TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #16

St. Clair Township Civic Centre October 9, 2018 5:30 p.m.

A Regular Meeting of Council was held Tuesday, October 9, 2018 at the Council Chambers in Mooretown at 5:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
D. Randell	44
T. Kingston	**
S. Miller	**
J. De Gurse	Councillor
J. Rodey	CAO
J. Baranek	Clerk

Staff:

AGENDA:

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #15 – September 10, 2018 Lambton County Historical Society Meeting – September 27, 2018 Moore Museum Advisory Committee Meeting - September 5, 2018 Twsp. of St. Clair Committee of Adjustment Meeting – August 27, 2018

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

1) Exception Request for B-L 33 of 2017 – 192 Paddock Green Circle

2) St. Clair Community Church - Sign Request

3) Corunna Traffic Concerns

4) Property Standards Complaint - 1353 Wilkesport Line

5) Zoning Complaint - 3817 Telfer Road

6) 5th Annual Snowballz for Cancer - Request to Waive Fees

7) 1st Corunna Scout Troop – Remembrance Day Ceremony Request

INFORMATION:

a) Stewardship Ontario – 2nd Quarter Report

b) Royal Canadian Legion Br.447 - Remembrance Day Activities

c) OGRA Conference Invitation

d) Town of Prescott - Ammonia Leak

e) Warden's Banquet Invitation

f) Lambton College Athletics & Fitness Complex Grand Opening

g) Lambton County Warden's Picnic - Thank You

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORT:

- Pembina Propane and LNG Rail Loading Expansion - 4391 Highway 40, Corunna

TREASURER'S REPORTS:

- General Accounts for the month of September 2018
- 2019 Budget Time Table
- Report on Abandoned Cemeteries by Heritage Committee

DEPUTY TREASURER'S REPORT:

- Changes to Non-accountable Allowances Paid to Elected Municipal Officers

FIRE CHIEF'S REPORT:

- Monthly Report

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

- Information Report
- Branton Cundick Boat Launch Repair
- Pricing for 2019 Golf Season

COORDINATOR OF FACILITIES' REPORTS:

- Courtright Ball Park
- ATM at Moore Sports Complex

COORDINATOR OF COMMUNITY PROGRAMS' REPORTS:

- Social Media Accounts
- Online Registration and Facility Booking Software
- Request to Approach for Donations

DIRECTOR OF PUBLIC WORKS' REPORT:

- Water & Sanitary By-laws

COORDINATOR OF OPERATIONS' (WORKS) REPORTS:

- Single Sided Collection of Waste and Recycling
- Cogeco Municipal Access Agreement
- Municipal Dock Use Agreement
- Lambton County Winter Maintenance Agreement
- Crossing Guard Compensation Rate
- Janitor Services Compensation Rate

COORDINATOR OF ENGINEERING'S REPORTS:

- LaSalle Line Watermain Construction Nova Chemicals Cost-Share
- Community Services Miscellaneous Paving Contract Extension

DRAINAGE SUPERINTENDENT'S REPORT:

- Monthly Report

WATER/WASTEWATER SPECIALIST'S REPORTS:

- Envirofresh Sanitary Agreements

- Nova Corunna Extra Strength Surcharge Agreement

MOTIONS:

BY-LAWS:

- 56 of 2018 – Encroachment Agreement – Beyond Air Networks Ltd. – 3493 St. Clair Pkwy.

- 57 of 2018 – Water & Sewer Mandatory Connection By-Law

- 58 of 2018 – Site Plan Amendment Agreement – Pembina Pipelines (1195714 Alberta Ltd.) – 4391 Hwy 40

- 59 of 2018 - Connecting Building Sewers to the Public Sewer System

Extra Strength Sewer Surcharge Agreement – Nova Chemicals

- 60 of 2018 - Extra Strength Sewer Surcharge Agreement - Nova Chemicals

- 61 of 2018 – Sanitary Use Agreement & Extra Strength Surcharge Agreement – Envirofresh

- 62 of 2018 - To Regulate Vehicular Traffic Speed on Stanley Line

- 63 of 2018 - Confirming By-Law

IN-CAMERA:

- 239 (2) (c) To Consider an Offer of Purchase for a property on Fairview
- 239 (2) (f) Advice from Township Solicitor related to legal proceedings at 2662 Burman Line

- 239 (2) (b) Personal Matters relating to tax arrears

- 239 (2) (c) To consider an offer of Purchase for a property in the Industrial Park

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Regular Council Tuesday, November 13, 2018 ~ 5:30 p.m.
- Inaugural Council Monday, December 3, 2018 ~ 5:30 p.m.
- Regular Council Monday, December 17, 2018 ~ 5:30 p.m.
- Regular Council Monday, January 7, 2019 ~ 5:30 p.m.
- Committee of the Whole Monday, January 14, 2019 ~ 3:00 p.m.
- Regular Council Monday, January 21, 2019 ~ 5:30 p.m.

ADJOURNMENT:

Mayor Arnold called the meeting to order at 5:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 Be it resolved that the Minutes from Council Session #15 held September 10, 2018 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell Motion #2 Be it resolved that the Minutes from the following meetings be received and accepted as printed:

- Lambton County Historical Society Meeting - September 27, 2018

- Moore Museum Advisory Committee Meeting - September 5, 2018

CARRIED

Moved by J. Agar Seconded by D. Randell Motion #3 Be it resolved that the Minutes from the Committee of Adjustment meeting held August 27, 2018 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Moved by D. Randell Seconded by J. Agar Motion #4 Be it resolved that Council accept the following items of correspondence as per Council's direction:

1) Exception Request for B-L 33 of 2017 - 192 Paddock Green Circle

2) St. Clair Community Church - Sign Request

3) Corunna Traffic Concerns

4) Property Standards Complaint - 1353 Wilkesport Line

5) Zoning Complaint – 3817 Telfer Road

6) 5th Annual Snowballz for Cancer – Request to Waive Fees

7) 1st Corunna Scout Troop – Remembrance Day Ceremony Request

CARRIED

Moved by S. Miller

Moved by P. Gilliland

Motion #5 Be it resolved that the request for an exemption to Bylaw 33 of 2017 submitted by the owners of 192 Paddock Green Circle be approved to permit the storage of a fifth-wheel trailer in their private laneway from November 1st to December 14th in a location that does not create an obstacle for neighbouring traffic to enter the road.

CARRIED

Moved by S. Miller Seconded by P. Gilliland Motion #6 Be it resolved that the request submitted by the St. Clair Community Church to install a sign on the St. Clair Parkway be referred to staff for a report to determine who installed the original church identification signs.

CARRIED

Seconded by J. Agar

Motion #7 Be it resolved that the Corunna traffic concerns submitted by the owner of 337 Beechwood Drive be referred to staff for a report and that staff consult with the County of Lambton for the concerns on Hill Street.

CARRIED

Moved by T. Kingston Seconded by S. Miller Motion #8 Be it resolved that the property standards complaint submitted against 1353 Wilkesport Line be referred to staff for investigation.

CARRIED

Seconded by T. Kingston Moved by S. Miller Motion #9 Be it resolved that the zoning compliance complaint submitted against the property known as 3817 Telfer Road be referred to staff for investigation.

CARRIED

Seconded by J. De Gurse Moved by J. Agar Motion #10 Be it resolved that the 5th Annual Snowballz for Cancer event being held at Corunna Athletic Park January 26-27 not be subject to facilities rental fees.

CARRIED

Seconded by J. Agar

Moved by T. Kingston

Seconded by P. Gilliland

Motion #11 Be it resolved that the 1st Corunna Scout Group Remembrance Day Ceremony be approved for the Corunna Clock Tower on November 10, 2018 and that a portable washroom be provided for the event.

CARRIED

INFORMATION:

Seconded by D. Randell

Moved by J. Agar Motion #12 Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to g):

- a) Stewardship Ontario 2nd Quarter Report
- b) Royal Canadian Legion Br.447 Remembrance Day Activities

c) OGRA Conference Invitation

d) Town of Prescott - Ammonia Leak

e) Warden's Banquet Invitation

f) Lambton College Athletics & Fitness Complex Grand Opening

g) Lambton County Warden's Picnic - Thank You

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORT:

Moved by D. Randell Seconded by J. Agar Motion #13 Be it resolved that the report dated October 2, 2018 submitted by Barry Uitvlugt - Senior Planner be received and that By-law No. 58 of 2018, being a by-law to Execute an Agreement with 1195714 Alberta Ltd. for a Site Plan Agreement Amendment for a rail loading expansion of Pembina (11195714 Alberta Ltd.) be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the bylaw accordingly.

CARRIED

TREASURER'S REPORTS:

Moved by P. Gilliland Seconded by D. Randell Motion #14 Be it resolved that Council receive the General Accounts report for the month of September, 2018 as submitted by Charles Quenneville - Treasurer starting with supplier number 119001 to YEL001 totaling \$6,796,626.58 be approved.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #15 Be it resolved that Council receive the 2019 Budget Timetable report dated September 28, 2018 as submitted by Charles Quenneville - Treasurer and approve the following recommendations:

1. That the following 2019 capital and operating budget timetable be approved.

2. That the 2019 capital budget includes a five year budget projection.

CARRIED

Seconded by J. Agar Moved by D. Randell Motion #16 Be it resolved that Council receive the Abandoned Cemeteries report by the St. Clair Heritage Committee dated June 20, 2018 as submitted by Charles Quenneville -Treasurer and that the outlined maintenance recommendations be brought to the 2019 budget.

CARRIED

5

DEPUTY TREASURER'S REPORT:

Moved by J. Agar Seconded by D. Randell Motion #17 Be it resolved that Council receive the report dated October 9, 2018 with regard to Changes to the Non-accountable allowances paid to elected Municipal Officers as submitted by George Lozon - Deputy Treasurer as information.

FIRE CHIEF'S REPORT:

Moved by J. Agar Seconded by D. Randell Motion #18 Be it resolved that the monthly report submitted by Fire Chief - Walt Anderson dated October 3, 2018 be received as information. CARRIED

Moved by P. Gilliland Seconded by J. De Gurse Motion #19 Be it resolved that Fire Chief Walt Anderson be directed to produce a report on the de-listing process for products in Clean Harbors.

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

Seconded by D. Randell Moved by J. Agar Motion #20 Be it resolved that the Information report submitted by Director of Community Services - Kendall Lindsay be received.

CARRIED

CARRIED

CARRIED

Seconded by P. Gilliland

Moved by J. Agar Motion #21 Be it resolved that the Branton Cundick Boat Launch Repair report submitted by Director of Community Services - Kendall Lindsay be received and that the financing of the repair in the amount of \$12,800.00 be approved to authorize Bill Hart Marin to undertake the work and that it be financed from the Education and Environment Fund. CARRIED

Moved by P. Gilliland Seconded by J. Agar Motion #22 Be it resolved that the 2019 Golf Prices report submitted by Director of Community Services - Kendall Lindsay be received and the updated prices contained within the report be approved for the 2019 season..

COORDINATOR OF FACILITIES' REPORTS:

Moved by P. Gilliland Motion #23 Be it resolved that the Courtright Ball Park report submitted by Coordinator of Facilities - Sue Knight be received and that Diamond 1 at Courtright Park be renamed Eric Mackenzie Field.

CARRIED

CARRIED

Moved by P. Gilliland Motion #24 Be it resolved that the ATM at the Moore Sports Complex report submitted by Coordinator of Facilities - Sue Knight be received and that the installation of an ATM at the Complex be approved for the Fall and Winter months to be moved to the golf course for the Spring and Summer seasons.

CARRIED

COORDINATOR OF COMMUNITY PROGRAMS' REPORTS:

Moved by P. Gilliland Seconded by D. Randell Motion #25 Be it resolved that the Social Media Accounts report submitted by Coordinator of Community Programs - Michelle Rottier be received and that the creation of a Facebook page dedicated to the Moore Sports Complex be approved.

CARRIED

Seconded by J. Agar

Seconded by J. Agar

Moved by D. Randell Seconded by P. Gilliland Motion #26 Be it resolved that the Online Registration and Facility Booking Software report submitted by Coordinator of Community Programs - Michelle Rottier be received and that the quote submitted by Perfect Mind in the amount of \$28,000 for the first year be approved.

CARRIED

Moved by D. Randell Seconded by J. Agar Motion #27 Be it resolved that the Request to Approach for Donations report submitted by Coordinator of Community Programs - Michelle Rottier be received and that the Community Services Department be approved to approach local industry and businesses for donations for local programs. CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT:

Moved by P. Gilliland Seconded by J. Agar Motion #28 Be it resolved that the Water and Sanitary By-laws report submitted by Director of Public Works - Brian Black be received as information.

CARRIED

COORDINATOR OF OPERATIONS' (WORKS) REPORTS:

Moved by P. Gilliland Seconded by D. Randell Motion #29 Be it resolved that the Single Sided Collection of Waste and Recycling report submitted by Coordinator of Operations (Works) - David Neely be received as information.

CARRIED

Moved by P. Gilliland Seconded by J. Agar

CARRIED

Seconded by T. Kingston Motion #31 Be it resolved that the Municipal Dock Use Agreement report submitted by Coordinator of Operations (Works) - David Neely be received and that the Municipal Dock Use Agreement between St. Clair Township and Southwestern Sales Corporation Ltd. for the rental of the Township owned stone dock south of Sombra is renewed, and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Seconded by J. De Gurse

Moved by T. Kingston Motion #32 Be it resolved that the Lambton County Winter Maintenance Agreement report submitted by Coordinator of Operations (Works) - David Neely be received and approved and that the Mayor and Clerk be authorized to execute the Agreement.

CARRIED

Seconded by J. De Gurse Moved by T. Kingston Motion #33 Be it resolved that the Crossing Guard Compensation Rate report submitted by Coordinator of Operations (Works) - David Neely be received and that the rate of pay for Crossing Guards in St. Clair Township be increased \$0.80 from \$30.55 per day to \$31.35 per day.

CARRIED

Seconded by T. Kingston Moved by J. De Gurse Motion #34 Be it resolved that the Janitor Compensation Rate report submitted by Coordinator of Operations (Works) - David Neely be received and that the rate of pay for

Motion #30 Be it resolved that the Cogeco Municipal Access Agreement report submitted by Coordinator of Operations (Works) - David Neely be received and that staff be directed to amend the agreement to include a cost share for relocation of services if and when necessary.

Moved by J. De Gurse

8

Council Meeting October 9, 2018

Janitor Services at the Wilkesport and Moore Operations Centres be increased \$0.40 from \$15.01 to \$15.41 per hour.

CARRIED

COORDINATOR OF ENGINEERING'S REPORTS:

Moved by J. De Gurse

Seconded by T. Kingston Motion #35 Be it resolved that the LaSalle Line Watermain Connection report submitted by Coordinator of Engineering - Paul daSilva be received and that St. Clair Township Council agrees to a 50% cost share with Nova Chemicals to an upset limit of \$50,000 to reconstruct LaSalle Line during the LaSalle Line stainless watermain construction.

CARRIED

Moved by T. Kingston Seconded by J. De Gurse Motion #36 Be it resolved that the Community Services Miscellaneous Paving report submitted by Coordinator of Engineering - Paul daSilva be received and contract for the 2018 River Trail Overlay project awarded to Cope Construction Inc. be extended to include miscellaneous paving for Community Services in the amount of \$36,127.75 net HST.

CARRIED

DRAINAGE SUPERINTENDENT'S REPORT:

Moved by T. Kingston Seconded by J. De Gurse Motion #37 Be it resolved that the monthly report submitted by Drainage Superintendent - Lucas DePooter be received and that the following recommendations be approved:

- Have the Government Drain #2 cleaned out, and replace the culvert to S1/2 lot 16, concession 11 by a suitable and qualified contractor, at the expense of the drain.
- Have the Eyre Drain cleaned out by a suitable and qualified contractor, at the expense of the Drain.
- Have the private tile crossing replaced by a suitable and qualified contractor, with expenses charged out as per St. Clair Township policy.

CARRIED

WATER/WASTEWATER SPECIALIST'S REPORTS:

Moved by T. Kingston Seconded by S. Miller Motion #38 Be it resolved that the Envirofresh Sanitary Agreements report submitted by Water/Wastewater Specialist - Nova Vanderslagt be received and that the agreements contained within be approved.

CARRIED

Seconded by J. De Gurse

Moved by T. Kingston Motion #39 Be it resolved that the Nova Corunna Extra Strength Surcharge Agreement report submitted by Water/Wastewater Specialist - Nova Vanderslagt be received and that the agreement contained within be approved.

CARRIED

BY-LAWS:

Seconded by S. Miller Moved by T. Kingston Motion #40 Be it resolved that By-law 56 of 2018 - To Authorize and Encroachment Agreement with Beyond Air Networks Ltd. be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #41 Be it resolved that By-law 57 of 2018 - being a By-law to Require Mandatory Connections to the water and sewer mains be amended to remove the

requirement for connection to existing water lines then be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Seconded by S. Miller Moved by T. Kingston Motion #42 Be it resolved that By-law 58 of 2018 - being a By-law to Authorize a Site Plan Amendment with Pembina Pipelines at 4391 Highway 40 be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by T. Kingston Seconded by S. Miller Motion #43 Be it resolved that By-law 59 of 2018 - being a By-law to Require the Connection of Building Sewers to the Public Sewer System be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by S. Miller Seconded by T. Kingston Motion #44 Be it resolved that By-law 60 of 2018 - being a By-law to Authorize a Sewer Extra Strength and Surcharge Agreement with Nova Chemicals Inc. be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by T. Kingston Seconded by S. Miller Motion #45 Be it resolved that By-law 61 of 2018 - being a By-law to Authorize a Sewer Use Agreement and an Extra Strength and Surcharge Agreement with Envirofresh Produce Inc. be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by J. Agar

Motion #46 Be it resolved that By-law 62 of 2018 - being a By-law to Regulate the Vehicular Traffic Speed on Stanley Line between Kimball and Waubuno Roads at 60kph be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Seconded by T. Kingston Moved by S. Miller Motion #47 Be it resolved that By-law 63 of 2018 - being a By-law to Confirm the Resolutions and Motions of St. Clair Township which were adopted up to and including October 9, 2018 be given all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland recently attended numerous events including: the Craft Sale on the 16th, a SLEP meeting on the 18th, County Council on the 19th, the Township Employee Service Awards on the 20th, the Committee of Adjustment meeting on the 24th, the Clean Harbors Open House on the 26th and the Brigden Fair on October 6, 2018.

Councillor Agar:

Councillor Agar recently attended numerous events within the Township including the Brigden Fair over Thanksgiving Weekend. Councillor Agar thanked Councillor Randell for serving on St. Clair Council together with him for 12 years. He advised that it was a pleasure working with him and thanked Darrell for all he taught him.

9

Seconded by D. Randell

Councillor Randell:

Councillor Randell attended a meeting on Pelee Island with Minister of the Environment Rod Phillips and reported that he had a lot of good ideas and concepts.

Councillor Miller:

Councillor Miller attended both All Candidates nights, the Moore Craft Sale, the Township Employee Service Awards, the SCRCA meeting, Baseball Day at the Sombra Museum, the Brigden Fair and the Police Services Board meeting.

Councillor Kingston:

Councillor Kingston reported that the mural is up at the Moore Museum. Further, she attended the Emergency Services Golf Tournament Dinner, the Moore Craft Sale and the Lambton Farm Candidate Night.

Councillor Kingston asked staff to look into the unadvertised closures of the local County libraries as they were closed for 16 days last month without notice or explanation.

She also asked staff to consider green bin collection for the Township for the next recycling contract.

Councillor De Gurse:

Councillor De Gurse attended many events throughout the Township and commended the fair board for another successful Brigden Fair.

Mayor Arnold:

Mayor Arnold recently attended many events across the Township representing Council and received a docile response from the MOECC related to the salt requirement for sidewalks.

Mayor Arnold reflected the concern raised by Councillor Kingston related to the unadvertised closing of the local county libraries and asked that staff determine what caused the closures and if a reimbursement is forthcoming from levy contributions.

Mayor Arnold reported that the pie auction at the Brigden Fair raised over \$2000 for St. Joseph's Hospice.

In conclusion, Mayor Arnold declared a brief recess prior to the In-Camera portion of the meeting to honour Councillor Randell for his long history of dedicated public service and asked everyone in attendance to join him at an adjacent reception in Councillor Randell's honour.

After a brief recess, Mayor Arnold declared the meeting back into open session.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Regular Council Tuesday, November 13, 2018 ~ 5:30 p.m.
- Inaugural Council Monday, December 3, 2018 ~ 5:30 p.m.
- Regular Council Monday, December 17, 2018 ~ 5:30 p.m.
- Regular Council Monday, January 7, 2019 ~ 5:30 p.m.
- Committee of the Whole Monday, January 14, 2019 ~ 3:00 p.m.
- Regular Council Monday, January 21, 2019 ~ 5:30 p.m.

IN-CAMERA:

Moved by J. De GurseSeconded by P. GillilandMotion #48Be it resolved that the meeting enter an in-camera session to discuss:

- 239 (2) (c) To Consider an Offer of Purchase for a property on Fairview

> - 239 (2) (f) Advice from Township Solicitor related to legal proceedings at 2662 Burman Line

- 239 (2) (b) Personal Matters relating to tax arrears

- 239 (2) (c) To consider an offer of Purchase for a property in the Industrial Park

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by S. MillerSeconded by D. RandellMotion #49That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 8:00 p.m.

MAYOR - Steve Arnold

CLERK - Jeff Baranek

