



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #3

St. Clair Township Civic Centre
February 19, 2019
6:00 p.m.

A Regular Meeting of Council was held Tuesday, February 19, 2019 at the Council Chambers in Mooretown at 6:00 p.m. with the following people present:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	J. De Gurse	Councillor
	T. Kingston	Councillor
	B. Myers	Councillor
Staff:	J. Rodey	CAO/Acting Clerk
	J. Baranek	Clerk
Regrets:	P. Brown	Councillor

AGENDA:

1. CALL TO ORDER

2. ADOPTION OF MINUTES

- 2.1 Brigden Library Advisory Board Meetings
- 2.2 Heritage St. Clair Committee Meeting - November 21, 2018
- 2.3 Moore Museum Advisory Committee Meeting - January 9, 2019
 - Moore Museum Nov, Dec 2018 Summary
 - Moore Museum Attendance - Nov 2018
 - Moore Museum Attendance Summary 1984-2018
- 2.4 Regular Council Meeting - Session #2 - January 21, 2019
- 2.5 St. Clair River Trail Committee - Planning & Development Meeting - January 23, 2019
- 2.6 Committee of the Whole Meeting - February 4, 2019
- 2.7 Emergency Services Committee Meeting - February 4, 2019
- 2.8 Corunna Community Safety Committee Meeting - February 5, 2019

3. DECLARATION OF PECUNIARY INTEREST

4. DELEGATIONS/PRESENTATIONS

- 4.1 - 6:15 p.m. - 2019 River Run Presentation - Ben Hazzard
- 4.2 - 6:30 p.m. - Sombra Sports & Recreation Committee - Multipurpose Sports Pad Proposal - Taya Stirling & Brent Anderson
- 4.3 - 6:45 p.m. - Wilkesport Hall Washroom Renovations – Chuck Lauwereys

5. CORRESPONDENCE ITEMS

- 5.1 St. Clair River Trail Committee - Request for Reconsideration
- 5.2 Heritage St. Clair Committee Inquiry - Abandoned Cemeteries Committee
- 5.3 Moore Agricultural Society - Funding Request
- 5.4 Property Standards Complaint - 464 Broadway Street, Port Lambton
- 5.5 Property Standards Complaint - 1590 Moore Line

6. INFORMATION ITEMS

- 6.1 Heritage St. Clair Committee - 2019 Members & Executives
- 6.2 Ministry of Municipal Affairs & Housing - Joint & Several Liability Issues
- 6.3 Notice of Cannabis Production Licence Application
- 6.4 2018 Building Report – Permits
- 6.5 Lambton County - Council Highlights - February 6, 2019
- 6.6 Lambton County - Alternate Members Policy
- 6.7 Local Planning Appeal Tribunal - Notice of Hearing - 1586 St. Clair Parkway

7. REPORTS OF COMMITTEES AND STAFF

7.1 SENIOR PLANNER:

RMO - Risk Management Office

7.2 CLERK:

Code of Conduct for Council and Local Boards & DRAFT B-L 10 of 2019

7.3. DEPUTY TREASURER:

Change in 2019 Interim Tax Due Dates

7.4. COORDINATOR OF OPERATIONS (WATER/WASTEWATER):

Monthly Report # 1 - February 2019

7.5. WATER/WASTEWATER SPECIALIST:

2018 Annual Report - Ontario Drinking Water Systems Regulation &
2018 Annual Summary Report - St Clair Water Distribution System

8. NEW BUSINESS

9. BY-LAWS

- 9.1 By-Law 6 of 2019 - Borrowing By-Law
- 9.2 By-Law 7 of 2019 - Appointment of an Integrity Commissioner
- 9.3 By-Law 8 of 2019 - Council Remuneration By-Law
- 9.4 By-Law 9 of 2019 - Confirming By-Law
- 9.5 By-Law 10 of 2019 - Code of Conduct for Council and Local Boards
- 9.6 By-Law 11 of 2019 - Staff Appointment of RMO/RMI - Source Water Schedule A

10. DRAINAGE BY-LAWS

- 10.1 Drainage By-Law 1 of 2019 - Port Lambton Storm Sewer Drain

11. IN CAMERA SESSION

- 11.1 Municipal Act - Section 239 (2) (c) To discuss an offer to lease land from the St. Clair Region Conservation Authority
- 11.2 Municipal Act - Section 239 (2) (i) To discuss commercial information provided by BeyondAir
- 11.3 Municipal Act - Section 239 (2) (b) Personal matter

12. COUNCILLORS' REPORTS

13. NOTICES OF MOTION

14. UPCOMING MEETINGS

14.1 Committee of the Whole - Monday, March 4, 2019 at 3:00 p.m.

14.2 Regular Council - Monday, March 18, 2019 at 6:00 p.m.

14.3 Committee of the Whole - Monday, April 1, 2019 at 3:00 p.m.

14.4 Regular Council - Monday, April 15, 2019 at 6:00 p.m.

15. ADJOURNMENT

1. CALL TO ORDER

Mayor Arnold called the meeting to Order at 6:00 p.m.

2. ADOPTION OF MINUTES

2.1 Moved by B. Myers Seconded by T. Kingston
Motion 1 Be it resolved that the Minutes from the Brigden Library Advisory Board meetings held on October 18, 2018 and January 17, 2019 be received and accepted as printed.

CARRIED

2.2 Moved by B. Myers Seconded by T. Kingston
Motion 2 Be it resolved that the Minutes from the Heritage St. Clair Committee meeting held on November 21, 2018 be received and accepted as printed.

CARRIED

2.3 Moved by B. Myers Seconded by T. Kingston
Motion 3 Be it resolved that the Minutes from the Moore Museum Advisory Committee meeting held on January 8, 2019 be received and accepted as printed.

CARRIED

2.4 Moved by T. Kingston Seconded by J. De Gurse
Motion 4 Be it resolved that the Minutes from Council Session #2 held January 21, 2019 be received and accepted as printed.

CARRIED

2.5 Moved by T. Kingston Seconded by B. Myers
Motion 5 Be it resolved that the Minutes from the St. Clair River Trail Committee – Planning & Development meeting held January 23, 2019 be received and accepted as printed.

CARRIED

2.6 Moved by T. Kingston Seconded by B. Myers
Motion 6 Be it resolved that the Minutes from the Finance & Administration and the Public Works & Operations meetings held February 4, 2019 be received and accepted as printed.

CARRIED

2.7 Moved by J. De Gurse Seconded by T. Kingston
Motion 7 Be it resolved that the Minutes from the Emergency Services Committee meeting held February 4, 2019 be received and accepted as printed.

CARRIED

- 2.8 Moved by B. Myers Seconded by T. Kingston
Motion 8 Be it resolved that the Minutes from the Corunna Community Safety Committee meeting held February 5, 2019 be received and accepted as printed.

CARRIED

3. **DECLARATION OF PECUNIARY INTEREST**

None declared.

4. **DELEGATIONS/PRESENTATIONS**

4.1 **2019 River Run Presentation – Ben Hazzard**

The St. Clair River Run will celebrate its 10th annual race on July 20, 2019 where it will introduce a half-marathon to commemorate the milestone. The half-marathon will begin at Wilson Park in Courtright and will be restricted to the trail until the runners catch up to runners in the 10k race where the road will be closed, with a rolled opening once all runners are clear.

The race continues to be partnered with CF Industries and cleared \$30,000 in profits from the race in 2018. The survey returns noted that 98% of participants named the run as the best in the area and would recommend it to their friends.

Moved by J. De Gurse Seconded by B. Myers
Motion 9 Be it resolved that Council for the Township of St. Clair support the 10th Annual St. Clair River Run by providing the following:

- Traffic diversion beginning at 7:30am – 11:00am along the St. Clair Parkway
- Support by the Parks and Recreation Departments with barriers and other necessary items
- Two uniformed police officers and one cruiser
- Cutting the Brander Park grounds in advance of the race
- Having Councillors attend to meet and greet the participants

CARRIED

4.2 **Sombra Sports & Recreation Committee – Multipurpose Sports Pad Proposal – Taya Stirling & Brent Anderson**

The Sombra Sports & Recreation Committee proposed the installation of a multi-sports pad in Sombra Park which would serve multiple sports in the summer months and be used as an ice pad in the winter months. To accommodate that, the surface would be curbed complete with two drains. The surface would be 60 feet by 120 feet and would be maintained by the volunteers of the committee.

The Committee asked for a 50-50 cost share between themselves and the Township, similar to funding agreements for local splash pads. The expected cost of the project was \$150,000, which translates to a \$75,000 contribution from the Township.

Deputy Mayor Miller liked the concept but, wanted to ensure that the group worked in conjunction with the Director of Community Services to find the most suitable location and logistics within Sombra Park.

Moved by S. Miller Seconded by T. Kingston
Motion 10 Be it resolved that the multi-use sports pad proposed by Sombra Sports and Recreation be supported in principal subject to authorization from the Director of Community Services and the \$75,000 be provided for by the Environment and Education Fund.

CARRIED

4.3 **Wilkesport Hall Washroom Renovations – Chuck Lauwereys**

Chuck Lauwereys reintroduced a canteen/washroom building that has been proposed for Wilkesport Park near the Hall. The project was originally introduced in 2017 to be built in 2018. The project was originally approved with a 50-50 cost share between the Township and the Wilkesport Hall Board to a total cost of \$150,000. At that time, all tenders received were in excess of the budgeted total.

Since that time, the building was redesigned and single sourced for a cost which was in excess of the original tenders. The project remains in limbo and has not yet been built. Mr. Lauwereys proposed returning to the originally laid out design and award Elric Contracting the contract for an approximate price of \$164,334.30. Having already committed \$75,000 to the project (being half of the originally projected \$150,000 cost), if approved, there would be an additional total cost of \$15,000 (half by the Township and half by the committee, if using the same funding formula).

Moved by B. Myers

Seconded by T. Kingston

Motion 11 Be it resolved that the project be awarded to Elric Contracting for their quote of \$164,334.30 for the original design and that the entire \$15,000 budget overage be covered by the Education and Environment Fund subject to approval of the Director of Community Services.

CARRIED

5. **CORRESPONDENCE ITEMS**

Moved by J. De Gurse

Seconded by B. Myers

Motion 12 Be it resolved that Council accept the following items of correspondence as per Council's direction:

1. St. Clair River Trail Committee – Request for Consideration
2. Heritage St. Clair Committee – Abandoned Cemeteries Committee
3. Moore Agricultural Society – Funding Request
4. Property Standards Complaint – 464 Broadway St., Port Lambton
5. Property Standards Complaint – 1590 Moore Line

CARRIED

5.1 Moved by S. Miller

Seconded by J. De Gurse

Motion 13 Be it resolved that the request for reconsideration for the funding formula for the St. Clair River Trail be referred to budget.

CARRIED

5.2 Moved by S. Miller

Seconded by B. Myers

Motion 14 Be it resolved that Councillor Tracy Kingston be named to the Abandoned Cemetery Sub Committee.

CARRIED

5.3 Moved by S. Miller

Seconded by J. De Gurse

Motion 15 Be it resolved that the funding request submitted by the Moore Agricultural Society be referred to 2019 Operating Budget Deliberations.

CARRIED

5.4 Moved by B. Myers

Seconded by R. Atkins

Motion 16 Be it resolved that the Property Standards complaint against the property known as 464 Broadway Street, Port Lambton be referred to staff for investigation.

CARRIED

- 5.5 Moved by B. Myers Seconded by R. Atkins
Motion 17 Be it resolved that that the Property Standards complaint against the property known as 1590 Moore Line be referred to staff for investigation.

CARRIED

6. **INFORMATION ITEMS**

Moved by J. De Gurse Seconded by T. Kingston
Motion 18 Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified as 1) to 7):

1. Heritage St. Clair Committee – 2019 Members & Executives
2. MMAH – Joint & Several Liability Issues
3. Notice of Cannabis Production Licence Application
4. 2018 Building Reports – Permits
5. Lambton County Council Highlights – Regular Meeting – February 6, 2019
6. Lambton County – Alternate Members Policy – Section C12.01
7. 1586 St. Clair Parkway – Notice of Hearing

CARRIED

7. **REPORTS OF COMMITTEES AND STAFF**

7.1 **SENIOR PLANNER:**

Moved by S. Miller Seconded by R. Atkins
Motion 19 Be it resolved that the report dated February 8, 2019 submitted by Senior Planner – Barry Uitvlugt with regard to RMO – Risk Management Office be received and that By-Law 11 of 2019, being a by-law to appoint RMO/RMI services pursuant to Section 47 of the Clean Water Act, (which would rescind By-Law 55 of 2014) be approved.

CARRIED

7.2 **CLERK:**

Moved by S. Miller Seconded by J. De Gurse
Motion 20 Be it resolved that the draft Council Code of Conduct report as submitted by Clerk - Jeff Baranek be received and that the Draft Code be amended according to the comments and sent to the upcoming Committee of the Whole meeting for consideration.

CARRIED

7.3 **DEPUTY TREASURER:**

Moved by R. Atkins Seconded by S. Miller
Motion 21 Be it resolved that the *Change in Tax Due Dates* report submitted by Deputy Treasurer - George Lozon be received and that extensions to the first of the following month be authorized upon request for those looking for tax due date extensions.

CARRIED

7.4 **COORDINATOR OF OPERATIONS (WATER/WASTEWATER):**

Moved by S. Miller Seconded by R. Atkins
Motion 22 Be it resolved that the monthly report submitted by Coordinator of Operations (Water/Wastewater) – Chris Westbrook be received as information.

CARRIED

7.5 **WATER/WASTEWATER SPECIALIST:**

Moved by S. Miller

Seconded by R. Atkins

Motion 23 Be it resolved that the 2018 Annual Report – Ontario Drinking Water Systems Regulation & 2018 Annual Summary Report – St. Clair Water Distribution System submitted by Water/Wastewater Specialist - Nova Vanderslagt be received and that the Mayor and Clerk be authorized to sign the Annual Quality Water Report.

CARRIED

8. **NEW BUSINESS**

9. **BY-LAWS**

9.1 Moved by R. Atkins

Seconded by S. Miller

Motion 24 Be it resolved that By-law 6 of 2019 – being a Borrowing By-law be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

9.2 Moved by S. Miller

Seconded by R. Atkins

Motion 25 Be it resolved that By-law 7 of 2019 – being a By-law to Establish the Office of Integrity Commissioner and retain services on a four-year term be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

9.3 Moved by J. De Gurse

Seconded by S. Miller

Motion 26 Be it resolved that By-law 8 of 2019 – being a By-law to provide for the remuneration of members of Council be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

9.4 Moved by R. Atkins

Seconded by S. Miller

Motion 27 Be it resolved that By-law 9 of 2019 – being a By-law to confirm the resolutions and motions of St. Clair Township which were adopted up to and including February 4, 2019 be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

9.6 Moved by S. Miller

Seconded by R. Atkins

Motion 28 Be it resolved that By-law 11 of 2019 – being a By-law to provide for staff appointments of Risk Management Official(s) and Risk Management Inspector(s) and enter into an agreement to enforce Part IV of the Clean Water Act, 2006, be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

10. **DRAINAGE BY-LAWS**

10.1 Moved by R. Atkins

Seconded by S. Miller

Motion 29 Be it resolved that Drainage By-law 1 of 2019 – being a By-law to raise the sum of \$8564.62 being money expended out of the General Funds of the Township of St. Clair for the 2018 expenditures to the Port Lambton Storm Sewer Drain be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

11. IN CAMERA SESSION:

Moved by B. Myers

Seconded by S. Miller

Motion 30 Be it resolved that the meeting enter an in-Camera session to consider the following:

- 11.1 Municipal Act s.239(2)(c) An offer for lease of land owned by the St. Clair Conservation Authority
- 11.2 Municipal Act s.239(2)(i) Commercial Information provided by BeyondAir
- 11.3 Municipal Act 239(2)(b) Personal matter about an identifiable individual

CARRIED

Moved by J. De Gurse

Seconded by R. Atkins

Motion 31 Be it resolved that the Township extend their lease with the Government of Canada for the pumphouse building in Dedecker Park authorizing their use of a portion of the building for water quality management for an additional five-year term.

CARRIED

Moved by S. Miller

Seconded by J. De Gurse

Motion 31 Be it resolved that on October 1 of each year, over a three-year term retroactive to 2018, the non-union staff be provided annual raises of 2.75% followed by 2% and 2% for each year included in the recently ratified contract for OPSEU Local 123.

CARRIED

12. COUNCILLORS' REPORTS

Deputy Mayor Miller

Deputy Mayor Miller attended the Capital Projects Road Tour which he appreciated, and recently attended the County Council meeting.

Councillor Atkins

Councillor Atkins attended the Emergency Services Meeting; the Lambton Farm Safety dinner and appreciated the informative nature of the Capital Projects Road Tour.

Councillor Myers

Councillor Myers appreciated both the Capital Project Road Tour and the tour of the LAWSS facility. He reminded everyone of the upcoming pancake dinner at the Wilkesport Hall on Thursday, February 21, 2019.

Councillor Kingston

Councillor Kingston attended the Capital Projects Road Tour and the Lambton Ag and Food Dinner. She reported that she will not be able to attend the upcoming Committee of Adjustment and Council meetings in March as she will be away.

Councillor De Gurse

Councillor De Gurse attended a tour of the LAWSS facility. He advised that he will be receiving medical treatment in London in March 2019.

Mayor Arnold

Mayor Arnold reminded everyone of the upcoming Annual General Meeting for the St. Clair Conservation Authority. He reported that he will be visiting the Corunna Restaurant on February 25th as it will be their last day of Business in the community. Mayor Arnold also reminded folks about the Upland Game dinner on April 6th being held at the Brigden Fairgrounds.

13. NOTICES OF MOTION

14. UPCOMING MEETINGS

- 14.1 Committee of the Whole – Monday, March 4, 2019 at 3:00 p.m.
- 14.2 Regular Council – Monday, March 18, 2019 at 6:00 p.m.
- 14.3 Committee of the Whole – Monday, April 1, 2019 at 3:00 p.m.
- 14.4 Regular Council – Monday, April 15, 2019 at 6:00 p.m.

15. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by B. Myers

Seconded by S. Miller

Motion 32 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 7:45 p.m.

Clerk – Jeff Baranek

Mayor – Steve Arnold

