

TOWNSHIP OF ST. CLAIR

COUNCIL AGENDA

SESSION #17

St. Clair Township Civic Centre
November 13, 2018
5:30 p.m.

A Regular Meeting of Council was held Tuesday, November 13, 2018 at the Council Chambers in Mooretown at 5:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
D. Randell	“
T. Kingston	“
S. Miller	“
J. De Gurse	“

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #16 – October 9, 2018
St. Clair Region Conservation Authority Meeting – September 20, 2018
St. Clair River Trail Planning & Development Meeting – September 26, 2018
Moore Museum Advisory Committee Meeting – October 3, 2018
Brigden Library Board Meeting – October 18, 2018
Lambton County Historical Society Meeting – October 25, 2018

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

- 1) Sanitary Charge Dispute – 1185 Emily Street
- 2) Wind Turbines Impact on Private Wells
- 3) 48 Centre Street – Extension Request
- 4) Portable Sanitation Request

INFORMATION:

- a) County Council Highlights – November 7, 2018
- b) Bill 36 - Cannabis Statute Law
- c) Corunna Santa Claus Parade – November 24, 2018
- d) Enbridge – Inspection Notice

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER’S REPORT:

- Bill 36 – The Cannabis Statute Law Amendment Act - Municipal Matters

TREASURER'S REPORTS:

- General Accounts for the month of October 2018
- Statement of Financial Position for period ending October 31, 2018
- Analysis of 2018 Operating Budget Variances
- Update to the 2018 Capital Budget

DEPUTY CLERK/COORDINATOR OF PLANNING'S REPORT:

- Site Plan Agreement – 291 Albert Street (Performance Science Materials Co.)

FIRE CHIEF'S REPORTS:

- Monthly Report
- October Incident Report

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

- Report for Information
- Generators for Civic Centre, Port Lambton Hall, Sombra Hall & Corunna Legion
- Courtright Park Shore Protection Phase 2
- Request for Golf Passes
- Nova Tree Planting Project
- Moore Sports Complex – New Entrance & Accessible Bathrooms

DIRECTOR OF PUBLIC WORKS' REPORT:

- Migration to New Cartegraph OMS Platform & FCM Funding Update

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORTS:

- Monthly Report
- Sanitary Pump Station Condition Assessment

COORDINATOR OF OPERATIONS' (WORKS) REPORTS:

- Capital Project – Corunna Parking Lot
- Update to Oversized Load Permit System
- Road Salt Shortages

DRAINAGE SUPERINTENDENT'S REPORT:

- Monthly Report

MOTIONS:

BY-LAWS:

- 64 of 2018 – Site Plan Agreement – 291 Albert St. – Performance Science Materials Company

IN-CAMERA:

- 239 (2) (f) Advice related to litigation at 2662 Burman Line

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Inaugural Council – Monday, December 3, 2018 ~ 5:30 p.m.
- Regular Council – Monday, December 17, 2018 ~ 5:30 p.m.
- Regular Council – Monday, January 7, 2019 ~ 5:30 p.m.
- Committee of the Whole – Monday, January 14, 2019 ~ 3:00 p.m.
- Regular Council – Monday, January 21, 2019 ~ 5:30 p.m.

ADJOURNMENT:

Mayor Arnold called the meeting to order at 5:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 Be it resolved that the Minutes from Council Session #16 held October 9, 2018 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 Be it resolved that the Minutes from the following meetings be received and accepted as printed:

- St. Clair Region Conservation Authority Meeting – September 20, 2018
- St. Clair River Trail Planning & Development Meeting – September 26, 2018
- Moore Museum Advisory Committee Meeting – October 3, 2018
- Brigden Library Board Meeting – October 18, 2018
- Lambton County Historical Society Meeting – October 25, 2018

CARRIED

CORRESPONDENCE:

Moved by D. Randell

Seconded by J. Agar

Motion #3 Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 1) Sanitary Charge Dispute – 1185 Emily Street
- 2) Wind Turbines Impact on Private Wells
- 3) 48 Centre Street – Extension Request
- 4) Portable Sanitation Request

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #4 Be it resolved that the sanitary sewer charge dispute submitted by the owners of 1185 Emily Street be received but, any relief be denied.

CARRIED

Moved by D. Randell

Seconded by J. De Gurse

Motion #5 Be it resolved that the Township of St. Clair withdraw their request to elevate private water wells as a result of the Otter Creek Wind Farm due to the cancellation of the project.

CARRIED

Moved by T. Kingston

Seconded by D. Randell

Motion #6 Be it resolved that the extension request submitted by the owners of 48 Centre Street to permit the location of a recreational trailer be approved until November 30, 2018 when it must be removed from site.

CARRIED

INFORMATION:

Moved by J. Agar

Seconded by D. Randell

Motion #7 Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to d):

- a) County Council Highlights – November 7, 2018
- b) Bill 36 - Cannabis Statute Law
- c) Corunna Santa Claus Parade – November 24, 2018
- d) Enbridge – Inspection Notice

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORT:

Moved by J. Agar

Seconded by D. Randell

Motion #8 Be it resolved that the report dated October 29, 2018 submitted by Barry Uitvlugt – Senior Planner be received and that Council requests an information session from Lambton Public Health regarding smoking by-laws.

CARRIED

Moved by T. Kingston

Seconded by P. Gilliland

Motion #9 Be it resolved that staff be authorized to approve the site plan for Great Lakes Fabricating once all deficiencies are remedied.

CARRIED

TREASURER'S REPORTS:

Moved by J. Agar

Seconded by D. Randell

Motion #10 Be it resolved that Council receive and approve the General Accounts report for the month of October, 2018 as submitted by Treasurer Charles Quenneville starting with supplier number 222001 to YEL001 totaling \$1,970,687.60.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #11 Be it resolved that Council receive the Statement of Financial Position report for the month ending October 31, 2018 as submitted by Treasurer Charles Quenneville.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #12 Be it resolved that Council receive the Analysis of 2018 Operating Budget Variances report dated October 31, 2018 as submitted by Treasurer Charles Quenneville and that the following recommendations be approved:

1. That the report on the projected year operating budget variance for 2018 be received.
2. That the unspent budgeted \$12,000.00 official plan update be transferred to reserves for use in the 2019 budget.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #13 Be it resolved that Council receive the report dated November 2, 2018 with regard to Updates to the 2018 Capital Budget projected til December 31, 2018 as submitted by Treasurer Charles Quenneville and that the attached 2018 Capital budget update and projection listing be approved.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING'S REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #14 Be it resolved that the report submitted by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated November 13, 2018 be received for information purposes and the By-law No. 64 of 2018, being a By-law to Authorize a Site Plan Agreement with Performance Science Materials Company for the installation of a temporary parking lot at 291 Albert Street, be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign said by-law accordingly.

CARRIED

FIRE CHIEF'S REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #15 Be it resolved that both the monthly report and Incident October Report submitted by Fire Chief Walt Anderson dated November 7, 2018 be received as information.

CARRIED

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

Moved by J. Agar

Seconded by P. Gilliland

Motion #16 Be it resolved that the Information report submitted by Director of Community Services - Kendall Lindsay be received as information.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #17 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to Generators for Civic Centre, Port Lambton Hall, Sombra Hall, Corunna Legion be received as information and that Council approve the bid from mPower in the amount of \$178,381.73 to install the generators and be funded from the Education and Environment fund except for the \$25,000.00 in capital for the Civic Centre.

CARRIED

Moved by J. De Gurse

Seconded by S. Miller

Motion #18 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to Courtright Park Shore Protection Phase 2 be received as information and that Council approve \$125,000.00 to match the SCRCA contribution to be funded from the Parkway Endowment reserve.

CARRIED

Moved by J. De Gurse

Seconded by T. Kingston

Motion #19 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to a Request for Golf Passes be received as information and that Council approve 4 (18) hole rounds of golf with power cart at St. Clair Parkway Golf Course for the Port Lambton Knights of Columbus and Sacred Heart Food Bank Annual Charity Auction.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #20 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to the Nova Tree Planting Project be received and that Council approve and move the project forward with Nova Chemicals.

CARRIED

Moved by J. De Gurse

Seconded by T. Kingston

Motion #21 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to the Moore Sports Complex new entrance way with automated doors and accessible bathrooms be received and that Council waive the procurement policy and authorize the Director of Community Services to obtain quotes

Council Meeting
November 13, 2018

and move forward on the project based on the quotes provided and time line that the work can be done.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #22 Be it resolved that the report submitted by Director of Community Services - Kendall Lindsay with regard to a Campground Rate increase for 2019 Season be received as information and that Council approve a rate increase of 3% for the 2019 season.

CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT:

Moved by T. Kingston

Seconded by S. Miller

Motion #23 Be it resolved that the Migration to New Cartegraph OMS Platform & FCM Funding Update report submitted by Director of Public Works - Brian Black be received as information.

CARRIED

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORTS:

Moved by T. Kingston

Seconded by S. Miller

Motion #24 Be it resolved that the monthly report submitted by Coordinator of Operations (Water/Wastewater) - Chris Westbrook be received as information.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #25 Be it resolved that the Sanitary Pump Station Condition Assessment report submitted by Coordinator of Operations (Water/Wastewater) - Chris Westbrook be received as information and that Council waive procurement and allow staff to approve the proposal from DOWCLEAR to perform a condition assessment on the Township's sanitary pump stations.

CARRIED

COORDINATOR OF OPERATIONS' (WORKS) REPORTS:

Moved by T. Kingston

Seconded by J. De Gurse

Motion #26 Be it resolved that the Capital Project – Corunna Parking Lot report submitted by Coordinator of Operations (Works) - Dave Neely be received as information.

CARRIED

Moved by S. Miller

Seconded by J. De Gurse

Motion #27 Be it resolved that the Update to Oversized Load Permit System report submitted by Coordinator of Operations (Works) - David Neely be received and that Council direct staff to modify the existing oversize/over-weight permit system to include a separate category to accommodate "Super Loads", including an increased refundable deposit fee of \$25,000.00, and the requirement to submit a "*pavement analysis/pre-condition road survey*" for the proposed haul route.

CARRIED

Moved by J. De Gurse

Seconded by S. Miller

Motion #28 Be it resolved that the Road Salt Shortages report submitted by Coordinator of Operations (Works) - David Neely be received as information.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #29 Be it resolved that the Cogeco Municipal Access Agreement report submitted by Coordinator of Operations (Works) - David Neely be received and that the proposed MAA agreement between St. Clair Township and Cogeco Connexion Inc. be accepted, including the revised cost sharing proposal related to relocation of Cogeco

Council Meeting
November 13, 2018

plant, and the Mayor and Clerk be authorized to sign the agreement and other related documents.

CARRIED

DRAINAGE SUPERINTENDENT'S REPORT:

Moved by S. Miller

Seconded by T. Kingston

Motion #30 Be it resolved that the monthly report submitted by Drainage Superintendent - Lucas DePooter be received and that the following recommendations be approved:

- Appoint R. Dobbin Engineering Inc. to prepare an engineer's report for the Routledge Drain under section 78 of the Drainage Act, specifying the size of culvert required, and providing a schedule of assessment for construction and future maintenance;
- Have the open portion of the Baxter Drain cleaned out by a suitable and qualified contractor, at the expense of the Drain;
- Have the ditch cleaned out on the Churcher Drain East, and the culvert to W1/4 of S1/2 lot 17, concession 5 replaced by a suitable and qualified contractor, at the expense of the drain;
- Have the Toner Drain cleaned out by a suitable and qualified contractor, at the expense of the Drain;
- Have the culvert of the Rivers Lapish Drain to #447 Bentpath Line replaced by a suitable and qualified contractor, at the expense of the drain.

CARRIED

MOTIONS:

Moved by P. Gilliland

Seconded by J. De Gurse

Motion #31 Be it resolved that the Township purchase and install two locally fabricated memorial benches from Feddes Fabrication Inc. in the amount of \$1695 including HST to be installed at the Cenotaph in Brigden to be funded by the Education and Environment Fund.

CARRIED

Moved by T. Kingston

Seconded by D. Randell

Motion #32 Be it resolved that Heritage St. Clair be authorized to apply for the OHS President's Award for their recent work on preserving local cemeteries.

CARRIED

BY-LAWS:

Moved by T. Kingston

Seconded by S. Miller

Motion #33 Be it resolved that By-law 64 of 2018 – Being a Bylaw to authorize a Site Plan Agreement at 291 Albert Street with Performance Science Materials Company be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland recently attended numerous events including: County Council Committee meeting; Lambton College Opening Ceremonies; St. Clair River Trail meeting; Committee of Adjustment meeting; SLEP Board Meeting; County Council meeting; and brought a wreath to the Remembrance Day ceremony in Brigden.

Deputy Mayor Gilliland acknowledged this as his last meeting as Deputy Mayor and addressed his tenure on Council with the following words:

Council Meeting
November 13, 2018

I was always interested in municipal government and finally after retirement from a busy career was fortunate to be elected to St. Clair Township Council in 2003 and now it is 15 years later.

I think of many projects that we carried out under Mayor Steve's leadership and I am very proud and as I drive around I look for my fingerprints.

- *WWTP Sewer Project*
- *Sewers installed in Wilkesport and Froomfield to complete every village in Twsp*
- *Streets and storm sewers improvements in Corunna to prevent flooding and insurance claims*
- *Completion of River Trail*
- *St. Clair River Run*
- *Shell Health Centre; and, many more*

I am also proud of the committees I served on, especially the St. Clair River Trail. This is a high energy group with a goal to improve our Trail, river front and parks which enhance the esthetics of our beautiful Township. I hope Council continues to encourage and support this committee.

Finally I am grateful to have served this Township and appreciate Mayor Steve and the Council members over the years.

There will be many challenges and opportunities going forward and I wish for the very best to the new Council of St. Clair Township.

Councillor Randell:

Councillor Randell attended the Remembrance Day ceremonies in Wallaceburg.

Also, he noted that two more Areas of Concern for the St. Clair River will be de-listed with the balance to be removed in the coming years.

Councillor Miller:

Councillor Miller recently attended the St. Clair Region Conservation Area meeting and Remembrance Day Services in Wallaceburg.

Councillor Kingston:

Councillor Kingston attended the Lambton College Gymnasium Grand Opening; the Accessibility Meeting in Brigden; Remembrance Day Ceremony in Corunna and the 100 bell ringing event at the Corunna Legion.

Moved by T. Kingston

Seconded by D. Randell

Motion #34 Be it resolved that the Township install a new reliable landline phone at the Community Centre in Courtright.

CARRIED

Councillor De Gurse:

Councillor De Gurse advised that he has heard concerns about the inability to use bags in blue boxes with the new contract.

Mayor Arnold:

Mayor Arnold attended numerous events on behalf of the Township since the last meeting including Remembrance Day Ceremonies in Corunna, Brigden and Wallaceburg as well as the ringing of the 100 bells at the Corunna Legion.

Mayor Arnold thanked all of Council for an undeniably successful term. It has been a satisfying term for all that was accomplished.

Council Meeting
November 13, 2018

To conclude, Mayor Arnold presented departing Deputy Mayor Gilliland and Councillor Agar with commemorative clocks to thank them for their inspired public service across their political careers and wished them well in their futures.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Inaugural Council – Monday, December 3, 2018 ~ 5:30 p.m.
- Regular Council – Monday, December 17, 2018 ~ 5:30 p.m.
- Regular Council – Monday, January 7, 2019 ~ 5:30 p.m.
- Committee of the Whole – Monday, January 14, 2019 ~ 3:00 p.m.
- Regular Council – Monday, January 21, 2019 ~ 5:30 p.m.

IN-CAMERA:

Moved by T. Kingston

Seconded by J. De Gurse

Motion #35 Be it resolved that the meeting enter an in-camera session to discuss:

- 239(2) (f) Advice related to litigation at 2662 Burman Line
- 239(2) (d) Update on ongoing employee contract negotiations

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

Motion #36 That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 7:00 p.m.



MAYOR – Steve Arnold



CLERK - Jeff Baranek

