

# TOWNSHIP OF ST. CLAIR

## COUNCIL AGENDA

### SESSION #5

St. Clair Township Civic Centre  
March 5, 2018  
6:30 p.m.

A Regular Meeting of Council was held Monday, March 5, 2018 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
J. De Gurse	“
D. Randell	“
T. Kingston	“
S. Miller	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

### **Declaration of Conflict of Interest:**

### **Minutes:**

Regular Council Meeting – Session #4 – February 20, 2018  
Heritage St. Clair Committee Meeting – January 17, 2018

### **Business Arising from the Minutes:**

### **DEPUTATIONS AND APPOINTMENTS:**

### **CORRESPONDENCE:**

- 1) Second Dwelling Extension – 150 Kimball Road
- 2) Legion Br.18 – Funding Requests
- 3) Rock of Honour – Funding Requests
- 4) Legion Br.18 – Funding Requests
- 5) Lambton Upland Game Bird Banquet

### **INFORMATION:**

- a) Thank You – Woods Family
- b) County of Lambton – 2018 Draft Budget
- c) Lambton Rural Game – 2018 Annual Banquet
- d) Otter Creek Wind Farm – Proposed Changes
- e) Hydro One – Equipment Upgrades
- f) Chatham-Kent – Declaration of Emergency
- g) NOVA – NEB Application – Genesis Pipeline

### **DRAINS:**

### **REPORTS OF COMMITTEES AND OFFICERS:**

### **DIRECTOR OF PUBLIC WORKS' REPORTS:**

- Proposed Date for ORCGA Dig Safe Flag Raising Event
- Overall Responsible Operator

Council Meeting  
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**WATER/WASTEWATER SPECIALIST'S REPORT:**

- 2017 Annual Report – 2017 Annual Summary Report

**TREASURER'S REPORT:**

- Property Tax Policy for the County of Lambton for 2018

**DEPUTY CLERK'S REPORT:**

- Information Re: Bill 139

**MOTIONS:**

**BY-LAWS:**

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Operating Budget Meeting – Thursday, March 8, 2018 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 12, 2018 ~ 3:00 p.m.
- Regular Council – Monday, March 19, 2018 ~ 6:30 p.m.
- Regular Council – Monday, April 2, 2018 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.

**In Camera:**

- 239 (2) (c) A proposed disposition of land in the Township Industrial Park
- 239 (2) (d) Labour Relations Related to Coverage Issues
- 239 (2) (f) Advice About Ongoing Litigation with Organix Matters

**ADJOURNMENT:**

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Mayor Arnold called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by D. Randell

Seconded by J. Agar

**Motion #1** Be it resolved that the Minutes from Council Session #4 held February 20, 2018 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** Be it resolved that the Minutes from the Heritage St. Clair Committee meeting held January 17, 2018 be received and accepted as printed.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

None

**CORRESPONDENCE:**

Moved by J. Agar

Seconded by D. Randell

**Motion #3** Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 1) Second Dwelling Extension – 150 Kimball Road
- 2) Legion Br.18 – Funding Requests
- 3) Rock of Honour – Funding Requests
- 4) Legion Br.18 – Funding Requests
- 5) Lambton Upland Game Bird Banquet

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #4** Be it resolved that an extension for a second dwelling on the property known as 150 Kimball Road be granted until July 31, 2018 when the second dwelling will have to be removed.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #5** Be it resolved that an extension to an outdoor licensed patio to accommodate the 8<sup>th</sup> Annual Kickoff Party hosted by the Royal Canadian Legion Branch 447 at 350 Albert Street in Corunna be approved from 11:00 a.m. to 11:00 p.m. on Saturday June 16, 2018 subject to the terms of the Township Alcohol Management Policy.

**CARRIED**

Moved by S. Miller

Seconded by J. De Gurse

**Motion #6** Be it resolved that the funding requests received by Royal Canadian Legion Branch 18 related to the Rock of Honour Walking Path, replacement of carpet and repairs to a cracked foundation be referred to the Operating Budget Deliberations to be held on March 8, 2018.

**CARRIED**

**INFORMATION:**

Moved by D. Randell

Seconded by J. Agar

**Motion #7** Be it resolved that the following items of information be dealt with as per Council's instructions for agenda items identified a) to g):

- a) Thank You – Woods Family
- b) County of Lambton – 2018 Draft Budget
- c) Lambton Rural Game – 2018 Annual Banquet
- d) Otter Creek Wind Farm – Proposed Changes
- e) Hydro One – Equipment Upgrades
- f) Chatham-Kent – Declaration of Emergency
- g) NOVA – NEB Application – Genesis Pipeline

**CARRIED**

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORTS:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #8** Be it resolved that the report submitted by Brian Black – Director of Public Works dated March 5, 2018 with regard to the Proposed Date for ORCGA Dig Safe Flag Raising Event be received and that St. Clair Township set the date to host the event at the Mooretown Civic Centre for April 10 and that the Dig Safe Flag be raised for one week following the event.

**CARRIED**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #9** Be it resolved that the report submitted by Brian Black – Director of Public Works dated March 5, 2018 with regard to Overall Responsible Operator be received and that the following recommendations be approved:

- That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for the St. Clair Township Water Distribution System.
- That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Water Distribution System, at times when Chris Westbrook is unable to act in that capacity.
- That the Crew Leaders, Doug Brooks or Brian Ruysseveldt, act as Overall Responsible Operator for the St. Clair Township Water Distribution System, at times when Nova VanderSlagt is unable to act in that capacity.
- That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for St. Clair Township Wastewater Collection System.
- That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems, at times when Chris Westbrook is unable to act in that capacity.
- That the Crew Leaders, Doug Brooks or Brian Ruysseveldt, act as Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems, at times when Nova VanderSlagt is unable to act in that capacity.
- That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra.
- That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra, at times when Chris Westbrook is unable to act in that capacity
- That qualified operators of Jacobs remain designated Overall Responsible Operator for the Corunna Pumping Station and Courtright Wastewater Treatment Plant.
- That the designated Overall Responsible Operator be authorized to designate qualified operators as Operators in Charge on an ‘as needed’ basis.

**CARRIED**

**WATER/WASTEWATER SPECIALIST’S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #10** Be it resolved that the report submitted by Nova Vanderslagt – Water/Wastewater Specialist dated March 5, 2018 with regard to 2017 Annual Report – 2017 Annual Summary Report be received as information and that the “2017 Annual Report” and the “2017 Annual Summary Report” for the Water Distribution System be approved.

**CARRIED**

**TREASURER’S REPORT:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #11** Be it resolved that the report submitted by Charles Quenneville – Treasurer dated February 27, 2018 with regard to Property Tax Policy for the County of Lambton for 2018 be received as information.

**CARRIED**

**Motion #12** Be it resolved that the recommendations contained within the County Treasurer’s Report dated March 7, 2018 titled Tax Policy being Proposed for 2018 be approved except for the reduction of the Tax Class Ratio for the Multi-Residential Class.

**\*\*Mayor Arnold requested a recorded vote\*\***

Councillor Randell	Aye
Councillor Agar	Aye
Deputy Mayor Gilliland	Aye

Councillor Miller	Aye
Councillor Kingston	Aye
Councillor De Gurse	Aye
Mayor Arnold	Aye

**CARRIED**

**DEPUTY CLERK'S REPORT:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #13** Be it resolved that the report *Information Re: Bill 139* submitted by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated February 28, 2018 be received as information.

**CARRIED**

**CAO'S REPORT:**

**BY-LAWS:**

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland recently attended the Ontario Goods Roads Conference (OGRA) in Toronto.

**Councillor Agar:**

Councillor Agar attended the OGRA Conference where he visited with vendors who claimed to be able to save money on sports fields lighting and have a caulking that will solidify cold pour for pot-holes. He also discussed bridge inspections with a vendor who claimed that they could save municipalities up to 25% per inspection. Councillor Agar provided all the information to staff.

**Councillor Randell:**

Councillor Randell confirmed the historical concrete slab from the Thornyhurst School will be preserved.

**Councillor Miller:**

Councillor Miller attended the recent OGRA Conference and the Annual General Meeting for the St. Clair Region Conservation Authority where he was pleased to announce Mayor Arnold was acclaimed as the Chair for another year – Congratulations Mayor Arnold!

**Mayor Arnold:**

Mayor Arnold attended the OGRA Conference where he met with many vendors including Lasard Bridges, who claim to be able to provide a single-lane 60 foot span fully installed for approximately \$300,000, another company who re-sell old equipment and vehicles at a cost of only a 7.5% finder's fee and the company who provides a caulking to be used with cold pour for road repairs. Mayor Arnold stated that this was the best conference in terms of content over the past few years.

Mayor Arnold reported that he discussed community relations with First Nations communities and asked staff to produce a report on ways to increase relations with our neighbouring aboriginal communities.

Mayor Arnold also submitted a petition circulated by Jim Vendenberge related to traffic speed concerns in the Town of Brigden that will be forwarded to staff to accompany an upcoming report.

Council Meeting  
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**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Committee of the Whole – Monday, March 12, 2018 ~ 3:00 p.m.
- Regular Council – Monday, March 19, 2018 ~ 6:30 p.m.
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- Committee of the Whole – Monday, April 9, 2018 ~ 3:00 p.m.
- Regular Council – Monday, April 16, 2018 ~ 6:30 p.m.

**IN-CAMERA:**

Moved by J. De Gurse

Seconded by J. Agar

**Motion #14** That the meeting enter an in-camera session to discuss the following:

- 239 (2) (c) A proposed disposition of land in the Township Industrial Park
- 239 (2) (d) Labour Relations Related to Coverage Issues
- 239 (2) (f) Advice About Ongoing Litigation with Organix Matters

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions.

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #15** That the meeting of Council hereby adjourned.

**CARRIED**

The meeting adjourned at 7:30 p.m.

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MAYOR - Steve Arnold

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CLERK - Jeff Baranek