

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 3**

St. Clair Civic Centre
Council Chambers
February 1, 2016
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

St. Clair Township Civic Centre
February 1, 2016
6:30 p.m.

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting Minutes – Session #2 – January 18, 2016
Finance & Administration Meeting – January 18, 2016
Public Works & Operations Meeting – January 18, 2016
Drainage Committee Meeting – January 26, 2016
Moore Museum Advisory Committee Meeting – January 6, 2016
Emergency Services Committee Meeting – January 18, 2016
Corunna Community Policing Committee Meeting – December 1, 2015
Heritage St. Clair Committee Meeting – November 18, 2015

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:40 p.m. - Public Meeting - New Water and Sewer Rates
6:45 p.m. – Lambton College – Sponsorship Opportunity

CORRESPONDENCE:

- 1) Moore Agricultural Society – Grant Request
- 2) Rural Game Protective Association – Grass Strip Initiative
- 3) Fireman’s Field Day – Community Festival

INFORMATION:

- a) Don't Quit Before the Miracle
- b) Enbridge Gas – Ribbon Cutting
- c) AMO Conference – Study Tours
- d) 2015 Building Permit Summary
- e) Stantec – Panhandle Reinforcement Project
- f) OGRA/ROMA – Cowan Reception
- g) Lambton Farm Safety – Annual Meeting
- h) Lambton County Official Plan Open Houses
- i) AMO – Pre-Budget Submission
- j) Lambton Creative County Fund
- k) Township of Carling – Physician Recruitment
- l) St. Clair Catholic District School Board – Capital Plan

DRAINS:

By-law #1 of 2016, being a by-law to raise the sum of \$24,599.10 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #2 of 2016, being a by-law to raise the sum of \$370,180.00 being money expended out of the General Funds of the Township of St. Clair for improvement and reassessment of the Hescott-Anderson Drain be given first and second readings and be provisionally adopted.

REPORTS OF COMMITTEES AND OFFICERS:

DIRECTOR OF COMMUNITY SERVICES' REPORT:

- Council Chamber Quotes

TREASURER'S REPORT:

- Adding Unpaid POA fines to the tax roll

DIRECTOR OF PUBLIC WORKS' REPORT:

- Proposed Water and Wastewater Rates for 2016

PROPERTY STANDARDS OFFICER'S REPORT:

- Property Standards Update

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Source Water Protection – Information Brochure
- Request to Purchase Portion of Alleyway – Doug Brooks – 434 Broadway Street Alleyway Located Between Broadway Street & John Street, Port Lambton

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- 6 of 2016 – Assumption By-Law – Nantais Court Subdivision
- 7 of 2016 – Interim Tax Levies By-Law

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- 8 of 2016 – Confirming By-Law

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Tuesday, February 16, 2016 ~ 3:00 p.m.
- Regular Council – Tuesday, February 16, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, March 7, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, March 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, March 21, 2016 ~ 5:00 p.m. after Committee of the Whole

In Camera

ADJOURNMENT:

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by S. Miller

Seconded by J. DeGurse

Motion #1 That the Minutes from the Council meeting held Session #2 – January 18, 2016 be received and accepted as printed.

CARRIED

Moved by J. DeGurse

Seconded by S. Miller

Motion #2 That the Minutes from the Finance and Administration meeting held January 18, 2016 be received and accepted as printed.

CARRIED

Moved by J. DeGurse

Seconded by S. Miller

Motion #3 That the Minutes from the Public Works meeting held January 18, 2016 be received and accepted as printed.

CARRIED

Moved by S. Miller

Seconded by J. DeGurse

Motion #4 That the Minutes from the Drainage Committee meeting held January 26, 2016 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #5 That the Minutes from the following meetings be received and accepted as printed:

- Moore Museum Advisory Committee Meeting held January 6, 2016
- Emergency Services Committee Meeting held January 18, 2016
- Corunna Community Policing Committee Meeting held December 1, 2015
- Heritage St. Clair Committee Meeting held November 18, 2015

CARRIED

CORRESPONDENCE:

Moved by S. Miller

Seconded by D. Randell

Motion #6 That the request submitted by the Moore Agricultural Society for a donation in the amount of \$15,000 to assist with the Brigden Fair 2016 be referred to budget deliberations.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #7 That the request submitted by the Rural Game Protective Association requesting support for their grass strip initiative be received as information.

CARRIED

Moved by P. Gilliland

Seconded by J. Degurse

Motion #8 That the 39th Annual Firefighter's Field Days to be held June 10 and 11, 2016 at the Corunna Fire Hall be considered a Community Festival for the purposes of authorizing a licensed refreshment area, subject to the Township's Alcohol Management Policy.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #9 That Council accept the following items of correspondence as per Council's direction:

- 1) Moore Agricultural Society – Grant Request
- 2) Rural Game Protective Association – Grass Strip Initiative
- 3) Fireman's Field Day – Community Festival

CARRIED

DEPUTATIONS AND APPOINTMENTS:

Public Meeting – Proposed Water and Sewer Rate Increases

At the appointed time of 6:40 pm, Mayor Arnold declared a public meeting open to consider new water and sewer rates for the Township.

Matt Deline advised that his original projections for the year end reserves have been accurately adjusted where the proposed rates would result in a year end surplus of approximately \$140,000.

Seeing nobody from the public wishing to speak, Mayor Arnold asked Council if a motion was forthcoming.

Moved by P. Gilliland

Seconded by T. Kingston

Motion #10 That the report by Matt Deline – Director of Public Works dated January 27, 2016 with regard to Proposed Water and Wastewater Rates for 2016 be received and that the following recommendations be approved:

- 1) That there is an increase to ALL wastewater rates by 10%
- 2) That the attached rate table dated January 27, 2016 be adopted effective February 1, 2016

CARRIED

Lambton College Health Building – Sponsorship Opportunities

At the appointed time of 6:40 p.m., Mayor Arnold welcomed Judith Morris, President and CEO, Spencer Dickson, VP, Corporate Performance and Employee Relations, Margaret Dragan, VP, Finance and Administration and Lianne Birkbeck, Executive Assistant and Government Relations Advisor from Lambton College to make their presentation related to sponsorship opportunities for their new Health and Wellness Building.

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Lambton College will be constructing a new 100,000 ft² Health and Wellness Building to house their multi-disciplinary health science programs as well as to provide the students of the college a state-of-the-art fitness and wellness centre. The building will include situational learning labs for paramedic students, nursing students, personal support students and fire science students. Currently there are 356 students enrolled in Lambton College who reside in the Township of St. Clair.

Deputy Mayor Gilliland asked whether or not the facility would allow a nursing student to graduate without having to go to the University of Windsor. The college is exploring two avenues to make that a reality but, this will be a necessary step in the right direction to help accomplish that goal.

The sponsorship opportunities are as follows:

\$50,000 - \$99,999 – Naming opportunity for specific pieces of equipment
\$100,000 - \$249,999 – Naming opportunity for a Health Break-out Room
\$250,000 - \$500,000 – Naming opportunity for the Paramedic Lab on the 2nd Floor

At the conclusion of the presentation, Mayor Arnold thanked the delegation for their presentation and asked if a motion was forthcoming.

Moved by D. Randell

Seconded by S. Miller

Motion #11 That the sponsorship opportunity for the Lambton College Health and Wellness Centre be referred to the Operating Budget deliberations March 10, 2016.

CARRIED

INFORMATION:

Moved by P. Gilliland

Seconded by J. Agar

Motion #12 That the request submitted by the Town of Petrolia to support the “*Don’t Quit Before the Miracle*” with a sponsorship be referred to the capital budget meeting on March 10, 2016.

CARRIED

Moved by P. Gilliland

Seconded by J. Degurse

Motion #13 That the request submitted by Lambton Farm Safety for contribution towards their annual meeting be received and a \$200 grant be issued on behalf of the Township.

CARRIED

Moved by J. DeGurse

Seconded by S. Miller

Motion #14 That the following items of information be dealt with as per Council’s instructions for items identified as agenda items a) thru l):

- a) Don’t Quit Before the Miracle
- b) Enbridge Gas – Ribbon Cutting
- c) AMO Conference – Study Tours
- d) 2015 Building Permit Summary
- e) Stantec – Panhandle Reinforcement Project
- f) OGRA/ROMA – Cowan Reception
- g) Lambton Farm Safety – Annual Meeting
- h) Lambton County Official Plan Open Houses
- i) AMO – Pre-Budget Submission
- j) Lambton Creative County Fund
- k) Township of Carling – Physician Recruitment
- l) St. Clair Catholic District School Board – Capital Plan

CARRIED

DRAINS:

Moved by J. DeGurse

Seconded by S. Miller

Motion #15 That By-law #1 of 2016, being a by-law to raise the sum of \$24,599.10 being money expended out of the General Funds of the Township of St. Clair for the

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maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

CARRIED

Moved by S. Miller

Seconded by J. DeGurse

Motion #16 That By-law #2 of 2016, being a by-law to raise the sum of \$370,180.00 being money expended out of the General Funds of the Township of St. Clair for improvement and reassessment of the Hescott-Anderson Drain be given first and second readings and be provisionally adopted.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

DIRECTOR OF COMMUNITY SERVICES' REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #17 That the report of Gary Hackett – Director of Community Services dated January 27, 2016 with regard to the construction of a closet and a wall in Council Chambers be accepted and received and that Council accept the tender from Tim-br Mart in the amount of \$3680.00 and authorize the Director of Community Services to work with Mayor Arnold to consider other options at that same value.

CARRIED

TREASURER'S REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #18 That the report by Charles Quenneville – Director of Finance dated January 25, 2016 with regard to Adding Unpaid POA fines to the tax roll be received and that the following recommendations be approved:

- 1) That St. Clair works with the County of Lambton Court Service department in adding the unpaid Provincial Offences Act (POA) fines to the tax roll.
- 2) That St. Clair add an administration fee \$100 which is non- refundable and will pay the Court Services once the money is collected.

CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT:

Moved by J. Agar

Seconded by D. Randell

Motion #19 That the report by Matt Deline – Director of Public Works dated January 27, 2016 with regard to Proposed Water and Wastewater Rates for 2016 be received and that the following recommendations be approved:

- 1) That there is an increase to ALL wastewater rates by 10%
- 2) That the attached rate table dated January 27, 2016 be adopted effective February 1, 2016

CARRIED

PROPERTY STANDARDS OFFICER'S REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #20 That the Property Standards Update report by Kelly Bedard – Property Standards By-Law Enforcement Officer dated January 27, 2016 related to quotes for demolition of the dwelling at 411 Beresford Street be received.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #21 That the tender received from Imperial Roofing in the amount of \$59,190 for the demolition of the dwelling at 411 Beresford Street be approved.

DEFEATED

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Moved by S. Miller

Seconded by J. Degurse

Motion #22 That the tender received from 1528564 Ontario Ltd. in the amount of \$35,200 for the demolition of the dwelling at 411 Beresford Street be approved and that the demolition permit not be issued with the submission of both a structural and a soil engineer report ensuring no adverse impacts for abutting properties.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by J. Agar

Seconded by D. Randell

Motion #23 That the report of Carlie McClemens – Deputy Clerk/Coordinator of Planning dated January 26, 2016 regarding the Source Water Protection – Information Brochure be received as information.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #24 That the report by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated January 25, 2016 regarding the Request to Purchase Portion of Alleyway – Doug Brooks – 434 Broadway Street Alleyway Located Between Broadway Street & John Street, Port Lambton be received and that Council approve the recommendation that notice of sale of the subject land be sent to both abutting landowners providing thirty (30) days to express interest in purchase; if the abutting landowner to the north does not express interest, Staff is directed to proceed with the sale of the land to Mr. Brooks with all associated costs to be paid by the purchaser.

CARRIED

CLERK'S REPORT:

MOTIONS:

BY-LAWS:

Moved by J. Agar

Seconded by D. Randell

Motion #25 That By-laws 6, 7 and 8 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

6 of 2016 – Assumption By-law – Nantais Court Subdivision

7 of 2016 – Interim Tax Levies By-Law

8 of 2016 – Confirming By-Law

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland advised he has received concerns related to parked cars in the “T” intersection of Albert Boulevard and Bentinck Drive. School bus drivers are having a difficult time turning when a car is parked on Bentinck Drive in this location.

Moved by P. Gilliland

Seconded by D. Randell

Motion #26 That staff be directed to produce a report considering options to alleviate the turning radius issues resulting from cars parked in the intersection at Albert Boulevard and Bentinck Drive.

CARRIED

Deputy Mayor Gilliland continued by advising that the Waterfront Trail bike journey being held from August 7-12 will be stopping at Brander Park on August 10, 2016.

Councillor Agar:

Councillor Agar asked that the Bylaw Enforcement Officer continue to perform checks in Corunna for overnight parking on municipal roads.

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Councillor Randell:

Councillor Randell advised he will be unable to attend the April Committee of the Whole meeting and subsequent Council meeting.

Councillor Miller:

Councillor Miller attended the recent Police Board meeting where the new provincial appointee was introduced. The new member of the committee is neither residing in, nor from St. Clair Township.

Moved by S. Miller

Seconded by T. Kingston

Motion #27 That staff be directed to send a letter to the Attorney General and Chair of the Police Services Board Committee to communicate the Township's displeasure with the recent appointee to the committee not being a local of St. Clair Township.

CARRIED

Councillor Kingston:

Councillor Kingston advised Council that the shelves in the Brigden Library have been installed and the employees and patrons are very pleased.

Councillor DeGurse:

Councillor Degurse advised he will declare a conflict of interest at the upcoming drainage committee meeting on February 24, 2016. His sister owns a lot of land in the watershed.

Moved by D. Randell

Seconded by S. Miller

Motion #28 That Deputy Mayor Gilliland is appointed to the Drainage Committee for only the February 24, 2016 meeting to take the place of Councillor Degurse who has declared a conflict of interest.

CARRIED

Councillor Degurse advised that a tree is down on the former Baptist Church property on Hill Street and it appears to be on municipal (County of Lambton) road allowance.

Mayor Arnold:

Mayor Arnold advised that he met with the Township Fire Chief and the Building Inspector in advance of a scheduled meeting with OPG to discuss potential closure of buildings with abandonment of fire suppression system requirements. During that consultation, it was determined that OPG has not submitted proposed drawings and their meeting was, therefore, cancelled until such documents are submitted.

Mayor Arnold attended the Phosphorus Reduction seminar in London as part of the Great Lakes Mayors group. He may have secured a position on the policy development committee for the regulation of such reduction.

He concluded by advising that he, along with Fire Chief Anderson, travelled to Norwood, Ontario to examine the new command unit for the fire department. The unit is very nice and has been extended 6 inches to 26 feet 6 inches long for the interior to accommodate all the features.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Tuesday, February 16, 2016 ~ 3:00 p.m.
- Regular Council – Tuesday, February 16, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, March 7, 2016 ~ 6:30 p.m.

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- Committee of the Whole – Monday, March 21, 2016 ~ 3:00 p.m.
- Regular Council – Monday, March 21, 2016 ~ 5:00 p.m. after Committee of the Whole

Seeing no further business to discuss, Mayor Arnold called for a motion to adjourn.

Moved by S. Miller

Seconded by D. Randell

Motion #29 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 7:35 p.m.

MAYOR

CLERK