

**COMMITTEE OF THE WHOLE  
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre  
Committee Room 1  
December 17, 2015  
5:00 p.m.

The meeting of the Finance and Administration Committee was held December 17, 2015 with the following people present:

	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	T. Kingston	“
Staff	J. Rodey,	CAO
	J. Baranek,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	M. Deline	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	W. Anderson	Fire Chief

**FINANCE AND ADMINISTRATION**

**AGENDA:**

1. Opening Remarks – John Rodey, CAO 5:00 - 5:10  
Charles Quenneville, Treasurer
2. Capital Budget
  - A) Fire department presentation 5:11- 5:30
  - B) Community Service presentation 5:31- 6:00
  - C) Public Works 6:01- 6:45
3. Capital Budget Wrap-up 6:46 -7:00

This meeting of Finance and Administration Committee was called to review the first draft of the 2016 Capital Budget.

**CONFLICT OF INTEREST:**

Chairperson Agar called the meeting to order at 5:00 pm and asked members to declare any conflict of interest at the appropriate time.

**FIRE DEPARTMENT:**

Fire Chief Anderson provided to the Committee an overview of his budget needs and expectations for the coming year.

Moved by S. Arnold

Seconded by S. Miller

**Motion #1** That it be recommended to Council that project 2016-04 be reduced from \$350,000 to \$300,000 and that project 2016-10 Becher Station Culvert Extension be approved at an amount of \$9000.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #2** That it be recommended to Council that project 2016-02 Evacuation Centre – Wilkesport Generator be approved but, all funds be external sources and not taken from the Life Cycle Budgeting.

**CARRIED**

**MOORE SPORTS COMPLEX:**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #3** That it be recommended to Council that line item 2016-20 be increased from \$125,000 to \$150,000, and that projects 2016-21, 2016-23, and 2016-26 be removed from consideration for the Capital Budget 2016.

**CARRIED**

**RECREATIONAL FACILITIES:**

Moved by S. Arnold

Seconded by J. Degurse

**Motion #4** That it be recommended to Council that line item 2016-37 Port Lambton New Community hall Design be removed from the budget and that its design be fully funded by external sources and that projects 2016-30, 2016-31, 2016-32, 2016-33, 2016-34, 2015-35, 2016-36, and 2016-38 be approved to be funded from reserves and external sources, not revenues.

**CARRIED**

**MUSEUMS:**

Moved by D. Randell

Seconded by T. Kingston

**Motion #5** That it be recommended to Council that projects 2016-40, and 2016-41 for a total of \$25,000, and that project 2016-42 Shaw Building Addition only be undertaken if 100% external funding can be obtained.

**CARRIED**

**PARKS:**

Moved by S. Arnold

Seconded by S. Miller

**Motion #6** That it be recommended to Council that the Vehicle and Equipment Reserve contribution be \$50,000 and that project 2016-55 Park Improvements for Brander/Seger/Centennial Parks be approved in the amount of \$12,500. Project 2016-52 Waubuno Pavilion Roof Replacement be fully funded from reserves in the amount of \$5,000. Projects 2016-51, 2016-52, 2016-53, 2016-54 be approved to be financed from reserves.

**CARRIED**

**CAMPGROUNDS:**

Moved by S. Arnold

Seconded by J. Degurse

**Motion #7** That it be recommended to Council that project 2016-70 Cathcart New Registration Building be removed from the budget for 2016; that project 2016-71 Mower Replacement for Branton Cundick Park be approved from reserves in the amount of \$20,000 and project 2016-72 Branton Cundick Expansion be approved from reserves in the amount of \$10,000.

**CARRIED**

**GOLF:**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #8** That it be recommended to Council that project 2016-80 be approved from reserves in the amount of \$90,000.

**CARRIED**

**ROADS:**

Moved by S. Arnold

Seconded by J. Degurse

**Motion #9** That it be recommended to Council that project 2014-99 2012 Road and Drainage Debenture repayment be approved; that project 2016-100 Urban resurfacing be reduced from \$470,000 to \$300,000; that project 2016-115 Lambton Line – Kimball to Pretty Road be capped at \$280,000 from revenues and \$70,000 from reserves; that project 2016-130 Lyndoch and Beckwith Intersection Upgrades be removed from the budget; that project 2016-123 Emily Street – Moore Line to Civic Centre be approved at \$155,000; and that projects 2016-120 Wilkesport Line Hwy 40 to Indian Creek Road and 2016-122 Polymoore Drive Reconstruction be removed from the budget.

**CARRIED**

**BRIDGES:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #10** That it be recommended to Council that projects 2016-150 Bridge Inspection Study and 2016-151 Bridge Rehabilitation be approved for the 2016 Capital Budget.

**CARRIED**

Moved by S. Arnold

Seconded by D. Randell

**Motion #11** That it be recommended to Council that project 2016-153 St. Clair Parkway Diversion Channel Rehabilitation #1 be approved in the amount of \$370,000.

**CARRIED**

**CULVERTS:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #12** That it be recommended to Council that projects 2016-160 Baseline Road Murphy Drain Culvert and 2016-161a Oil Springs Line Hand Drain Culvert be approved.

**CARRIED**

**DRAINS:**

Moved by S. Arnold

Seconded by S. Miller

**Motion #13** That it be recommended to Council that projects 2016-250, 2016-251, 2016-252, 2016-253, 2016-254 all be approved for the capital budget 2016.

**CARRIED**

**CANADA 150 CIP:**

Moved by S. Arnold

Seconded by T. Kingston

**Motion #14** That it be recommended to Council \$195,000 for project 2016-301 Canada 150 CIP be funded by reserves or external funding and not by general revenues.

**CARRIED**

**EQUIPMENT/WATER/WASTE WATER:**

Moved by S. Arnold

Seconded by D. Randell

**Motion #15** That it be recommended to Council that project 2016-405 Hydraulic Auger be removed from the budget and that the following projects be approved:

2016-401 Pick-up Truck Extended Cab 4x4

2016-402 Single Axle Dump Truck with snow plow

2016-403 Service Truck Replacement

2016-404 Dump Trailer 4 ton tandem axle 10' dump

2016-504 Maplewood Pump Station Rehabilitation

2016-505 Leeland Gardens Pump Station Rehabilitation

2016-500 Lagoon Biosolids Removal

2016-501 Odour Control Implementation

2016-502 Portable Generator

2016-503 Pump Station Pump Replacement

2016-621 Lasalle Line Watermain Loop Vidal to LAWSS

2016-620 Plank Road Meter Chamber Upgrade

2015-611 Moore Line LAWSS to Highway 40

2016-630 Brigden Tower Upgrades

2016-631 Water Pressure Recorder

2016-632 Information Technology Improvements

**CARRIED**

**WASTE WATER REPORT:**

Moved by S. Arnold

Seconded by J. Degurse

**Motion #16** That it be recommended to Council that staff be advised to produce a report on the Township waste water rates and a procedure that would begin to produce a waste water surplus or reserve to use for future waste water capital projects.

**CARRIED**

**FINANCIAL INFORMATION SYSTEM:**

Moved by P. Gilliland

Seconded by S. Arnold

**Motion #17** That it be recommended to Council that project 2016-15 Update to Financial Information System be approved.

**CARRIED**

**GENERAL CAPITAL RESERVE:**

Moved by S. Arnold

Seconded by P. Gilliland

**Motion #18** That it be recommended to Council that a contribution in the amount of \$197,470 be made to the General Capital Reserve to bring the proposed 2016 capital budget figure to \$1,876,960, the same value as the 2015 Capital Budget.

**CARRIED**

**ADJOURNMENT:**

Seeing no further business for the Committee to discuss pertaining to the 2016 Capital Budget, it was hereby:

Moved by S. Miller

Seconded by D. Randell

**Motion #19** That the Capital Budget 2016 Committee of the Whole meeting hereby adjourn at 7:00 p.m..

**CARRIED**

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Chairperson Agar

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Clerk Jeff Baranek