

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 19**

St. Clair Civic Centre
Council Chambers
November 17, 2014
5:00 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland	Deputy Mayor
	P. Carswell-Alexander	Councillor
	D. Randell	“
	J. Agar	“
	J. DeGurse	“
	S. Miller	“
Staff:	J. Rodey	CAO
	J. Baranek	Clerk/ Deputy CAO

**TOWNSHIP OF ST. CLAIR
COUNCIL AGENDA**

St. Clair Township Civic Centre
November 17, 2014
5:00 p.m.

Declaration of Conflict of Interest:

Minutes:

Regular Council – Session #18 – October 20, 2014
Committee of the Whole – October 20, 2014
Moore Museum Advisory Committee – October 1, 2014
Property Standards Committee Appeal Hearing – October 14, 2014
The Sombra Museum Board Committee Meeting – October 17, 2014
Lambton County Historical Society Meeting - October 23, 2014
Moore Museum Advisory Committee – November 5, 2014

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

5:15 p.m. – Court of Revision – McDonald Drain

CORRESPONDENCE:

- a) First Street, Courtright - Petition
- b) Christmas Campaign – The Downtown Mission
- c) 4624 Old River Road – Property Standards
- d) St. Vincent de Paul Society (Sacred Heart Food Bank) – Donation Request

INFORMATION:

- 1) Councillor Training

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- 2) Home Postal Delivery – Town of Collingwood
- 3) MCIIT – Volunteer Award Nomination
- 4) Enbridge – Aerial Patrol
- 5) Lambton Heritage Museum – Lambton at War
- 6) OPP policing costs – Town of Bancroft
- 7) Clean Harbours – Community Liaison Committee
- 8) 389 Murray St. – Staff Correspondence
- 9) Ontario Community Infrastructure Fund Application-Based Component
- 10) Combined OGRA/ROMA Conference
- 11) Union Gas - Application for Order Varying Conditions of Approval

DRAINS:

By-law #23 of 2014, being a by-law to raise the sum of \$54,188.33 less \$14,369.28 OMAFRA grant for a total of \$39,819.05 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.

By-law #24 of 2014, being a by-law to raise the sum of \$241,404.21 less \$60,244.29 OMAFRA grant for a total for \$181,159.92 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.

By-law #25 of 2014, being a by-law to raise the sum of \$96,920.51 less \$19,932.37 OMAFRA grant for a total of \$76,988.14 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.

By-law #26 of 2014, being a by-law to raise the sum of \$93,479.12 less \$23,738.41 OMAFRA grant for a total of \$69,740.71 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township.

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS/BY-LAW ENFORCEMENT OFFICER

- Property Standards Update – November 10, 2014

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Request for Temporary Trailer – 3595 Tecumseh Road (Enbridge Site)

CLERK'S REPORT:

- 2014 Municipal Election & Accessibility Report
- Reminder: Standing Committee Appointments 2015 - 2018

CAO'S REPORT:

MOTIONS:

- Recommendations from November 17, 2014 – Finance & Administration and Public Works & Operations Committees

BY-LAWS:

- 58 of 2014 - Special annual rates upon lands subject to the Tile Drainage Act.
- 59 of 2014 – Land Transfer to HD Industrial

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60 of 2014 – Trailer Agreement – 3595 Tecumseh Rd. (Enbridge)
61 of 2014 - Municipal Capital Facility Agreement
62 of 2014 – Land Transfer to ANJ

COUNCILLORS' REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Inaugural Meeting of Council – Monday, December 1, 2014 ~ 6:30 p.m.
- Committee of the Whole – Monday, December 15, 2014 ~ 3:00 p.m.
- Council – Monday, December 15, 2014 ~ 5:00 p.m.
- Regular Council – January 5, 2015 ~ 6:30 p.m.

In Camera

- property & legal

ADJOURNMENT:

The Mayor called the meeting to order at 5:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by S. Miller

Seconded by D. Randell

Motion #1 That the Minutes from the Council meeting Session #18 held October 20, 2014 - be received and adopted as printed.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #2 That the Minutes from the Finance and Administration meeting held October 20, 2014 - be received and adopted as printed.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #3 That the Minutes from the Public Works meeting held October 20, 2014 - be received and adopted as printed.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #4 That the Minutes from the Moore Museum Advisory Committee meeting held October 1, 2014 - be received as printed.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #5 That the Minutes from the Property Standards Committee Appeal Hearing held October 14, 2014 - be received as printed.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

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Motion #6 That the Minutes from the Sombra Museum Board Committee meeting held in October 17, 2014 - be received as printed.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #7 That the Minutes from the Lambton County Historical Society meeting held October 23, 2014 - be received as printed.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #8 That the Minutes from the Moore Museum Advisory Committee meeting held November 5, 2014 - be received as printed.

CARRIED

Moved by D. Randell

Seconded by J. Degurse

Motion #9 That the hours of operation of the Moore Museum for 2015 be amended to March, April and September – December, Monday – Friday, 9am – 4pm; and May to August, Friday – Tuesday, 11am – 5pm; that the Moore Museum Advisory Committee members for 2015 be the same as 2014; and that the 2015 Event Calendar as per the Minutes of November 5, 2014 be approved.

CARRIED

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by S. Miller

Seconded by J. Agar

Motion #10 That the petition pertaining to the reconstruction of First Street in Courtright be sent to Capital Budget deliberations for 2015.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #11 That the request for donations from the Christmas Campaign located in the township of Essex be received and filed.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #12 That the property standards complaint at 4624 Old River Road be sent to the property standards officer for investigation.

CARRIED

Moved by J. Degurse

Seconded by P. Carswell-Alexander

Motion #13 That Council accept the following items of correspondence as per Council's direction:

- a) First Street, Courtright - Petition
- b) Christmas Campaign – The Downtown Mission
- c) 4624 Old River Road – Property Standards
- d) St. Vincent de Paul Society (Sacred Heart Food Bank) – Donation Request

CARRIED

INFORMATION:

Moved by P. Carswell-Alexander

Seconded by J. Degurse

Motion #14 That the following items of information be dealt with as per Council's instructions for items identified as agenda items #1 thru 11:

- 1) Councillor Training
- 2) Home Postal Delivery – Town of Collingwood
- 3) MCIIT – Volunteer Award Nomination
- 4) Enbridge – Aerial Patrol
- 5) Lambton Heritage Museum – Lambton at War
- 6) OPP policing costs – Town of Bancroft
- 7) Clean Harbours – Community Liaison Committee

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- 8) 389 Murray St. – Staff Correspondence
- 9) Ontario Community Infrastructure Fund Application-Based Component
- 10) Combined OGRA/ROMA Conference
- 11) Union Gas - Application for Order Varying Conditions of Approval

CARRIED

DEPUTATIONS AND APPOINTMENTS:

Court of Revision – McDonald Drain

At the appointed time of 5:15p.m. Mayor Arnold called the Court to Order to hear assessment appeals for the McDonald Drain.

Seeing nobody in attendance wishing to challenge their assessment, Mayor Arnold asked Chris Thibert of Dillon Consulting whether or not he would like to speak to the report, then asked for a motion.

Moved by D. Randell

Seconded by J. Degurse

Motion #15 That the Engineer's assessment on the McDonald Drain in accordance with the Engineer's report dated September 27th, 2013 be accepted and confirmed and that the Court of Revision on the McDonald Drain be closed.

CARRIED

Council returned to Order.

DRAINS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #16 That Drainage By-law #23 of 2014, being a by-law to raise the sum of \$54,188.33 less \$14,369.28 OMAFRA grant for a total of \$39,819.05 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by J. Agar

Seconded by D. Randell

Motion #17 That Drainage By-law #24 of 2014, being a by-law to raise the sum of \$241,404.21 less \$60,244.29 OMAFRA grant for a total for \$181,159.92 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #18 That Drainage By-law #25 of 2014, being a by-law to raise the sum of \$96,920.51 less \$19,932.37 OMAFRA grant for a total of \$76,988.14 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. Degurse

Motion #19 That Drainage By-law #26 of 2014, being a by-law to raise the sum of \$93,479.12 less \$23,738.41 OMAFRA grant for a total of \$69,740.71 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

Moved by J. DeGurse
Motion #20 That the report of Kelly Bedard – Property Standards/By-law Enforcement Officer be accepted as received.

Seconded by J. Agar

CARRIED

Moved by P. Carswell-Alexander
Motion #21 That the Property Standards Officer obtain quotes to remove all derelict vehicles and other refuse from 72 Thomson St. and further, be directed to accept the lowest quote to proceed with cleanup of the property.

Seconded by J. Degurse

CARRIED

Moved by P. Carswell-Alexander
Motion #22 That the Property Standards Officer be directed to re-inspect the property at 527 Belmont Ave. after November 17th and further, issue an Order utilizing the Clearing of Land By-law with a deadline of 7 days in the event that the property remains in contravention.

Seconded by J. Agar

CARRIED

Moved by J. Agar
Motion #23 That the Property Standards Officer be directed to issue an Order utilizing the Clearing of Land By-law at 574 Albert Blvd. with a deadline of 7 days.

Seconded by P. Carswell-Alexander

CARRIED

Moved by P. Carswell-Alexander
Motion #24 That the Property Standards Officer be directed to obtain quotes and further, accept the lowest quote to move ahead with the demolition of the entire building in the event that the Order is not complied with at 357 Murray Street.

Seconded by J. Degurse

TABLED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by J. Agar
Motion #25 That the report of Carlie McClemens, Deputy Clerk with regard to a Temporary Trailer at 3595 Tecumseh Road be accepted and the recommendations within be approved.

Seconded by P. Carswell-Alexander

CARRIED

CLERK'S REPORT:

Moved by J. Agar
Motion #26 That that the report of Jeff Baranek – Clerk dated November 12, 2014 with regard to the 2014 Municipal Election & Accessibility be accepted.

Seconded by P. Carswell-Alexander

CARRIED

Moved by P. Carswell-Alexander
Motion #27 That the report of Jeff Baranek – Clerk dated November 12, 2014 with regard to the Standing Committee Appointments be accepted.

Seconded by J. Agar

CARRIED

MOTIONS:

Moved by J. Agar
Motion #28 That the recommendations from the November 17, 2014 – Finance & Administration and Public Works & Operations Committees be accepted and received.

Seconded by J. Degurse

CARRIED

BY-LAWS:

Moved by J. Degurse
Motion #29 That By-laws 58 – 62 receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

Seconded by J. Agar

58 of 2014 - Special annual rates upon lands subject to the Tile Drainage Act.
59 of 2014 – Land Transfer to HD Industrial
60 of 2014 – Trailer Agreement – 3595 Tecumseh Rd. (Enbridge)
61 of 2014 - Municipal Capital Facility Agreement
62 of 2014 – Land Transfer to ANJ

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland attended many events representing Township Council including Butch and Shirley Lennan's 60th wedding anniversary where he brought a certificate of congratulations. He attended the Warden's Dinner and a dinner at the Legion and also the Remembrance Day ceremony in Brigden where he said the new sidewalk was well done and much appreciated. Finally, Peter expressed his disappointment that the fence issue at 200 St. Clair Boulevard is not yet completed and asked staff to keep on this.

Councillor Miller:

Councillor Miller attended the Warden's Dinner and the Remembrance Day ceremony in Wallaceburg on behalf of the Township. Steve also attended a hall board meeting in Port Lambton where the Board decided to continue their operation of the hall and elected a new Chairperson while adding 4 or 5 new members.

Councillor Randell:

Councillor Randell thanked Mayor Arnold for attending Mildred Johnson's 80th birthday celebration over the weekend.

Councillor Agar:

Councillor Agar thanked Pembina for their recent donation towards doctor's offices at the Shell Rapids family Health Team facility on Cameron Street in Corunna. He then suggested an EKG machine purchase would be a benefit for the facility.

Moved by J. Agar

Seconded by P. Gilliland

Motion #30 That a portion of the money donated by Pembina be used to purchase an EKG machine to be operated within the Shell rapids Family Health Team Building on Cameron Street in Corunna.

CARRIED

Councillor Carswell-Alexander:

Councillor Carswell-Alexander informed Council that the Brigden Horticultural Society is hoping to have the Christmas tree lighting ceremony on November 30, 2014 but it is tentative at this point. The society has limited funds and is having a difficult time attracting volunteers.

Councillor DeGurse:

Councillor Degurse informed Council that he spend the weekend volunteering his time making turkey pies and was pleased to see many youthful volunteers also helping out.

Mayor Arnold:

Mayor Arnold attended the Rover Pipeline Open House where a 42" gas line is being proposed under the St. Clair River and connecting to the facility in Dawn-Euphemia. He also thanked Pembina for their generous donation to the Shell Rapids Family Health Team for renovations that could accommodate two prospective doctors. Mayor Arnold attended many more events representing the township including a conference in Victoriaville, Quebec where, along with representatives of SLEP, he lobbied for industrial investment to

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be brought to the Township; a candlelight vigil in Sarnia on November 10 and Remembrance Day ceremonies in Sarnia, Petrolia, Corunna and Aamjiwnaang. He concluded by reminding Council of an upcoming deputation from LAWSS on December 15, 2014 where the twinning of our water distribution line will be discussed.

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Inaugural Meeting of Council – Monday, December 1, 2014 ~ 6:30 p.m.
- Committee of the Whole – Monday, December 15, 2014 ~ 3:00 p.m.
- Council – Monday, December 15, 2014 ~ 5:00 p.m.
- Regular Council – January 5, 2015 ~ 6:30 p.m.

IN-CAMERA:

Moved by D. Randell

Seconded by J. Agar

Motion #31 That the meeting enter into an in-camera session to discuss property, personnel and legal matters at 6:00 p.m.

CARRIED

Mayor Arnold declared the meeting back into open session at 6:15 p.m. He then took the opportunity to thank Councillor Carswell-Alexander for her many years served as a councillor for not only St. Clair Township but, for the former Moore Township. He stated that she showed tremendous dedication serving the people of the township and that she will be missed. On behalf of all of Council Mayor Arnold then presented Councillor Carswell-Alexander with a commemorative plaque.

Seeing as there was no further business to discuss and nothing to rise and report from the in-camera session, Mayor Arnold called for a motion to adjourn.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #32 That the meeting of Council hereby adjourn.

CARRIED

The meeting adjourned at 6:30 p.m.

MAYOR

CLERK