

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 6**

St. Clair Civic Centre  
Council Chambers  
March 21, 2016  
5:00 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR  
COUNCIL AGENDA**

St. Clair Township Civic Centre  
March 21, 2016  
5:00 p.m.

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council Meeting – Session #5 – March 7, 2016  
Committee of Adjustment – January 19, 2016  
Heritage St. Clair Committee Meeting – February 17, 2016  
Sombra Museum Board Committee Meeting – February 18, 2016

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

5:30 p.m. – Public Rezoning Meeting – Surplus Farm Dwelling Severance – 1650 Kent Line\*  
Applicant: Adam Harris  
\*See separate agenda  
6:00 p.m. – Art Vanderwerff – 411 Beresford St.

**CORRESPONDENCE:**

- a) Lambton Rural Game Protective Association – Annual Banquet
- b) Water Bill Relief – 362 Hill Street
- c) Property Standards – 238 Paget Street
- d) Legion Br. 447 – Outdoor Patio Request
- e) Lambton County Municipal Association – 75<sup>th</sup> Annual Banquet
- f) Telfer Side Road – Road Upgrade

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**INFORMATION:**

- 1) Pedestrian Crossing – Near misses
- 2) Solar Project @ LGS
- 3) OPG Contact
- 4) OAFC – 2016 Municipal Officials Seminar
- 5) LCHS – Annual Meeting
- 6) Permits – February 2016
- 7) Farm Safety Seminar
- 8) Chatham/Kent – Off Road Vehicle By-law
- 9) SCRT – Status
- 10) MNR – Phragmites Concern
- 11) Clean Harbours – Community Liaison Minutes

**DRAINS:**

**REPORTS OF COMMITTEES AND OFFICERS:**

**TREASURER:**

- Approved 2016 Operating Budget

**DEPUTY TREASURER:**

- 2015 Council Remuneration and Expense

**PROPERTY STANDARDS OFFICER:**

- Property Standards Update

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

- James Street (Wilkesport) Road Allowance

**CLERK:**

- Pay Increase for Municipal By-law Enforcement

**MOTIONS:**

**BY-LAWS:**

- 15 of 2016 – By-law to Adopt the 2016 Budget
- 16 of 2016 – Zoning By-law Amendment – 1650 Kent Line

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Regular Council – Monday, April 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, April 18, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, May 2, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, May 16, 2016 ~ 3:00 p.m.
- Regular Council – Monday, May 16, 2016 ~ 5:00 p.m. after Committee of the Whole

**In Camera**

- Legal

**ADJOURNMENT:**

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The Mayor called the meeting to order at 5:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by S. Miller  
**Motion #1** That the Minutes from the Council meeting held Session #5 – March 7, 2016 be received and accepted as printed.

Seconded by D. Randell

**CARRIED**

Moved by S. Miller  
**Motion #2** That the Minutes from the Committee of Adjustment meeting held January 19, 2016 be received and accepted as printed.

Seconded by D. Randell

**CARRIED**

Moved by D. Randell  
**Motion #3** That the Minutes from the Heritage St. Clair Committee meeting held February 17, 2016 be received and accepted as printed.

Seconded by S. Miller

**CARRIED**

Moved by S. Miller  
**Motion #4** That the Minutes from the Sombra Museum Board Committee meeting held February 18, 2016 be received and accepted as printed.

Seconded by D. Randell

**CARRIED**

**CORRESPONDENCE:**

Moved by S. Miller  
**Motion #5** That the water bill relief request submitted by the owners of 362 Hill Street in Corunna be referred to staff for an investigation report.

Seconded by D. Randell

**CARRIED**

Moved by J. Agar  
**Motion #6** That the property standards request submitted for the property known as 238 Paget Street in Corunna be referred to staff for investigation and that staff be authorized to provide 30 days for the owner to rectify any non-compliance.

Seconded by S. Miller

**CARRIED**

Moved by J. Degurse  
**Motion #7** That the request submitted by Legion Branch 447 for an outdoor patio for their 6<sup>th</sup> Annual Summer Kick Off Event to be held on June 18, 2016 is approved and that the event be considered a community festival, subject to our Alcohol Management Policy.

Seconded by D. Randell

**CARRIED**

Moved by D. Randell  
**Motion #8** That the Township purchase tickets to the 75<sup>th</sup> Annual Lambton County Municipal Association Meeting and Banquet for any interested councillor, senior staff member, or retired senior staff member and their spouse to attend the event.

Seconded by S. Miller

**CARRIED**

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Moved by P. Gilliland

Seconded by J. Degurse

**Motion #9** That the request submitted by Howard Longley for grading and maintenance on Telfer Road north of Petrolia Line to Plank Road be received and that staff be directed to undertake such improvements.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #10** That Council accept the following items of correspondence as per Council's direction:

- a) Lambton Rural Game Protective Association – Annual Banquet
- b) Water Bill Relief – 362 Hill Street
- c) Property Standards – 238 Paget Street
- d) Legion Br. 447 – Outdoor Patio Request
- e) Lambton County Municipal Association – 75<sup>th</sup> Annual Banquet
- f) Telfer Side Road – Road Upgrade

**CARRIED**

**INFORMATION:**

Moved by D. Randell

Seconded by T. Kingston

**Motion #11** That the Township authorize two councillors to attend the Ontario Association of Fire Chiefs Municipal Officials Seminar to be held in Toronto on April 30 and May 1, 2016.

**CARRIED**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #12** That the email correspondence from Les McDermott be received as information and that staff be directed to review the maintenance protocol for the trail to ensure its adequacy.

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #13** That the following items of information be dealt with as per Council's instructions for items identified as agenda items 1) thru 11):

- 1) Pedestrian Crossing – Near misses
- 2) Solar Project @ LGS
- 3) OPG Contact
- 4) OAFB – 2016 Municipal Officials Seminar
- 5) LCHS – Annual Meeting
- 6) Permits – February 2016
- 7) Farm Safety Seminar
- 8) Chatham/Kent – Off Road Vehicle By-law
- 9) SCRT – Status
- 10) MNR – Phragmites Concern
- 11) Clean Harbours – Community Liaison Minutes

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**Public Rezoning Meeting – Surplus Farm Dwelling 1650 Kent Line**

At the appointed time of 5:30 p.m., Mayor Arnold declared a public meeting open to consider a rezoning as a condition of severance B07/16 that disposed of a surplus farm dwelling as a result of farm consolidation for a property known as 1650 Kent Line.

Planner - Ezio Nadalin summarized his report and identified that this severance qualified for a surplus farm dwelling severance and that this rezoning was a condition of that severance. The proponent owns a farm and purchased an abutting farm thereby creating an "L shaped farm. In this case, a dwelling presently exists on the retained parcel, thus,

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negating the need to prohibit a dwelling through zoning as only one is permitted. MDS presented no livestock issues.

There was nobody in attendance who wished to speak for or against the application and no members of Council expressed concerns. Mayor Arnold declared the meeting closed.

Moved by D. Randell

Seconded by S. Miller

**Motion #14** That the amendment to Zoning By-law 17 of 2003 to place the new parcel at 1650 Kent Line in the Agricultural Rural Residential zone to satisfy a condition of severance B07/15 be approved and that the corresponding by-law be given all three readings.

**CARRIED**

**411 Beresford Permit Status: Art Vanderwerff**

At the appointed time of 6:00 p.m., Mayor Arnold welcomed Art Vanderwerff to come forward and provide an update on the status of rehabilitation permits for his dwelling at 411 Beresford Street.

Art advised that the application has been submitted to the SCRCA including soil engineer and structural engineer components and he has been in constant contact with Dallas Cundick of the SCRCA and the Township Building Inspector. The foundation drawings were submitted to the SCRCA earlier in the day and they will be forwarded to the Township on March 22, 2016.

Mayor Arnold thanked him for the update and asked that he continue with persistence until the permit is issued.

**REPORTS OF COMMITTEES AND OFFICERS:**

**TREASURER:**

Moved by D. Randell

Seconded by S. Miller

**Motion #15** That the report by Charles Quenneville – Director of Finance dated March 17, 2016 be received and that the 2016 Operating Budget and Budget By-law 15 of 2016 be approved and Mayor and Clerk be authorized to sign the by-law.

**CARRIED**

**DEPUTY TREASURER:**

Moved by S. Miller

Seconded by D. Randell

**Motion #16** That the report by George Lozon – Deputy Treasurer dated March 16, 2016 with regard to 2015 Council Remuneration and Expense be received.

**CARRIED**

**PROPERTY STANDARDS OFFICER:**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #17** That the Property Standards Update report by Kelly Bedard – Property Standards/By-Law Enforcement Officer dated March 16, 2016 be received.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #18** That the Property Standards Officer be directed to proceed with the clean-up utilizing the lowest quote of \$1500 + HST at 3678 Kimball Road.

**CARRIED**

Moved by T. Kingston

Seconded by J. Agar

**Motion #19** That the Property Standards Officer be directed to proceed with the lowest quote of \$18890.00 + HST to remove the trailers and other storage containers at 1204 White Line.

**Mayor Arnold asked for a recorded vote:**

Councillor Randell  
Councillor Agar

No  
Yes



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**Councillor Kingston:**

Councilor Kingston attended the Moore Optimist Easter in the Park event held at Corunna Athletic Park on Sunday, March 20, 2016.

**Mayor Arnold:**

Since the last meeting of Council, Mayor Arnold has been fortunate to represent the Township at many great events.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Operating Budget – Thursday, March 10, 2016 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, March 21, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, April 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, April 18, 2016 ~ 5:00 p.m. after Committee of the Whole

**IN-CAMERA:**

Moved by D. Randell

Seconded by S. Miller

**Motion #26** That the meeting enter an in-camera session to discuss a legal matter.

**CARRIED**

The Clerk noted there is nothing to report from the in-camera session.

**ADJOURNMENT:**

Seeing no further business to discuss, it was thereby:

Moved by D. Randell

Seconded by S. Miller

**Motion #27** That the meeting of Council hereby adjourn.

**CARRIED**

The meeting adjourned at 6:10 p.m.

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MAYOR

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CLERK