

TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #12

St. Clair Township Civic Centre
June 19, 2017
6:30 p.m.

A Regular Meeting of Council was held Monday, June 19, 2017 at the Council Chambers in Mooretown at 6:30 p.m. with the following people present:

S. Arnold	Mayor
P. Gilliland	Deputy Mayor
J. Agar	Councillor
J. De Gurse	“
D. Randell	“
S. Miller	“
T. Kingston	“

Staff: J. Rodey	CAO
J. Baranek	Director of Administration/Clerk

AGENDA:

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #11 – June 5, 2017
Finance & Administration Meeting – June 12, 2017
Public Works & Operations Meeting – June 12, 2017
Sombra Township Museum Board Committee Meeting – May 18, 2017
Moore Museum Advisory Committee Meeting – May 3, 2017
Lambton Group Police Services Board Meeting – March 29, 2017

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:45 p.m. – Ernie Roberts Contractor Invoice - 4166 St. Clair Parkway

CORRESPONDENCE:

- 1) Brigden Road Safety Concern
- 2) Property Standards Complaint – 587 Second St. & 1536 St. Clair Parkway
- 3) Operation Christmas Tree – Accommodation Request
- 4) Courtright Ball Diamond – Funding Request
- 5) Sombra Days – Refreshment Tent Request – July 7-9, 2017
- 6) Fire Hydrant Concern

INFORMATION:

- a) 2017 Building Permits
- b) MMAH Bill 68
- c) Enabling Accessibility Funding
- d) CO – Conservation Authorities Act
- e) Warden’s Picnic Invitation
- f) AMO Delegations Request

- g) County Council Highlights – June 7
- h) Municipal Infrastructure Round Table – June 23
- i) Union Gas Panhandle Project Tour Invite
- j) AMO – Proposed Asset Management Regulation

DRAINS:

- Drainage By-law #20 of 2017, being a by-law to raise the sum of \$3,128.52 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER'S REPORTS:

- Re-Development of Brigden Public School – 1540 Duncan Street
- CF Industries Site Plan – 161 Bickford Line, Courtright

PROPERTY STANDARDS OFFICER'S REPORT:

- Property Standards Update Report

COORDINATOR OF OPERATIONS' REPORT:

- Oil Springs Line

WATER/WASTEWATER SPECIALIST'S REPORTS:

- Water Use By-Law No. 23 of 2017
- Sewer Use By-Law No. 24 of 2017

DIRECTOR OF PUBLIC WORKS' REPORTS:

- Asset Management Guidance Documents
- Industrial Water Emergency Reserve

COORDINATOR OF ENGINEERING'S REPORTS:

- Oil Grit Separator Maintenance
- Plank Road Double Surface Treatment

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

- Wilkesport Grass Cutting
- Safe Drinking Water Act

CLERK'S REPORT:

- Bylaw 27 of 2017 – Prohibiting Swimming on Municipal Boat Launches
- Bylaw 28 of 2017 – No Parking Bylaw for St. Clair Parkway at Fawn Island

DEPUTY CLERK'S REPORTS:

- Request for Extension of Temporary Use Agreement – Suncor Energy (St. Clair Ethanol Plant) – 535 Rokeby Line
- Request for Temporary Modular Buildings – NOVA Chemicals Corporation, St. Clair River Site (SCRS)
- Request for Extension/Amendment to Temporary Use Agreement – 40 Modular Buildings, NOVA Chemicals (Canada) Ltd., 785 Petrolia Line
- Request for Extension/Amendment to Temporary Use Agreement – 20 Modular Buildings, NOVA Chemicals (Canada) Ltd., 785 Petrolia Line

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 23 of 2017 – Water Use By-Law
- 24 of 2017 – Sewer Use By-Law
- 25 of 2017 – Temporary Use Agreement – NOVA Chemicals – St. Clair River Site
- 26 of 2017 – Temporary Use Agreement – NOVA Chemicals – 785 Petrolia Line
- 27 of 2017 – To Prohibit Swimming at Municipal Boat Launches
- 28 of 2017 – To Prohibit Parking Along St. Clair Parkway at Fawn Island Boat Launch

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS – SUMMER SCHEDULE:

- Regular Council – Tuesday, July 4, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, July 10, 2017 ~ 3:00 p.m.
- Regular Council – Monday, July 17, 2017 ~ 6:30 p.m.
- Regular Council – Tuesday, August 8, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, August 14, 2017 ~ 3:00 p.m.
- Regular Council – Monday, August 21, 2017 ~ 6:30 p.m.

In Camera:

ADJOURNMENT:

At the appointed time of 6:30 p.m. Mayor Arnold declared the meeting open and asked members of Council to declare any pecuniary interest at the appropriate time.

MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 That the Minutes from the Council meeting held Session #11 – June 5, 2017 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Finance and Administration meeting held June 12, 2017 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #3 That the Minutes from the Public Works meeting held June 12, 2017 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #4 That the Minutes from the following meetings be received and accepted as printed:

- Sombra Township Museum Board Committee Meeting – May 18, 2017
- Moore Museum Advisory Committee Meeting – May 3, 2017
- Lambton Group Police Services Board Meeting – March 29, 2017

CARRIED

DEPUTATIONS AND APPOINTMENTS:

Ernie Roberts was not present at any point throughout the meeting and therefore, there was no deputation related to 4166 St. Clair Parkway.

CORRESPONDENCE:

Mayor Arnold welcomed Rachael Clubb to address Council with regard to her complaint about the speed of traffic on Brigden Road north of the village. Mrs. Clubb advised that she has installed a perimeter fence around her yard for the safety of her children and family pets due to vehicles travelling well in excess of the posted 50kph on Brigden Road. She advised that there are plenty of children who play in the area and there is a school bus stop. Complicating the issue is the existence of transport trucks who turn in the area, restricting visibility. Mrs. Clubb asked Council to consider both a speed reduction in the area by extending the 50kph zone north of the residential strip along Brigden Road and further, the installation of Children at Play signs.

After brief discussion it was passed that:

Moved by S. Miller

Seconded by D. Randell

Motion #5 That the OPP be asked to install the EZ Stat Speed Spy in this location to record average speeds of vehicular traffic and that the report be submitted to Council for consideration on speed reduction measures accordingly.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #6 That the property standards complaints submitted against the properties known as 587 Second Street and 1536 St. Clair Parkway be referred to staff for investigation.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #7 That the request submitted by Operation Christmas Tree to use available space within the Emergency Services Building in Corunna from November 18 – December 16, 2017 to organize their hampers be approved.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #8 That Sombra Sports and Recreation's Sombra Days be declared a community festival and a refreshment tent be permitted for their event held on Friday July 7, to Sunday July 9, 2017, subject to the Township's Alcohol Management Policy.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #9 That Council accepts the following items of correspondence as per Council's direction:

- 1) Brigden Road Safety Concern
- 2) Property Standards Complaint – 587 Second St. & 1536 St. Clair Parkway
- 3) Operation Christmas Tree – Accommodation Request
- 4) Courtright Ball Diamond – Funding Request
- 5) Sombra Days – Refreshment Tent Request – July 7-9, 2017
- 6) Fire Hydrant Concern

CARRIED

INFORMATION:

Moved by J. Agar

Seconded by D. Randell

Motion #10 That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru l):

- a) 2017 Building Permits
- b) MMAH Bill 68
- c) Enabling Accessibility Funding

- d) CO – Conservation Authorities Act
- e) Warden’s Picnic Invitation
- f) AMO Delegations Request
- g) County Council Highlights – June 7
- h) Municipal Infrastructure Round Table – June 23
- i) Union Gas Panhandle Project Tour Invite
- j) AMO – Proposed Asset Management Regulation
- k) Courtright Splash Pad Grand Opening Invitation
- l) Invitation – Municipal Night Petrolia

CARRIED

DRAINS:

Moved by D. Randell

Seconded by J. Agar

Motion #11 That Drainage By-law #20 of 2017, being a by-law to raise the sum of \$3,128.52 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

SENIOR PLANNER’S REPORTS:

Moved by J. Agar

Seconded by D. Randell

Motion #12 That the report of Barry Uitvlugt – Senior Planner dated June 14, 2017 be received as information and that Council gives approval in principle to a Site Plan/Development Agreement for a redevelopment of the Brigden Public School and its associated expanded parking area.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #13 That the report of Barry Uitvlugt – Senior Planner dated June 15, 2017 be received as information and that Council gives approval to a Site Plan/Development Agreement to address an industrial building referred to as the Dechlorination building on the 161 Bickford Line property and that Council pass the executing by-law pertaining to this agreement.

CARRIED

PROPERTY STANDARDS OFFICER’S REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #14 That the Property Standards Update report by Kelly Bedard – Property Standards By-Law/Enforcement Officer dated June 14, 2017 be received.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #15 That the Property Standards Officer be directed to re-inspect following the deadline of July 17, 2017 and further, be directed to obtain quotes to complete the work in the event that the property remains in contravention at 574 Albert Boulevard.

CARRIED

COORDINATOR OF OPERATIONS’ REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #16 That the report of Dave Neely - Coordinator of Operations (Works) dated June 15, 2017 with regard to Oil Springs Line be received and that the Township procurement policy be waived for economic benefits, and that the quote from Sev-con Paving for the milling/patching of 28 areas for a price of \$62,525 be accepted.

CARRIED

WATER/WASTEWATER SPECIALIST'S REPORTS:

Moved by J. Agar

Seconded by P. Gilliland

Motion #17 That the report of Nova Vanderslagt – Water/Wastewater Specialist dated June 13, 2017 with regard to water Use By-Law No. 23 of 2017 be tabled.

TABLED

Moved by D. Randell

Seconded by P. Gilliland

Motion #18 That the report of Nova Vanderslagt – Water/Wastewater Specialist dated June 13, 2017 with regard to water Use By-Law No. 24 of 2017 be tabled.

TABLED

DIRECTOR OF PUBLIC WORKS' REPORTS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #19 That the report of Brian Black – Director of Public Works dated June 19, 2017 with regard to asset Management Guidance Documents be tabled to the next Committee of the Whole to allow for a robust discussion in the presence of staff.

TABLED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #20 That the report of Brian Black – Director of Public Works dated June 19, 2017 with regard to Industrial Water Emergency Reserve be accepted and that Council consider the creation of a Water Emergency Reserve for the purpose of allocating the \$.05/cubic metre charged to Industrial Water Customers for funding water related emergencies.

CARRIED

COORDINATOR OF ENGINEERING'S REPORTS:

Moved by J. De Gurse

Seconded by T. Kingston

Motion #21 That the report of Paul daSilva - Coordinator of Engineering dated June 14, 2017 with regard to Oil Grit Separator Maintenance be accepted and that Council approve the quote submitted by Minotaur Stormwater Services Ltd. in the amount of \$18,305 plus HST and that the maintenance be funded from the storm sewer reserve fund.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #22 That the report of Paul daSilva - Coordinator of Engineering dated June 14, 2017 with regard to Plank Road Double Surface Treatment be accepted and that the tender submitted by Norjohn Contracting and Paving Ltd. in the amount of \$209,108.66 net HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

DIRECTOR OF COMMUNITY SERVICES' REPORTS:

--IN-CAMERA--

Moved by T. Kingston

Seconded by S. Miller

Motion #23 That the report of Linda Kennedy – Director of Community Services dated June 14, 2017 with regard to Wilkesport Grass Cutting be referred to an in-camera session under Section 239(2)(b) information relating to an identifiable individual.

CARRIED

Mayor Arnold advised the in-camera session will occur at the end of the agenda.

Moved by J. De Gurse

Seconded by T. Kingston

Motion #24 That the report of Linda Kennedy – Director of Community Services dated June 14, 2017 with regard to Safe Drinking Water Act be accepted.

CARRIED

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Moved by D. Randell

Seconded by S. Miller

Motion #25 That the report of Linda Kennedy – Director of Community Services dated June 14, 2017 with regard to the Zero Turn Kabota be accepted and that Council approve the purchase of a new Zero Turn Kabota at a cost of \$15,400 plus tax from Advantage Farm Equipment to be funded from the Park Equipment Reserve.

CARRIED

CLERK'S REPORT:

Moved by J. De Gurse

Seconded by T. Kingston

Motion #26 That the report of Jeff Baranek – Clerk dated June 15, 2017 with regard to Bylaw 27 of 2017 – Prohibiting Swimming on Municipal Boat Launches/Bylaw 28 of 2017 – No Parking Bylaw for St. Clair Parkway at Fawn Island be accepted.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING REPORTS:

Moved by J. De Gurse

Seconded by T. Kingston

Motion #27 That the report of Caroline DeSchutter - Acting Deputy Clerk/Coordinator of Planning dated June 15, 2017 with regard to the Request for Extension of Temporary Use Agreement – Suncor Energy (St. Clair Ethanol Plant) 535 Rokeby Line be received and that the request for a three-year extension to the Agreement with Suncor Energy Products Inc., 535 Rokeby Line, for the continued use of a single modular building be approved by members of Council accordingly.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #28 That the report of Caroline DeSchutter - Acting Deputy Clerk/ Coordinator of Planning dated June 15, 2017 with regard to the Request for Temporary Modular Buildings – NOVA Chemicals Corporation, St. Clair River Site (SCRS) be received and that By-law No. 25 of 2017, being a By-law to Authorize Execution of an Agreement with NOVA Chemicals Corporation for Temporary Use of Twelve Modular Buildings (Trailers), located at 285 Albert St., Corunna, be taken as having been read three times and finally passed, and the Mayor and Clerk be authorized to sign the said by-law accordingly.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #29 That the report of Caroline DeSchutter - Acting Deputy Clerk/ Coordinator of Planning dated June 15, 2017 with regard to the Request for Extension/Amendment to Temporary Use Agreement – Modular Buildings, NOVA Chemicals (Canada) Ltd., 785 Petrolia Line be received and that the request for an amendment/extension to the Temporary Modular Agreement with NOVA Chemicals (Canada) Ltd. for 785 Petrolia Line to facilitate an additional twenty modular building/trailer units, be approved by members of Council accordingly.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #30 That the report of Caroline DeSchutter - Acting Deputy Clerk/ Coordinator of Planning dated June 15, 2017 with regard to the Request for Temporary Modular Buildings – NOVA Chemicals (Canada) Ltd., 785 Petrolia Line be received and that By-law No. 26 of 2017, being a By-law to Authorize Execution of an Agreement with NOVA Chemicals (Canada) Ltd. for Temporary Use of Forty Modular Storage Units located at 785 Petrolia Line, be taken as having been read three times and finally passed, and the Mayor and Clerk be authorized to sign the said by-law accordingly.

CARRIED

CAO'S REPORT:

Moved by S. Miller

Seconded by P. Gilliland

Motion #31 That the Sombra Sports and Rec Group be authorized to work with Township staff to properly install poles in the road allowance to hold a banner across St. Clair Parkway at Sombra Park to advertise the Community Dock Grand Opening being held July 1, 2017.

CARRIED

MOTIONS:

BY-LAWS:

Moved by S. Miller

Seconded by T. Kingston

Motion #32 That By-law 23 being a Water Use By-law receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

TABLED

Moved by J. De Gurse

Seconded by T. Kingston

Motion #33 That By-law 24 being a Sewer Use By-law receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

TABLED

Moved by S. Miller

Seconded by J. De Gurse

Motion #34 That By-law 25 being a Temporary Use Agreement – NOVA Chemicals – St. Clair River Site by-law receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #35 That By-law 26 being a Temporary Use Agreement – NOVA Chemicals – 785 Petrolia Line by-law receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #36 That By-law 27 being a by-law To Prohibit Swimming at Municipal Boat Launches receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #37 That By-law 28 being a To Prohibit Parking Along St. Clair Parkway at Fawn Island Boat Launch receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and thereby passed.

CARRIED

COUNCILLOR'S REPORTS:

Deputy Mayor Gilliland

Deputy Mayor Gilliland attended the recent Generator Sanctioning BBQ held June 9 at Brigden Fairgrounds and the Lambton College Convocation on June 10, 2017.

Deputy Mayor Gilliland also highlighted the importance of contacting township staff if a ratepayer has a concern. They will get a response.

Councillor Agar

Councillor Agar attended the recent Brigden Fair Board meeting where the committee was grateful for the donation from the Township.

Councillor Randell

Councillor Randell attended recent meetings for the Drainage Committee, Wilkesport Hall Board and the Sombra Museum where Curator - Shelley Lucier announced her retirement effective September 30, 2017.

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Councillor Randell also announced that the following beneficial use impairments will be delisted from the St. Clair River in the Fall of 2017: “Beach Closings”, “Restrictions on Dredging Activities” and “Bird and Animal Deformities and Reproductive Problems.”

Councillor Kingston

Councillor Kingston attended the recent Corunna Community Safety Committee meeting and fears that the committee may dissolve in the fall. They will be submitting a request to the Township for the \$400 annual donation to cover the invoice for Shred-It Day.

She also attended the announcement at Fanshawe in London on June 9 that funding had been secured for the Range Light program at the Moore Museum, the zone Optimist dinner where she thanked all the branches on behalf of the Township for donations towards the Canada 150 ten dollar bills and, the presentation of the commemorative bills at St. Joseph’s School.

Councillor Kingston also announced that there would be a model train show July 9, 2017 at the Moore Museum.

To conclude, Councillor Kingston identified concerns from ratepayers with the suggestion that two garbage receptacles be placed by the gravel dock in Mooretown.

Councillor De Gurse

Councillor De Gurse inquired as to whether or not there are plans to cover the ditch on the south side of Hill Street adjacent to where the roadside ditch is being closed and was advised that the one on the south is a municipal drain and would be subject to a drainage act application. He also noted there was a lot of sand and mud on Bentinck Street on the west side, south of Hill Street.

Mayor Arnold

Mayor Arnold attended many events representing the Township since the last meeting including: the Trevor Daye Memorial Golf Tournament, the Classic Car Show at Brander Park, a number of cemetery decoration days and presented students at St. Joseph’s School with commemorative \$10 bills for Canada’s Sesquicentennial Birthday.

Mayor Arnold reported on the recent Great Lakes Mayors Conference that he attended in Montreal noting there were 8 resolutions passed, some with greater local significance than others. One of the resolutions he highlighted was some concern about a pipeline connecting Sault Ste. Marie, Michigan to Ontario as the pipe walls are very thin and, if not repaired, feedstock to the line may be shut off which would impact supply to local industry.

UNFINISHED BUSINESS:

NEW BUSINESS:

IN-CAMERA:

Moved by J. De Gurse

Seconded by S. Miller

Motion #38 That the meeting enter an in-camera session to discuss information about an identifiable individual under Section 239(2)(b) related to a possible lawn maintenance tender.

CARRIED

Mayor Arnold declared the meeting back into open session and asked if motions were forthcoming.

Moved by T. Kingston

Seconded by S. Miller

Motion #39 That the report of Linda Kennedy – Director of Community Services dated June 14, 2017 with regard to Wilkesport Grass Cutting be accepted with the following recommendations:

1) Approve the reimbursement of \$910 to the Wilkesport Hall Board for fees already paid to Ron Sheffer to bring the Wilkesport grass cutting area to standard.

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2) Approval to award Ron Sheffer the grass cutting at Wilkesport at a cost of \$300/cut.

CARRIED

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

Motion #40 That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 8:00 p.m.

MAYOR

CLERK