

TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #19

St. Clair Township Civic Centre
October 2, 2017
6:30 p.m.

A Regular Meeting of Council was held Monday, October 2, 2017 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
J. De Gurse	“
D. Randell	“
T. Kingston	“
S. Miller	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #18 – September 18, 2017
Heritage St. Clair Committee Meeting – August 16, 2017
Moore Museum Advisory Committee Meeting – September 6, 2017
Corunna Community Safety Committee Meeting – September 12, 2017
Sombra Township Museum Board Committee Meeting – September 21, 2017

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

- 1) Legion Branch 447 – Poppy Week Request
- 2) Matt Gamble – School Bus Parking Request
- 3) Request – Water Bills for Tenants
- 4) Safety Concern – LaSalle and Brigden
- 5) Speeding Concern – Bentinck Street
- 6) BIOX – Agreement Request

INFORMATION:

- a) Santa Claus Parade – Invitation
- b) RFHT – Thank You – Chefs in Training Camp
- c) Creative County Grant Program
- d) AMO Policy Update – Policing Policy & Bill 68 Update
- e) OGRA Conference – Invitation
- f) CH Annual Open House – Invitation

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORT:

- Site Plan/Development Agreement – Lambton Baptist Church, 3886 St. Clair Parkway, Sombra

DIRECTOR OF PUBLIC WORKS' REPORT:

- Tenant Default Process – Water & Sewer Charges

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:

- Sanitary Pump Station Maintenance Inspection

COORDINATOR OF ENGINEERING'S REPORT:

- Brander Park Forcemain Replacement – Recommendation

CLERK'S REPORTS:

- Direction for Property Standards Complaint at 1353 Wilkesport Line
- By-law 45 of 2017 – Authorizing an Agreement for private work on Township Land – 4296 St. Clair Parkway
- LAS as Closed Meeting Investigator

ACTING DEPUTY CLERK/COORDINATOR OF PLANNING'S REPORT:

- Update – 1188 Kimball Road, Sombra

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 44 of 2017 – Site Plan Agreement – Lambton Baptist Church
- 45 of 2017 – Agreement for private work on Township Land – 4296 St. Clair Parkway

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Tuesday, October 10, 2017 ~ 3:00 p.m.
- Regular Council – Monday, October 16, 2017 ~ 6:30 p.m.
- Regular Council – Monday, November 6, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, November 13, 2017 ~ 3:00 p.m.
- Regular Council – Monday, November 20, 2017 ~ 6:30 p.m.

In Camera:

- 239 (2) (f) – advice subject to solicitor client privilege related to graffiti on private property

ADJOURNMENT:

Council Minutes
October 2, 2017

At the appointed time of 6:30 p.m. Mayor Arnold declared the meeting open and asked members of Council to declare any pecuniary interest at the appropriate time.

MINUTES:

Moved by J. Agar

Seconded by D. Randell

Motion #1 That the Minutes from the Council meeting held Session #18 – September 18, 2017 be received and approved as corrected.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Heritage St. Clair Committee meeting held August 16, 2017 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by T. Kingston

Motion #3 That the orientation of plaques and historical signs be referred to the Township Accessibility Committee to confirm most appropriate installation angles to ensure their barrier free enjoyment.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #4 That the Minutes from the Moore Museum Advisory Committee meeting held September 6, 2017 be received and accepted as printed.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #5 That the Minutes from the Corunna Community Safety Committee meeting held September 12, 2017 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #6 That the Minutes from the Sombra Township Museum Board Committee meeting held September 21, 2017 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Moved by J. Agar

Seconded by D. Randell

Motion #7 That Council accepts the following items of correspondence as per Council's direction:

- 1) Legion Branch 447 – Poppy Week Request
- 2) Matt Gamble – School Bus Parking Request
- 3) Request – Water Bills for Tenants
- 4) Safety Concern – LaSalle and Brigden
- 5) Speeding Concern – Bentinck Street
- 6) BIOX – Agreement Request

CARRIED

Moved by J. De Gurse

Seconded by J. Agar

Motion #8 That the request submitted by Royal Canadian Legion Branch 447 to declare October 27 – November 11, 2017 as Poppy Weeks be approved and that the Legion members be authorized to generate a “Poppy Fund” through sales of poppies throughout the Township during Poppy Weeks.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #9 That the request submitted by Matt Gamble to park his school bus in the parking lot at CAP Park from Colborne Street during weekdays be denied due to the fact the area is not maintained during winter months and is not intended for school bus parking.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #10 That the request submitted by Colleen Weinreich to potentially register water accounts to a tenant as opposed to the owner of the property as is currently done be received as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #11 That the request submitted by Janet Hardy related to safety concerns about traffic at the corner of Brigden Road and Lasalle Road be referred to staff for a report on considerations on how to increase safety at this intersection.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #12 That the request submitted by Pete Gruening of 697 Bentinck Drive related to speeding on Bentinck be referred to the OPP for installation of the EZ Stat to determine the average speed of local traffic in the area.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #13 That the letter submitted by BIOX related to a proposed Fire Services Agreement be referred to Fire Chief Anderson for a report.

CARRIED

INFORMATION:

Moved by P. Gilliland

Seconded by J. Agar

Motion #14 That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru f):

- a) Santa Claus Parade – Invitation
- b) RFHT – Thank You – Chefs in Training Camp
- c) Creative County Grant Program
- d) AMO Policy Update – Policing Policy & Bill 68 Update
- e) OGRA Conference – Invitation
- f) CH Annual Open House – Invitation

CARRIED

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORT:

Moved by P. Gilliland

Seconded by D. Randell

Motion #15 Be it resolved that Council receive Senior Planner - Barry Uitvlugt's report dated September 26, 2017 and give approval to the Site Plan Development Agreement for a redevelopment of the Lambton Baptist Church at 3886 St. Clair Parkway, Sombra including its associated parking area and an accessory building.

CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #16 Be it resolved that the report of Brian Black – Director of Public Works dated October 2, 2017 with regard to the Tenant Default Process – Water & Sewer Charges be received and that the current practice of attaching water accounts to the owner of a property remain in place.

CARRIED

COORDINATOR OF OPERATIONS' (WATER/WASTEWATER) REPORT:

Council Minutes
October 2, 2017

Moved by J. De Gurse

Seconded by T. Kingston

Motion #17 Be it resolved that the report of Chris Westbrook – Coordinator of Operations (Water/Wastewater) dated September 26, 2017 with regard to a Sanitary Pump Station Maintenance Inspection be received and that Council waive the procurement policy and approve the Maintenance inspection quote submitted by Xylem for \$19,553.18 net HST.

CARRIED

COORDINATOR OF ENGINEERING'S REPORT:

Moved by T. Kingston

Seconded by J. De Gurse

Motion #18 Be it resolved that the report of Paul daSilva – Coordinator of Engineering dated September 27, 2017 with regard Brander Park Forcemain Replacement be received and the following recommendations be approved:

1. That the tender submitted by Cope Construction Ltd. in the amount of \$167,256.30 net HST be accepted and the Mayor and Clerk be authorized to sign the contract and the other related documents.

2. That the budget shortfall be funded by wastewater reserves.

CARRIED

CLERK'S REPORTS:

Moved by S. Miller

Seconded by T. Kingston

Motion #19 Be it resolved that the report submitted by Jeff Baranek – Clerk dated September 21, 2017 be received and that Council provide direction to staff for the property standards complaint at 1353 Wilkesport Line.

CARRIED

Moved by S. Miller

Seconded by J. De Gurse

Motion #20 Be it resolved that staff be directed to contact the owner of 1353 Wilkesport to discuss the complaint and plans for remediation of the property.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #21 Be it resolved that the report of Jeff Baranek – Clerk dated September 28, 2017 with regard to By-law 45 of 2017 – Authorizing an Agreement for private work on Township Land 4296 St. Clair Parkway be received as information.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #22 Be it resolved that the report submitted by Jeff Baranek – Clerk dated September 25, 2017 related to LAS acting as the Township's Closed Meeting Investigator for the 2018 year be received as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #23 Be it resolved that LAS not be retained as the Closed Meeting Investigator for the Township of St. Clair for the 2018 year.

CARRIED

ACTING DEPUTY CLERK/COORDINATOR OF PLANNING'S REPORT:

Moved by S. Miller

Seconded by T. Kingston

Motion #24 Be it resolved that the report submitted by Caroline DeSchutter – Acting Deputy regarding an Update – 1188 Kimball Road, Sombra dated September 27, 2017 be received as information.

CARRIED

CAO'S REPORT:

CAO John Rodey advised he has a property matter to discuss in-camera under Section 239(2) (c) of the Municipal Act.

MOTIONS:

BY-LAWS:

Moved by T. Kingston

Seconded by S. Miller

Motion #25 That By-law 44 of 2017, being a Site Plan Agreement for Lambton Baptist Church at 3886 St. Clair Parkway, receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #26 That By-law 45 of 2017 being a bylaw to authorize private work on Township land adjacent to 4296 St. Clair Parkway receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland

Deputy Mayor Gilliland attended the Clean Harbors meeting on September 19; the Warden's Picnic on the 21st; the Lambton Sports Hall of Fame Induction Ceremony where Larry Lecour, Brian Fowler, Joe Kerrigan, and Joe Panic were inducted on the 23rd; the Committee of Adjustment meeting on the 25th; the SLEP meeting on the 26th where he met the new CAO Steven Thompson and had lunch with the Alberta Industrial Heartland Group; the St. Clair River Trail meeting on the 27th; the St. Clair Township Service Awards at Hawthorne's on the 28th and represented the Township at the 50th Anniversary for the International River Crossing for the Girl Guides, which was a remarkable event.

Councillor Agar

Councillor Agar asked that the Bylaw Enforcement Officer attend 451 Lyndoch Street to discuss garbage being continuously brought to the boulevard. He also attended a seminar through the Heritage Committee on the railroad tunnel under the St. Clair River.

Councillor Randell

Councillor Randell attended the Historical Society Meeting at Thornyhurst Schoolhouse; a Wilkesport Community Hall meeting and a Sombra Museum meeting.
Councillor Randell also advised the south part of the Township now has access to internet speeds of 10mB/s through Internet Kent.

Councillor Miller

Councillor Miller attended the recent Police Services Board; the St. Clair Region Conservation Authority meeting; the Warden's Picnic and the Township of St. Clair Employee Service Awards.

Councillor Kingston

Councillor Kingston attended the Historical Society Thornyhurst meeting; the Township of St. Clair Employee Service Awards and a Grant Writing Seminar put on by the Sarnia Lambton Economic Partnership.

Councillor De Gurse

Councillor De Gurse attended the Township of St. Clair Employee Service Awards and the Nova Chemicals Open House held at the Corunna Legion.

Mayor Arnold

Mayor Arnold attended many events representing the Township since the last meeting including: the Warden's Picnic; the St. Clair Region Conservation Authority meeting; County Council meeting; the Rebecca Lodge Dinner; the memorial service at Henderson Conservation Authority; the Conservation Authority meeting in Toronto where he had a meeting with Minister McGarry; the Historical Society meeting at Thornyhurst Schoolhouse; the Township of St. Clair Employee Service Awards; the LAWSS meeting and the Legion Branch 18 in Wallaceburg where he accepted an award for continued support on behalf of the Township of St. Clair.

UNFINISHED BUSINESS:

NEW BUSINESS:

Councillor Miller asked that the Weed Inspector check the CSX Rail line north and south of French Line for noxious weeds.

Deputy Mayor Gilliland attended the SCRT meeting where rerouting the closed portion of the trail south of OPG was discussed. The Trail Committee may be willing to bear the cost of a temporary re-routing and will be discussing with Dave Neely.

Mayor Arnold advised that he has been approached by a ratepayer who feels that the newly reconstructed Wilson Drain is two feet closer to the road than prior to the reconstruction and has an unintentional bend. He would like staff to ensure that this drain was installed as per the approved drawings.

Mayor Arnold asked for a staff report on protocol for responding to industrial calls by the Township Fire Department. A recent call to Shell resulted in a response by the Township Fire Department. It was reported to Mayor Arnold that no captain responded and nobody took control once on-scene.

IN-CAMERA:

Moved by S. Miller

Seconded by J. De Gurse

Motion #27 That the meeting enter an in-camera session under Section 239 (2) (f) of the Municipal Act to discuss advice subject to solicitor client privilege related to graffiti on private property; and under section 239 (2) (c) dealing with a potential property sale of Township land in the industrial park.

CARRIED

Mayor Arnold declared the meeting back into open-session and asked for any forthcoming motions.

Moved by P. Gilliland

Seconded by J. Agar

Motion #28 Be it resolved that staff be directed to amend Property Standards By-law 3 of 2015 to include the definition of graffiti and its prohibition on private property.

CARRIED

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

Motion #29 That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 7:30 p.m.

MAYOR

CLERK