

# TOWNSHIP OF ST. CLAIR

## COUNCIL MINUTES

### SESSION #6

St. Clair Township Civic Centre  
March 19, 2018  
6:30 p.m.

A Regular Meeting of Council was held Monday, March 19, 2018 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
J. De Gurse	“
D. Randell	“
T. Kingston	“
S. Miller	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

### **AGENDA:**

#### **Declaration of Conflict of Interest:**

#### **Minutes:**

Regular Council Meeting – Session #5 – March 5, 2018  
Operating Budget Meeting – March 8, 2018  
Sombra Museum Meetings – October 19, 2017, November 16, 2017 &  
January 23, 2018

#### **Business Arising from the Minutes:**

#### **DEPUTATIONS AND APPOINTMENTS:**

#### **CORRESPONDENCE:**

- 1) LCMA – Membership & Annual Banquet
- 2) K of C – Lottery Ticket Sales Request
- 3) Lambton Children’s Safety Village – Toll Road Request
- 4) Captain Kidd Days – Fireworks & Licence Request
- 5) Dream Lottery Ticket Sales Request

#### **INFORMATION:**

- a) Wellings Grand Opening
- b) Ontario’s Safe Transition to Cannabis Legalization
- c) County of Lambton – Budget Deliberations Update
- d) MMAH – Broader Investment Options
- e) February Building Permits

#### **DRAINS:**

- That Drainage By-law No. 3 of 2018, being a bylaw to amend Drainage By-Law No. 20 of 2016 for improvement of the O’Leary Drain East be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

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- That Drainage By-law No. 4 of 2018 being a bylaw to amend Drainage Bylaw No. 19 of 2016 for improvement of the Burton Creek Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law No. 5 of 2018 being a bylaw to amend Drainage Bylaw No. 21 of 2013 for improvement of the McDonald Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORT:**

- Connection of Outstanding Froomfield Residents to Sanitary Main

**COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:**

- Sombra Lagoon East Cell Bio-solids Removal Project

**COORDINATOR OF ENGINEERING'S REPORT:**

- Pretty Road over Black Creek Bridge Rehabilitation

**DRAINAGE SUPERINTENDENT'S REPORT:**

- Monthly Report

**DIRECTOR OF FINANCE'S REPORTS:**

- Report - By-Law 18 of 2018 – Being a Bylaw to Approve the 2018 Budget
- Fawn Island Parking Lot Special Area Rating

**DEPUTY TREASURER'S REPORT:**

- 2017 Council Remuneration and Expense

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

- 3 of 2018 – Water & Sewer Rates
- 18 of 2018 – To Adopt 2018 Budget
- 19 of 2018 – Fawn Island Special Rate By-Law

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Easter Monday, April 2, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.
- Regular Council – Monday, May 7, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 14, 2018 ~ 3:00 p.m.

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- Regular Council – Tuesday, May 22, 2018 ~ 6:30 p.m.

**In Camera:**

- 239 (2) (e) Potential Litigation Related to a purchasing contract

**ADJOURNMENT:**

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Mayor Arnold called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #1** Be it resolved that the Minutes from Council Session #5 held March 5, 2018 be received and accepted as printed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #2** Be it resolved that the Minutes from the Operating Budget meeting held March 8, 2018 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #3** Be it resolved that the Minutes from the Sombra Museum Board meeting held on October 19, 2017, November 16, 2017 and January 23, 2018 be received and accepted as printed.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

None.

**CORRESPONDENCE:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #4** Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 1) LCMA – Membership & Annual Banquet
- 2) K of C – Lottery Ticket Sales Request
- 3) Lambton Children's Safety Village – Toll Road Request
- 4) Captain Kidd Days – Fireworks & Licence Request
- 5) Dream Lottery Ticket Sales Request

**CARRIED**

Moved by J. De Gurse

Seconded by D. Randell

**Motion #5** Be it resolved that the request submitted by the Knights of Columbus to sell Ontario State Charity Foundation Lottery under license number 9481 throughout the Township be approved.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #6** Be it resolved that the request submitted by the Lambton Children's Safety Village to host a toll road on Bunker Road at No Frills in Corunna to raise funds for the development of the village be approved subject to authorization of the property owner, and confirmation that no traffic will be interrupted on St. Clair Parkway.

**CARRIED**

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Moved by S. Miller

Seconded by J. De Gurse

**Motion #7** Be it resolved that the request submitted by Captain Kidd Days to permit a firework show at CAP Park on August 3, 2018 be approved and that the Township Noise Bylaw 44 of 2018 not apply to this event.

**CARRIED**

Moved by S. Miller

Seconded by J. De Gurse

**Motion #8** Be it resolved that the request submitted by Captain Kidd Days to permit the operation of a refreshment tent Friday August 3, 2018 from 6:00 p.m. to 1:00 a.m., and both Saturday August 4, 2018 and Sunday August 5, 2018 from 12:00 p.m. to 1:00 a.m. at CAP Park be approved subject to the Township Alcohol Management Policy.

**CARRIED**

Moved by P. Gilliland

Seconded by J. De Gurse

**Motion #9** Be it resolved that request submitted by the The Foundations, including the St. Joseph's Health Care Foundation, to sell Dream Lottery tickets at Shoppers Drug Mart in Corunna be approved.

**CARRIED**

**INFORMATION:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #10** Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to e):

- a) Wellings Grand Opening
- b) Ontario's Safe Transition to Cannabis Legalization
- c) County of Lambton – Budget Deliberations Update
- d) MMAH – Broader Investment Options
- e) February Building Permits

**CARRIED**

**DRAINS:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #11** Be it resolved that Drainage No. 3 of 2018, being a bylaw to amend Drainage By-Law No. 20 of 2016 for improvement of the O'Leary Drain East be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #12** Be it resolved that Drainage By-law No. 4 of 2018 being a bylaw to amend Drainage Bylaw No. 19 of 2016 for improvement of the Burton Creek Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #13** Be it resolved that Drainage By-law No. 5 of 2018 being a bylaw to amend Drainage Bylaw No. 21 of 2013 for improvement of the McDonald Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORTS:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #14** Be it resolved that the report submitted by Brian Black – Director of Public Works dated March 19, 2018 with regard to Connection of Outstanding Froom field

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Residents to Sanitary Main be received and that Council approve a 10 year, interest free, payment plan for a sanitary lateral connection be offered to Froomfield residents not currently connected to the sanitary main.

**CARRIED**

**COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #15** Be it resolved that the report submitted by Chris Westbrook – Coordinator of Operations' (Water/Wastewater) dated March 19, 2018 with regard to the Sombra Lagoon East Cell Bio-solids Removal Project be received and that the proposed hauling route from Smith Line to St. Clair Parkway to Holt Line to highway 40 be approved for hauling bio-solids from the Sombra Lagoon.

**CARRIED**

**COORDINATOR OF ENGINEERING'S REPORT:**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #16** Be it resolved that the report submitted by Paul daSilva – Coordinator of Engineering dated March 14, 2018 with regard to Pretty Road over Black Creek Bridge Rehabilitation be received and that the following recommendations be approved:

1. That the Township procurement policy be waived due to BM Ross' expertise in the rehabilitation of steel structures and familiarity with the project.
2. That the quoted proposal submitted by BM Ross in the amount of \$38,200 excluding HST for the design, environmental approvals and contract preparation of the Pretty Road Bridge Rehabilitation project be approved.
3. That the project be funded from the miscellaneous bridge rehabilitation reserve.

**CARRIED**

**DRAINAGE SUPERINTENDENT'S REPORT:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #17** Be it resolved that the report submitted by Lucas DePooter – Drainage Superintendent date March 14, 2018 related to a private culvert in the Hescott-Anderson Drain be received and that Council approve the private installation of a new access culvert in E1/2 Lot 27, Concession 7, within the Hescott-Anderson Drain, at the expense of Jesse Kraayenbrink for construction costs and future maintenance costs.

**CARRIED**

**DIRECTOR OF FINANCE'S REPORTS:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #18** Be it resolved that the report submitted by Charles Quenneville – Director of Finance dated March 13, 2018 related to the 2018 Budget and that the attached schedules be tabled to be considered at the Committee of the Whole meeting.

**TABLED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #19** Be it resolved that Council receive the *Fawn Island Parking Lot Special Area Rating* report submitted by Charles Quenneville – Director of Finance dated March 14, 2018 and that consideration be given to By-law 19 of 2018 which would require \$22,581.82 of the total cost for the Fawn Island parking lot to become the responsibility of its residents over a period of five years as a Special Area Rate Bylaw under Section 326 of the Municipal Act.

**CARRIED**

**DEPUTY TREASURER'S REPORT:**

Moved by P. Gilliland

Seconded by T. Kingston

**Motion #20** Be it resolved that the report dated March 14, 2018 submitted by George Lozon – Deputy Treasurer with regard to 2017 Council Remuneration and Expenses be tabled to the Committee of the Whole meeting.

**TABLED**

**DIRECTOR OF COMMUNITY SERVICES' REPORT:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #21** Be it resolved that the *Brander Park Seawall* report dated March 19, 2018 and submitted by Director of Community Services – Linda Kennedy be received and that Council approve an additional 33 feet of Brander Park seawall repairs at a cost of \$5800 to be financed from the Parkway Endowment Reserve Fund.

**CARRIED**

**CAO'S REPORT:**

None.

**MOTIONS:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #22** Be it resolved that the recommendations from the March 12, 2018 – Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #23** Be it resolved that By-law 3 of 2018 – Water & Sewer Rates receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #24** Be it resolved that By-law 18 of 2018 – To Adopt the 2018 Budget receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**TABLED**

Moved by T. Kingston

Seconded by S. Miller

**Motion #25** Be it resolved that By-law 19 of 2018 – Fawn Island Special Rate By-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland recently attended the Clean Harbors Liaison Committee meeting where it was announced that business is flat but, it is expected to rebound in 2018 and they continue to soak contaminated gravel.

Also, he attended the County Budget deliberations on March 7 and they will continue on March 22, 2018.

**Councillor Randell:**

Councillor Randell reported he was able to easily navigate the automated burn permit system to secure his permit.

**Councillor Kingston:**

Councillor Kingston also attended the Clean Harbors Liaison Committee meeting.

**Mayor Arnold:**

Mayor Arnold reported he has received concerns from residents of Fawn Island who can no longer have open burns according to the new Township open burn by-law.

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Moved by J. Agar

Seconded by D. Randell

**Motion #26** Be it resolved that Fawn Island be exempt from Open Burning By-law 55 of 2017.

**CARRIED**

Mayor Arnold has been in contact with MP Marilyn Gladu about two issues: funding for the Sombra Ferry and about the possibility of local residents connecting to US internet providers for five years until local infrastructure can be upgraded.

Mayor Arnold reported that Teksavvy has a service for residents of Port Lambton providing 15mps which has been a reliable service and Cogeco will be making a proposal to service the ribbon development along St. Clair Parkway and along Rokeby Line between Corunna and Mooretown.

Mayor Arnold will attend the Sarnia Area Environmental Health Initiative Seminar on March 20, 2018.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

**UPCOMING MEETINGS:**

- Regular Council – Easter Monday, April 2, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.
- Regular Council – Monday, May 7, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 14, 2018 ~ 3:00 p.m.
- Regular Council – Tuesday, May 22, 2018 ~ 6:30 p.m.

**IN-CAMERA:**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #27** That the meeting enter an in-camera session to discuss the following:

- 239(2)(e) Potential Litigation Related to a purchasing contract
- 239(2)(b) Personal matters about an identifiable individual
- 239(2)(e) Discussion about a matter before the Ontario Municipal Board

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

Moved by D. Randell

Seconded by P. Gilliland

**Motion #28** Be it resolved that the Township withdraws their request for LAWSS to take over ownership of the Brigden Water Tower and that the Township maintain ownership.

**CARRIED**

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby moved:

Moved by D. Randell

Seconded by S. Miller

**Motion #29** That the meeting of Council hereby adjourned.

**CARRIED**

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The meeting adjourned at 7:30 p.m.

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MAYOR - Steve Arnold

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CLERK - Jeff Baranek