

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 5**

St. Clair Civic Centre
Council Chambers
March 2, 2015
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	T. Kingston	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO
	M. Deline	Director of Public Works

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

Declaration of Conflict of Interest:

Minutes:

Regular Council – Session #26 – February 17, 2015
Finance & Administration Minutes – February 17, 2015
Public Works & Operations Minutes – February 17, 2015
Heritage St. Clair Committee Meeting – January 21, 2014
Lambton Children’s Safety Village – January 8, 2015

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:45 p.m. – Kerry Bedard – Introduction

CORRESPONDENCE:

- a) Corunna Horticulture – Township Logo Request
- b) Brigden Fire Concern
- c) Dream Lottery Ticket Request
- d) Brendan Kelly – Brigden Fire Inquisition

INFORMATION:

- 1) Ontario Human Rights Commission
- 2) HTA – Off-Road Vehicle Safety
- 3) Shell – ECA Application
- 4) OMB – Seward Prehearing Minutes
- 5) Aurora – Bill 52 Resolution
- 6) Children’s Aid – Thank You

DRAINS:

By-law #4 of 2015, being a by-law to raise the sum of \$4455.00 being money expended out of the General Funds of the Township of St. Clair for reassessment of the Jarvis Drain be given first and second readings and be provisionally adopted.

By-law #5 of 2015, being a by-law to raise the sum of \$402,986.00 being money expended out of the General Funds of the Township of St. Clair for reassessment and construction of the Hescott-Anderson Drain be given first and second readings and be provisionally adopted.

By-law #6 of 2015, being a by-law to raise the sum of \$206,066.00 being money expended out of the General Funds of the Township of St. Clair for construction of the Sinclair Drain/Virostek Drain be given first and second readings and be provisionally adopted.

By-law #9 of 2015, being a by-law to raise the sum of \$15,209.15 less \$3148.93 OMAFRA grant for a total of \$12,060.00 being money expended out of the General Funds of the Township of St. Clair for maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #10 of 2015, being a by-law to raise the sum of \$12,297.24 less \$2847.82 OMAFRA grant for a total of \$9449.42 being money expended out of the General Funds of the Township of St. Clair for maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

By-law #11 of 2015, being a by-law to raise the sum of \$8025.69 being money expended out of the General Funds of the Township of St. Clair for the expenditures to the Port Lambton Storm Sewer Drain be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

REPORTS OF COMMITTEES AND OFFICERS:

WATER/WASTEWATER SPECIALIST/ORO:

- 2014 Annual Report/2014 Annual Summary Report

DIRECTOR OF PUBLIC WORKS:

- Proposed Water and Wastewater Rates for 2015

MOTIONS:

BY-LAWS:

11 of 2015 – Water and Wastewater Rates for 2015
12 of 2015 – Two-way Traffic – Moore Street, Port Lambton
13 of 2015 – O.P.P. Lambton Group Membership By-law
14 of 2015 – By-law Enforcement Contract – Kerry Bedard

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Operating Budget – Thursday, March 5, 2015 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 16, 2015 ~ 3:00 p.m.
- Regular Council – Monday, March 16, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Easter Monday, April 6, 2015 ~ 6:30 p.m.

In Camera

- Legal/Personnel

ADJOURNMENT:

The Mayor called the meeting to order at 6:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

Mayor Arnold asked Director of Public Works Matt Deline to welcome Lisa Courtney and Steve Burns of BMROSS Engineering Firm, who were hosting a public meeting for an MEA Class Environmental Assessment for a new waterline on Lasalle Road, near Aamjiwnaang and the Shell refinery.

The purpose of the project is to connect a break in the Lambton Area Water Supply System (LAWSS) between Lasalle Road and Hill Street where a current break in the main would interrupt water supply to a significant number of residents and large industrial users within the township. They considered three options: a new main on Lasalle, extension of an existing main on Vidal Street in Sarnia, or the option to do nothing.

BMROSS recommends the installation of a 450mm main along Lasalle Road between CNR Railway and Vidal Street. The works are proposed to begin in 2015.

Mayor Arnold thanked the representatives for their presentation and extended his eagerness to work with them through the completion of the project.

ADOPT MINUTES:

Moved by D. Randell

Seconded by P. Gilliland

Motion #1 That the Minutes from the Council meeting held Session #26 – February 17, 2015 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #2 That the Minutes from the Finance and Administration meeting held February 17, 2015 be received and accepted as printed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #3 That the Minutes from the Public Works meeting held February 17, 2015 be received and accepted as corrected.

CARRIED

Moved by D. Randell

Seconded by J. Agar

Motion #4 That the Minutes from the Heritage St. Clair Committee Meeting held January 21, 2015 be received as printed.

CARRIED

Moved by P. Gilliland

Seconded by J. Agar

Motion #5 That the Minutes from the Lambton Children's Safety Village Meeting held on January 8, 2015 be received as printed.

CARRIED

CORRESPONDENCE:

Moved by J. Agar

Seconded by T. Kingston

Motion #6 That Council authorizes the Corunna Horticulture and Improvement Association to use the Township logo on flags to be erected on flagpoles in Corunna to the satisfaction of the Director of Community Services.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #7 That the letter submitted by Brendan Kelly related to a fire at a residence in Brigden be tabled until the next Committee of the Whole meeting to allow discussion with the Fire Chief.

TABLED

Moved by P. Gilliland

Seconded by J. Degurse

Motion #8 That permission be granted to the Dream Lottery to allow tickets to be sold at the Shoppers Drug Mart location in Corunna from March 15, 2015 to June 2015.

CARRIED

Moved by J. Agar

Seconded by P. Gilliland

Motion #9 That Council accept the following items of correspondence as per Council's direction:

- a) Corunna Horticulture – Township Logo Request
- b) Brigden Fire Concern
- c) Dream Lottery Ticket Request
- d) Brendan Kelly – Brigden Fire Inquisition
- e) Mark Hagen – Brigden Fire Inquisition

CARRIED

INFORMATION:

Moved by T. Kingston

Seconded by D. Randell

Motion #10 That the following items of information be dealt with as per Council's instructions for items identified as agenda items 1) thru 6):

- 1) Ontario Human Rights Commission
- 2) HTA – Off-Road Vehicle Safety
- 3) Shell – ECA Application
- 4) OMB – Seward Prehearing Minutes
- 5) Aurora – Bill 52 Resolution
- 6) Children's Aid – Thank You

CARRIED

DEPUTATIONS AND APPOINTMENTS:

At the appointed time of 6:45 p.m. Mayor Arnold welcomed Kerry Bedard to come forward. Clerk Jeff Baranek introduced Mr. Bedard to Council as the successful candidate for the by-law enforcement position responsible for enforcing the new Noise By-law 44 of 2014.

Kerry Bedard extended his gratitude for the opportunity and assured Council that he will work for them and the people of the Township to ensure compliance with the by-law. Mr. Bedard feels communication is the biggest factor in preventing perpetual complaints and therefore he will be doing visits to problem areas to introduce himself and the new protocol in an effort to alleviate recurring issues.

Mr. Bedard informed Council that he is employed by the Town of Petrolia in a similar capacity where he was given shirts and a jacket with the town logo to help people identify him. In his opinion this is important and asked that Council consider offering some golf

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shirts and a spring jacket donning the township logo and wording identifying him as the By-law Enforcement Officer.

On behalf of Council, Mayor Arnold thanked and welcomed Mr. Bedard to the township and informed him his clothing request will be referred to the upcoming operating budget deliberations.

DRAINS:

Moved by J. DeGurse

Seconded by S. Miller

Motion #11 That Drainage By-law #4 of 2015, being a by-law to raise the sum of \$4455.00 being money expended out of the General Funds of the Township of St. Clair for reassessment of the Jarvis Drain be given first and second readings and be provisionally adopted.

CARRIED

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #12 That Drainage By-law #5 of 2015, being a by-law to raise the sum of \$402,986.00 being money expended out of the General Funds of the Township of St. Clair for reassessment and construction of the Hescott-Anderson Drain be given first and second readings and be provisionally adopted.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #13 That Drainage By-law #6 of 2015, being a by-law to raise the sum of \$206,066.00 being money expended out of the General Funds of the Township of St. Clair for construction of the Sinclair Drain/Virostek Drain be given first and second readings and be provisionally adopted.

CARRIED

Moved by T. Kingston

Seconded by J. DeGurse

Motion #14 That Drainage By-law #9 of 2015, being a by-law to raise the sum of \$15,209.15 less \$3148.93 OMAFRA grant for a total of \$12,060.00 being money expended out of the General Funds of the Township of St. Clair for maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion #15 That Drainage By-law #10 of 2015, being a by-law to raise the sum of \$12,297.24 less \$2847.82 OMAFRA grant for a total of \$9449.42 being money expended out of the General Funds of the Township of St. Clair for maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by S. Miller

Seconded by T. Kingston

Motion #16 That Drainage By-law #11 of 2015, being a by-law to raise the sum of \$8025.69 being money expended out of the General Funds of the Township of St. Clair for the expenditures to the Port Lambton Storm Sewer Drain be given the necessary readings and signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

WATER/WASTEWATER SPECIALIST/ORO:

Moved by S. Miller

Seconded by T. Kingston

Motion #17 That the report of Nova VanderSlagt – Water/Wastewater Specialist be received and that Council approve the 2014 Annual Report and 2014 Annual Summary Report for the St. Clair Township Distribution System.

CARRIED

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DIRECTOR OF PUBLIC WORKS:

Moved by T. Kingston

Seconded by S. Miller

Motion #18 That the report of Matt Deline – Director of Public Works dated February 20, 2015 be received and that Council approve the Proposed Water and Wastewater Rates for 2015 as recommended.

CARRIED

MOTIONS:

BY-LAWS:

Moved by S. Miller

Seconded by T. Kingston

Motion #19 That By-laws 11, 12 and 13 receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 11 of 2015 – Water and Wastewater Rates for 2015
- 12 of 2015 – Two-way Traffic – Moore Street, Port Lambton
- 13 of 2015 – O.P.P. Lambton Group Membership By-law
- 14 of 2015 – By-law Enforcement Contract – Kerry Bedard

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland asked staff to consider keeping the Sports Complex open on Family Day as he has been approached by patrons who were looking to use the facility on that day.

Councillor Miller:

Councillor Miller extended his congratulations to Mayor Arnold on his successful re-election to Chair of the St. Clair Region Conservation Authority Board for 2015.

Councillor Randell:

Councillor Randell informed Council of an upcoming Annual General Meeting for the Wilkesport Hall Board to be held on April 30, 2015 and encouraged potential new members to attend.

Councillor Agar:

Councillor Agar informed Council that he attended a booth at the recent OGRA/ROMA convention that dealt with soil contamination. He continued by advising that in speaking with a representative of the Ministry of the Environment, he learned municipalities can pass by-laws to ensure any load of soil being brought to a local recycling or restoring plant must be tested to ensure it is not contaminated. He wondered if this is something the Township could look into related to the potential aggregate recycling yard on Courtright Line.

Moved by J. Agar

Seconded by P. Gilliland

Motion #20 That staff be directed to investigate the legality of potential by-laws that would require testing of all soils being brought to local recycling yards.

CARRIED

Councillor Kingston:

Councillor Kingston expressed her appreciation for the opportunity to attend the recent OGRA/ROMA Conference in Toronto. She continued by asking how staff were made aware of Council's direction and decisions. Mayor Arnold informed her that staff has a recap meeting the day after Council meetings where direction is given to affected department heads and all motions and directions are communicated to all department heads.

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Councillor DeGurse:

Councillor Degurse questioned whether or not the Township typically salts sidewalks and was advised that it is not our practice. The Township contracts out the removal of snow from sidewalks which is beyond what other municipalities do as some pass by-laws placing the responsibility for snow removal on sidewalks on the adjacent land owners.

Mayor Arnold:

Mayor Arnold is concerned with the April timeline for the implementation of odour elimination measures related to the Waste Water Treatment Plant in Courtright. Further, local home owners should be contacted to explain the difference between the proposed “temporary solutions” compared to the eventual “permanent solutions” as the people in the area deserve results.

Mayor Arnold continued by advising Council that he attended a session while at the OGRA/ROMA Conference in Toronto that dealt with asset management and amortization timelines. According to the presentation, municipalities are responsible for establishing their own timelines for asset depreciation which could be crucial for the upcoming operation budget deliberations.

While at ROMA/OGRA, Mayor Arnold attended deputations with the Ministry of the Environment and Climate Change and the Ministry of Energy. The deputation with the MOECC was well received where the Minister was unhappy with staff for being unaware of the former hazardous waste facility on Hill Street. The deputation with the Minister of Energy saw Mayor Arnold express frustration that nothing has been done to keep better lines of communication open with the Minister and the Township as to the future plans for the facility.

Mayor Arnold concluded by stating his goal of bringing a larger more modern community hall to Port Lambton. The current hall is too small and he would like to see a new facility able to accommodate 200-250 patrons comfortably complete with a modern meeting room. In his opinion, Brander Park may be a good fit for such a complex where the current parking area could be utilized to moderate costs.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Operating Budget – March 5, 2015 ~ 5:00 p.m.
- Committee of the Whole – Monday, March 16, 2015 ~ 3:00 p.m.
- Regular Council – Monday, March 16, 2015 ~ 5:00 p.m. after Committee of the Whole
- Regular Council – Easter Monday, April 6, 2015 ~ 6:30 p.m.

IN-CAMERA:

Moved by S. Miller

Seconded by J. Degurse

Motion #21 That the meeting enter into an in-camera session to discuss legal and personnel matters at 7:25 p.m.

CARRIED

Mayor Arnold declared the meeting back into open session at 7:45 p.m..

Moved by J. Agar

Seconded by D. Randell

Motion #22 That the report submitted by the Property Standards Officer Kelly Bedard dated February 26, 2015 be sent to the owner of the property known as 527 Belmont Avenue in Corunna.

CARRIED

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Seeing as there was no further business to discuss Mayor Arnold called for a motion to adjourn.

Moved by S. Miller

Seconded by D. Randell

Motion #23 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 7:50 p.m.

MAYOR

CLERK