

TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #7

St. Clair Township Civic Centre
April 2, 2018
6:30 p.m.

A Regular Meeting of Council was held Monday, April 2, 2018 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
D. Randell	“
T. Kingston	“
S. Miller	Councillor

Regrets: J. De Gurse Councillor

Staff: J. Rodey CAO
J. Baranek Clerk

AGENDA:

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #6 – March 19, 2018
Finance & Administration Meeting – March 12, 2018
Public Works & Operations Meeting – March 12, 2018
Special Meeting of Council – Asset Management – January 17, 2018
Lambton County Historical Society Meeting – March 22, 2018
Heritage St. Clair Committee Meeting – February 21, 2018
Sombra Museum Board Committee Meeting – February 20, 2018
Wilkesport Community Centre Committee Meetings – January 24 & March 21, 2018

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:30 p.m. - Bryant Bird – Shell Canada Ltd.
6:45 p.m. - Anita Minielly – St. Joe’s Hospice
7:00 p.m. - Janet Sterling – Beautification Project

CORRESPONDENCE:

- 1) 2362 Courtright Line – Water Bill Dispute
- 2) 51 Charlton Street – Dock Request
- 3) 3949 Leeland Drive – Illegal Building

INFORMATION:

- a) County of Lambton Approves Budget
- b) 2018 Senior of the Year Award
- c) Municipal Advocacy Solutions – Accessing New Federal-Municipal Funding
- d) Main Street Revitalization – Funding Update
- e) County of Lambton Official Plan – Notice of Decision

DRAINS:

- That Drainage By-law No. 6 of 2018, being a bylaw to raise the money expended out of the General Funds of the Township of St. Clair for the maintenance completed by the Municipality of Chatham-Kent to the Mallette Drain and Camden-Chatham-Sombra-Dawn Townline Drain, be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law No. 7 of 2018, being a bylaw to amend Drainage Bylaw No. 16 of 2016 for improvement of the Lane Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

REPORTS OF COMMITTEES AND OFFICERS:

DIRECTOR OF PUBLIC WORKS' REPORTS:

- National Public Works Week – May 20 to 26, 2018
- OMAFRA – Main Street Revitalization Funding Allocation

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORTS:

- Water/Sewer Bill Credit
- Backwater Valve Financial Assistance

COORDINATOR OF ENGINEERING'S REPORT:

- Maplewood and Leeland Gardens Pump Stations - Recommendation

DIRECTOR OF FINANCE'S REPORT:

- Approved By-Law 18 of 2018 for the Budget

DEPUTY TREASURER'S REPORT:

- Remuneration & Expense Report for 2017

CLERK'S REPORTS:

- Property Standards Complaint at 4680 and 4688 Riverside Drive
- 2387 Boswell Street – Continued Non-compliance

MOTIONS:

BY-LAWS:

- 18 of 2018 – Adopting the 2018 Budget
- 20 of 2018 – Main Street Revitalization Funding Agreement

IN-CAMERA:

- 239(2) (e) Advice related to on-going litigation with Organix Matters Inc.

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.
- Regular Council – Monday, May 7, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 14, 2018 ~ 3:00 p.m.
- Regular Council – Tuesday, May 22, 2018 ~ 6:30 p.m.

ADJOURNMENT:

Mayor Arnold called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 Be it resolved that the Minutes from Council Session #6 held March 19, 2018 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 Be it resolved that the Minutes from the Finance & Administration and the Public Works & Operations meetings held March 12, 2018 be received and accepted as amended.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #3 Be it resolved that the Minutes from the Special Meeting of Council – Asset Management held January 17, 2018 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #4 Be it resolved that the Minutes from the following committees of Council be received as information:

- Heritage St. Clair Committee Meeting – February 21, 2018
- Sombra Museum Board Committee Meeting – February 20, 2018
- Wilkesport Community Centre Committee Meetings – January 24 & March 21, 2018
-

And that the minutes of the Lambton County Historical Society Meeting be received as information.

CARRIED

DEPUTATIONS AND APPOINTMENTS:

6:30 p.m. – Bryant Bird – Shell Canada Ltd.

At the appointed time of 6:30 p.m., Mayor Arnold welcomed Bryant Bird, along with Projects Turnaround and Maintenance Manager - Frank Engli, and Production Unit Manager - Celina Doyle to make a presentation related to an upcoming turnaround at the local refinery in 2018.

The local Shell refinery just finished a turnaround and will be beginning a major turnaround on April 19, 2018. This shutdown will see up to an additional 800 contractors onsite per day throughout the 54 day shutdown.

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Throughout the turnaround, there will be constant decibel and air monitoring to mitigate impacts on the local community. Contractor parking will be from Lasalle Road and will be controlled by the OPP.

A notification will be mailed to the public prior to the commencement of the project.

Deputy Mayor Gilliland asked that consideration be given to limiting truck loading to Lasalle Road to rid them of using St. Clair Parkway. Shell agreed to bring that back to the board for future consideration.

Mayor Arnold thanked them for the presentation and asked that the lines of communication remain open between the Township, Shell, Aamjiwnaang First Nations and the local community.

6:45 p.m. – St. Joseph’s Hospice – Anita Minielly

At the appointed time of 6:45 p.m., Mayor Arnold welcomed Anita Minielly to make her presentation related to the St. Joseph’s Hospice. Mrs. Minielly introduced a member of the board, Bob Murray, to assist with the presentation.

The Hospice appreciates the generous support that the Township has provided to the facilities and its programs. Council donated \$50,000 towards the development of the residence building and, in addition to that, the rest of the community has privately donated generously.

Mr. Murray shared a letter received from someone whose sister just used the hospice prior to her passing. She praised the facility, its staff and its volunteers for their tireless assistance, courteousness, their support and their grace.

The Hospice is not currently looking for additional funding but, will be in the near future to help continue to provide a comfortable residence style environment for the residents and world class programs such a grief counselling for families and people suffering from a loss.

Mayor Arnold thanked Mrs. Minielly and Mr. Murray for the presentation and commended them on their efforts towards the St. Joseph’s Hospice which is a wonderful facility and an undeniable asset to the community.

7:00 p.m. – Janet Sterling – Port Lambton Beautification Project

At the appointed time of 7:00 p.m., Mayor Arnold asked Janet Sterling to come forward to accept a donation towards a beautification effort in Port Lambton.

Mrs. Sterling is undertaking a project to purchase oversized flower pots to be placed in the commercial corridor in Port Lambton.

Mayor Arnold presented her with a donation of \$1000 before thanking her for her commitment to the community and wished her well with the project.

CORRESPONDENCE:

Moved by D. Randell

Seconded by J. Agar

Motion #5 Be it resolved that Council accept the following items of correspondence as per Council’s direction:

- 1) 2362 Courtright Line – Water Bill Dispute
- 2) 51 Charlton Street – Dock Request
- 3) 3949 Leeland Drive – Illegal Building

CARRIED

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Moved by S. Miller

Seconded by P. Gilliland

Motion #6 Be it resolved that the water bill dispute submitted by the owners of 2362 Courtright Line be referred to staff for a report.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #7 Be it resolved that the complaint submitted against the boathouse at 3949 Leeland Drive be received as information and that no further action be taken.

CARRIED

INFORMATION:

Moved by J. Agar

Seconded by D. Randell

Motion #8 Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to e):

- a) County of Lambton Approves Budget
- b) 2018 Senior of the Year Award
- c) Municipal Advocacy Solutions – Accessing New Municipal –Municipal Funding
- d) Main Street Revitalization – Funding Update
- e) County of Lambton Official Plan – Notice of Decision

CARRIED

DRAINS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #9 Be it resolved that Drainage By-law No. 6 of 2018 being a bylaw to raise the money expended out of the General Funds of the Township of St. Clair for the maintenance complete by the Municipality of Chatham-Kent to the Mallette Drain and Camden-Chatham-Sombra-Dawn Townline Drain, be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #10 Be it resolved that Drainage By-law No. 7 of 2018 being a bylaw to amend Drainage Bylaw No. 16 of 2016 for improvement of the Lane Drain be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

DIRECTOR OF PUBLIC WORKS' REPORTS:

Council did not consider Brian Black's *National Public Works Week* report as it goes against Township proclamation policy.

Moved by P. Gilliland

Seconded by J. Agar

Motion #11 Be it resolved that the report submitted by Brian Black – Director of Public Works dated April 2, 2018 with regard to OMAFRA – Main Street Revitalization Funding Allocation be received and that Council approve the recommendation to allocate the Main Street Revitalization Grant to the Corunna Street Lighting Replacement Project and the Treasurer be authorized to execute the Grant Agreement on behalf of St. Clair Township, and that Consideration be given to the approval of the appurtenant bylaw.

CARRIED

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORTS:

Moved by T. Kingston

Seconded by S. Miller

Motion #12 Be it resolved that the report submitted by Chris Westbrook – Coordinator of Operations' (Water/Wastewater) dated April 2, 2018 with regard to a Water/Sewer Bill Credit be received and that Council approve a credit of \$681.04 on the next water/sewer bill for 452 John Street, Port Lambton.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #13 Be it resolved that the report submitted by Chris Westbrook – Coordinator of Operations' (Water/Wastewater) dated April 2, 2018 with regard to Backwater Valve Financial Assistance be received and that Council deny the request for financial assistance for the owners of 3316 St. Clair Parkway.

CARRIED

COORDINATOR OF ENGINEERING'S REPORT:

Moved by T. Kingston

Seconded by S. Miller

Motion #14 Be it resolved that the report submitted by Paul daSilva – Coordinator of Engineering dated March 28, 2018 with regard to the Maplewood and Leeland Gardens Pump Stations Recommendations be received and that the following recommendations be approved:

1. That the tender submitted by Cope Construction & Contracting Inc. in the amount of \$370,658.76 net HST for the Maplewood and Leeland Gardens Pump Stations Rehabilitation project be approved and that the Mayor and Clerk be authorized to sign the contract and other related documents.
2. That the budget shortfall in the amount of approximately \$75,000 be funded from the wastewater reserves.

CARRIED

DIRECTOR OF FINANCE'S REPORT:

Moved by S. Miller

Seconded by T. Kingston

Motion #15 Be it resolved that Council receive the report submitted by Charles Quenneville – Director of Finance dated March 20, 2018 relating to the 2018 Budget and that By-Law 18 of 2018 be considered for all three readings.

CARRIED

DEPUTY TREASURER'S REPORT:

Moved by P. Gilliland

Seconded by T. Kingston

Motion #16 Be it resolved that the 2017 Council Remuneration Report be lifted from the table for consideration.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #17 Be it resolved that the revised report dated March 14, 2018 submitted by George Lozon – Deputy Treasurer with regard to 2017 Council Remuneration and Expenses be received as information.

CARRIED

CLERK'S REPORTS:

Moved by S. Miller

Seconded by T. Kingston

Motion #18 Be it resolved that the report submitted by Jeff Baranek – Clerk with regard to a Property Standards Complaint at 4680 & 4688 Riverside Drive dated April 2, 2018 be received as information and that the complaints be considered frivolous and no further action be taken.

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Moved by T. Kingston

Seconded by S. Miller

Motion #19 Be it resolved that the report submitted by Jeff Baranek – Clerk regarding 2387 Boswell Street – Continued Non-compliance dated April 2, 2018 be received as information.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #20 Be it resolved that the Township purchase a half page advertisement in the program for the Moore Skate Club 45th Annual Ice Show in the amount of \$200.

CARRIED

CAO'S REPORT:

MOTIONS:

BY-LAWS:

Moved by S. Miller

Seconded by T. Kingston

Motion #21 Be it resolved that By-law 18 of 2018 being a by-law to adopt and approve the 2018 Budget receive all three readings and the Mayor and Clerk be authorized to execute the By-law and any appurtenant documents.

CARRIED

Moved by P. Gilliland

Seconded by T. Kingston

Motion #22 Be it resolved that By-law 20 of 2018 being a by-law to approve the Main Street Revitalization Funding Agreement and the Mayor and Clerk be authorized to execute the By-law and any appurtenant documents.

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland recently attended the Moore Agricultural Society annual beef dinner.

Moved by P. Gilliland

Seconded by T. Kingston

Motion #23 Be it resolved that the time for the Committee of Adjustment meetings be amended from 7:00 p.m. on the fourth Monday of each month, to 5:00 p.m. on the same evenings.

CARRIED

Councillor Agar:

Councillor Agar attended the Heritage St. Clair meeting.

Councillor Randell:

Councillor Randell advised the Annual General Meeting at the Wilkesport Hall is being held on April 25, 2018 at 7:00 p.m. where anyone can run for a seat on the board.

Moved by D. Randell

Seconded by P. Gilliland

Motion #24 Be it resolved that the Township donate \$100 to Daffodil Month for the Canadian Cancer Society.

CARRIED

Councillor Kingston:

Councillor Kingston highlighted an article in the Sarnia Observer related to the Children's Safety Village being relocated to the Lorne Henderson Conservation Area in Petrolia.

Mayor Arnold:

Mayor Arnold attended the Health Study Revitalization information session put on by the Ministry of the Environment where it was reported that the study was on pace to secure necessary funding to be renewed.

He also attended the recent LAWSS meeting.

Mayor Arnold reported the potential footprint for the proposed Children's Safety Village at the Henderson Conservation Authority was being reconfigured and may result in a smaller facility.

He also met with Township staff and staff of CN to discuss necessary repairs to the road crossings on Hill Street and Rokeby Line and reported upgrades are hopeful for late 2018, or sometime in 2019.

Mayor Arnold presented a storyboard commemorating the history of the Legion in Brigden and reported a similar board will be donated to the Wallaceburg Legion in the coming months.

To conclude, Mayor Arnold reported that the condition of the recently maintained municipal drain along Highway 40 left root balls half submerged in mud which will be very difficult for the home owner to remove and asked that staff have contractors remove branches on trees in municipal drains with a saw as opposed to using the bucket on the excavator as this ultimately kills them.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.
- Regular Council – Monday, May 7, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 14, 2018 ~ 3:00 p.m.
- Regular Council – Tuesday, May 22, 2018 ~ 6:30 p.m.

IN-CAMERA:

Moved by D. Randell

Seconded by S. Miller

Motion #25 Be it resolved that the meeting enter an in-camera session to discuss advice related to ongoing litigation with Organix Matters Inc.

CARRIED

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

Motion #26 That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 8:00 p.m.

MAYOR - Steve Arnold

CLERK - Jeff Baranek