Councillor De Gurse

Councillor De Gurse attended the oversized load corridor meeting.

13. UPCOMING MEETINGS

13.1 Regular Council - Monday, September 16, 2019 at 6:00 p.m.

13.2 Regular Council – Monday, October 7, 2019 at 3:00 p.m.

13.3 Regular Council – Monday, October 21, 2019 at 6:00 p.m.

13.4 Regular Council – Monday, November 4, 2019 at 3:00 p.m.

13.5 Regular Council – Monday, November 18, 2019 at 6:00 p.m.

14. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by J. De Gurse


Seconded by B. Myers

Motion 45 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 5:05 p.m.


Clerk – Jeff Baranek


Deputy Mayor – Steve Miller