

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 5**

St. Clair Civic Centre
Council Chambers
March 7, 2016
6:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

St. Clair Township Civic Centre
March 7, 2016
6:30 p.m.

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #4 – February 16, 2016
Finance & Administration Meeting – February 16, 2016
Public Works & Operations Meeting – February 16, 2016
Heritage St. Clair Committee Meeting – January 20, 2016
Drainage Committee Meeting – February 24, 2016

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:45 p.m. – Court of Revision – Hescott Anderson Drain
7:15 p.m. – Knights of Columbus – Special Olympic Flag Ceremony

CORRESPONDENCE:

- a) LCHS – Membership Renewal
- b) Corunna Athletic Park – 2 Pitch Tournament
- c) Property Standards – 348 Cameron St. Unit 59

INFORMATION:

- 1) OFMEM - Compliance
- 2) AMO – Police Services Act
- 3) Ride Don't Hide – Media Launch

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- 4) Phosphorus Reduction Minutes
- 5) 2016 Population Census
- 6) Hydro One – ROW Vegetation Maintenance
- 7) Town of Carleton Place – Small Communities Fund
- 8) SCRCA – 2016 Chairperson Election

DRAINS:

By-law #8 of 2016, being a by-law to amend Drainage By-law #14 of 2014 for improvement of the Vandertil Drain & Broad Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #9 of 2016, being a by-law to amend Drainage By-law #20 of 2013 for improvement of the Bruce Stratton Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #10 of 2016, being a by-law to raise the sum of \$147,100.00 being money expended out of the General Funds of the Township of St. Clair for improvement of the Lamond Drain be given first and second readings and be provisionally adopted.

By-law #11 of 2016, being a by-law to amend Drainage By-law #8 of 2014 for the Wray Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

REPORTS OF COMMITTEES AND OFFICERS:

- Barry Uitvlugt, Senior Planner
 - Taylor Condominium Conversion 441 – 445 Murray St., Corunna
 - Intermodal Shipping Containers (Sea Containers)

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Request for Temporary Modular Buildings – 785 Petrolia Line (Nova Chemicals Canada Ltd. – Corunna)
- Lafarge – Follow up: Fencing Plans at the Courtright Gravel Docks

DIRECTOR OF COMMUNITY SERVICES:

- Quotes for Mowers

DRAINAGE SUPERINTENDENT:

- Drain No.3 – South Courtright Drains

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 12 of 2016 – Modular Building Agreement – 785 Petrolia Line, Nova – Corunna
- 13 of 2016 – No Parking – Albert Blvd & Bentinck Drive
- 14 of 2016 – Stop Sign Installations at “T” Intersections

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

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NEW BUSINESS:

UPCOMING MEETINGS:

- Operating Budget – Thursday, March 10, 2016 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, March 21, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, April 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, April 18, 2016 ~ 5:00 p.m. after Committee of the Whole

In Camera

ADJOURNMENT:

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 That the Minutes from the Council meeting held Session #4 – February 16, 2016 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Finance and Administration meeting held February 16, 2016 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #3 That the Minutes from the Public Works meeting held February 16, 2016 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #4 That the Minutes from the Heritage St. Clair Committee meeting held January 20, 2016 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #5 That the Minutes from the Drainage Committee meeting held February 24, 2016 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Moved by D. Randell

Seconded by J. Agar

Motion #6 That the annual membership for the Lambton County Historical Society be paid in full for 2016.

CARRIED

Moved by S. Miller

Seconded by J. Degurse

Motion #7 That the request submitted by Sarnia Braves Minor Peewee Baseball team to host a community festival two-pitch tournament at Corunna Athletic Park in Corunna the

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weekend of May 28 and 29, 2016 be approved subject to compliance with the Township's Alcohol Management Policy.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #8 That the property standards request submitted for the property known as 348 Cameron Street, Unit #59 in Corunna be referred to staff for investigation and that staff be authorized to provide 30 days for the owner to rectify any non-compliance.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #9 That Council accept the following items of correspondence as per Council's direction:

- a) LCHS – Membership Renewal
- b) Corunna Athletic Park – 2 Pitch Tournament
- c) Property Standards – 348 Cameron St. Unit 59

CARRIED

INFORMATION:

Moved by P. Gilliland

Seconded by D. Randell

Motion #10 That the following items of information be dealt with as per Council's instructions for items identified as agenda items 1) thru 8):

- 1) OFMEM - Compliance
- 2) AMO – Police Services Act
- 3) Ride Don't Hide – Media Launch
- 4) Phosphorus Reduction Minutes
- 5) 2016 Population Census
- 6) Hydro One – ROW Vegetation Maintenance
- 7) Town of Carleton Place – Small Communities Fund
- 8) SCRCA – 2016 Chairperson Election

CARRIED

DEPUTATIONS AND APPOINTMENTS:

Court of Revision:

Hescott-Anderson Drain

At the appointed time of 6:45 p.m., Mayor Arnold called the Court of Revision to Order to consider appeals on the Hescott-Anderson Drain. Mayor Arnold welcomed Ray Dobbin, the engineer for the report dated June 4, 2015, to present any changes to the assessment schedules.

Mr. Dobbin advised that comments submitted by Gerald MacPherson influenced some changes in watershed and ultimately led to an increase in assessment for three properties: Township Public Works Yard (\$201), Parkway Golf Course (\$82) and a property owned by Suncor (\$1650).

Correspondingly, four properties had their assessment value decreased by the amended watershed: Township Moore Road (\$59), G. Rosso property (\$133), L & N Park property (\$63) and R&L MacPherson (\$70).

Mayor Arnold asked anyone in attendance if they wished to speak to their assessments and nobody came forward.

Mr. Dobbin advised Council that, since three properties had increased assessments with the revisions to the report, the Court must re-convene to allow the owners an avenue to appeal the new value.

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Moved by P. Gilliland

Seconded by D. Randell

Motion #11 That the Court of Revision for the Hescott-Anderson Drain adjourn and reconvene once the new assessments are mailed to those affected landowners and a new Court date is established.

CARRIED

Knights of Columbus – Special Olympic Flag Ceremony

At the appointed time of 7:15 p.m., Mayor Arnold welcomed Knights of Columbus representative Michael Hendrycks to come forward and make his presentation of the Special Olympic Ceremonial Flag.

Mr. Hendrycks advised Council that he is responsible for 1 of 6 Special Olympic Flags making their way across Canada in preparation for the upcoming Championships to be held in Durham. The Knights of Columbus founded the Special Olympics and have raised over \$500 Million since its inception. He emphasized that we could all learn a lot from the participants in the games as they take enjoyment out of participation, without as much importance on winning.

In addition to the flags being signed by supporters and Councils across Ontario, funds are being raised by raffle tickets with total prizes in excess of \$500,000. Tickets will be available at No Frills in Corunna on Fridays and Saturdays through April – with the exception of Easter Weekend.

Council signed the flag and Mayor Arnold thanked Mr. Hendrycks for the presentation and commended him and the Knights of Columbus for their tireless efforts across the Township and encouraged them to continue their good work.

DRAINS:

Moved by T. Kingston

Seconded by S. Miller

Motion #12 That Drainage By-law #8 of 2016, being a by-law to amend Drainage By-law #14 of 2014 for improvement of the Vandertil Drain & Broad Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #13 That Drainage By-law #9 of 2016, being a by-law to amend Drainage By-law #20 of 2013 for improvement of the Bruce Stratton Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by J. DeGurse

Seconded by S. Miller

Motion #14 That Drainage By-law #10 of 2016, being a by-law to raise the sum of \$147,100.00 being money expended out of the General Funds of the Township of St. Clair for improvement of the Lamond Drain be given first and second readings and be provisionally adopted.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #15 That Drainage By-law #11 of 2016, being a by-law to amend Drainage By-law #8 of 2014 for the Wray Drain in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

Moved by P. Gilliland

Seconded by J. Agar

Motion #16 That the report of Barry Uitvlugt – Senior Planner dated February 26, 2016 be received and the following recommendations be accepted:

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- that Council supports the exempt – plan of condominium conversion of 441 – 445 Murray Street application to the County of Lambton Approval Authority, provided a site plan agreement is executed and registered on title which includes provisions for a sidewalk along Murray Street, confirmation provisions of the completion of the consultant’s report’s recommendations, and a copy of the condominium declaration.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #17 That the report of Barry Uitvlugt – Senior Planner dated February 29, 2016 related to sea containers be received and filed.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by J. Agar

Seconded by P. Gilliland

Motion #18 That the report of Carlie McClemens – Deputy Clerk/Coordinator of Planning dated March 1, 2016 be received and that By-law 12 of 2016, being a By-law to execute an Agreement with Nova Chemicals (Canada) Ltd., be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-law accordingly.

CARRIED

Moved by S. Miller

Seconded by J. DeGurse

Motion #19 That the report by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated March 2, 2016 be received and that Staff be directed to advise the property owner that a variance request to the Fencing By-law 36 of 2010 must be submitted should they wish to proceed with their fencing proposal for the said property.

CARRIED

DIRECTOR OF COMMUNITY SERVICES:

Moved by J. DeGurse

Seconded by S. Miller

Motion #20 That it be recommended to Council that the report of Gary Hackett – Director of Community Services dated March 2, 2016 with regard to the Quotes for Mowers be accepted and received and that Council accept the quote from Advantage Farm Equipment in the amount of \$32,393.84 for the purchase of two Kubota Mowers as specified.

CARRIED

DRAINAGE SUPERINTENDENT:

Moved by S. Miller

Seconded by T. Kingston

Motion #21 That the report by David Neely – Drainage Superintendent dated March 2, 2016 with regard to the South Courtright Drain No.3 be received.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #22 That Option 1 from the Drainage Superintendent’s report related to the South Courtright Drain #3 be accepted and that Council withdraw the appointment for the entire drainage works, and agree to pay in-full all associated Engineering costs associated to this report thereby terminating and ending all works.

CARRIED

CLERK’S REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #23 That the quotes submitted by the Rapids Family Health Team for the purchase of an AED Machine and an EKG Machine in the amounts of \$1515+HST and \$1947+HST respectively, be received and that their purchases be approved for use in the Shell Health Centre on Cameron Street in Corunna.

CARRIED

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MOTIONS:

Moved by S. Miller

Seconded by J. DeGurse

Motion #24 That the recommendations from the February 16, 2016 – Finance & Administration and Public Works & Operations Committees be received and approved.

CARRIED

BY-LAWS:

Moved by S. Miller

Seconded by J. DeGurse

Motion #25 That By-laws 12, 13 and 14 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 12 of 2016 – Modular Building Agreement – 785 Petrolia Line, Nova – Corunna
- 13 of 2016 – No Parking – Albert Blvd & Bentinck Drive
- 14 of 2016 – Stop Sign Installations at “T” Intersections

CARRIED

COUNCILLORS’ REPORTS:

Councillor Randell:

Councillor Randell advised he received an email from Dr. Janice Gilbert thanking the Township for joining her for lunch at the OGRA/ROMA Conference. Dr. Gilbert is the phragmites expert for the area and her expertise was a good resource for the group.

Councillor Miller:

Councillor Miller extended congratulations to Mayor Arnold for being acclaimed as the Chairman for the St. Clair Region Conservation Authority for another term – Congratulations!

Councillor Kingston:

Councillor Kingston advised that the OGRA/ROMA Conference was a great experience and she continues to learn a lot by taking advantage of such educational opportunities.

Councillor DeGurse:

Councillor DeGurse encouraged people to get tickets (\$18) in advance for the upcoming Moore Agricultural Society Dinner being held at the Brigden Fairgrounds on March 20, 2016 between 4:30 p.m. and 6:30 p.m. He also advised that Thompson Gardens has begun offering breakfast and lunch Monday – Saturday for a small fee, and that all are welcome.

He continues by advising the barrier free parking space at the Corunna Post Office is continually occupied by vehicles without a permit and was advised by the Clerk that this is enforced by the OPP. He then questioned our parking tickets fines and how they compared to that of other municipalities.

Mayor Arnold:

Mayor Arnold represented the Township at many events since the last meeting of Council including the 80th Birthday party for Councillor Randell’s mother Grace Dunseith which was a wonderful time. He had a meeting with the new GM for CF Industries and identified some upcoming projects within the Township that are seeking sponsorship donations. He attended the Brigden Fire Ladies/Spouses Night where Jim Brown was honoured by past and present firefighters upon his retirement after 35 years of service.

At the OGRA/ROMA Conference he represented the Township in a delegation with the Ministry of Energy where the state of Lambton Generating Station was discussed, and continued discussions were had with MPAC around concerns with the continued depleting assessment for the site.

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Mayor Arnold concluded by advising he was exploring a budget with Geoff Dale for a celebration to unveil the St. George Square monument to commemorate Canada's Sesquicentennial - 150th Birthday. This celebration will include fireworks and many activities for the kids – similar to the setup up of the Captain Kidd's summer festival, operated by Mr. Dale.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Operating Budget – Thursday, March 10, 2016 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, March 21, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, April 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, April 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, April 18, 2016 ~ 5:00 p.m. after Committee of the Whole

IN-CAMERA:

Moved by J. Agar

Seconded by S. Miller

Motion #26 That the meeting enter an in-camera session to discuss property matters relating to the vacant land in the industrial park and vacant space in a municipal building.

CARRIED

Mayor Arnold declared the meeting back into open session at 8:00 p.m. and advised there was nothing to rise and report. Seeing no further business to discuss, he asked for a motion to adjourn.

Moved by S. Miller

Seconded by D. Randell

Motion #27 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 8:00 p.m.

MAYOR

CLERK