

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 11**

St. Clair Civic Centre
Council Chambers
June 2, 2014
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
	J. DeGurse	“
Staff:	J. Rodey,	CAO
	J. Baranek	Clerk/ Director of Administration
	C. McClemens	Deputy Clerk/ Coordinator of Planning

AGENDA

Declaration of Conflict of Interest:

Adopt Minutes:

Regular Council – Session #10 – May 20, 2014
Finance and Administration – May 20, 2014
Public Works and Operations – May 20, 2014

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:45 p.m. – Court of Revision – Buckingham Drain

CORRESPONDENCE:

- a) Rob & Cynthia Gibb – Billie Box request
- b) John & Susan Innis - Water bill relief
- c) Property Standards – 2662 Burman Line
- d) St. Joseph’s Hospice – Alan Day Charity Golf Tournament
- e) Rapids Family Health Team – Healthy Kids Camp sponsorship request
- f) Ellie Faubert – water bill relief

INFORMATION:

- 1) Lambton County Historical Society – Minutes – May 22, 2014
- 2) MNR – Wavy-rayed Lampmussel
- 3) Lambton County Fire Mutual Aid Program
- 4) St. Vincent de Paul Society – Thank you
- 5) Clean Harbors – Community Liaison & Advisory Committee
- 6) Shell – Dock Safeguarding

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- 7) Heritage St. Clair Committee – Minutes – April 16, 2014
- 8) Moore Presbyterian Foundation – Thank you
- 9) Lambton Children’s Safety Village – Minutes
- 10) Vision Golf Tournament

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

WATER/WASTEWATER SPECIALIST/ORO REPORT:

- O’Neil Water/Sewer bill
- Devin Water/Sewer bill

COORDINATOR OF ENGINEERING REPORT:

- 2014 CCTV Inspections – Various locations

COORDINATOR OF OPERATIONS:

- Nova Chemicals Temporary Access

DIRECTOR OF PUBLIC WORKS:

- 2014 Urban Asphalt Resurfacing – Tender Results
- Streetlight Retrofitting

DEPUTY CLERK/COORDINATOR OF PLANNING:

CLERK'S REPORT:

- Dominion Voting Systems Corporation – 2014 Election contract

CAO'S REPORT:

MOTIONS:

- Re-appointment of Cathy McMillan – Commissioner of Oaths

BY-LAWS:

- By-law 26 of 2014 – Appointment - Director of Public Works

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday, June 16, 2014 ~ 3:00 p.m.
- Regular Council – Monday, June 16, 2014 ~ 5:00 p.m. after Committee of The Whole
- Regular Council – Monday, July 7, 2014 – 6:30 p.m.

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- Committee of the Whole – Monday, July 21, 2014 ~ 3:00 p.m.
- Regular Council – Monday, July 21, 2014 ~ 5:00 p.m. after Committee of The Whole

In Camera

- property & legal

ADJOURNMENT:

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

None declared.

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by P. Gilliland

Seconded by S. Miller

Motion #1 That the Minutes from the Council meeting held May 20, 2014 – Session #10 be received and accepted as printed.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #2 That the Minutes from the Finance & Administration meeting held May 20, 2014 be received and accepted as printed.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #3 That the Minutes from the Public Works meeting held May 20, 2014 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by P. Gilliland

Seconded by J. Agar

Motion #4 That permission be granted to Rob and Cynthia Gibb to allow them to place a billie box on Lexington Boulevard on August 22, 2014 for a period of 24 hours to accommodate their move.

CARRIED

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #5 That the request for relief of the sewer portion of a water bill owed by John and Susan Innis be sent to the Engineering Department for a report back determining whether or not the leaked water went through the sewer system.

CARRIED

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #6 That the property standards complaint related to 2662 Burman Line be sent to Kelly Bedard for investigation and report back to Council.

CARRIED

Moved by J. Agar

Seconded by J. DeGurse

Motion #7 That Council sponsor a hole for the Alan Day Charity Open Golf Tournament hosted by St. Joseph's Hospice in the amount of \$200.

CARRIED

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Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #8 That Council support the Rapids Family Health Team's Healthy Kids and the Keys to Good Health summer camp program by donating \$250.

CARRIED

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #9 That the request for relief of the sewer portion of a water bill owed by Ellie Faubert be sent to the Engineering Department for a report back determining whether or not the leaked water went through the sewer system.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #10 That the following items of correspondence be dealt with as per Council's instructions:

- a) Rob & Cynthia Gibb – Billie Box request
- b) John & Susan Innis - water bill relief
- c) Property Standards – 2662 Burman Line
- d) St. Joseph's Hospice – Alan Day Charity Golf Tournament
- e) Rapids Family Health Team – Healthy Kids Camp sponsorship request
- f) Ellie Faubert – water bill relief

CARRIED

APPOINTMENTS AND DEPUTATIONS:

Court of Revision

Buckingham Drain

Mayor Arnold declared the Court of Revision open to hear any objections related to assessments shown by the engineer's report dated May 7, 2014 and prepared by Mike De Vos of Spriet Associates. Gary Johnston was sworn into the court but only asked what the name of the drain was to be and was informed it will be called the Main Drain. He did not challenge the assessment.

Moved by D. Randell

Seconded by J. DeGurse

Motion #11 That the report from Mike De Vos of Spriet Associates dated May 7, 2014 be accepted and approved and the Court of Revision related to the Buckingham Drain be closed.

CARRIED

Mayor Arnold thereby adjourned the court and declared council to be back in session.

INFORMATION:

Moved by P. Gilliland

Seconded by D. Randell

Motion #12 That the Fire Chief be forwarded the Lambton County Fire Mutual Aid report and produce a report that would update our bylaws to reflect its direction.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #13 That the following items of information be dealt with as per Council's instructions for items identified as agenda items #1 thru 10:

- 1) Lambton County Historical Society – Minutes – May 22, 2014
- 2) MNR – Wavy-rayed Lamppussel
- 3) Lambton County Fire Mutual Aid Program
- 4) St. Vincent de Paul Society – Thank you
- 5) Clean Harbors – Community Liaison & Advisory Committee
- 6) Shell – Dock Safeguarding
- 7) Heritage St. Clair Committee – Minutes – April 16, 2014

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- 8) Moore Presbyterian Foundation – Thank you
- 9) Lambton Children’s Safety Village – Minutes
- 10) Vision Golf Tournament

CARRIED

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

WATER/WASTEWATER SPECIALIST/ORO REPORT:

Moved by S. Miller

Seconded by P. Gilliland

Motion #14 That the recommendation to Council that Mrs. Eileen O’Neil at 293 Fane Street receive a credit of \$772.20 on the April 2014 water/sewer bill be approved and accepted.

CARRIED

Moved by J. DeGurse

Seconded by J. Agar

Motion #15 That the recommendation to Council that Hugh & Pauline Devin pay in full \$876.96 for their water/sewer bill be approved and accepted.

TABLED

COORDINATOR OF ENGINEERING REPORT:

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #16 That the recommendation to Council that the report of the Coordinator of Engineering dated May 23, 2014 recommending that quote submitted by Sewer Technologies Inc. in the amount of \$48, 012.91 (net HST) for 2014 CCTV Inspections be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

COORDINATOR OF OPERATIONS:

Moved by J. Agar

Seconded by J. DeGurse

Motion #17 That the recommendation to Council that Council approve the request from Nova Chemicals Canada for a permanent access driveway at 807 St. Clair Parkway and that a refundable security deposit in the amount of \$10,000.00 be received.

TABLED

DIRECTOR OF PUBLIC WORKS:

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

Motion #18 That Council approve the tender submitted by 1197245 Ontario Ltd. (Sevcon) in the amount of \$221, 896.73 (inc HST) for the 2014 Urban Asphalt Resurfacing and that the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #19 That staff research whether or not 1197245 Ontario Ltd. would offer the same service price to undertake more projects to maximize work for the budgeted amount of \$350,000 (less \$15,000 for video inspection and \$15,000 for engineering and contract administration).

CARRIED

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #20 That it be recommended to Council that the report of the Director of Public Works dated May 28, 2014 with regard to streetlight retrofitting be received as information.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING REPORT:

CLERK'S REPORT:

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #21 That it be recommended to Council that Council authorize the Mayor and Clerk to exercise the 5 year contact option with dominion Voting Systems Corporation which will ensure rates remain unchanged for the 2018 municipal election.

CARRIED

Moved by J. DeGurse

Seconded by S. Miller

Motion #22 That Council enter a foursome in the Mooretown Flags Golf Tournament to be held June 7, 2014 and they donate 4 rounds of golf with cart to the prize table.

CARRIED

CAO'S REPORT:

MOTIONS:

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #23 That the application be made for the re-appointment as a Commissioner of Oaths for Cathy McMillan be granted and received.

CARRIED

BY-LAWS:

Moved by J. DeGurse

Seconded by J. Agar

Motion #24 That By-law 26 of 2014 being a by-law to appoint Matt Deline as Director of Public Works for the Corporation of the Township of St. Clair be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

COUNCILLORS' REPORTS:

Deputy Mayor Gilliland:

Deputy Mayor Gilliland informed Council that Mr. Helps appreciated the work done on the CSX tracks between Paget and Beckwith Streets in Corunna.

He continued by asking for a follow up report from staff on an odour complaint lodged on the 21st of May in close proximity to the waste water treatment plant in Courtright.

Peter concluded by informing Council that he offered congratulations and presented a certificate on their behalf to Mabel Ella Young who will celebrate her 100th birthday June 23.

Councillor Miller:

Councillor Miller informed Council that the railroad crossing over the CSX tracks on Lambton Line in Port Lambton are in disrepair. Acknowledging this is a county road, Mr. Miller asked staff to contact CSX and ask them to repair the crossing.

He continued by informing Council that he attended the Police Services Board on May 28, 2014 where the results of a traffic study on St. Clair Parkway was conducted in the area of the gravel dock in Sombra. The average speed of motorists was calculated at 64 kph which is below the posted limit of 70 kph. The OPP determined there is no concern in this area.

Councillor Agar:

Councillor Agar informed Council he attended the Lambton Children's Safety Village meeting and that the library is still being included in draft plans at this point.

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Jeff continued that the grass in the county roadside ditch on the north side of Hill Street between Nash and Brooktree needs to be cut.

Further, he asked staff to look at pot holes on Colborne Road between Fane Street and Cameron Street.

Councillor Agar stated the grass at OPG is in excess of 6 inches and needs to be cut.

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #25 That notification be sent to OPG to ask them to have their grass cut to avoid the township having it cut at the owner's expense.

CARRIED

Councillor Carswell-Alexander

Councillor Carswell-Alexander stated that she would like to see a report from staff addressing the feasibility of an after hours program where ratepayers could get in contact with the bylaw officer. She continued by informing Council that there may be an opportunity for municipal vehicles to obtain a bumblebee sticker whereby they would not be subject to annual licensing fees as long as they had both a fire extinguisher and a first aid kit on board. She asked that staff prepare a report on this.

Councillor Carswell-Alexander concluded her report by introducing pictures of the property at 2417 Courtright Line. She stated that although the property standard file for this address was deemed closed by the property standards officer, in her opinion more work needed to be done.

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #26 That the pictures produced by Councillor Alexander be accepted and that they be referred to the Property Standards officer for a report.

CARRIED

Councillor DeGurse

Councillor DeGurse informed staff of a pothole on St. Clair Parkway at the south east corner of the bridge over Talfourd Creek. He further stated that he has received complaints about the mess created by CSX when addressing the drainage issue between Paget and Beckwith Streets.

Mayor Arnold

Mayor Arnold informed Council that he escorted representatives from Alberta's industrial markets around the township identifying our existing infrastructure and potential expansion opportunities. He then stated he attended the LAWSS meeting where water loss along distribution lines remains a concern. Finally, he informed Council that he met with two candidates – Anne-Marie Gillis and Brian White - for the upcoming provincial election and identified our issues. He is patiently waiting for the same opportunity with incumbent Bob Bailey.

UNFINISHED BUSINESS:

Councillor Agar identified the township public works yard and the OPG site as having grass that is in need of cutting.

NEW BUSINESS:

Councillor Miller informed council that he was approached by Dick Nantais who is hoping Council will maintain his laneway that he has maintained for many years. John Rodey addressed Council by informing them the township does not own the land which is why we have not undertaken maintenance in this location.

IN-CAMERA:

Moved by J. DeGurse

Seconded by S. Miller

Motion #27 That Council enter into an in-camera session to discuss a legal and a property matter.

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The Mayor declared the meeting back into open session at 8:15 p.m. There were no items to rise and report from the in-camera session.

Moved by S. Miller

Seconded by D. Randell

Motion #28 That this meeting of Council do hereby adjourn.

CARRIED

The meeting adjourned at 8:30 pm.

MAYOR

CLERK