

**TOWNSHIP OF ST. CLAIR**

**COUNCIL AGENDA**

**SESSION #24**

St. Clair Township Civic Centre

December 18, 2017

6:00 p.m.

~Immediately following Capital Budget

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council Meeting – Session #23 – December 4, 2017  
Finance & Administration Meeting – December 11, 2017  
Public Works & Operations Meeting – December 11, 2017  
Corunna Community Safety Committee Meeting – December 5, 2017  
Lambton County Historical Society Meeting – November 23, 2017  
Court of Revision Meeting – December 6, 2017

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

**CORRESPONDENCE:**

- 1) Property Standards Complaint – 219 Cameron St.
- 2) Drainage Concern – 646 St. Clair Parkway
- 3) Elections Ontario – Poll Locations
- 4) Connor Oakes – Dog Park Request
- 5) Property Standards Complaint – 331 Astor Park
- 6) Property Standards Complaint – 527 Belmont Ave.

**INFORMATION:**

- a) Dawn Extension Pipeline – Change of Ownership
- b) Union Gas – Community Update
- c) Notice of Public Meeting – Twp. of Enniskillen
- d) MP Marilyn Gladu – Christmas Open House
- e) Enbridge & Union Gas Merger
- f) RBC Port Lambton Merger with Wallaceburg
- g) CH2M – OGRA Reception Invitation

**DRAINS:**

- That Drainage By-law # 33 of 2017, being a by-law to raise the sum of \$11,090.25 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

- That Drainage By-law # 34 of 2017, being a by-law to raise the sum of \$12,433.29 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

- That Drainage By-law # 35 of 2017, being a by-law to raise the sum of \$12,453.34 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

- That Drainage By-law # 36 of 2017, being a by-law to raise the sum of \$19,978.44 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 37 of 2017, being a by-law to raise the sum of \$13,397.86 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 38 of 2017, being a by-law to raise the sum of \$12,497.77 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 39 of 2017, being a by-law to raise the sum of \$18,869.01 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 40 of 2017, being a by-law to raise the sum of \$11,910.37 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 41 of 2017, being a by-law to raise the sum of \$14,627.80 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.
- That Drainage By-law # 42 of 2017, being a by-law to raise the sum of \$8589.11 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

**SENIOR PLANNER'S REPORT:**

- Nova Moore I & E Building and addition to Product Building – 510 Moore Line

**TREASURER'S REPORT:**

- Updated Procurement By-Law 57 of 2017

**COORDINATOR OF OPERATIONS' (WORKS) REPORT:**

- Storm Drain Easement between No. 1346 & 1352 St. Clair Parkway

**CLERK'S REPORT:**

- 2018 Municipal Election Procedures

**CAO'S REPORT:**

**MOTIONS:**

- Be it resolved that the recommendations from December 11, 2017– Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**BY-LAWS:**

- 57 of 2017 – Updated Procurement By-Law 57 of 2017
- 59 of 2017 – Tiered Response Agreement with Lambton Emergency Medical Services
- 61 of 2017 – Prohibiting Busses on Homestretch

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Committee of the Whole – Monday, January 8, 2018 ~ 3:00 p.m.
- Regular Council – Monday, January 8, 2018 ~ 5:00 p.m.
- Regular Council – Monday, January 15, 2018 ~ 6:30 p.m.

**In Camera:**

- 239 (2) (b) Personal Matters About an Identifiable Individual related to tax class

**ADJOURNMENT:**

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At the appointed time of 6:00 p.m. Mayor Arnold declared the meeting open and asked members of Council to declare any pecuniary interest at the appropriate time.

Prior to the business identified by the Agenda, Mayor Arnold personally donated a Chain of Office to the Municipality to be worn by Mayors of the Township.

In turn, CAO John Rodey formally presented the Chain of Office to Mayor Arnold to honourably wear for the duration of the Council term for all meetings.

**MINUTES:**

Moved by D. Randell

Seconded by J. Agar

**Motion #1** Be it resolved that the Minutes from the Council Session #23 held – December 4, 2017 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** Be it resolved that the Minutes from the Finance & Administration and the Public Works & Operations meetings held December 11, 2017 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #3** Be it resolved that the Minutes from the following meetings be received and accepted as printed:

- Corunna Community Safety Committee Meeting – December 5, 2017
- Lambton County Historical Society Meeting – November 23, 2017
- Court of Revision Meeting – December 6, 2017

**CARRIED**

**CORRESPONDENCE:**

Moved by J. Agar  
**Motion #4** Be it resolved that the Property Standards complaint received against the property known as 219 Cameron Street be referred to staff for investigation.  
Seconded by P. Gilliland  
**CARRIED**

Moved by J. Agar  
**Motion #5** Be it resolved that the Drainage Concern received against the property known as 646 St. Clair Parkway be referred to staff for investigation.  
Seconded by T. Kingston  
**CARRIED**

Moved by D. Randell  
**Motion #6** Be it resolved that the two proposed Township owned polling stations for the 2018 Provincial Election, being the Civic Centre in Mooretown and the Sombra Community Centre, be approved.  
Seconded by J. Agar  
**CARRIED**

Moved by J. Agar  
**Motion #7** Be it resolved that the Dog Park request received from Connor Oakes be referred to staff for a report on proposed locations for a Township dog park and potential concerns to be considered.  
Seconded by D. Randell  
**CARRIED**

Moved by P. Gilliland  
**Motion #8** Be it resolved that the Property Standards complaint received against the property known as 331 Astor Park be referred to staff for investigation.  
Seconded by J. Agar  
**CARRIED**

Moved by J. Agar  
**Motion #9** Be it resolved that the Property Standards complaint received against the property known as 527 Belmont Avenue be referred to staff for investigation.  
Seconded by P. Gilliland  
**CARRIED**

Moved by D. Randell  
**Motion #10** Be it resolved that Council accepts the following items of correspondence as per Council's direction:  
Seconded by J. Agar

- 1) Property Standards Complaint – 219 Cameron St.
- 2) Drainage Concern – 646 St. Clair Parkway
- 3) Elections Ontario – Poll Locations
- 4) Connor Oakes – Dog Park Request
- 5) Property Standards Complaint – 331 Astor Park
- 6) Property Standards Complaint – 527 Belmont Ave.

**CARRIED**

**INFORMATION:**

Moved by S. Miller  
**Motion #11** Be it resolved that a letter be sent to the Royal Bank of Canada to express the Township's disappointment for the closure of the Port Lambton branch.  
Seconded by T. Kingston  
**CARRIED**

Moved by J. Agar  
**Motion #12** Be it resolved that the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru g):  
Seconded by D. Randell

- a) Dawn Extension Pipeline – Change of Ownership
- b) Union Gas – Community Update
- c) Notice of Public Meeting – Twp. of Enniskillen

- d) MP Marilyn Gladu – Christmas Open House
- e) Enbridge & Union Gas Merger
- f) RBC Port Lambton Merger with Wallaceburg
- g) CH2M – OGRA Reception Invitation

**CARRIED**

**DRAINS:**

Moved by D. Randell

Seconded by J. Agar

**Motion #13** That Drainage By-law # 33 of 2017, being a by-law to raise the sum of \$11,090.25 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #14** That Drainage By-law # 34 of 2017, being a by-law to raise the sum of \$12,433.29 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #15** That Drainage By-law # 35 of 2017, being a by-law to raise the sum of \$12,453.34 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by T. Kingston

Seconded by P. Gilliland

**Motion #16** That Drainage By-law # 36 of 2017, being a by-law to raise the sum of \$19,978.44 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #17** That Drainage By-law # 37 of 2017, being a by-law to raise the sum of \$13,397.86 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #18** That Drainage By-law # 38 of 2017, being a by-law to raise the sum of \$12,497.77 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #19** That Drainage By-law # 39 of 2017, being a by-law to raise the sum of \$18,869.01 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #20** That Drainage By-law # 40 of 2017, being a by-law to raise the sum of \$11,910.37 being money expended out of the General Funds of the Township of St. Clair for the

maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #21** That Drainage By-law # 41 of 2017, being a by-law to raise the sum of \$14,627.80 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #22** That Drainage By-law # 42 of 2017, being a by-law to raise the sum of \$8589.11 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

### **REPORTS OF COMMITTEES AND OFFICERS:**

#### **SENIOR PLANNER'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #23** Be it resolved that Senior Planner – Barry Uitvlugt report dated December 13, 2017 be received as information and that approval be given to the site plan amendment agreement for the installation of a new 16' x 35'4" I & E building (electrical substation building) and a 13'3" x 11' addition to the existing product room building at a property known as 510 Moore Line (Nova Chemicals Inc.) and the Mayor and Clerk be authorized to execute By-law 60 of 2017.

**CARRIED**

#### **TREASURER'S REPORT:**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #24** Be it resolved that Treasurer – Charles Quenneville's report *Updated Procurement By-law 57 of 2017* dated December 13, 2017 be received as information and the Mayor and Clerk be authorized to execute By-law 57 of 2017.

**TABLED**

#### **COORDINATOR OF OPERATIONS' (WORKS) REPORT:**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #25** Be it resolved that the Coordinator of Operations' report *Storm Drain Easement Between No. 1346 & 1352 St. Clair Parkway* dated December 13, 2017 be received as information and approval be given to the abandonment of the storm drain easement that is registered on properties municipally known as 1346 & 1352 St. Clair Parkway, as the easement lands are deemed to be surplus lands and the easement cannot be sold to a third party, and staff be directed to sign the necessary documentation in order to formalize the release and abandonment of the easement and return of title to the owners of the easement lands.

**CARRIED**

#### **CLERK'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #26** Be it resolved that Clerk - Jeff Baranek's report *Municipal Election Procedures* dated December 14, 2017 be received as information.

**CARRIED**

#### **CAO'S REPORT:**

**MOTIONS:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #27** Be it resolved that the recommendations from the December 11, 2017 – Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #28** That By-law 57 of 2017 being the updated Procurement Procedures By-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**TABLED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #29** That By-law 59 of 2017 being a Tiered Response Agreement with Lambton Emergency Medical Services receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

Moved by J. De Gurse

Seconded by S. Miller

**Motion #30** That By-law 61 of 2017 being a By-law to prohibit busses on Homestretch Drive receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

**CARRIED**

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland**

Deputy Mayor Gilliland reminded staff of two outstanding reports: insurance for volunteers and the status of sewers in Froomfield.

Deputy Mayor Gilliland extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

Moved by P. Gilliland

Seconded by J. Agar

**Motion #31** Be it resolved that the anonymous critical letter received be forwarded to the Fire Chief for review and comment.

**CARRIED**

**Councillor Agar**

Councillor Agar extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

**Councillor Randell**

Councillor Randell advised that he attended the Environmental Assessment meeting for the Pretty Line Bridge and extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

**Councillor Miller**

Councillor Miller extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

**Councillor Kingston**

Councillor Kingston extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

**Councillor De Gurse**

Councillor De Gurse asked staff to plow Curran Avenue in the north direction each time, and not take a pass to the south.

Councillor De Gurse extended wishes for a Safe and Happy Holiday Season to Council, staff and all the Township residents.

Moved by J. De Gurse

Seconded by D. Randell

**Motion #32** Be it resolved that the Township submit a request to the County of Lambton to reduce the speed limit from 90 to 80kph on Petrolia Line between Highway 40 and Kimball Road.

**CARRIED**

**Mayor Arnold**

Mayor Arnold reported that he brought greetings and a token of appreciation on behalf of the Township to both MP Marilyn Gladu's and MPP Bob Bailey's offices. Also, the OPP Drive Thru for Operation Christmas Tree was a great success & helped to fill 116 hampers for underprivileged families.

Mayor Arnold ended his report by thanking Council, Staff and local residents for a very fruitful 2017 and challenged everyone to make 2018 as much of a success or more.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**IN-CAMERA:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #33** That the meeting enter an in-camera session to discuss the following items:

- 239 (2) (b) Personal Matters About an Identifiable Individual related to tax assessment.

**CARRIED**

Mayor Arnold declared the meeting back into open session and asked for any forthcoming motions. Seeing none, it was thereby moved:

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #34** That the meeting of Council hereby be adjourned.

**CARRIED**

The meeting adjourned at 7:10 p.m.

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Mayor - Steve Arnold

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Clerk – Jeff Baranek