

**TOWNSHIP OF ST. CLAIR**

**COUNCIL MINUTES**

**SESSION #22**

St. Clair Township Civic Centre  
Council Chambers  
December 5, 2016  
6:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	J. DeGurse	“
	D. Randell	“
	S. Miller	“
	J. Agar	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR**

**COUNCIL AGENDA**

**SESSION #22**

St. Clair Township Civic Centre  
December 5, 2016  
6:30 p.m.

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council Meeting – Session #21 – November 21, 2016  
Finance & Administration Meeting – November 21, 2016  
Public Works & Operations Meeting – November 21, 2016  
Drainage Committee Meeting – October 13, 2016  
Heritage St. Clair Committee Meeting – October 19, 2016  
Wilkesport Community Centre Meeting – November 2, 2016  
Moore Museum Advisory Committee Meeting – November 2, 2016  
Sombra Township Museum Board Committee Meeting – November 17, 2016  
Township of St. Clair Accessibility Advisory Committee Meeting – September 13, 2016

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

**INFORMATION:**

- a) Legion Branch 18 – Thank you
- b) Bill 68 – Modernizing Ontario’s Municipal Legislation Act
- c) MP Marilyn Gladu – Open House Invitation

**DRAINS:**

By-law #25 of 2016, being a by-law to raise the sum of \$5,444.65 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #26 of 2016, being a by-law to raise the sum of \$3,618.41 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #27 of 2016, being a by-law to raise the sum of \$3,118.22 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #28 of 2016, being a by-law to raise the sum of \$2,736.26 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #29 of 2016, being a by-law to raise the sum of \$1,955.99 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #30 of 2016, being a by-law to raise the sum of \$213,087.00 being money expended out of the General Funds of the Township of St. Clair for improvement of the Wilson Drain be given first and second readings and be provisionally adopted.

By-law #31 of 2016, being a by-law to amend Drainage By-law #6 of 2015 for construction of the Sinclair Drain/Virostek Drain 2014 in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #32 of 2016, being a by-law to raise the sum of \$11,996.70 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORT:**

- Overall Responsible Operator

**COORDINATOR OF ENGINEERING'S REPORT:**

- Black Creek Bridge at Pretty Road

**MOTIONS:**

Council Meeting  
December 5, 2016

**BY-LAWS:**

- 48 of 2016 – Confirming By-law

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Capital Budget Meeting – December 15, 2016 ~ 5:00 p.m.
- Committee of the Whole – Monday, December 19, 2016 ~ 3:00 p.m.
- Regular Council – Monday, December 19, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Tuesday, January 3, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, January 16, 2017 ~ 3:00 p.m.
- Regular Council – Monday, January 16, 2017 ~ 5:00 p.m. after Committee of the Whole

**In Camera**

- Legal – Section 239 (2) (e) Sombra Lagoon Work Overage

**ADJOURNMENT:**

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The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by D. Randell

Seconded by J. Agar

**Motion #1** That the Minutes from the Council meeting Session #21 held November 21, 2016 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** That the Minutes from the Finance and Administration meeting held November 21, 2016 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #3** That the Minutes from the Public Works meeting held November 21, 2016 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #4** That the Minutes from the following meetings be received and accepted as printed:

- Drainage Committee Meeting – October 13, 2016
- Heritage St. Clair Committee Meeting – October 19, 2016
- Wilkesport Community Centre Meeting – November 2, 2016
- Moore Museum Advisory Committee Meeting – November 2, 2016
- Sombra Township Museum Board Committee Meeting – November 17, 2016

Council Meeting  
December 5, 2016

- Township of St. Clair Accessibility Advisory Committee Meeting – September  
13, 2016

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**INFORMATION:**

Moved by D. Randell

Seconded by J. Agar

**Motion #5** That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru e):

- a) Legion Branch 18 – Thank you
- b) Bill 68 – Modernizing Ontario's Municipal Legislation Act
- c) MP Marilyn Gladu – Open House Invitation
- d) Corunna Village Lights
- e) Canada 150 Community Leader

**CARRIED**

**DRAINS:**

Moved by J. Agar

Seconded by D. Randell

**Motion #6** That Drainage By-law #25 of 2016, being a by-law to raise the sum of \$5,444.65 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #7** That Drainage By-law #26 of 2016, being a by-law to raise the sum of \$3,618.41 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #8** That Drainage By-law #27 of 2016, being a by-law to raise the sum of \$3,118.22 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #9** That Drainage By-law #28 of 2016, being a by-law to raise the sum of \$2,736.26 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #10** That Drainage By-law #29 of 2016, being a by-law to raise the sum of \$1,955.99 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #11** That Drainage By-law #30 of 2016, being a by-law to raise the sum of \$213,087.00 being money expended out of the General Funds of the Township of St.

Clair for improvement of the Wilson Drain be given first and second readings and be provisionally adopted.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #12** That Drainage By-law #31 of 2016, being a by-law to amend Drainage By-law #6 of 2015 for construction of the Sinclair Drain/Virostek Drain 2014 in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

Moved by T. Kingston

Seconded by S. Miller

**Motion #13** That Drainage By-law #32 of 2016, being a by-law to raise the sum of \$11,996.70 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**DIRECTOR OF PUBLIC WORKS' REPORT:**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #14** That it be recommended to Council that the report of Brian Black – Director of Public Works dated November 29, 2016 with regard to the Overall Responsible Operators be received and that the following recommendations contained within the report approved:

- 1) That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for the St. Clair Township Water Distribution System.
- 2) That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Water Distribution System, at times when Chris Westbrook is unable to act in that capacity.
- 3) That the Crew Leader, Brian Ruysseveldt, act as Overall Responsible Operator for the St. Clair Township Water Distribution System, at times when Nova VanderSlagt is unable to act in that capacity.
- 4) That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for St. Clair Township Wastewater Collection System.
- 5) That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems, at times when Chris Westbrook is unable to act in that capacity.
- 6) That the Crew Leader, Brian Ruysseveldt, act as Overall Responsible Operator for the St. Clair Township Wastewater Collection Systems, at times when Nova VanderSlagt is unable to act in that capacity.
- 7) That Chris Westbrook, Coordinator of Operations (Water/Wastewater), be designated Overall Responsible Operator for St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra.
- 8) That the Water/Wastewater Specialist, Nova VanderSlagt, act as Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra, at times when Chris Westbrook is unable to act in that capacity.
- 9) That the Crew Leader, Brian Ruysseveldt, act as Overall Responsible Operator for the St. Clair Township Wastewater Treatment Systems in Brigden, Port Lambton and Sombra, at times when Nova VanderSlagt is unable to act in that capacity.
- 10) That qualified operators of CH2M remain designated Overall Responsible Operator for the Corunna Pumping Station and Courtright Wastewater Treatment Plant.
- 11) That the designated Overall Responsible Operator be authorized to designate qualified operators as Operators in Charge on an 'as needed' basis.

**CARRIED**

**COORDINATOR OF ENGINEERING'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

Council Meeting  
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**Motion #15** That it be recommended to Council that the report of Paul daSilva – Coordinator of Engineering dated November 30, 2016 with regard to the Black Creek Bridge at Pretty Road be tabled until staff can determine which reports would be required if the bridge is considered for permanent closing.

**TABLED**

**MOTIONS:**

**BY-LAWS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #16** That the following By-law receive all three readings and that the Mayor and Clerk are authorized to execute appurtenant agreements and be thereby passed:

- 48 of 2016 – Confirming By-law

**CARRIED**

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland advised that the County Creative Committee approved all grants for local projects including: \$3500 to the Moore Museum for their outdoor art project; \$750 for a sign for the proposed Sombra Community Dock and \$1300 to Heritage St. Clair for a community book series. Further, Moore Agricultural Society was awarded \$10,000 for their Celebrating Rural Life Program.

**Councillor Agar:**

Councillor Agar advised that he attended the Santa Claus Parade which was a wonderful event that grows in quality and popularity each year. He also attended the quarter auction held for the Children's Safety Village which raised \$2400 for the proposed facility.

**Councillor Randell:**

Councillor Randell congratulated Mayor Arnold for achieving 25 years of service on municipal government. Congratulations Mayor Arnold!

**Councillor Kingston:**

Councillor Kingston attended the Ontario West Conference in London on December 2, 2016 and provided staff with a copy of the recycling calendar distributed for residents of Wellington County for comparison purposes to our local calendar.

**Councillor DeGurse:**

Councillor DeGurse advised that Operation Christmas Tree is well underway but, noted that both donations and requests for baskets are down.

**Mayor Arnold:**

Mayor Arnold represented the Township at a number of events since the last meeting of Council including the Santa Claus Parade and the recent Conservation Ontario meeting in Toronto where they voted on carte blanche significant wetland status for all wetlands within Ontario as well as other woodland issues. Mayor Arnold voted not to consider all wetlands as significant which would render land in these areas as undevelopable.

Mayor Arnold ordered 500 stickers with a specially designed Township logo commemorating Canada's sesquicentennial 150<sup>th</sup> birthday, along with some hats which should be delivered shortly.

Mayor Arnold will attend the Christmas supper presented by St. Joseph's School and the upcoming Aboriginal Energy Summit in Toronto where presentations are expected from both Aamjiwnaang and Walpole First Nation communities.

Council Meeting  
December 5, 2016

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

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- Regular Council – Tuesday, January 3, 2017 ~ 6:30 p.m.
- Committee of the Whole – Monday, January 16, 2017 ~ 3:00 p.m.
- Regular Council – Monday, January 16, 2017 ~ 5:00 p.m. after Committee of the Whole

**IN-CAMERA:**

Moved by T. Kingston

Seconded by J. Agar

**Motion #17** That the meeting enter an in-camera session under section 239 of the Municipal Act to discuss a litigation matter related to the Sombra Lagoon Cleanout and a property matter related to a recreational property owned by the municipality.

**CARRIED**

Seeing no further business to discuss, it was thereby moved:

Moved by D. Randell

Seconded by S. Miller

**Motion #18** That the meeting of Council hereby adjourned.

**CARRIED**

The meeting adjourned at 7:45 p.m.

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MAYOR

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CLERK