

**TOWNSHIP OF ST. CLAIR  
COUNCIL MINUTES  
SESSION #16**

St. Clair Township Civic Centre  
September 8, 2015  
6:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR  
COUNCIL AGENDA**

St. Clair Township Civic Centre  
September 8, 2015  
6:30 p.m.

**Declaration of Conflict of Interest:**

**Minutes:**

Regular Council – Session #15 – August 10, 2015  
Finance & Administration Minutes – August 10, 2015  
Public Works & Operations Minutes – August 10, 2015  
Moore Museum Advisory Committee Meeting Minutes – August 12, 2015  
Sombra Museum Board Committee Meeting Minutes – August 20, 2015

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

6:45 p.m. – Lisa Taylor – Auditor/Collins Barrow

**CORRESPONDENCE:**

- a) Warden’s Picnic Invitation
- b) Pine Court – Speed Reduction Request
- c) Humane Society – Tag Days
- d) Farming on Beckwith Exchange

**INFORMATION:**

- 1) Bill 100 – Supporting Ontario Trails Act
- 2) County Position – Woodlot Clear Cut
- 3) Branton-Cundick Park Memorial
- 4) OMB Decision – Seward Appeal
- 5) Legion Br. 447 – Foosball Tournament
- 6) 41 Thomson St. – Property Standards
- 7) CN EcoConnexions

**DRAINS:**

By-law #21 of 2015, being a by-law to amend Drainage By-law #18 of 2015 for improvement of the Marsh Creek Drain North in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and be finally passed.

**REPORTS OF COMMITTEES AND OFFICERS:**

**FIRE CHIEF'S REPORT:**

- Change Request Regarding Port Lambton Station Parking

**TREASURER'S REPORT:**

- 2014 Audit Financial Statement
- 2014 Independence & Audit Finding Letters

**DEPUTY TREASURER'S REPORT:**

- Non-Capped Tax Levies

**DIRECTOR OF PUBLIC WORKS'S REPORT:**

- Small Communities Fund (SCF) – Intake 2
- Ontario Community Infrastructure Fund (OCIF) – Intake 2

**COORDINATOR OF COMMUNITY PROGRAMS' REPORT:**

- Healthy Kids Community Challenge Memorandum of Understanding Approval

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

- Lambton Children's Safety Village/Mooretown Library

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

- 51 of 2015 – Amending By-law 44 of 2015
- 52 of 2015 – Road Closure – Pulteney Street
- 53 of 2015 – Prohibiting Parking on North Side of Old River Road
- 54 of 2015 – Prohibiting Parking on Paget Street at Lyndock Street
- 55 of 2015 – Deeming By-law (Children's Village)

**COUNCILLORS' REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

- Committee of the Whole – Monday, September 21, 2015 ~ 3:00 p.m.
- Regular Council – Monday, September 21, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, October 5, 2015 ~ 6:30 p.m.
- Committee of the Whole – Monday, October 19, 2015 ~ 3:00 p.m.

Council Meeting  
September 8, 2015

- Regular Council – Monday, October 19, 2015 ~ 5:00 p.m. after Committee of  
the Whole

**In Camera**

- Legal, Personnel & Property

**ADJOURNMENT:**

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

**Declaration of Pecuniary Interest:**

Mayor Arnold advised that he has a pecuniary interest in a property matter to be discussed in-camera and asked Deputy Mayor Gilliland to take the chair as he would need to vacate. Deputy Mayor Gilliland accepted the invitation.

**ADOPT MINUTES:**

Moved by D. Randell

Seconded by J. Agar

**Motion #1** That the Minutes from the Council meeting Session #15 held August 10, 2015 be received and accepted as corrected.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #2** That the Minutes from the Finance and Administration meeting held August 10, 2015 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #3** That the Minutes from the Public Works & Operations meeting held August 10, 2015 be received and accepted as printed.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #4** That the Minutes from the Moore Museum Advisory Committee meeting held August 12, 2015 be received as printed.

**CARRIED**

Moved by D. Randell

Seconded by J. Agar

**Motion #5** That the Minutes from the Sombra Museum Board Committee meeting held August 20, 2015 be received as printed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #6** That Council of the Township of St. Clair endorse the Sombra Museum Board's nomination of Murray McAllister for the Lieutenant Governor's Ontario Heritage Lifetime Achievement Award.

**CARRIED**

**CORRESPONDENCE:**

Moved by S. Miller

Seconded by D. Randell

**Motion #7** That the request submitted by Erin Trepanier of Pine Court in Corunna to effectively reduce traffic speed on the cul-de-sac be referred to staff for a report.

**CARRIED**

Council Meeting  
September 8, 2015

Moved by D. Randell

Seconded by J. Degurse

**Motion #8** That the request submitted by the Sarnia & District Humane Society to host “Strays in the Streets – Tag Days” where donations are collected outside local stores on September 11 and 12 be approved.

**CARRIED**

Moved by J. Degurse

Seconded by P. Gilliland

**Motion #9** That the members of the audience in attendance interested in the farming on Beckwith Exchange be afforded the opportunity to address Council.

**CARRIED**

Shawn Grunte, of 338 Brooktree Drive, advised Council that he would like to see all spraying on the farm north of his rear lot line eliminated. The reduction and use of new smaller equipment as indicated by Nova is not good enough.

Patrick Soares, of 336 Brooktree Drive, advised that the Township has done a good job maintaining the land up to where the crop line starts, so if the crops are removed back to the property line, he is confident the Township will maintain the recovered land.

James MacNeil, of 343 Brooktree Drive, advised that he would like an avenue where the actions of this farmer can be policed and where his complaints will be addressed in a timely manner.

Moved by D. Randell

Seconded by J. Agar

**Motion #10** That the crop planted on Township land known as the Beckwith Exchange be permitted to continue on-site until it is harvested, after which no crops are permitted on any Township land and no additional spraying applications are permitted on Township lands.

**CARRIED**

Moved by J. Agar

Seconded by D. Randell

**Motion #11** That Council accept the following items of correspondence as per Council’s direction:

- a) Warden’s Picnic Invitation
- b) Pine Court – Speed Reduction Request
- c) Humane Society – Tag Days
- d) Farming on Beckwith Exchange

**CARRIED**

**INFORMATION:**

Moved by D. Randell

Seconded by J. Degurse

**Motion #12** That the Director of Community Services be advised to produce a report for the next Committee of the Whole meeting on the CN EcoConnexions From the Ground Up Program.

**CARRIED**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #13** That the following items of information be dealt with as per Council’s instructions for items identified as agenda items #1 thru 7:

- 1) Bill 100 – Supporting Ontario Trails Act
- 2) County Position – Woodlot Clear Cut
- 3) Branton-Cundick Park Memorial
- 4) OMB Decision – Seward Appeal
- 5) Legion Br. 447 – Foosball Tournament
- 6) 41 Thomson St. – Property Standards
- 7) CN EcoConnexions

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

At the appointed time of 6:45 p.m., Mayor Arnold welcomed Lisa Taylor, representing the Collins Barrow accounting firm to report on the findings of the annual financial audit.

Mrs. Taylor directed Council to the report pages and advised that the financial statements for the Township looked good and they represented a clean audit. She thanked Council for the opportunity and advised that staff were more than accommodating throughout the audit process.

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #14** That the report by Charles Quenneville – Director of Finance dated August 26, 2015 with regard to the 2014 Audit Financial Statement be received and the following recommendations be approved:

- 1) That the 2014 Final Audit Consolidated Financial Statements for St. Clair Township be received and approved and authorize the Mayor to sign.
- 2) That the 2014 Final Audit Trust Fund Financial Statements for St. Clair Township be received and approved and authorize the Mayor to sign.
- 3) That the 2014 Final Audit Financial Statements for St. Clair River Trail be received and approved and authorize the Mayor to sign.
- 4) That the 2014 Final Audit Financial Statements for the Moore Township Community and Recreational Foundation be received and approved and authorized the Mayor to sign.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #15** That the report by Charles Quenneville – Director of Finance dated August 26, 2015 with regard to the 2014 Independence & Audit finding letters be received and the following recommendations be approved:

- 1) That the 2014 Independent and Audit finding letters for Consolidated Financial Statements for St. Clair Township be received and approved and authorize the Mayor to sign the final audit finding letter.
- 2) That the 2014 Independent and Audit finding letters for St. Clair Trust be received and approved.
- 3) That the 2014 Independent and Audit finding letters for the St. Clair River Trail be received and approved.
- 4) That the 2014 Independent and Audit finding letters for The Moore Township Community and Recreational Foundation be received and approved.

**CARRIED**

**DRAINS:**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #16** That Drainage By-law #21 of 2015, being a by-law to amend Drainage By-law #18 of 2015 for improvement of the Marsh Creek Drain North in the Township of St. Clair be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**FIRE CHIEF'S REPORT:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #17** That the report of Chief Anderson dated September 8, 2015 be received and that Council accept the recommendation for the additional parking area that measures approximately 14 x 6.4 meters at an approximate cost of \$5,750.00 plus HST.

**CARRIED**

**TREASURER'S REPORT:**

Moved by J. DeGurse

Seconded by T. Kingston

**Motion #18** That the report by Charles Quenneville – Director of Finance dated August 26, 2015 with regard to the 2014 Audit Financial Statement be received as information.

**CARRIED**

Moved by T. Kingston

Seconded by J. DeGurse

**Motion #19** That the report by Charles Quenneville – Director of Finance dated August 26, 2015 with regard to the 2014 Independence & Audit finding letters be received as information.

**CARRIED**

**DEPUTY TREASURER'S REPORT:**

Moved by J. DeGurse

Seconded by S. Miller

**Motion #20** That the report by George Lozon – Deputy Treasurer/Coordinator of Accounting dated August 14, 2015 with regard to Non-Capped Tax Levies be received with the following recommendation:

That it be resolved that the tax levy for the Multi-Residential, Commercial and Industrial related tax classes shall become due and payable in two installments as follows: the 28<sup>th</sup> day of September, 2015; and the 23<sup>rd</sup> day of November, 2015; and nonpayment of the amount on the dates stated in accordance with this resolution shall constitute default. The installments shall be calculated as follows: Fifty percent of the levy rounded downwards to the next whole dollar shall become due and payable on the 23<sup>rd</sup> day of September with the balance due and payable on the 28<sup>th</sup> day of November.

**CARRIED**

**DIRECTOR OF PUBLIC WORKS'S REPORT:**

Moved by S. Miller

Seconded by J. DeGurse

**Motion #21** That the report of Matt Deline – Director of Public Works dated September 2, 2015 with regard to the Small Communities Fund (SCF) – Intake 2 be received as information.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #22** That the Director of Public Works be authorized to apply to the Small Communities Fund for the project known as the Corunna Sanitary Re-routing that carries an approximate construction cost of \$3 million.

**CARRIED**

Moved by T. Kingston

Seconded by S. Miller

**Motion #23** That the report of Matt Deline – Director of Public Works dated September 2, 2015 with regard to Ontario Community Infrastructure Fund (OCIF) – Intake 2 be received as information.

**CARRIED**

Moved by S. Miller

Seconded by T. Kingston

**Motion #24** That the Director of Public Works be authorized to apply to the Ontario Community Infrastructure Fund - Intake 2 for the project known as the St. Clair Parkway Slope Stability Realignment that carries an approximate construction cost of \$1 million.

**CARRIED**

**COORDINATOR OF COMMUNITY PROGRAMS' REPORT:**

Moved by S. Miller

Seconded by J. DeGurse

**Motion #25** That it be recommended to Council that the report of Linda Kennedy – Coordinator of Community Programs dated August 31, 2015 with regard to the Health

Council Meeting  
September 8, 2015

Kids Community Challenge Memorandum of Understanding Approval be received as information and that the “Memorandum of Understanding” between the Municipality of Lambton Shores, the Township of Warwick, the City of Sarnia and the Township of St. Clair be approved and signed.

**CARRIED**

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

Moved by J. DeGurse

Seconded by S. Miller

**Motion #26** That the report by Carlie McClemens – Deputy Clerk/Coordinator of Planning dated September 2, 2015 be received and that By-law 52 of 2015, being a By-law to Close a portion of Pulteney Street and a Lane in Plan 10, Mooretown and By-law 55 of 2015, being a By-law to deem lots in a plan of subdivision, be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the said by-laws accordingly.

**CARRIED**

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

**BY-LAWS:**

Moved by S. Miller

Seconded by T. Kingston

**Motion #27** That the By-laws 51 - 55 receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute any appurtenant agreements:

- 51 of 2015 – Amending By-law 44 of 2015
- 52 of 2015 – Road Closure – Pulteney Street
- 53 of 2015 – Prohibiting Parking on North Side of Old River Road
- 54 of 2015 – Prohibiting Parking on Paget Street at Lyndock Street
- 55 of 2015 – Deeming By-law (Children's Village)

**CARRIED**

**UNFINISHED BUSINESS:**

**UPCOMING MEETINGS:**

- Committee of the Whole – Monday, September 21, 2015 ~ 3:00 p.m.
- Regular Council – Monday, September 21, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Monday, October 5, 2015 ~ 6:30 p.m.
- Committee of the Whole – Monday, October 19, 2015 ~ 3:00 p.m.

**COUNCILLORS' REPORTS:**

**Deputy Mayor Gilliland:**

Deputy Mayor Gilliland advised that since the St. Clair River Trail is fully linked across the Township, the funding formula should be reconsidered.

Moved by P. Gilliland

Seconded by D. Randell

**Motion #28** That consideration be given at the 2016 budget deliberations to a reduction in funding for the St. Clair River Trail from matching all funds independently raised at a ratio of 2:1 to a maximum of \$100,000 to a 1:1 ratio with an annual cap of \$50,000.

**CARRIED**

**Councillor Agar:**

Councillor Agar advised that many trees have been removed from Brigden Park over the past few years.

Council Meeting  
September 8, 2015

Moved by J. Agar

Seconded by D. Randell

**Motion #29** That the Director of Community Services be advised to prepare a report as to how to repopulate Brigden Park with trees.

**CARRIED**

**Councillor Randell:**

Councillor Randell advised that he attended the recent AMO Conference in Niagara Falls and it was a fruitful experience with very good content.

**Councillor Miller:**

Councillor Miller advised that during the most recent Police Services Board meeting he was informed the OPP recently put the 'speed spy' at Thomson Street in Courtright and John Street in Sombra and in both locations the average speed was lower than the posted limit, so it was concluded there are no safety issues in either location.

Councillor Miller continued by advising that a seawall in Port Lambton on Township property has begun to wash out as a result of the high water level and requested a report from staff. Further, HydroOne has been trimming trees in Port Lambton and Sombra and has left some trees entirely bare on specific sides. He is concerned they may not survive.

Finally, Councillor Miller noted he will not be at the next meeting of Council as he will be out of town.

**Councillor Kingston:**

Councillor Kingston attended the recent open house at Clean Harbors where she toured the site for the first time. She also produced a report from her recent experiences at the recent AMO conference and shared it with Council.

**Councillor Degurse:**

Councillor Degurse advised that he would like to reconsider the decision of Council to terminate funding for the Sarnia Lambton Doctor Recruitment Task Force and made a motion.

Clerk Jeff Baranek reminded Council that in order to reconsider a motion, you need 75% majority.

Moved by J. Degurse

Seconded by P. Gilliland

**Motion #30** That Council reconsider the termination of funding for the Sarnia Lambton Doctor Recruitment Task Force.

**DEFEATED**

**Mayor Arnold:**

Mayor Arnold continues to be heavily involved in community events throughout the Township. He would like a report from staff on the protocol for trimming trees on private property. He attended the Grand Opening of the splash pad at Brander Park which was a great event and the sponsors were very pleased with the turnout. The recent EOC exercise that ran in conjunction with SADS went very well.

Mayor Arnold was fortunate enough to attend the 70<sup>th</sup> wedding anniversary for Wilfred and Betty Mitchell where he brought congratulations on behalf of Council. He also attended the unveiling of the new scoreboard in Port Lambton named in memory of Jim Johnson which was a memorable experience and the scoreboard looks great.

Mayor Arnold concluded by advising he has a Legal matter to discuss in-camera.

**IN-CAMERA:**

Moved by T. Kingston

Seconded by J. Degurse



**Motion #31** That the meeting enter an in-camera session to discuss legal and property matters.

**CARRIED**

Mayor Arnold declared the meeting back into open session at 8:35 p.m. Clerk Jeff Baranek noted as a result of the in-camera session, that the price for vacant land in the Industrial Park has increased to \$40,000/acre.

**NEW BUSINESS:**

Moved by J. Agar

Seconded by P. Gilliland

**Motion #32** That CAP Park in Corunna be renamed Derek Drouin Park in honour of the accomplishments Derek has achieved throughout his athletic career, most notably his recent gold medal at the world championships in Beijing.

**-TABLE MOTION-**

Moved by D. Randell

Seconded by S. Miller

**Motion #33** That Motion #31 be tabled to collect information from the local community as to the appropriate way to honour Derek Drouin.

**TABLED**

Moved by D. Randell

Seconded by J. Agar

**Motion #34** That the Township support in principle any community driven recognition events for the accomplishments of Derek Drouin.

**CARRIED**

Moved by D. Randell

Seconded by T. Kingston

**Motion #35** That the Township host Pat Davidson and her local staff for dinner to acknowledge and thank her for her devoted service and contributions to the Township of St. Clair throughout her career as local MP.

**CARRIED**

Seeing no further business to discuss, it was thereby moved:

Moved by S. Miller

Seconded by J. Degurse

**Motion #36** That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 8:50 p.m.

---

Mayor - Steve Arnold

---

Clerk - Jeff Baranek