

**COMMITTEE OF THE WHOLE  
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre  
Committee Room 1  
December 15, 2016  
5:00 p.m.

The meeting of the Finance and Administration Committee was held December 15, 2016 with the following people present:

J. Agar,	Chairperson, Finance & Administration
S. Arnold,	Mayor
P. Gilliland	Deputy Mayor
J. DeGurse	Councillor
D. Randell	“
T. Kingston	“

REGRETS: Councillor Miller

Staff	J. Rodey,	CAO
	J. Baranek,	Director of Administration/Clerk
	C. Quenneville	Director of Finance/Treasurer
	B. Black	Director of Public Works, Operations & Engineering
	P. DaSilva	Coordinator of Engineering
	D. Neely	Coordinator of Roads/Drainage
	L. Kennedy	Director of Community Services
	W. Anderson	Fire Chief

**FINANCE AND ADMINISTRATION**

**AGENDA:**

1. Opening Remarks – John Rodey, CAO 5:00 - 5:10  
Charles Quenneville, Treasurer

2. Capital Budget

A) Fire department presentation 5:11- 5:30

B) Community Service presentation 5:31- 6:30

C) Public Works 6:31- 7:45

3. Capital Budget Wrap-up 7:46 -8:00

This meeting of Finance and Administration Committee was called to review the first draft of the 2017 Capital Budget.

**CONFLICT OF INTEREST:**

Chairperson Agar called the meeting to order at 5:00 p.m. and asked members to declare any conflict of interest at the appropriate time.

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #1** That all line items included in the 2017 draft Capital Budget related to water backflow preventer installation be transferred to the water budget.

**CARRIED**

**FIRE DEPARTMENT:**

Fire Chief Anderson provided to the Committee an overview of his budget needs and expectations for the coming year.

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #2** That it be recommended to Council that project 2017-04 Coveralls be transferred to the Operating Budget.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #3** That it be recommended to Council that project 2017-01 Fit Testing Masks be funded by external sources, and not from Revenues as proposed.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #4** That it be recommended to Council that project 2017-08 Deputy Chief Vehicle be removed from the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #5** That it be recommended to Council that project 2017-07 Technical Rescue Team Training be funded by external sources, and not from Revenues as proposed.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #6** That it be recommended to Council that project 2017-09 Life Cycle Costing be reduced from \$300,000 to \$250,000.

**CARRIED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #7** That it be recommended to Council that project 2017-05 Station 6 Exhaust System Upgrade be TABLED to allow staff to determine if existing exhaust system can be retrofitted more affordably.

**TABLED**

**MOORE SPORTS COMPLEX:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #8** That it be recommended to Council that project numbers 2017-20, 2017-21, 2017-21A, and 2017-23 be included in the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #9** That it be recommended to Council that project numbers 2017-24, 2017-26, and 2017-28 be removed from the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #10** That it be recommended to Council that projects 2017-25 and 2017-27 be approved for the 2017 Capital Budget.

**CARRIED**

**RECREATIONAL FACILITIES:**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #11** That it be recommended to Council that project 2017-30 Facilities Lifecycle Costing be reduced from \$100,000 to \$75,000.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #12** That it be recommended to Council that projects 2017-31 and 2017-33 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #13** That it be recommended to Council that projects 2017-30A, 2017-32, 2017-35, 2017-56, 2017-58 be removed from the Capital Budget for 2017.

**CARRIED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #14** That it be recommended to Council that project 2017-57 AODA Upgrades be funded by Revenue and not the Reserves as proposed.

**CARRIED**

**MUSEUMS:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #15** That it be recommended to Council that project 2017-40 be funded by external sources, and not by Revenues as proposed.

**CARRIED**

Moved by T. Kingston

Seconded by S. Arnold

**Motion #16** That it be recommended to Council that project 2017-42 Fire Hall Lean-To be funded \$5000 from external sources and have the \$15,000 balance come from Reserves and not the Revenue fund as proposed.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #17** That it be recommended to Council that projects 2017-41 and 2017-41A be approved for the 2017 Capital Budget.

**CARRIED**

**PARKS:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #18** That it be recommended to Council that project 2017-50 Vehicle and Equipment Reserve be reduced from \$60,000 to \$50,000.

**CARRIED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #19** That it be recommended to Council that project 2017-51 Replace 2-Axle Flatbed Trailer be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #20** That it be recommended to Council that projects 2017-52, 2017-53, 2017-54, and 2017-55 be removed from the 2017 Capital Budget.

**CARRIED**

**PARK FACILITIES:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #21** That it be recommended to Council that projects 2017-62, 2017-63, 2017-69, 2017-91 and 2017-92 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #22** That it be recommended to Council that projects 2017-64 and 2017-66 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #23** That it be recommended to Council that projects 2017-67, 2017-94, and 2017-68 be removed from the 2017 Capital Budget.

**CARRIED**

Moved by D. Randell

Seconded by S. Arnold

**Motion #24** That it be recommended to Council that project 2017-95 Tree Replacement be funded by external sources.

**CARRIED**

**CAMPGROUNDS:**

Moved by T. Kingston

Seconded by S. Arnold

**Motion #25** That it be recommended to Council that project 2017-73 Mooretown Camping Cabins be removed from the 2017 Capital Budget.

**DEFEATED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #26** That it be recommended to Council that projects 2017-71 and 2017-74 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #27** That it be recommended to Council that project 2017-70 Branton-Cundick Expansion be deferred from Capital Budget consideration for one year.

**CARRIED**

Moved by P. Gilliland

Seconded by J. DeGurse

**Motion #28** That it be recommended to Council that project 2017-73 Mooretown Camping Cabins be approved for the 2017 Capital Budget.

**CARRIED**

**ST. CLAIR PARKWAY GOLF COURSE:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #29** That it be recommended to Council that projects 2017-82 and 2017-83 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #30** That it be recommended to Council that project 2017-81 Golf Equipment Maintenance/Replacement be TABLED for a report on the balance of the reserve.

**TABLED**

**ROADS:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #31** That it be recommended to Council that project 2017-102 be referred to the 2018 Capital Budget deliberations and that three foot paved shoulders be included in the project cost.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #32** That it be recommended to Council that projects 2017-99, 2017-114, 2017-101, 2017-103, 2017-116, and 2017-117 be approved for the 2017 Capital Budget.

**CARRIED**

**BRIDGES:**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #33** That it be recommended to Council that project 2017-150 Bridge Inspection Report be transferred to the 2017 Operating Budget for consideration.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #34** That it be recommended to Council that projects 2017-151, 2017-152 and 2017-153 be approved for the 2017 Capital Budget.

**CARRIED**

**CULVERTS:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #35** That it be recommended to Council that projects 2017-160 and 2017-161 be approved for the 2017 Capital Budget.

**CARRIED**

**DRAINS:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #36** That it be recommended to Council that projects 2017-250, 2017-251, 2017-252, 2017-253, 2017-254, 2017-255 and 2017-256 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #37** That it be recommended to Council that project 2017-257 Parr Drain North be TABLED for a report from staff.

**TABLED**

**STREETLIGHTS:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #38** That it be recommended to Council that project 2017-300 Streetlights at Beechwood and Emily Streets be approved for the 2017 Capital Budget.

**CARRIED**

Moved by T. Kingston

Seconded by S. Arnold

**Motion #39** That it be recommended to Council that project 2017-301 LED Conversion – Decorative Light Post Replacement be TABLED to consider a staff report and their cost for repair compared to replacement.

**CARRIED**

**EQUIPMENT:**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #40** That it be recommended to Council that project 2017-402 Service Truck Replacement be removed from the 2017 Capital Budget.

**CARRIED**

Moved by T. Kingston

Seconded by S. Arnold

**Motion #41** That it be recommended to Council that project 2017-403 Pickup Truck Unit 46 be removed from the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #42** That it be recommended to Council that project 2017-401 Tandem-Axle Dump Truck be TABLED for staff report.

**TABLED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #43** That it be recommended to Council that project 2017-404 Pickup Extended Cab – New Coordinator be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #44** That it be recommended to Council that project 2017-405 Rotary Mower Attachment be removed from the 2017 Capital Budget.

**DEFEATED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #45** That it be recommended to Council that projects 2017-405 Rotary Mower Attachment and 2017-406 Dump Trailer be approved for the 2017 Capital Budget.

**CARRIED**

**WASTE WATER:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #46** That it be recommended to Council that projects 2017-500, 2017-501, 2017-550, 2017-551, 2017-552 and 2017-554 be approved for the 2017 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #47** That it be recommended to Council that staff be directed to prepare a report for the projected sewer and water reserves for 2017.

**CARRIED**

Moved by S. Arnold

Seconded by J. DeGurse

**Motion #48** That it be recommended to Council that staff be directed to produce a report to consider the most suitable solution for Project Number 2017-553 Odour Control at Courtright Park.

**CARRIED**

**WATER:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #49** That it be recommended to Council that projects 2017-600 and 2017-650 be approved for the 2017 Capital Budget.

**CARRIED**

**GENERAL CAPITAL RESERVE:**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #50** That it be recommended to Council that the Public Works Reserve be used to increase the 2017 Capital Budget to \$50,000 more than the 2016 Capital Budget with the balance of \$376,980 to be put into the Public Works Reserve.

**CARRIED**

**ADJOURNMENT:**

Seeing no further business for the Committee to discuss pertaining to the 2017 Capital Budget, it was hereby:

Moved by J. DeGurse

Seconded by D. Randell

**Motion #51** That the Capital Budget 2017 Committee of the Whole meeting hereby adjourn at 7:45 p.m.

**CARRIED**

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Chairperson Agar

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Clerk - Jeff Baranek