

TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #5

St. Clair Township Civic Centre
March 6, 2017
6:20 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. De Gurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

TOWNSHIP OF ST. CLAIR

COUNCIL AGENDA

SESSION #5

St. Clair Township Civic Centre
March 6, 2017
6:20 p.m.

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #4 – February 21, 2017
Finance & Administration Meeting – February 21, 2017
Public Works & Operations Meeting – February 21, 2017
Heritage St. Clair Committee Meeting – January 18, 2017
Sombra Township Museum Board Committee Meeting – February 16, 2017

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:20 p.m. – Cheque Presentation
6:35 p.m. – Special Olympics Flag Relay – Mike Hendrycks
6:45 p.m. – BIOX–Forge Project – Introductory Presentation (Nak Paik)
7:00 p.m. – St. Clair River Trail - Jane Marsh

CORRESPONDENCE:

- 1) Cancer Society Ball Tournament – CA Park – May 27 & 28, 2017
- 2) Rural High Speed Internet - Letter
- 3) Inn of the Good Shepherd – Donation Request
- 4) Landlord Tenant Complaint – Heat Source

INFORMATION:

- a) Public Meeting – Merlink Internet – March 13, 2017
- b) Septic System Pumping Resolution
- c) TSL – Board of Director Search
- d) Sombra Community Dock Update
- e) County of Lambton – Soil Gas Mitigation – Radon
- f) City of Sarnia – Public Meeting – Shipping Containers
- g) Dream Lottery Ticket Sales
- h) News Release – LC Budget Approval

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

- Barry Uitvlugt, Senior Planner
 - Planning Report for Site Plan Amendment – Nova Corunna NORM Building - 785 Petrolia Line

CLERK'S REPORTS:

- COW – Meeting Time Change
- Burnham Settlement 3838 St. Clair Parkway – Grass Cutting Invoice Dispute
- EBR Posting – Industrial Sewage Works – Lamsar, 487 Polymoore Drive

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 6 of 2017 – Site Plan Agreement – Nova Corunna NORM Building – 785 Petrolia Line
- 13 of 2017 – By-Law to Regulate All Signs Within the Township
- 14 of 2017 – Vote by Mail Election Method for 2018 Municipal Election
- 15 of 2017 – LAWSS Land Acquisition

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Budget Meeting – Wednesday, March 8, 2017 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 20, 2017 ~ 3:00 p.m.
- Regular Council – Monday, March 20, 2017 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, April 3, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 10, 2017 ~ 3:00 p.m.
- Regular Council – Monday, April 17, 2017 ~ 6:30 p.m.

ADJOURNMENT:

Mayor Arnold called the meeting to order at 6:20 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

At the appointed time of 6:20 p.m., Mayor Arnold welcomed Braedyn Stockfish of ClearResult and Gennaro D'Atri of HydroOne to present a rebate cheque in the amount of \$118,554.85 as a result of conserving 812,108 kWh by converting Township street lights to LED bulbs. Mr.

Stockfish also presented the Township with an Award of Excellence from HydroOne for continued energy conservation efforts.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 That the Minutes from the Council meeting Session #4 held February 21, 2017 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Finance and Administration meeting held February 21, 2017 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #3 That the Minutes from the Public Works meeting held February 21, 2017 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #4 That the Minutes from the Heritage St. Clair Committee meeting held January 18, 2017 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #5 That the Minutes from the Sombra Museum Board Committee meeting held February 16, 2017 be received and accepted as printed.

CARRIED

Special Olympic Flag Relay

At the appointed time of 6:35 p.m., Mayor Arnold welcomed Michael Hendrycks to come forward with the 2017 Special Olympic Flag. The Knights of Columbus remain the major sponsor for Special Olympics which will be held in Hamilton in 2017. This is one of 13 flags which will be sent across the country for signatures before becoming part of the Games in Hamilton. The Knights of Columbus will have raised over \$4 million by the time the Games are opened this summer. There are three local athletes competing in this year's games.

Mayor Arnold commended the efforts of the Knights of Columbus, not only for their continued support of the Special Olympics but, for all the programs spearheaded by the K of C within the Township.

BIOX – Forge Project

At the appointed time of 6:45 p.m., Mayor Arnold welcomed Nak Paik and Tim Haig of BIOX – Forge.

Currently in Hamilton, a BIOX facility has been constructed with a capacity to produce 70,000,000 litres of biodiesel. The forthcoming FORGE technology was purchased from the University of Alberta and will have the capacity to produce 25,000,000 litres of Renewable Diesel Fuel which produces 90% less greenhouse gas than petroleum. This product does not contain a catalyst that many other biodiesel products do making it a preferred “drop in fuel” in the hydrocarbon industry.

The fuel at the Sombra plant will be produced off-site and assembled on-site. Local tradesmen will be used for as much of the development as possible. The system is a closed system limiting any off-site impact to minimal. Odours will not be observed off of the property while in operation. The original plan would see an average of 10 trucks coming and leaving the site daily but, focus will shift to rail once in operation. In total, the local investment to the community will be excess of \$25 million. A heavy emphasis will be placed on being a “good member of the community.”

Mayor Arnold thanked them for the presentation and welcomed them to the Township.

St. Clair River Trail

At the appointed time of 7:00 p.m., Mayor Arnold welcomed Jane Marsh and Dave Cram of the St. Clair River Trail Committee.

As the Trail is now completed, the Committee will switch their focus to maintenance and improvements. Sections of the Trail are now 19 years old and are in need of some attention. The Committee is looking to establish responsibilities for the continued maintenance of the Trail and hopes to continue their partnership with the Township.

The SCRT Committee intends to continue meeting regularly and are currently undertaking a bench replacement program to replace all wooden benches presently along the trail with locally built aluminum units. The Committee continues to have eager volunteers offer to maintain the Trail but, liability concerns limit the scope of a volunteer's role.

A Chart of Responsibilities has been drafted by the Committee and Township staff identifying roles of both the Committee and the Township moving forward. The Committee has asked Council to review the document and report back with any amendments or comments.

Mayor Arnold advised that a fundraising agreement will remain in place to offset costs for future projects and maintenance. He also thanked the SCRT Committee for their tireless efforts in the design and construction of the Trail. It is a landmark within the community. Council looks forward to a continued partnership in improving and maintaining the St. Clair River Trail.

CORRESPONDENCE:

Moved by P. Gilliland

Seconded by J. Agar

Motion #6 That the request submitted by the Rick Caudle to operate a refreshment tent at the Baseball Tournament at CAP on May 27-28, 2017 with proceeds going to the Cancer Society be approved and that the event be declared a Community Festival, subject to the Township's Alcohol Management Policy.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #7 That a free one hour pool rental be donated to the Inn of the Good Shepherd for their 2nd Annual Cornerstone Fundraiser subject to pool availability and without interference with regularly scheduled programs.

CARRIED

Moved by J. De Gurse

Seconded by S. Miller

Motion #8 That the Property Standards complaint related to 3505 John Street in Sombra be received and that staff be directed to investigate and initiate action to bring it into compliance with Property Standards By-law 3 of 2015.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #9 That Council accept the following items of correspondence as per Council's direction:

- 1) Cancer Society Ball Tournament – CAP – May 27 & 28, 2017
- 2) Rural High Speed Internet - Letter
- 3) Inn of the Good Shepherd – Donation Request
- 4) Landlord Tenant Complaint – Heat Source

CARRIED

INFORMATION:

Moved by J. De Gurse

Seconded by J. Agar

Motion #10 That the sale of Dream Lottery Tickets within the Township of St. Clair be permitted from March 30, 2017 to June 22, 2017 subject to the terms of a valid lottery license.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #11 That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru i):

- a) Public Meeting – Merlink Internet – March 13, 2017
- b) Septic System Pumping Resolution
- c) TSL – Board of Director Search
- d) Sombra Community Dock Update
- e) County of Lambton – Soil Gas Mitigation – Radon
- f) City of Sarnia – Public Meeting – Shipping Containers
- g) Dream Lottery Ticket Sales
- h) News Release – LC Budget Approval
- i) Lambton County Historical Society Annual General Meeting

CARRIED

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #12 That the report submitted by Barry Uitvlugt – Senior Planner dated March 1, 2017 related to a Site Plan Amendment for Nova Corunna at 785 Petrolia Line be received as information and that approval be given in principle for the proposed amendments provided all municipal concerns are addressed financially and otherwise.

CARRIED

CLERK'S REPORTS:

Moved by D. Randell

Seconded by J. Agar

Motion #13 That the report submitted by Clerk – Jeff Baranek dated February 27, 2017 related to Committee of the Whole – Time Change be received as information.

CARRIED

Moved by J. De Gurse

Seconded by T. Kingston

Motion #14 That the report submitted by Clerk – Jeff Baranek dated February 27, 2017 related to Burnham Settlement 3838 St. Clair Parkway – Grass Cutting Invoice Dispute be received as information.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #15 That the request submitted by the owner of 3838 St. Clair Parkway to relieve grass cutting invoice BURN069 be approved.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #16 That the reporting and recording process to follow grass complaints be updated to improve comprehensibility and notification.

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #17 That the report submitted by Clerk – Jeff Baranek dated February 27, 2017 related to EBR Posting – Industrial Sewage Works – Lamsar, 487 Polymoore Drive be received and that Council authorize the Planning Department to submit the attached comments titled *486 Polymoore Drive, Lamsar* written by Barry Uitvlugt dated February 24, 2017 to the Environmental Bill of Rights.

CARRIED

CAO'S REPORT:

Moved by J. Agar

Seconded by T. Kingston

Motion #18 That the Township of St. Clair commits to fully funding the approximate \$2.5 million municipal portion of the project to bring high speed internet to the southern section of the municipality subject to securing a grant through the Federal Governments Connect to Innovate Program.

CARRIED

BY-LAWS:

Moved by J. De Gurse

Seconded by S. Miller

Motion #19 That By-law 6 of 2017 being a By-law to amend the site plan at 785 Petrolia Line to permit the construction of a NORM building be approved and that the Mayor and Clerk be authorized to sign the by-law and the appurtenant agreement(s).

CARRIED

Moved by T. Kingston

Seconded by D. Randell

Motion #20 That roof signs be permitted as a components of By-law 13 of 2017 subject to structural engineer approval.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #21 That By-law 13 of 2017 being a By-law to regulate all signs within the Township of St. Clair be approved and that the Mayor and Clerk be authorized to sign the by-law and the appurtenant agreement(s).

CARRIED

Moved by T. Kingston

Seconded by J. De Gurse

Motion #22 That By-law 14 of 2017 being a By-law to prescribe the voting method for the 2018 Municipal Election to be vote by mail be approved and that the Mayor and Clerk be authorized to sign the by-law and the appurtenant agreement(s).

CARRIED

Moved by J. De Gurse

Seconded by S. Miller

Motion #23 That By-law 15 of 2017 being a By-law to acquire a series of land parcels formerly owned by LAWSS be approved and that the Mayor and Clerk be authorized to sign the by-law and the appurtenant agreement(s).

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland recently visited Sombra Park to examine the progress towards the installation of the Sombra Community Dock and noted the work is being undertaken at a very high quality level.

Councillor Randell:

Councillor Randell reminded everyone about the upcoming Wilkesport Community Centre Annual General Meeting being held on April 26, 2017 at 7:00 pm.

Councillor Miller:

Councillor Miller recently attended the Ontario Good Roads Association Conference in Toronto and Mayor Arnold's Sesquicentennial informative open house to attract interest from local businesses and industry, which was well received by those in attendance.

Councillor Kingston:

Councillor Kingston recently attended the Rapids Family Health Team dinner co-sponsored by the Moore Optimists and wanted to ensure that adequate notice will be sent out to local business owners notifying them of the new Sign By-law. Further, Councillor Kingston will be using an old Beacon as a flower wrap and bringing in the prototype for Council to consider.

Councillor De Gurse:

Councillor De Gurse advised he will be contacting the Fire Department in an effort to get a defibrillator for the Courtright Hall and reminded everyone of the upcoming annual Brigden Fair Beef Dinner being held on March 26, 2017 at 6:30 pm. Tickets to the event are \$15.

Mayor Arnold:

Mayor Arnold reported on a number of things including the following:

- The Brigden Water Tower will be transferred back to LAWSS bringing to conclusion a project that was a number of years in the making;
- He recently attended an event at the Strathroy Caradoc Golf Course where he was impressed by the elegance and functionality of the clubhouse. He has asked for their plans as a decision will need to be made on the clubhouse at the Parkway Golf Course as it nears the end of its functional life;
- There is a report forthcoming to discuss where the funds will come from to improve the roof over Rink 1 at the Moore Sports Complex;
- He met with the Site Plan Committee where some comprehensive developments were discussed. The minutes will be submitted to the COW meeting on March 20, 2017;
- He hosted a meet and greet to generate interest in sponsorships for the Township of St. Clair 150th Sesquicentennial Celebrations. A subsequent opportunity will be scheduled for those who missed the event;
- He recently met with representatives of CF Industries to discuss purchasing a 5 coin Sesquicentennial Memorial Collection for each elementary school student within the Township of St. Clair. The sets cost \$19.95 and the Township has approximately 1700 elementary school students;
- He attended a very informative session hosted by MP Marilyn Gladu related to upcoming federal grant programs and advised Township staff to contact Tara Pounds from the County of Lambton who is a resource available to all municipalities within the County to help fill out grant applications.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Budget Meeting – Wednesday, March 8, 2017 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 20, 2017 ~ 3:00 p.m.
- Regular Council – Monday, March 20, 2017 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, April 3, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 10, 2017 ~ 3:00 p.m.
- Regular Council – Monday, April 17, 2017 ~ 6:30 p.m.

ADJOURNMENT:

Seeing no further business to discuss, it was thereby moved:

Moved by D. Randell

Seconded by S. Miller

Motion #24 That the meeting of Council hereby adjourned.

CARRIED

The meeting adjourned at 8:15 p.m.

MAYOR

CLERK