

# TOWNSHIP OF ST. CLAIR

## COUNCIL AGENDA

### SESSION #19

St. Clair Township Civic Centre  
October 17, 2016  
5:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

|        |              |                   |
|--------|--------------|-------------------|
|        | S. Arnold    | Mayor             |
|        | P. Gilliland | Deputy Mayor      |
|        | T. Kingston  | Councillor        |
|        | J. DeGurse   | “                 |
|        | D. Randell   | “                 |
|        | S. Miller    | “                 |
|        | J. Agar      | “                 |
| Staff: | J. Rodey     | CAO               |
|        | J. Baranek   | Clerk/ Deputy CAO |

### **Declaration of Conflict of Interest:**

### **Minutes:**

Regular Council Meeting – Session #18 – October 3, 2016  
Clean Harbours Community Liaison & Advisory Committee Meeting – June 14, 2016

### **Business Arising from the Minutes:**

### **DEPUTATIONS AND APPOINTMENTS:**

5:30 p.m. – Sombra Sports & Recreation – Dock Location Proposal  
6:00 p.m. - Kathy Vansickle – 2417/2421 Courtright Line

### **CORRESPONDENCE:**

- 1) Optimist Club of Moore – Santa Claus Parade
- 2) St. Clair Parkway – Commercial Sign Complaint
- 3) Shell Health Centre – Sign request
- 4) 426 Oil Springs Line – Extractive Use Complaint
- 5) Property Standards – Smith Line
- 6) Hull Bus Lines – Parking Request
- 7) Sombra Sports & Rec - Community Dock Location Proposal
- 8) SCRT – Signage Request
- 9) Dream Lottery Ticket Sale Request

### **INFORMATION:**

- a) LKDSB – Accommodation Review Committees
- b) Stewardship Ontario – Thank You
- c) Children with Autism – Shelburne Resolution
- d) ROMA – Delegation Request
- e) Samara Canada – Everyday Political Citizen Contest
- f) September - Permits
- g) OGRA – Board of Directors Nominations

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- h) Sarnia Lambton Afghanistan Monument Invitation
- i) OMAFRA – Upcoming Events
- j) OGRA Conference – Invitation
- k) Nova 2020 – Open House

**DRAINS:**

By-law #22 of 2016, being a by-law to raise the sum of \$0 being money expended out of the General Funds of the Township of St. Clair for reassessment of the Allingham Drain be given first and second readings and be provisionally adopted.

By-law #23 of 2016, being a by-law to amend Drainage By-law #17 of 2015 for abandonment of the Miller Lampman Drain and the extension and reassessment of the Miller Moffat Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

- Barry Uitvlugt, Senior Planner
  - Update Report – 426 Oil Springs Line – Recent Activity on Site

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

- 43 of 2016 – Appointing By-Law – Temporary Deputy Clerk/Secretary Treasurer

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, November 7, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, November 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, November 21, 2016 ~ 5:00 p.m. after Committee of the Whole

**In Camera**

- Personnel

**ADJOURNMENT:**

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The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by J. Agar

Seconded by D. Randell

**Motion #1** That the Minutes from the Council meeting Session #18 held October 3, 2016 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** That the Minutes from the Clean Harbours Community Liaison & Advisory meeting held June 14, 2016 be received and accepted as printed.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**Sombra Sports & Recreation:**

At the appointed time of 5:30 p.m., Mayor Arnold welcomed Al Anderson and Jamie Bogaert, on behalf of Sombra Sports and Rec, to make their presentation related to a proposed location for a community dock in Sombra Park.

Based on communication with residents in the area of Sombra Park, the proposed location for the dock has been shifted north to be opposite Forsythe Street in Sombra. Sombra Sports and Rec hoped to get approval for the project and get a commitment from Council to fund half the project. The concern with the new location is that the seawall has failed in this location and will need to be repaired. An estimate in the amount of \$11,300 has been received for this repair.

Mayor Arnold advised that the Township received a letter of objection from the owners of 3453 St. Clair Parkway in which other local parks were identified as better locations due to their separation from residential uses.

Councillor Agar inquired as to the main use of the dock which was described as multi-use including fishing, boating and swimming. Mayor Arnold advised that the unhappy neighbours' concerns need to be satisfied as all parties need to be harmonious for this to be considered. Mr. Bogaert advised that the dock was moved to alleviate concerns identified by neighbours and that they had received no outright objections to the dock in principle.

Anthony Stratton, of 3 West Bentpath Line, advised that the northernmost point in the park would be the ideal location for the dock.

Ruth Hargrove, of 3452 St. Clair Parkway, advised that she is in opposition to the dock. They are the abutting neighbours to the south and feel that the dock will not attract local families and non-local users of the dock will not know the depth and could potentially be injured. Mr. Bogaert confirmed that the spiles will have water depth denoted on them to educate potential swimmers on the current depth of the water. The Hargroves reported that they have removed countless potentially dangerous items from the river in this location over the years and, again, were concerned for the safety of potential swimmers. They also pointed out the lack of public washrooms in the area and felt that parks such as Branton Cundick or Regan Park were better suited for this type of facility. Their final concern was with regard to the potential for 24 hour use of the dock.

Sandy Broad, of 3444 St. Clair Parkway, inquired as to who would get priority on the dock between swimmers and people using it to fish. She felt that these two activities were not compatible and that the Township would be liable for injuries. Mrs. Broad suggested spending more money in the east side of the Township.

Mr. Anderson, of 3555 St. Clair Parkway, advised that putting the dock in the proposed location as far north as possible in the park would not be safe, as the park narrows and concerns with vehicular traffic become relevant.

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Seeing no other comments in favour of or in objection to the proposal, Mayor Arnold called for a motion.

Moved by D. Randell

Seconded by J. Agar

**Motion #3** That a community dock as proposed by Sombra Sports and Rec be approved in the location opposite Forsythe Street in Sombra and that Council agree to pay half of the entire cost in the approximate amount of \$35,650 (\$71,300/2) to be funded from the Education and Environment Fund.

**CARRIED**

**Kathy Vansickle**

At the appointed time of 6:00 p.m., Mayor Arnold welcomed Kathy Vansickle to come forward and present progress for the property standard files open for 2417 and 2421 Courtright Line.

Mrs. Vansickle admitted that not as much work has been undertaken on either property as she would have liked over the past year but, the exterior has been kept tidy, the lawn has been maintained and no new items have been brought to site. A financial issue has recently been cleared up freeing more finances for renovation projects. The roof at 2417 needs to be replaced and they would like to tarp it for the winter months to be repaired in the spring of 2017. To her knowledge, no new complaints have been received related to either property (later confirmed by Clerk - Jeff Baranek).

Plans have been made to remove the additions to both buildings. They were the main concerns identified in the structural engineer's report.

Councillor Randell was satisfied that work had been ongoing at both sites and was encouraged as no new complaints have been received. Deputy Mayor Gilliland advised that he, conversely, was not satisfied with the activity that has gone on over the past year.

Moved by T. Kingston

Seconded by P. Gilliland

**Motion #4** That staff be directed to prepare a report on the status or any orders or motions against the properties known as 2417 and 2421 Courtright Line along with options on how to proceed with efficiently bringing both properties into compliance with the current Property Standards By-law.

**CARRIED**

**CORRESPONDENCE:**

Moved by T. Kingston

Seconded by J. Agar

**Motion #5** That the complaint about a trailer sign in front of a residential property at 3847 St. Clair Parkway be referred to staff for a report.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #6** That the request to place a commercial sign at three separate locations along Lyndoch Street be referred to staff for a report.

**CARRIED**

Moved by S. Miller

Seconded by J. Degurse

**Motion #7** That the property standards complaint received against 173 Smith Line be referred to staff for investigation and that 30 days be given to remedy any non-compliances prior to the involvement of the Property Standard Officer.

**CARRIED**

Moved by S. Miller

Seconded by J. Agar

**Motion #8** That the request submitted by Hull Bus Lines to park in the Courtright Fire Hall be denied.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #9** That the request submitted by the St. Clair River Trail to install 'Welcome to Canada' signs and trail identification signs for traffic entering Canada from the Bluewater Ferry be tabled for more information including exact locations, design, and funding.

**CARRIED**

Moved by D. Randell

Seconded by J. Degurse

**Motion #10** That the request submitted by Dream Lottery to sell tickets within the Township of St. Clair for this year's 2016 Dream Lottery be approved.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #11** That the following items of correspondence be accepted per Council's direction:

- 1) Optimist Club of Moore – Santa Claus Parade
- 2) St. Clair Parkway – Commercial Sign Complaint
- 3) Shell Health Centre – Sign request
- 4) 426 Oil Springs Line – Extractive Use Complaint
- 5) Property Standards – Smith Line
- 6) Hull Bus Lines – Parking Request
- 7) Sombra Sports & Rec - Community Dock Location Proposal
- 8) SCRT – Signage Request
- 9) Dream Lottery Ticket Sale Request
- 10) Sombra Dock Proposal – Letter of Concern
- 11) OPG – Response to excavation at 426 Oil Springs Line
- 12) MNR – Letter re: Sombra Dock Proposal

**CARRIED**

**INFORMATION:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #12** That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru k):

- a) LKDSB – Accommodation Review Committees
- b) Stewardship Ontario – Thank You
- c) Children with Autism – Shelburne Resolution
- d) ROMA – Delegation Request
- e) Samara Canada – Everyday Political Citizen Contest
- f) September - Permits
- g) OGRA – Board of Directors Nominations
- h) Sarnia Lambton Afghanistan Monument Invitation
- i) OMAFRA – Upcoming Events
- j) OGRA Conference – Invitation
- k) Nova 2020 – Open House

**CARRIED**

**DRAINS:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #13** That Drainage By-law #22 of 2016, being a by-law to raise the sum of \$0 being money expended out of the General Funds of the Township of St. Clair for reassessment of the Allingham Drain be given first and second readings and be provisionally adopted.

**CARRIED**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #14** That By-law #23 of 2016, being a by-law to amend Drainage By-law #17 of 2015 for abandonment of the Miller Lampman Drain and the extension and reassessment of the Miller Moffat Drain in the Township of St. Clair be given the necessary readings

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and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #15** That the update report of Barry Uitvlugt – Senior Planner dated October 12, 2016 with regard to recent activity on 426 Oil Springs Line be received as information.

**CARRIED**

**DEPUTY CLERK/DIRECTOR OF PLANNING:**

**CLERK'S REPORT:**

**MOTIONS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #16** That the recommendations from the October 17, 2016 – Finance & Administration and Public Works & Operations Committees meetings be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by S. Miller

Seconded by J. DeGurse

**Motion #17** That By-law 43 receives all three readings and that the Mayor and Clerk are authorized to execute appurtenant agreements and be thereby passed:

- 43 of 2016 – Appointing By-Law – Temporary Deputy Clerk/Secretary  
Treasurer

**CARRIED**

**COUNCILLORS' REPORTS:**

**Councillor Kingston:**

Councillor Kingston advised she would like to attend both the upcoming Teeny Tiny Summit as well as the AMCTO West Conference.

Moved by D. Randell

Seconded by S. Miller

**Motion #18** That Councillor Kingston be endorsed to attend the Teeny Tiny Summit and the AMCTO West Conference on behalf of Council.

**CARRIED**

**Councillor Degurse:**

Councillor Degurse advised that vegetation on the landscaped hill at Highway 40 and Hill Street has grown over the illumination and needs to be trimmed.

**Mayor Arnold:**

Mayor Arnold advised the Shell fountain at Guthrie Park needs to be cleared of the overgrown moss and winterized for the season.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Moved by D. Randell

Seconded by S. Miller

**Motion #19** That staff be directed to submit a letter to Ministry of Transportation encouraging them to continue their vegetation control program in the Highway 40 corridor for next and future seasons.

**CARRIED**

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**UPCOMING MEETINGS:**

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**IN-CAMERA:**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #20** That the meeting enters into an in-camera session to discuss personnel issues.

**CARRIED**

Mayor Arnold declared the meeting back into open session and advised that there was nothing to rise and report.

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #21** That the meeting of Council hereby adjourned.

**CARRIED**

The meeting adjourned at 6:40 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK