

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Township Civic Centre
Committee Room #1
October 19, 2015
3:00 p.m.

The meeting of the Committee of the Whole was held Monday, October 19, 2015 with the following people present:

J. Agar	Chairperson, Finance & Administration
P. Gilliland	Chairperson, Public Works and Operations
S. Arnold	Mayor
J. DeGurse	Councillor
D. Randell	“
T. Kingston	“
Steve Miller	
Staff: J. Rodey	CAO
J. Baranek	Director of Administration/Clerk
C. Quenneville	Treasurer
M. Deline	Director of Public Works, Operations & Engineering
G. Hackett	Director of Community Services
S. Bicum	Deputy Fire Chief

**TOWNSHIP OF ST. CLAIR
FINANCE AND ADMINISTRATION COMMITTEE
AGENDA**

St. Clair Township Civic Centre
Committee Room #1
October 19, 2015
3:00 p.m.

3:00 p.m. – St. Clair River Trail Committee

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: For the month of September, 2015

3. STATEMENT OF FINANCIAL POSITION: For the period ending Sept. 30, 2015

4. TREASURER’S REPORT:

A-1 – Lambton OPG Assessment Review Board (ARB) Hearing
A-2 – Financing Options for Street Lights
A-3 – Awarding of the Development Charge Study

5. DIRECTOR OF COMMUNITY SERVICES REPORT:

- Monthly Report

6. FIRE CHIEF’S REPORT:

- Monthly Report
- St. Clair Fire Department Officers’ Meeting Minutes – October 8, 2015

7. NEW BUSINESS:

8. ADJOURNMENT:

DECLARATION OF PECUNIARY INTEREST:

None declared.

At the appointed time of 3:00 p.m., Chairperson Agar welcomed Mary Jane Marsh and Rose Atkins of the St. Clair River Trail Committee.

Despite the trail being fully connected, and in that sense complete, there are other capital projects the committee envisions for the trail such as park bench installation, replacement of existing benches, signage upgrades and possible bicycle repair stations.

The committee has secured a five year commitment in the amount of \$20,000 annually from CF Industries for continued promotion and improvements to the trail. The trail has two events annually that have large draws from residents and tourists: River Run and Ride Don't Hide. The trail has also achieved status as the Trans Canada Trail and is one of few areas to have the ability to cross an international border on bicycle or as a pedestrian.

For future funding, the River Trail Committee would like to continue with 2:1 ratio for funds raised by the committee matched and doubled by the Township (1:1 for grants). However, their suggestion is to reduce the cap from \$100,000 to a lower figure.

The River Trail Committee acknowledges they are the envy of other trail committees with the funding they receive from the Township and admit that they would not exist if it were eliminated.

The deputation ended with the Committee reassuring the River Trail Committee that funding would not be eliminated but, it will be affected/amended and that the decision will not be made until budget deliberations in the spring of 2016.

GENERAL ACCOUNTS:

The Committee reviewed the list of General Accounts and, after brief clarifications, it was:

Moved by J. Degurse

Seconded by D. Randell

Motion #1 That this Committee recommend to Council that General Accounts for the month of September 2015, starting with supplier 119001 to XYL001 totaling \$8,095,168.60 be approved.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurer's Statement on the Financial Position of the municipality for the period ending September 30, 2015.

Moved by D. Randell

Seconded by P. Gilliland

Motion #2 That it be recommended to Council that the Statement of Financial Position for period ending September 30, 2015 be received and approved.

CARRIED

TREASURER'S REPORT:

Moved by S. Arnold

Seconded by P. Gilliland

Motion #3 That report A-1 submitted by Treasurer - Charlie Quenneville dated September 23, 2015 related to OPG Assessment Review Board Hearing be received as information.

CARRIED

Moved by T. Kingston

Seconded by J. Degurse

Motion #4 That report A-2 submitted by Treasurer - Charlie Quenneville dated October 8, 2015 be received as information and the Clerk, Treasurer and Mayor be authorized to complete the necessary document to apply for a ten year debenture loan for the LED streetlight conversion in the estimated amount of \$620,000 with the Ontario Infrastructure and Land Corporation and a borrowing by-law be approved.

CARRIED

October 19, 2015
Committee of the Whole

Moved by D. Randell

Seconded by P. Gilliland

Motion #5 That report A-3 submitted by Treasurer - Charlie Quenneville dated October 10, 2015 related to Development Charges Study and that Council award the proposal for Development Charge Study received from Hemson Consulting Ltd. in the total upset fees limit before HST in the amount of \$26,000.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

Moved by D. Randell

Seconded by T. Kingston

Motion #6 That it be recommended to Council that the monthly report submitted by the Director of Community Services - Gary Hackett dated October 15, 2015 be received as information.

CARRIED

Moved by P. Gilliland

Seconded by S. Arnold

Motion #7 That it be recommended to Council that the rate schedule for the 2016 St. Clair Parkway Golf Course be approved as per the monthly report submitted by the Director of Community Services dated October 15, 2015.

CARRIED

Moved by T. Kingston

Seconded by J. Degurse

Motion #8 That it be recommended to Council that the private lesson rates for swimming at the Moore Sports Complex be increased from \$85 to \$90 for private lessons and from \$67.50 to \$70 per session.

CARRIED

FIRE CHIEF'S REPORT:

Moved by S. Arnold

Seconded by S. Miller

Motion #9 That it be recommended to Council that the monthly report submitted by Fire Chief - Walt Anderson for the month of September 2015 be received as information.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion #10 That it be recommended to Council that the Fire Radio Project be approved based on the per station cost scenario split across all member municipalities and two First Nations Communities and that the Fire Chief be directed to work with the Director of Finance and CAO on the funding for the project.

CARRIED

Moved by T. Kingston

Seconded by P. Gilliland

Motion #11 That it be recommended to Council to approve the use of funds donated by Pembina in the amount of \$4000 to fix up the fire safety house with any surplus being dedicated for Fire Prevention Supplies.

CARRIED

Moved by D. Randell

Seconded by T. Kingston

Motion #12 That one St. Clair Township fire truck be permitted to be entered into the Wallaceburg Santa Claus Parade.

CARRIED

NEW BUSINESS:

ADJOURNMENT:

Seeing no further business, it was thereby:

Moved by D. Randell

Seconded by S. Miller

Motion #13 That the Finance Committee meeting be adjourned.

CARRIED

October 19, 2015
Committee of the Whole

The meeting adjourned at 3:30 p.m.

J. Agar
Chairperson

J. Baranek
Secretary

October 19, 2015
Committee of the Whole

**TOWNSHIP OF ST. CLAIR
PUBLIC WORKS & OPERATIONS COMMITTEE
AGENDA**

St. Clair Civic Centre
Committee Room #1
October 19, 2015
4:00 p.m.

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Monthly Report

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly Report
- Waste and Recycle Collection
- Tree Trimming/Removal

4. COORDINATOR OF ENGINEERING REPORT:

- Monthly Report
- LaSalle Line Watermain Project
- Industrial Park – Telecommunications Servicing
- Plank Road Meter Upgrades – Agreement

5. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report (Drainage)
- Spraying of Municipal Drains

6. WATER/WASTE WATER SPECIALIST/ORO REPORT:

- Brigden Water Tower Upgrades
- CH2M HILL OMI Contract Amendment No.4 – Wastewater Facilities

7. NEW BUSINESS:

8. ADJOURNMENT:

DECLARATION OF PECUNIARY INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS:

Moved by S. Arnold

Seconded by J. Degurse

Motion #1 That it be recommended to Council that the monthly report submitted by the Director of Public Works dated October 14, 2015 be received as information.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #2 That it be recommended to Council that the report submitted by the Director of Public Works dated October 14, 2015 related to LAWSS Land Transfer be received as information and that the Township accept the land (Roll No. 38052200214001) offered by LAWSS for a fee of \$1, with all legal fees to be paid by LAWSS.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORTS:

Moved by J. Degurse

Seconded by S. Miller

Motion #3 That it be recommended to Council that the monthly report submitted by the Coordinator of Operations dated October 13, 2015 be received as information.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #4 That it be recommended to Council that the report submitted by the Coordinator of Operations dated October 13, 2015 related to the Municipal Dock Use Agreement be received and that the Municipal Dock Use Agreement between St. Clair Township and Southwestern Sales Corporation Ltd. for the rental of the Township owned stone dock south of Sombra is renewed and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Moved by D. Randell

Seconded by T. Kingston

Motion #5 That it be recommended to Council that the report submitted by the Coordinator of Operations dated October 15, 2015 related to the Rural Lambton Stewardship Network be received and that the Rural Lambton Stewardship Network (RLSN) be approved to plant native grasses along several specific municipally owned properties and roadways, with all associated costs to be paid by RLSN.

CARRIED

COORDINATOR OF ENGINEERING REPORTS:

Moved by T. Kingston

Seconded by J. Degurse

Motion #6 That it be recommended to Council that the monthly report submitted by the Coordinator of Engineering dated October 13, 2015 be accepted and received as information.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #7 That it be recommended to Council that the report submitted by the Coordinator of Engineering dated October 13, 2015 related to the Pine Court Speed Reduction be received as information and that no measures be put in place at this time to assist the reduction in speed on the cul-de-sac.

CARRIED

Moved by D. Randell

Seconded by J. Degurse

Motion #8 That it be recommended to Council that the report submitted by the Coordinator of Engineering dated October 13, 2015 related to an all-way stop at Nash and Paget Streets be received as information and that it not be implemented in this location at this time.

CARRIED

DRAINAGE SUPERINTENDENT REPORTS:

Moved by D. Randell

Seconded by J. Degurse

Motion #9 That it be recommended to Council that the monthly report submitted by the Drainage Superintendent dated October 9, 2015 be received as information and that the following recommendations be approved:

- The cleanout and brushing of the Carpenter Drain located along Smith Line between Baseline Road and Highway No. 40 by a suitable and qualified contractor as a maintenance expense to the drain.
- The brushing and cleanout on the 18/19 Sideroad Drain by a suitable and qualified contractor as a maintenance expense to the drain.
- The private installation of a new access culvert on the E. Pt Lot 28, Concession 4 (former Moore Township) within the Bullock Drain at the expense of the abutting property owner for construction costs and future maintenance.

CARRIED

October 19, 2015
Committee of the Whole

NEW BUSINESS:

ADJOURNMENT:

Seeing as there was no further business for the committee to discuss, it was:

Moved by D. Randell

Seconded by S. Miller

Motion #10 That the committee meeting hereby adjourn.

CARRIED

The meeting was adjourned at 4:30 p.m.

P. Gilliland
Chairperson

J. Baranek
Secretary