

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 1**

St. Clair Civic Centre
Council Chambers
January 4, 2016
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

St. Clair Township Civic Centre
January 4, 2016
6:30 p.m.

Declaration of Conflict of Interest:

Minutes:

Regular Council Meeting – Session #23 – December 21, 2015
Finance & Administration Meeting – December 21, 2015
Public Works & Operations Meeting – December 21, 2015
2016 Capital Budget Meeting – December 17, 2015

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:45 p.m. – Dave Pattenden – Heritage Listings
7:00 p.m. – CCpC - Ross Helps

CORRESPONDENCE:

- 1) Brander Park Splash Pad Committee
- 2) Minister Chiarelli – Funding Opportunities
- 3) Civic Centre Storage Closets
- 4) Doug Brooks – Property request
- 5) 1591 Councillors Street – Property Standards

INFORMATION:

- 1) Heritage St. Clair – Municipal Listing
- 2) CCpC – Thank You

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- 3) Thompson Gardens – Thank You
- 4) OMAFRA – Program Update
- 5) Resolution – Opposition to Incineration Facilitation

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

TREASURER’S REPORT:

- Options for Proposed Development Charges (AMENDED)

PROPERTY STANDARDS/BY-LAW ENFORCEMENT OFFICER:

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Planning Act Changes – Follow up

CLERK’S REPORT:

CAO’S REPORT:

MOTIONS:

BY-LAWS:

- 1 of 2016 – Borrowing By-law

COUNCILLORS’ REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, January 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, January 18, 2016 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, February 1, 2016 ~ 6:30 p.m.
- Committee of the Whole – Tuesday, February 16, 2016 ~ 3:00 p.m.
- Regular Council – Tuesday, February 16, 2016 ~ 5:00 p.m. after Committee of the Whole

In Camera

- Legal

ADJOURNMENT:

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Moved by D. Randell

Seconded by J. Agar

Motion #1 That the Minutes from the Council meeting held Session #23 – December 21, 2015 be received and accepted as printed.

CARRIED

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Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Finance and Administration meeting held December 21, 2015 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #3 That the Minutes from the Public Works meeting held December 21, 2015 be received and accepted as printed.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #4 That the Minutes from the 2016 Capital Budget meeting held December 17, 2015 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Moved by S. Miller

Seconded by P. Gilliland

Motion #5 That the request submitted by the Brander Park Splash Pad for Council to match the funds raised in excess of the price for the splash pad be matched for another project within Brander Park be referred to 2016 budget deliberations.

CARRIED

Moved by D. Randell

Seconded by T. Kingston

Motion #6 That staff initiate a review of the Municipal Energy Plan to ensure it includes all necessary initiatives best suited to secure grants in the future.

CARRIED

Moved by D. Randell

Seconded by T. Kingston

Motion #7 That the Coordinator of Community Services obtain some quotes for the installation of coat and storage closets in Council Chambers.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #8 That the request submitted by Doug Brooks to purchase the alley behind (north) of his property at 434 Broadway Street in Port Lambton be referred to staff for a report on feasibility, associated costs, size of the parcel and the ownership of the rest of the alley property.

CARRIED

Moved by S. Miller

Seconded by J. Degurse

Motion #9 That the property standards request submitted for the property known as 1591 Councillors Street in Courtright be referred to staff for investigation and that staff be authorized to provide 30 days for the owner to rectify any non-compliance.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #10 That Council accept the following items of correspondence as per Council's direction:

- 1) Brander Park Splash Pad Committee
- 2) Minister Chiarelli – Funding Opportunities
- 3) Civic Centre Storage Closets
- 4) Doug Brooks – Property request
- 5) 1591 Councillor Street – Property Standards

CARRIED

INFORMATION:

Moved by P. Gilliland

Seconded by J. Agar

Motion #11 That the resolution submitted by Port Hope related to Opposition to Incineration Facilities be received and filed.

CARRIED

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Moved by J. DeGurse

Seconded by T. Kingston

Motion #12 That the following items of information be dealt with as per Council's instructions for items identified as agenda items # 1 thru 5:

- 1) Heritage St. Clair – Municipal Listing
- 2) CCpC – Thank You
- 3) Thompson Gardens – Thank You
- 4) OMAFRA – Program Update
- 5) Resolution – Opposition to Incineration Facilitation

CARRIED

DEPUTATIONS AND APPOINTMENTS:

At the appointed time of 6:45 p.m., Mayor Arnold welcomed Dave Pattenden to make his presentation on a municipal register for local Heritage Properties.

Dave advised Council that 5 property owners within the Township have expressed interest in being on a municipal registry for heritage properties. He explained this will be of recognition significance and will place no restrictions on the property owner in terms of renovations or otherwise. The five properties for the inaugural additions to the register are: 1266 St. Clair Parkway, Pat O'Connor & Jim Sharp; 452 Lyndoch St., Ida Swartz; 3045 Brigden Road, Ernie & Sharon Silvester; 1220 Elizabeth St., Robert & Clara McKinnon; Wilkesport United Church.

Mayor Arnold reminded Mr. Pattenden that Council has passed a resolution not to have any property deemed "Heritage" by way of the Heritage Act. Dave advised the Committee is not seeking that type of distinction and indicated he would clear such wording from his letter. Anyone who wishes their property to be on the register will do so voluntarily, and the property can be removed at any time by the owner. Dave advised Heritage St. Clair would like some notification if an owner of a building on the register wishes to demolish, that the committee is afforded an opportunity to make any records, or take necessary photos, prior to demolition.

Deputy Mayor Gilliland asked Dave to consider the Moore Centre Hall for the register and Dave advised they have a long list of potential properties and local figures but, want to start with the proposed 5 before expanding their sites.

Moved by D. Randell

Seconded by T. Kingston

Motion #13 That the proposed 5 properties to be included on the municipal heritage register listed below be provisionally adopted onto a Township Register without limiting the owner's ability to modify the structure.

CARRIED

Corunna Community Policing Committee

At the appointed time of 7:00 p.m., Mayor Arnold welcomed Ross Helps of the CCpC to make his presentation on flashing stop signs for local crossing guards. Ross introduced Jim Hobbs, a member of the CCpC, to make the presentation as he is responsible for all research related to the signs.

Mr. Hobbs advised that he has heard many concerns with people not stopping for crossing guards in the Township. He attributes a lot of the problem to poor visibility of signs. These flashing signs have LED lights that can be seen over one mile away. They are only 2.4 pounds to avoid operator fatigue and have a run time of 3 hours. There are a number of manufacturers but, the average price is around \$170 US. The Township has 4 crossing guards in total.

Moved by S. Miller

Seconded by J. Agar

Motion #14 That staff be directed to produce a report on flashing stop signs to outfit all four Township crossing guards, complete with a number of quotes.

CARRIED

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

TREASURER'S REPORT:

Moved by S. Miller

Seconded by T. Kingston

Motion #15 That the amended report by Charles Quenneville – Treasurer dated January 4, 2016 regarding the Options for Proposed Development Charges be received and that Option B, being a uniform increase of 21.43% for residential and non-residential development charges be proposed at the upcoming public meeting on January 18, 2015.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by S. Miller

Seconded by T. Kingston

Motion #16 That the report of Carlie McClemens – Deputy Clerk/Coordinator of Planning dated December 29, 2015 regarding the Planning Act Changes – Follow up be received as information.

CARRIED

CLERK'S REPORT:

Moved by S. Miller

Seconded by T. Kingston

Motion #17 That Jordan Gray be appointed acting Drainage Superintendent and Tile Inspector in the interim while Dave Neely recovers from injury, and that he returns to his normal position as Drainage Technician upon the return of the Drainage Superintendent.

CARRIED

MOTIONS:

BY-LAWS:

Moved by T. Kingston

Seconded by S. Miller

Motion #18 That the following By-laws receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

1 of 2016 – Borrowing By-law

2 of 2016 – Appointment of Acting Drainage Superintendent & Tile Inspector

CARRIED

COUNCILLORS' REPORTS:

Councillor DeGurse:

Councillor Degurse informed Council he attended the recent benefit for Bill O'Brien which was very well attended and an overall good event. Bill was able to attend briefly which was a good sign.

Mayor Arnold:

Mayor Arnold advised a delegation will be travelling to Minnesota next week to inspect the two new aerial fire trucks, but he has not yet committed to whether or not he will attend. He and Councillor Miller will be attending a flood action committee meeting during the week of January 11-15. Mayor Arnold advised he will not be attending the Maritimes Conference next week dealing with Great Lakes shipping but, he will continue to go bi-annually. He concluded by wishing everyone a very Happy New Year!

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

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IN-CAMERA:

Moved by T. Kingston

Seconded by D. Randell

Motion #19 That the meeting enter into an in-camera session to discuss legal matters at 7:10 p.m.

CARRIED

Mayor Arnold declared the meeting back into open session at 7:20 p.m. Seeing as there was no further business to discuss and nothing to rise and report from the in-camera session, Mayor Arnold called for a motion to adjourn.

Moved by S. Miller

Seconded by D. Randell

Motion #20 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 7:20 p.m.

MAYOR

CLERK