

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 12**

St. Clair Civic Centre
Council Chambers
June 20, 2016
5:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	S. Miller	Councillor
	T. Kingston	“
	J. Agar	“
	J. DeGurse	“
	D. Randell	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO
Regrets:	P. Gilliland	Deputy Mayor

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

SESSION #12

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting Minutes – Session #11 – June 6, 2016
Moore Museum Advisory Committee Meeting – June 1, 2016
Corunna Community Safety Committee Meeting – May 3, 2016

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

5:00 p.m. – **In Camera** – Assessment Appeal Consultation
5:30 p.m. – Court of Revision – Wray Drain
5:45 p.m. – Court of Revision – Lane Drain
6:00 p.m. – Court of Revision – McClure Drain

CORRESPONDENCE:

- 1) Property Standards – 574 Albert Blvd.
- 2) Property Standards – 3504 St. Clair Parkway
- 3) Corunna Giants Baseball – Refreshment Tent Request
- 4) Warden’s Picnic – Invitation
- 5) Brigden Optimist 2-Pitch – Refreshment Tent Request
- 6) Handicapped parking – Fawn Island

INFORMATION:

- a) Permits Issued – May 2016
- b) AMO Delegations
- c) OPP – Billable Call for Service

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- d) Huron County - Lyme Disease
- e) OPP - Information
- f) Ranked Ballots
- g) REA – Otter Creek Wind Farm
- h) Changes to MPAC's Notice Mailing Schedule

DRAINS:

By-law #17 of 2016, being a by-law to raise the money expended out of the General Funds of the Township of St. Clair for the maintenance completed by the Municipality of Chatham-Kent to the Botting Drain, Mallette Drain and Camden-Chatham-Sombra-Dawn Townline Drain, be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #2 of 2016, being a by-law to raise the sum of \$370,180.00 being money expended out of the General Funds of the Township of St. Clair for improvement and reassessment of the Hescott-Anderson Drain be given first and second readings and be provisionally adopted.

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS OFFICER'S REPORT:

- Property Standards Update

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Source Water Protection – Follow up: Application/Screening Forms
- Summary Report: Baby's Point Settlement Subdivision

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 24 of 2016 – Amending By-law 63 of 2005 for procurement procedures

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Regular Council – Monday, July 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, July TBD, 2016 ~ 3:00 p.m.
- Regular Council – Monday, July TBD, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council & Committee - August 2016 meetings - TO BE DETERMINED

In Camera

- Legal & Personnel

ADJOURNMENT:

The Mayor called the meeting to order at 5:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by J. Agar
Motion #1 That the Minutes from the Council meeting held Session #11 – June 6, 2016 be received and accepted as printed.

Seconded by D. Randell

CARRIED

Moved by D. Randell
Motion #2 That the Minutes from the Moore Museum Advisory Committee Meeting held on June 1, 2016 be received and accepted as printed.

Seconded by J. Agar

CARRIED

Moved by J. Agar
Motion #3 That the Minutes from the Corunna Community Safety Committee Meeting held on May 3, 2016 be received and accepted as printed.

Seconded by D. Randell

CARRIED

CORRESPONDENCE:

Moved by T. Kingston
Motion #4 That the property standards complaint against the property known as 574 Albert Boulevard be referred to staff and that they be directed to begin an investigation and initiate remediation if necessary.

Seconded by S. Miller

CARRIED

Moved by S. Miller
Motion #5 That the property standards complaint against the property known as 3504 St. Clair Parkway be referred to staff and that they be directed to begin an investigation and initiate remediation if necessary.

Seconded by J. Agar

CARRIED

Moved by J. Degurse
Motion #6 That the request submitted by the Corunna Giants Baseball Team to operate a refreshment tent at their tournament held at the Courtright Ball Diamonds on September 2-4, 2016 be approved and that the event be declared a Community Festival, subject to the Township's Alcohol Management Policy.

Seconded by D. Randell

CARRIED

Moved by D. Randell
Motion #7 That the request submitted by the Brigden Optimist Club to operate a refreshment tent at the Brigden Ball Park for their Mens and Ladies 2-Pitch Tournament held on July 15-17, 2016 be approved and that the event be declared a Community Festival, subject to the Township's Alcohol Management Policy.

Seconded by J. Degurse

CARRIED

Moved by S. Miller
Motion #8 That the request for a handicapped parking space for Fawn Island residents be referred to staff for a report on the feasibility of the request and alternative options.

Seconded by T. Kingston

CARRIED

Ronald and Sheri Schwartz were welcomed to the meeting by Mayor Arnold and spoke of their support for a handicapped parking space for Fawn Island residents. They further

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identified a concern for the inclusion of all residents of Fawn Island, not just those who belong to the Fawn Island Association, when considering a parking lot lease.

Moved by J. DeGurse

Seconded by D. Randell

Motion #9 That the following items of correspondence be accepted per Council's direction:

- 1) Property Standards – 574 Albert Blvd.
- 2) Property Standards – 3504 St. Clair Parkway
- 3) Corunna Giants Baseball – Refreshment Tent Request
- 4) Warden's Picnic – Invitation
- 5) Brigden Optimist 2-Pitch – Refreshment Tent Request
- 6) Handicapped parking – Fawn Island

CARRIED

INFORMATION:

Moved by D. Randell

Seconded by J. DeGurse

Motion #10 That the following items of information be received as per Council's direction:

- a) Permits Issued – May 2016
- b) AMO Delegations
- c) OPP – Billable Call for Service
- d) Huron County - Lyme Disease
- e) OPP - Information
- f) Ranked Ballots
- g) REA – Otter Creek Wind Farm
- h) Changes to MPAC's Notice Mailing Schedule

CARRIED

DEPUTATIONS AND APPOINTMENTS:

COURT OF REVISION:

Wray Drain

At the appointed time of 5:30 p.m., Mayor Arnold declared the Court of Revision open for assessment appeals related to the Wray Drain.

The author of the engineer's report, Ray Dobbin, was in attendance and advised that he did not receive any written appeals. Clerk - Jeff Baranek confirmed that the Township did not receive any written appeals.

Nobody in attendance wished to appeal their assessment on the Wray Drain and Mayor Arnold declared the Court closed.

Moved by D. Randell

Seconded by J. Agar

Motion #11 That the assessments for the Wray Drain according to the report submitted by Ray Dobbin and dated March 8, 2016 be confirmed and that the drain be referred to Council for the final reading of Drainage By-law 15 of 2016.

CARRIED

Lane Drain

At the appointed time of 5:45 p.m., Mayor Arnold declared the Court of Revision open for assessment appeals related to the Lane Drain.

The author of the engineer's report, Ray Dobbin, was in attendance and advised that he did not receive any written appeals. Clerk - Jeff Baranek confirmed that the Township did not receive any written appeals.

Nobody in attendance wished to appeal their assessment on the Lane Drain and Mayor Arnold declared the Court closed.

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Moved by D. Randell

Seconded by T. Kingston

Motion #12 That the assessments for the Lane Drain according to the report submitted by Ray Dobbin and dated March 23, 2016 be confirmed and that the drain be referred to Council for the final reading of Drainage By-law 16 of 2016.

CARRIED

McClure Drain

At the appointed time of 6:00 p.m., Mayor Arnold declared the Court of Revision open for assessment appeals related to the McClure Drain.

Clerk - Jeff Baranek advised the Court that the Township received a written submission for consideration from Wayne Wilbur on June 8, 2016. Ray Dobbin, the engineer, acknowledged that he received the submission but, no others.

Of the four points in the email, only one can be dealt with by the Court of Revision. Item 3 on the note suggests that Smith Line should be assessed an outlet value. Mr. Dobbin advised the Court that his recommendation would be to add \$610 to the outlet benefit for Smith Line and reduce all assessments evenly to total a reduction of the same amount.

Mr. Dobbin advised that item 1 on the correspondence deals with allowances which the Court cannot amend and the 10 meters is designated as a working corridor for proposed work and future maintenance. The values identified by item 2 are different as the lower value attached to the N1/2 of Lot 29 is the result of subsurface water being directed to a different drain. Item 4, referring to Numbers 8 and 10 in the report have been dealt with at preceding consideration meetings and Drainage Superintendent - Dave Neely will address them at the time of tendering.

Dennis Robinson, owner of 3316 St. Clair Parkway, was sworn in and asked that piles of dirt not be spread, as the local farmers will do that themselves, and that a grinder not be used on stumps. Mayor Arnold advised staff to ensure this is accomplished by including the specific instructions in the tender.

Seeing no further ratepayers wishing to appeal their assessment, Mayor Arnold declared the Court for the McClure Drain closed.

Moved by J. Degurse

Seconded by T. Kingston

Motion #13 That the assessments for the McClure Drain according to the Engineer's Report by Ray Dobbin dated March 21, 2016 be amended to award an outlet benefit to Smith Line in the amount of \$610 correspondingly reducing all other assessments a total of the same value and be thereby confirmed and that the drain be referred to Council for the final reading of Drainage By-law 13 of 2016.

CARRIED

DRAINS:

Moved by D. Randell

Seconded by J. DeGurse

Motion #14 That Drainage By-law #17 of 2016, being a by-law to raise the money expended out of the General Funds of the Township of St. Clair for the maintenance completed by the Municipality of Chatham-Kent to the Botting Drain, Mallette Drain and Camden-Chatham-Sombra-Dawn Townline Drain, be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS OFFICER'S REPORT:

Moved by T. Kingston

Seconded by J. DeGurse

Motion #15 That the Property Standards Update report by Kelly Bedard – Property Standards/By-law Enforcement Officer dated June 14, 2016 be received.

CARRIED

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Moved by T. Kingston

Seconded by J. DeGurse

Motion #16 That the Property Standards Officer be directed to immediately issue an Unsafe Order prohibiting occupancy at 415 Beresford Street and requiring all necessary remediation be undertaken to bring the property back into a safe and habitable condition.

CARRIED

DEPUTY CLERK/DIRECTOR OF PLANNING:

Moved by T. Kingston

Seconded by S. Miller

Motion #17 That the report by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated June 15, 2016 with regard to Source Water Protection – Follow up: Application/Screening Forms be received as information.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #18 That the summary report by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated June 15, 2016 with regard to Baby's Point Settlement Subdivision be received as information.

CARRIED

MOTIONS:

Moved by J. DeGurse

Seconded by D. Randell

Motion #19 That the recommendations from June 20, 2016 – Finance & Administration and Public Works & Operations Committees be received and approved.

CARRIED

BY-LAWS:

Moved by T. Kingston

Seconded by S. Miller

Motion #20 That By-law 24 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 24 of 2016 – Amending By-law 63 of 2005 for procurement procedures

CARRIED

COUNCILLORS REPORTS:

Councillor Agar:

Councillor Agar advised that he will be attending the unveiling of the Sombra Raid of 1838 plaque being erected in Sombra Park on Saturday, June 25, 2016 at 11:00 a.m..

Councillor Randell:

Councillor Randell advised that he attended the Wallaceburg Legion Branch 18's Decoration Day held June 12, 2016 at the Riverview Cemetery in Wallaceburg and brought greetings on behalf of Township Council.

Councillor Randell also reminded Council of the annual Sydenham Hospital General Meeting being held June 23, 2016 in the evening.

Councillor Miller:

Councillor Miller advised Council that he was fortunate to be able to bring greetings and congratulations to the graduates of Best Start Preschool Program at Sacred Heart Church on June 20, 2016.

Councillor Kingston:

Councillor Kingston advised that she participated in the Fireman's Field Day Parade and it was a great event.

Mayor Arnold:

Mayor Arnold attended a number of meetings and events on behalf of the Township of St. Clair and its residents including meetings in Guelph and Toronto related to phosphorus reduction in the Thames and other rivers and lakes; the Optimists' 40th Anniversary in Brigden; a Mooretown Foundation meeting; the Great Lakes Mayors conference in Niagara Falls, New York; the Trevor Daye Golf Tournament; the Port Lambton Car Show; a dedication and donation of an 88 acre woodlot to the SCRCA and marched in the Fireman's Field Days Parade.

Mayor Arnold reminded Council of the Lambton College groundbreaking on Wednesday June 22, 2016 at 11:00 a.m. and the SCRCA Bus Tour departing Henderson Conservation Area at 9:00 a.m. on June 23, 2016.

UNFINISHED BUSINESS:

NEW BUSINESS:

Moved by S. Miller

Seconded by T. Kingston

Motion #21 That staff be directed to contact representatives from the Bruce Nuclear Power Plant to provide a demonstration on mitigation measures in place to ensure no radioactive contamination can possibly reach Lake Huron, where it could potentially infiltrate the LAWSS water intake.

CARRIED

UPCOMING MEETINGS:

- Regular Council – Monday, July 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, July 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, July 18, 2016 ~ 5:00 p.m. after Committee of the Whole
- Committee of the Whole – Monday August 8, 2016 ~ 3:00 p.m.
- Regular Council – Monday August 8, 2016 ~ 5:00 p.m. after Committee of the Whole

IN-CAMERA:

Moved by D. Randell

Seconded by J. Agar

Motion #22 That the meeting enter into an in-camera session to discuss a personnel issue; an assessment appeal; and a potential land lease.

CARRIED

Mayor Arnold declared the meeting back into open session and advised that there was nothing to rise and report.

Seeing no further business to discuss, it was thereby moved:

Moved by D. Randell

Seconded by J. Agar

Motion #23 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 7:20 p.m.

MAYOR

CLERK