

**TOWNSHIP OF ST. CLAIR**

**COUNCIL MINUTES**

**SESSION #20**

St. Clair Township Civic Centre  
October 16, 2017  
6:30 p.m.

A Regular Meeting of Council was held Monday, October 16, 2017 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
J. De Gurse	“
D. Randell	“
T. Kingston	“
S. Miller	Councillor

Staff:	J. Rodey	CAO
	C. DeSchutter	Acting Deputy Clerk

**AGENDA:**

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council Meeting – Session #19 – October 2, 2017  
Finance & Administration Meeting – October 10, 2017  
Public Works & Operations Meeting – October 10, 2017  
Wilkesport Community Centre Meeting – September 27, 2017

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

7:00 p.m. – Fence Variance Request - 769 St. Clair Parkway - Jacob and Irene Van Heijst

**CORRESPONDENCE:**

- 1) Anonymous Complaint - 2672 Bickford Line
- 2) McKenzie Drain – Court of Revision Representation
- 3) Property Standards – 249 Blackthorn Cr.
- 4) Complaint – Alley in Courtright

**INFORMATION:**

- a) Mary Rothery – 4610 Old River Road Complaint
- b) Shell – Public Road Closure Notice
- c) Lambton College – Buildings Update
- d) SCRCA – Draft 2018 Budget
- e) Morten Family – Mosquitos, Bears and a Bush
- f) County Council Highlights
- g) August Permits
- h) Wallaceburg Legion – Remembrance Day Invitation
- i) Aamjiwnaang First Nation – Remembrance Day Invitation
- j) Notice of Public Meetings – Concerning Proposed Zoning By-law Amendments

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DRAINAGE SUPERINTENDENT'S REPORT:**

- Wheeler and Philips Drains

**COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:**

- Brigden Water Tower Repairs

**CLERK'S REPORTS:**

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

- 46 of 2017 – To assume Phases 15A & 15B of the Paddock Green Subdivision
- 47 of 2017 – Road Maintenance Agreement with the City of Sarnia
- 48 of 2017 – To prohibit parking on west side of Lyndoch St. at Antonio's

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, November 6, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, November 13, 2017 ~ 3:00 p.m.
- Regular Council – Monday, November 20, 2017 ~ 6:30 p.m.

**In Camera:**

**ADJOURNMENT:**

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At the appointed time of 6:30 p.m. Mayor Arnold declared the meeting open and asked members of Council to declare any pecuniary interest at the appropriate time.

**MINUTES:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #1** Be it resolved that the Minutes from the Council meeting held Session #19 – October 2, 2017 be received and accepted as printed.

**CARRIED**

In response to Deputy Mayor Gilliland's request, staff was asked to confirm with the local OPP the timeframes being used for the EZ Stat's recording of speed of local traffic on Bentinck Drive.

Moved by J. Agar

Seconded by D. Randell

**Motion #2** Be it resolved that the Minutes from the Finance & Administration and the Public Works & Operations meetings held October 10, 2017 be received and accepted as printed.

**CARRIED**

Council Minutes  
October 16, 2017

Moved by P. Gilliland

Seconded by J. Agar

**Motion #3** Be it resolved that the Minutes from the Wilkesport Community Centre meeting held September 27, 2017 be received and accepted as printed.

**CARRIED**

**CORRESPONDENCE:**

Moved by J. De Gurse

Seconded by T. Kingston

**Motion #4** Be it resolved that Council accepts the following items of correspondence as per Council's direction:

- 1) Anonymous Complaint - 2672 Bickford Line
- 2) McKenzie Drain – Court of Revision Representation
- 3) Property Standards – 249 Blackthorn Cr.
- 4) Complaint – Alley in Courtright

**CARRIED**

Moved by D. Randell

Seconded by T. Kingston

**Motion #5** Be it resolved that the complaint received against trailer occupancy at 2672 Bickford Line be referred to the Planning and Building Departments for investigation.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #6** Be it resolved that Darrell Randell represent the Township of St. Clair on the Court of Revision for the Township of Enniskillen for the McKenzie Drain to be held on November 14 at 7:30 p.m.

**CARRIED**

Moved by P. Gilliland

Seconded by S. Miller

**Motion #7** Be it resolved that the Property Standards Complaint against the property known as 249 Blackthorn Crescent be referred to staff for investigation and that staff be directed to begin the compliance process should non-compliances be discovered.

**CARRIED**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #8** Be it resolved that the complaint related to private property being stored on an alley in Courtright be referred to staff for investigation.

**CARRIED**

**INFORMATION:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #9** Be it resolved that the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru j):

- a) Mary Rothery – 4610 Old River Road Complaint
- b) Shell – Public Road Closure Notice
- c) Lambton College – Buildings Update
- d) SCRCA – Draft 2018 Budget
- e) Morten Family – Mosquitos, Bears and a Bush
- f) County Council Highlights
- g) August Permits
- h) Wallaceburg Legion – Remembrance Day Invitation
- i) Aamjiwnaang First Nation – Remembrance Day Invitation
- j) Notice of Public Meetings – Concerning Proposed Zoning By-law Amendments

**CARRIED**

Moved by T. Kingston

Seconded by S. Miller

**Motion #10** Be it resolved that a recommendation be submitted to the Committee of Adjustment to consider including necessary materials as a condition of approval for minor variances that approve oversized buildings or reductions of setbacks in an effort to limit adverse impacts on adjacent properties.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #11** Be it resolved that the Morten Family's Mosquitoes, Bears and a Bush Mission be tabled to allow staff to provide more information.

**TABLED**

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DRAINAGE SUPERINTENDENT'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #12** Be it resolved that the report of Lucas DePooter – Drainage Superintendent dated October 11, 2017 with regard to the Wheeler and Philips Drains be received and that the tender submitted by GM Construction in the amount of \$39,065.67 (incl. Net HST) amount for the maintenance of the Wheeler and Philips Drains be accepted and awarded.

**CARRIED**

**COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:**

Moved by T. Kingston

Seconded by J. De Gurse

**Motion #13** Be it resolved that the report of Chris Westbrook – Coordinator of Operations (Water/Wastewater) dated October 12, 2017 be received and that Council approve the amount of \$79,199.81 net HST to be allocated from the water reserves to make the emergency repairs to the access tube at the Brigden Water Tower.

**CARRIED**

**CLERK'S REPORTS:**

**CAO'S REPORT:**

**MOTIONS:**

Moved by D. Randell

Seconded by J. Agar

**Motion #14** Be it resolved that the recommendations from October 10, 2017 – Finance & Administration and Public Works & Operations Committee meetings be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #15** That the following By-laws receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

- 46 of 2017 – To assume Phases 15A & 15B of the Paddock Green Subdivision
- 47 of 2017 – Road Maintenance Agreement with the City of Sarnia
- 48 of 2017 – To prohibit parking on west side of Lyndoch St. at Antonio's

**CARRIED**

**DEPUTATION:**

**Fence Variance Request - 769 St. Clair Parkway - Jacob and Irene Van Heijst**

At the appointed time of 7:00 p.m. Mayor Arnold welcomed Jacob and Irene Van Heist to make their presentation seeking permission to erect a fence in the rear yard (river side) of their property known as 769 St. Clair Parkway.

Moved by S. Miller

Seconded by J. De Gurse

**Motion 16** Be it resolved that the owners of 769 St. Clair Parkway be authorized to erect a fence in the rear yard (river side) made of open-type construction to enclose a swimming pool.

**CARRIED**

**Ron Kerr – Township Resident**

Despite not requesting an audience with Council prior to this meeting, St. Clair Township resident - Ron Kerr presented at Council with some concerns. In response, Mr. Kerr was invited by the Mayor to address Council. Mr. Kerr made reference to various property drainage concerns, as well as a request for information regarding woodlot cutting. The Mayor requested that Staff /Drainage Superintendent contact Mr. Kerr for further discussion and review of his respective property/drainage inquiries.

**COUNCILLORS' REPORTS:**

**Mayor Arnold**

Mayor Arnold attended the Brigden Fair and was present there when MP Marilyn Gladu presented an award to the Agricultural Society on site. The Mayor also attended the Buddy Rocks presentation at St. Joe's School, the Wallaceburg Hospital fundraiser announcement and the NDP Nomination Meeting at which Todd Case received the Provincial nomination.

**Deputy Mayor Gilliland**

Deputy Mayor Gilliland attended the Brigden Fair Parade, the Shell Open House and the County's Creative Committee meeting.

**Councillor Agar**

Councillor Agar attended the Brigden Fair and extended his appreciation to the volunteers of the fair.

**Councillor Randell**

Councillor Randell advised Council of two upcoming functions: a Retirement Party being held for Shelley Lucier at the Wilkesport Hall on October 22<sup>nd</sup> and a Reception at the Moore Museum on October 28<sup>th</sup> in honour of Al Anderson.

**Councillor Miller**

Councillor Miller attended the Brigden Fair, as well as the Chatham Zone Meeting for the Police Services Board.

**Councillor Kingston**

Councillor Kingston attended the Clean Harbours Open House, the Shell Open House, and the Community Services Advisory Meeting. She confirmed her plans to attend the upcoming Municipal West Conference in London in November.

**Councillor De Gurse**

Councillor De Gurse attended the Clean Harbours Open House, the Shell Open House and the Brigden Fair.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Moved by S. Miller

Seconded by D. Randell

**Motion #17** Be it resolved that staff work with the St. Clair River Trail Committee to make the bollards on the trail more identifiable and reflective and that all bollards be painted yellow.

**CARRIED**

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #18** That the meeting of Council hereby be adjourned.

**CARRIED**

The meeting adjourned at 7:20 p.m.

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Mayor - Steve Arnold

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Deputy Clerk - Caroline DeSchutter