

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 8**

St. Clair Civic Centre  
Council Chambers  
April 18, 2016  
5:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO
Regrets:	D. Randell	Councillor

**TOWNSHIP OF ST. CLAIR  
COUNCIL AGENDA**

St. Clair Township Civic Centre  
April 18, 2016  
5:00 p.m.

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council Meeting – Session #7 – April 4, 2016  
Twp. of St. Clair Accessibility Advisory Committee Meeting – March 14, 2016  
Twp. of St. Clair Drainage Committee Meeting – April 13, 2016

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

5:30 p.m. – Court of Revision – Hescott-Anderson Drain  
5:45 p.m. – Rapids Family Health Team – Cheque presentation

**CORRESPONDENCE:**

- 1) 2417 and 2421 Courtright Line - Letter
- 2) 1079 Lambton Line – Letter
- 3) Sarnia Braves Two-Pitch Tournament

**INFORMATION:**

- a) Permits – March 2016
- b) Municipal Infrastructure Placemat 2016
- c) Stewardship Ontario – Blue Box Recycling
- d) Legion Br.447 – 6<sup>th</sup> Annual Summer Kickoff
- e) CIBC – Branch Closure

**DRAINS:**

Council Meeting  
April 18, 2016

**REPORTS OF COMMITTEES AND OFFICERS:**

**PROPERTY STANDARDS OFFICER'S REPORT:**

- Property Standards Update

**CLERK'S REPORT:**

- Heritage St. Clair – Summary of Three Proposals
- Civic Centre Menu Board options

**CAO'S REPORT:**

- Teksavvy Report

**MOTIONS:**

**BY-LAWS:**

- 18 of 2016 – Load Limits - Stanley Line Bridge

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, May 2, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 16, 2016 ~ 3:00 p.m.
- Regular Council – Monday, May 16, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, June 6, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, June 20, 2016 ~ 3:00 p.m.
- Regular Council – Monday, June 20, 2016 ~ 5:00 p.m. after Committee of the Whole

**In Camera**

- Legal

**ADJOURNMENT:**

The Mayor called the meeting to order at 5:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #1** That the Minutes from the Council meeting held Session #7 – April 4, 2016 be received and accepted as printed.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #2** That the Minutes from the Township of St. Clair Accessibility Advisory Committee meeting held March 14, 2016 be received and accepted as printed.

**CARRIED**

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Moved by J. Agar

Seconded by P. Gilliland

**Motion #3** That the Minutes from the Township of St. Clair Drainage Committee meeting held April 13, 2016 be received and accepted as printed.

**CARRIED**

**CORRESPONDENCE:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #4** That the letter submitted by Patricia Pamer of 1079 Lambton Line regarding a broken window seal as a result of a rock from a transport truck be referred to staff for a report.

**CARRIED**

Moved by S. Miller

Seconded by J. Degurse

**Motion #5** That the Two-Pitch Tournament hosted by the Sarnia Braves on May 28 and 29, 2016 being held at the Corunna Athletic Park be considered a Community Festival and that a refreshment area be approved subject to the Township Alcohol Management Policy.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #6** That Council accept the following items of correspondence as per Council's direction:

- 1) 2417 and 2421 Courtright Line - Letter
- 2) 1079 Lambton Line – Letter
- 3) Sarnia Braves Two-Pitch Tournament

**CARRIED**

**INFORMATION:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #7** That the following items of information be dealt with as per Council's instructions for items identified as agenda items a) thru e):

- a) Permits – March 2016
- b) Municipal Infrastructure Placemat 2016
- c) Stewardship Ontario – Blue Box Recycling
- d) Legion Br.447 – 6<sup>th</sup> Annual Summer Kickoff
- e) CIBC – Branch Closure

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**Court of Revision – Hescott/Anderson Drain**

Mayor Arnold advised those in attendance that since the engineer for the report was not present, the Court would be rescheduled and all the ratepayers on the drain will be notified. Mayor Arnold expressed his apologies advising this should not happen and thanked the present ratepayers for their understanding.

**Rapids Family Health Team**

At the appointed time of 5:45 p.m., Mayor Arnold welcomed Lynn Laidler to come forward and accept a donation to the Rapids Family Health Team.

Mayor Arnold thanked the RFHT for their continued dedication to serve the people of the Township with the highest quality health services and presented Lynn with a cheque to support the purchase of an EKG machine and a defibrillator for use in the Shell Health Centre on Cameron Street in Corunna.

Lynn Laidler thanked the Township for their continued assistance and advised that, without the support of the Township, the operation would not be able to continue to exist.

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**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**PROPERTY STANDARDS OFFICER'S REPORT:**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #8** That the Property Standards Update report by Kelly Bedard – Property Standards/By-Law Enforcement Officer dated April 12, 2016 be received.

**CARRIED**

**CLERK'S REPORT:**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #9** That the report of Jeff Baranek – Clerk dated April 12, 2016 be received and that the following three proposals as presented by Heritage St. Clair be approved:

1) the creation of the *St. Clair Township Heritage Property Listing (HPL)* and approves the introduction for owners of selected or interested properties, the HPL fact sheet and consent form;

2) the publishing of a book written by Dr. Carter related to St. Clair Township's Involvement in the 1838 Raids; and

3) the establishment and installation of a *Significance of Wilkesport* plaque (fully funded by the Committee).

**CARRIED**

Moved by T. Kingston

Seconded by S. Arnold

**Motion #10** That the report of Jeff Baranek – Clerk with regard to Civic Centre Menu Board options dated April 14, 2016 be received.

**CARRIED**

Moved by T. Kingston

Seconded by J. Agar

**Motion #11** That staff be advised to obtain quotes for a digital menu board in the Civic Centre Lobby.

**CARRIED**

**CAO'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #12** That the report submitted by Teksavvy dated April 15, 2016 be received as information and that the Township authorize the study identified within at an approximate cost of \$20,000 to be funded from the Environment and Education Fund.

**CARRIED**

**MOTIONS:**

Moved by J. DeGurse

Seconded by S. Miller

**Motion #13** That the recommendations from April 18, 2016 – Finance & Administration and Public Works & Operations Committees be received and approved.

**CARRIED**

**BY-LAWS:**

Moved by S. Miller

Seconded by J. DeGurse

**Motion #14** That By-law 18 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

-18 of 2016 – Load Limits - Stanley Line Bridge

**CARRIED**

**COUNCILLORS' REPORTS:**

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**Councillor Miller:**

Councillor Miller attended the Port Lambton Hall Board meeting to review the conceptual plans for a potential new hall. A notice will be going out to the public about the annual general hall board meeting where a poll will be taken to determine local interest in the construction of a new hall.

**Councillor DeGurse:**

Councillor Degurse advised he received a complaint that the residence at 271 Clairwood may have 5 dogs, which would be in contravention of the animal bylaw.

**Mayor Arnold:**

Mayor Arnold represented the Township at many events since the last meeting of Council including: the LAWSS meeting, the Municipal banquet in Petrolia, a Chamber of Commerce event, the Mooretown Flags Banquet, met with the new minister of St. Andrew's Presbyterian Church in Mooretown and participated in the SCRCA Canoe Race where \$2400 was raised for children's programs.

Mayor Arnold met with representatives from MTE and MPAC related to the assessment appeal for the former Lambton Generating Station site as OPG continues to attempt to reduce their assessment which would lead to a reimbursement requirement for the Township.

He also met with Glasshouse to begin the design for the St. George's Square Memorial to be installed at the Civic Centre in Mooretown.

**UNFINISHED BUSINESS:**

Mayor Arnold welcomed Art Vanderwerff, the owner of 411 Beresford Street, to present progress towards obtaining rehabilitation permits for his dwelling.

Mr. Vanderwerff advised that he has submitted all documents required by the SCRCA but, that Dallas Cundick is away and has not reviewed them yet. The Township has not received confirmation that the rehabilitation plans submitted by the structural engineer conform to the soils engineer's findings. Mr. Vanderwerff advised that he has done all that he has been asked to do by both the Township and SCRCA.

Mr. Vanderwerff advised that his contractor has left the job and that he is currently searching for a replacement so that work can get underway once the permits are issued.

Moved by P. Gilliland

Seconded by J. Degurse

**Motion #15** That the demolition of the dwelling at 411 Beresford Street be delayed two more weeks to allow the owner time to obtain permits from both the St. Clair Region Conservation Authority and the Township for the rehabilitation of the dwelling on site.

**CARRIED**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

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**IN-CAMERA:**

Moved by S. Miller

Seconded by J. Degurse

**Motion #16** That the meeting enter into an in-camera session to consider a property matter related to the gravel dock in Courtright.

**CARRIED**

Mayor Arnold declared the meeting back into open session and advised that there was nothing to rise and report.

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by P. Gilliland

**Motion #17** That the meeting of Council hereby adjourn.

**CARRIED**

The meeting adjourned at 6:10 p.m.

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MAYOR

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CLERK