

**TOWNSHIP OF ST. CLAIR  
COUNCIL MINUTES  
SESSION #22**

St. Clair Township Civic Centre  
December 7, 2015  
6:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR  
COUNCIL AGENDA**

St. Clair Township Civic Centre  
December 7, 2015  
6:30 p.m.

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council – Session #21 – November 16, 2015  
Finance & Administration Meeting – November 16, 2015  
Public Works & Operations Meeting – November 16, 2015  
Lambton Group Police Services Board Meeting – September 23, 2015  
Heritage St. Clair Committee Meeting – October 21, 2015  
Moore Museum Advisory Committee Meeting (with reports) – November 4, 2015  
Sombra Museum Board Committee Meeting – November 19, 2015  
Property Standards Appeal Committee Hearing – November 24, 2015  
Lambton County Fire Chiefs Meeting – November 25, 2015  
Lambton County Historical Society Meeting – November 26, 2015

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

6:45 p.m. – Greg Henry – 2015 Canadian Grand Master Fiddle Champ  
7:00 p.m. - Kathy Van Sickle – 2417/2421 Courtright Line

**CORRESPONDENCE:**

- a) Physician Recruit Taskforce
- b) Lafarge – Request for meeting
- c) 4831 St. Clair Parkway – Water Bill Relief
- d) Inn of the Good Shepherd – Donation Request
- e) 376 Murray Street – Property Standards
- f) 1202 St. Clair Parkway – Property Standards
- g) WOR Association – Donation Request
- h) 2662 Burman Line – Paula McLean

**INFORMATION:**

- 1) Ombudsman Ontario
- 2) OGRA/ROMA – Delegation Requests
- 3) Truck Restrictions – Petrolia Line
- 4) LKDSB – Accommodation Review Committee
- 5) OFMEM - Essentials Seminar
- 6) Heritage St. Clair – Municipal Register
- 7) Bluewater Health – Addictions Clinic
- 8) Neebing – Police Services Resolution
- 9) Ministry of Citizenship, Immigration and International Trade
- 10) EDCO – Membership Request
- 11) Rapids Family Health Team – Open House

**DRAINS:**

By-law #27 of 2015, being a by-law to raise the sum of \$83, 087.36 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #28 of 2015, being a by-law to raise the sum of \$65, 104.00 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #29 of 2015, being a by-law to raise the sum of \$132, 169.62 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #30 of 2015, being a by-law to raise the sum of \$33, 965.29 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

By-law #31 of 2015, being a by-law to raise the sum of \$354.69 being money expended out of the General Funds of the Township of St. Clair for the maintenance on the McKenzie Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

- Barry Uitvlugt, Senior Planner
  - Source Water Protection Sign Report

**PROPERTY STANDARDS/BY-LAW ENFORCEMENT OFFICER:**

- Property Standards Update Report

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

- Legal Direction – 389 Murray Street & 657 Bentinck Drive
- SCRCA Permit Application Process

Council Meeting  
December 7, 2015

**CLERK'S REPORT:**

- File Record for 1962 Plank Road
- Site Alteration Soil Importation By-laws

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Capital Budget Considerations – Thursday, Dec.17, 2015 ~ 5:00 p.m.
- Committee of the Whole – Monday, December 21, 2015 ~ 3:00 p.m.
- Regular Council – Monday, December 21, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, January 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, January 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, January 18, 2016 ~ 5:00 p.m. after Committee of the Whole

**In Camera**

- Legal – Illegal Fence at 3885 St. Clair Parkway

**ADJOURNMENT:**

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

**ADOPT MINUTES:**

Moved by D. Randell

Seconded by J. Agar

**Motion #1** That the Minutes from the Council meeting Session #21 held November 16, 2015 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** That the Minutes from the Finance and Administration meeting held November 16, 2015 be received and accepted as printed.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #3** That the Minutes from the Public Works meeting held November 16, 2015 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #4** That the Minutes from the following meetings be received as printed:

- Lambton Group Police Services Board Meeting – September 23, 2015
- Heritage St. Clair Committee Meeting – October 21, 2015

Council Meeting  
December 7, 2015

- c) Moore Museum Advisory Committee Meeting (with reports) – November 4, 2015
- d) Sombra Museum Board Committee Meeting – November 19, 2015
- e) Property Standards Appeal Committee Hearing – November 24, 2015
- f) Lambton County Fire Chiefs Meeting – November 25, 2015
- g) Lambton County Historical Society Meeting – November 26, 2015

**CARRIED**

Moved by D. Randell

Seconded by T. Kingston

**Motion #5** That the following motions from the Moore Museum minutes be approved by Council:

- That the Moore Museum make application to the Shaw Foundation for the cost of the addition onto the Francis E. Shaw Exhibition Hall for heated storage for artifacts;
- That Council re-appoint all 2015 Committee members for 2016, except Fred Strickland who has retired;
- That Council accept the list of 2016 Events for the Moore Museum as proposed.

**CARRIED**

**CORRESPONDENCE:**

Moved by D. Randell

Seconded by J. Degurse

**Motion #6** That the water bill relief request submitted by the owner of 4831 St. Clair Parkway be referred to staff for a report.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #7** That the property standards complaint submitted for the property known as 376 Murray Street be referred to staff to initiate an investigation providing 30 days to bring the property into compliance should deficiencies be discovered.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #8** That the property standards complaint submitted for the property known as 1202 St. Clair Parkway be referred to staff to initiate an investigation providing 30 days to bring the property into compliance should deficiencies be discovered.

**CARRIED**

Moved by S. Miller

Seconded by J. Agar

**Motion #9** That property standards invoice C-07-2015 issued against property 2662 Burman Line be confirmed at the full amount of \$11,700.63.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #10** That staff be authorized to allow a mortgage to be placed in first priority for the property known as 2662 Burman Line, so long as the property standards invoice C-07-2015 is not removed from title.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #11** That Council accept the following items of correspondence as per Council's direction:

- a) Physician Recruit Taskforce
- b) Lafarge – Request for meeting
- c) 4831 St. Clair Parkway – Water Bill Relief
- d) Inn of the Good Shepherd – Donation Request
- e) 376 Murray Street – Property Standards
- f) 1202 St. Clair Parkway – Property Standards
- g) WOR Association – Donation Request
- h) 2662 Burman Line – Paula McLean

**CARRIED**

**INFORMATION:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #12** That the County of Lambton Coordinator of Public Works - Jason Cole be invited to come to the December 21, 2015 Public Works Committee meeting to discuss the truck traffic limits to be placed on Petrolia Line.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #13** That the following items of information be dealt with as per Council's instructions for items identified as agenda items #1 thru 11:

- 1) Ombudsman Ontario
- 2) OGRA/ROMA – Delegation Requests
- 3) Truck Restrictions – Petrolia Line
- 4) LKDSB – Accommodation Review Committee
- 5) OFMEM - Essentials Seminar
- 6) Heritage St. Clair – Municipal Register
- 7) Bluewater Health – Addictions Clinic
- 8) Neebing – Police Services Resolution
- 9) Ministry of Citizenship, Immigration and International Trade
- 10) EDCO – Membership Request
- 11) Rapids Family Health Team – Open House

**CARRIED**

**DRAINS:**

Moved by D. Randell

Seconded by J. Agar

**Motion #14** That Drainage By-law #27 of 2015, being a by-law to raise the sum of \$83,087.36 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #15** That Drainage By-law #28 of 2015, being a by-law to raise the sum of \$65,104.00 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #16** That Drainage By-law #29 of 2015, being a by-law to raise the sum of \$132,169.62 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #17** That Drainage By-law #30 of 2015, being a by-law to raise the sum of \$33,965.29 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #18** That Drainage By-law #31 of 2015, being a by-law to raise the sum of \$354.69 being money expended out of the General Funds of the Township of St. Clair for

Council Meeting  
December 7, 2015

the maintenance on the McKenzie Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #19** That the report of Barry Uitvlugt – Senior Planner with regard to Source Water Protection Signs be received as information.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

At the appointed time of 6:45 p.m., Mayor Arnold welcomed 2015 Grand Masters Canadian Fiddling Champion - Greg Henry to come forth to receive a token of recognition on behalf of Council.

Mayor Arnold congratulated Greg on his recent achievement of becoming the 2015 Canadian Grand Master Fiddle Champion and thanked him for doing such a good job playing recently at the Bridgen Fair. He presented Greg with a certificate of achievement, as well as a crystal trophy.

At the appointed time of 7:00 p.m., Mayor Arnold welcomed Kathy Vansickle to present an update on properties known as 2417 and 2421 Courtright Line in bringing them into compliance with the Township's Property Standards By-law.

Kathy advised that she has kept her word and has been working on the properties 1 day/week since her last visit to Council. She has the backyards of both properties cleaned up and the trailer has been removed. She is in the process of receiving quotes for repairs to the roofs of both properties. Her original quote was \$35,000, which is too high. She has put out cages repeatedly and only trapped a squirrel – she has seen no evidence of any other animals in or around either property.

Mayor Arnold thanked her for the update and encouraged her to keep up the good work. Clerk - Jeff Baranek will arrange a time for Kathy to provide the next update to Council in February 2016.

**PROPERTY STANDARDS/BY-LAW ENFORCEMENT OFFICER:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #20** That the report of Kelly Bedard – Property Standards/By-law Enforcement Officer dated November 30, 2015 be accepted as received.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #21** That the Property Standards Officer be directed to proceed with the demolition at 411 Beresford Street at this time without delay.

**TABLED**

**Motion #21 is tabled until the next meeting of Council to provide adequate time for the owner of 411 Beresford Street to produce a soil stability study.**

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #22** That the report of Carlie McClemens – Deputy Clerk/Coordinator of Planning dated December 2, 2015 regarding Legal Direction – 389 Murray Street & 657 Bentinck Drive be received and that Staff be provided with direction to proceed with seeking legal advice and assistance.

**CARRIED**

Council Meeting  
December 7, 2015

Moved by S. Miller

Seconded by T. Kingston

**Motion #23** That the report of Carlie McClemens – Deputy Clerk/Coordinator of Planning dated December 2, 2015 regarding the SCRCA Permit Application Process be received as information.

**CARRIED**

**CLERK'S REPORT:**

Moved by T. Kingston

Seconded by S. Miller

**Motion #24** That the following reports by Jeff Baranek – Clerk be received:

- a) File Record for 1962 Plank Road
- b) Site Alteration Soil Importation By-laws

**CARRIED**

Moved by S. Miller

Seconded by J. Agar

**Motion #25** That property standards invoice C-08-2015 registered against 1962 Plank Road be confirmed and the full amount of \$1465.12 be charged.

**CARRIED**

Moved by S. Miller

Seconded by J. Degurse

**Motion #26** That the Clerk be advised to research sample soil importation by-laws and bring a report to Council for their review.

**CARRIED**

**BY-LAWS:**

**UNFINISHED BUSINESS:**

**UPCOMING MEETINGS:**

- Capital Budget Considerations – Thursday, Dec.17, 2015 ~ 5:00 p.m.
- Committee of the Whole – Monday, December 21, 2015 ~ 3:00 p.m.
- Regular Council – Monday, December 21, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, January 4, 2016 ~ 6:30 p.m.
- Committee of the Whole – Monday, January 18, 2016 ~ 3:00 p.m.
- Regular Council – Monday, January 18, 2016 ~ 5:00 p.m. after Committee of the Whole

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland recently attended the Bluewater Health Elected Officials Meeting, the last of Sue Denomy's tenure, and it was a cordial event.

**Councillor Agar:**

Councillor Agar participated in the Moore Optimists Santa Claus Parade and thanked the Optimists for a wonderful job.

**Councillor Randell:**

Councillor Randell recently attended the Friends of the St. Clair meeting where he was re-elected as President for the upcoming term. He noted that among the greatest achievements of the committee is having cleaner areas on many local beaches downstream.

**Councillor Miller:**

Councillor Miller participated in the Moore Optimists Santa Claus Parade and attended the tree lighting ceremony in Port Lambton. Councillor Miller attended Hall Board meetings where the possibility of a new hall in Port Lambton was discussed.

**Councillor Kingston:**

Councillor Kingston noted that an article in the newspaper acknowledged the clean-up in Courtright Park, including the removal of an old flag pole. She continued by identifying a sea container on the property known as 393 Beresford Street.

**Councillor Degurse:**

Councillor Degurse advised that Saturday, December 12, 2015 is the annual OPP drive-thru for Operation Christmas Tree where patrons can donate towards the Christmas baskets. He noted that, thus far in 2015, they have had 113 applicants whereas, in 2014, they had a total of 128 applicants.

He further advised that the patch work on Rokeby Line between Kimball and Telfer Roads is not in good shape.

**Mayor Steve Arnold:**

Mayor Arnold advised that he attended the Conservation Ontario meeting today where source water proceedings and legal challenges were discussed.

Mayor Arnold attended a number of events bringing greetings on behalf of the Township including the Santa Claus Parade, which was a lot of fun.

**IN-CAMERA:**

Moved by D. Randell

Seconded by S. Miller

**Motion #27** That the meeting enter an in-camera session to discuss an illegal fence at 3885 St. Clair Parkway and the ongoing contract collective bargaining negotiations.

**CARRIED**

Mayor Arnold declared the meeting back into open session and noted there was nothing to rise and report at this time.

**NEW BUSINESS:**

Moved by D. Randell

Seconded by S. Miller

**Motion #28** That the SCRCA apply for WECI funding to be used to initiate the shoreline restoration project for Courtright Park.

**CARRIED**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by D. Randell

**Motion #29** That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 8:30 p.m.

---

Mayor - Steve Arnold

---

Clerk - Jeff Baranek