

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 5**

St. Clair Civic Centre
Council Chambers
March 3, 2014
6:30 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

AGENDA

Declaration of Conflict of Interest:

Adopt Minutes:

Regular Council – Session #4 – February 18, 2014
Finance and Administration – February 18, 2014
Public Works and Operations – February 18, 2014

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

6:35 pm Shell Canada – LNG project
6:45 pm Rezoning Public Meeting – Johnston
7:00 pm Froomfield Drain – Court of Revision
7:05 pm Parr Drain – Court of Revision
7:10 pm Wray Drain – Court of Revision
7:20 pm Tony Waters – Sun Canadian Pipeline Sept 10th spill
7:35 pm Maryann Buntrock - Lambton Children’s Safety Village
7:50 pm Shawn Antle – CCpC – grant request

CORRESPONDENCE:

- a) Moore Agricultural Society – grant request
- b) Pat Girard – request for relief
- c) Moore Skate Club – request
- d) St. Clair Conservation – R.M.S. – offer
- e) CCpC – funding request
- f) L.M.A. – invitation and membership

INFORMATION:

- 1) County of Lambton – draft budget
- 2) S.C.R.T – Jan 22 minutes
- 3) A.M.O. – Prompt payment Act
- 4) Lambton Farm Safety – Jan 20, 2014 minutes
- 5) Pat Davidson MP – Building Canada Fund
- 6) Town of Arnprior – electricity rates
- 7) Lupus Foundation – proclamations
- 8) Stantec – Shell pipeline project
- 9) Town of Kearney – OPP billing model
- 10) S.L.E.P. - service partnership
- 11) Sarnia-Lambton Chamber - invitation

DRAINS:

By-law 12 of 2014 – Gray Drain – amending

REPORTS OF COMMITTEES AND OFFICERS:

COORDINATOR OF OPERATIONS REPORT:

-CN Railway Crossing on Oil Springs Line

DEPUTY CLERK/COORDINATOR OF PLANNING:

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

BY-LAWS:

By-law of 8 2014 – property acquisition – PT Lot 6, CON 13

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday March 17, 2014 3:00 p.m.
- Regular Council – March 17, 2014 ~ 5:00 p.m. after Committee of the Whole

IN CAMERA:

-Property

ADJOURNMENT:

Council Meeting
March 3, 2014

The Mayor called the meeting to order at 6:30 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by D. Randell

Seconded by S. Miller

Motion #1 That the Minutes from the Council meeting held February 18, 2014 – Session #4 be received and accepted as printed.

CARRIED

In review of the minutes of the Finance and Administration Committee Council pointed out that the adjournment time for the Finance and Administration Committee reversed with the commencement time of the Public Works and Operation Committee.

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

Motion #2 That the Minutes of the Finance and Administration Committee meeting held on February 18, 2014 be received and accepted as printed and amended.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #3 That the Minutes of the Public Works and Operations Committee meeting held on February 18, 2014 be received and accepted as printed.

CARRIED

DEPUTATIONS AND APPOINTMENTS:

At the appointed time Mayor Arnold welcomed Michelle Harradence, Allen Collins and Greg Williams of Shell to present to Council Shell's liquid natural gas project. The meeting was turned over to Mr. Williams who provided the project details and status. It was pointed out that dock modifications will be carried out primarily on the north dock and that once the project is completed and operational rail and truck traffic will increase. It was pointed out that the dock expansion will be done in an environmentally conscience manner, and details were provided as to the proposed safety features for the dock and storage area. It was anticipated the first product will be shipped from the facility in late 2015 or early 2016. Also in response to Councils question the Shell representatives advised that approximately 8 to 10 operator positions will be created for the new product line. On behalf of Council Mayor Arnold thanked Michelle Harradence and her delegation for their informative presentation.

At the appointed time the Mayor called to order the public meeting called to consider the rezoning of the Johnston property known as the South half of Lot A Concession 9 Geographic Township of Sombra. The Mayor then called upon County Planner Ezio Nadaline to present his planners merit report on the application. In his report Mr. Nadaline advised that the intention of this zoning is to respond to a condition of a recent consent for the Johnston property which would require that the remnant vacant farm land be rezoned to prohibit any further residential development on the remnant parcel. The consent created a surplus farm residence. The Clerk advised that no written submissions had been received either in support or in opposition of the rezoning proposal and no verbal comments were offered. The Mayor declared the public meeting closed.

Moved by D. Ranell

Seconded by P. Gilliland

Motion #4 That By-law Number 9 of 2014, being a by-law to amend Comprehensive Zoning by-law No. 17 of 2003 Pursuant to Section 34 and 39 of the Planning Act be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #5 That the financial request from the Moore Agricultural Society be referred to the March 6th Operating Budget deliberations.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #6 That the Pat Girard request for relief from an excessive water and sanitary sewer bill be referred to staff for report for consideration at the March 6th 2014 Finance and Administration Committee meeting to consider the draft 2014 Operation Budget.

CARRIED

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #7 That a program sponsorship be provided to the Moore Skate Club in the amount of \$200.00 which corresponds with the funding provided to the group in 2013.

CARRIED

The Corunna Community Policing Committees funding request will be discussed later in the meeting.

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #8 That the 2014 dues for membership into the Lambton Municipal Association be approved and that extra tickets to the general annual meeting be purchased as required.

CARRIED

Moved by J. Agar

Seconded by J. DeGurse

Motion #9 That the following items of correspondence be dealt with as per Councils instructions.

- a) Moore Agricultural Society – grant request- Motion #5
- b) Pat Girard – request for relief – Motion #6
- c) Moore Skate Club – request – Motion #7
- d) St. Clair Conservation – R.M.S. – offer – No decision
- e) CCpC – funding request – Motion #13
- f) L.M.A. – invitation and membership – Motion #8

CARRIED

Mayor Arnold called to order the Courts of Revision called to hear any assessment appeals on the Froomfield Drain, Parr Drain, and the Wray Drain. In discussion of the Froomfield Drain assessment the Clerk advised that no written appeals had been received no verbal appeals were offered at this sitting of the Court.

Moved by D. Randell

Seconded by J. Agar

Motion #10 That the Engineers assessment on the Froomfield Drain in accordance with the Engineers report dated April 19th 2012 be accepted and confirmed and that the Court of Revision on the Froomfield Drain be closed.

CARRIED

The Court reviewed possible assessment appeals on the Parr Drain the Clerk advised that no written appeals had been received and no verbal appeals were offered at this sitting of the Court.

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #11 That the Engineers assessment on the Parr Drain in accordance with the Engineers report dated January 15 2014 be accepted and confirmed and that the Court of Revision on the Parr Drain be closed.

CARRIED

Council Meeting
March 3, 2014

The Court was advised that no written appeals had been received relative to the proposed Wray Drain assessment. No verbal appeals were offered during this sitting of the Court.

Moved by D. Randell

Seconded by P. Gilliland

Motion #12 That the Engineers assessment as detailed in the Engineers report dated Dec 6 2013 be accepted and confirmed and that the Court of Revision on the Wray Drain be closed.

CARRIED

Council returned to order

Mr. Tony Waters, General Manager of the Sun Canadian pipeline was present to detail to Council the incident surrounding the Sept 2013 pipeline spill of diesel fuel, at the intersection of Vidal St. and Churchill Rd. in Sarnia. Mr. Waters detailed the chronology of the spill and the subsequent emergency response efforts to remediate the spill damage and repair the pipe line. At the conclusion of the presentation and after responding to several of Councils question Mr. Waters stated that his company's goal is to increase awareness of their company through possible sponsorships of various community projects. Mr. Waters stated that his company is considering such community sponsorship in St. Clair Township.

Maryann Buntrock chair of the Lambton Children's Safety Village Committee was present to provide Council an update as to the activities of her Committee. Ms. Buntrock stated it is hoped that their organization will be Incorporated in the very near future and once this is accomplished the group will move forward with an aggressive fund raising campaign and construction of a site which is forecast be initiated between June of 2014 and December of 2014 with a grand opening with the site being available to the public by December of 2015. In response to questions Ms. Buntrock stated that the revised cost estimate for the completed village is approximately 1.5 million dollars and it is also estimated that the Committee has also has cash on hand or pledges totaling approximately \$100,000.00. Ms. Buntrock stated that once the Incorporation documents are approved efforts would be made to negotiate a lease between the Safety Village Board of Directors and the Municipality for the host property on Emily St. South of the Civic Centre.

Mr. Shaun Antel Chair of the Corunna Community Policing Committee and Vice Chair Kyle Bloomers were present to present to Council the Committees request of a grant donation in the amount of \$800.00 to finance this years shred it day event. Mr. Antel stated that the shredding Company that has provided the service free of charge for the last few years has withdrawn that service and are now charging a fee of \$800.00 to provide a mobile shredder unit to be stationed at the Townships Emergency Services building. The Committee is asking for Councils consideration for the partnership for all or a portion of the \$800.00 fee.

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #13 That the funding request from the Corunna Community Policing Committee for sponsorship of the annual shred it day be referred to the 2014 Operating Budget deliberations.

CARRIED

INFORMATION:

Council reviewed the items of information correspondence

Council requested the CAO to prepare a report and further clarify the offer Sarnia Lambton Economic Partnerships for improved service partnerships.

Moved by P. Gilliland

Seconded by S. Miller

Motion #14 That the following items of information be dealt with as per Councils instructions for items identified as agenda items #1 thru 11

CARRIED

DRAINS:

Moved by J. Agar

Seconded by J. DeGurse

Motion #15 That Drainage By-law #12 of 2014, being a by-law to raise the sum of \$2,572.31 being money expended out of the General Funds of the Township of St. Clair for the maintenance repairs to the Gray Drain be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

COORDINATOR OF OPERATIONS/WORKS REPORT:

Moved by S. Miller

Seconded by D. Randell

Motion #16 That a Standard Funded New Crossing Warning System Agreement between Canadian National Railway and St. Clair Township is approved and that the document is signed by the Mayor and Clerk

CARRIED

BY-LAWS:

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #17 That By-law Number 8 of 2014, being a by-law to authorize the acquisition of property known as PT LT 16, CON 13, geographic Township of Sombra, Pt 3 25R 3416 be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

COUNCILLORS REPORTS:

Pete Gilliland

Deputy Mayor Gilliland asked staff to contact the appropriate CSX officials regarding the repair needs of the rail crossing on Main St. in Courtright. The Deputy Mayor also pointed out that the sign on the St. Clair Parkway entering Corunna seems to have been damaged during snow plowing activities and requested Community Services staff to investigate and make the required repairs. The Deputy Mayor also advised of receiving a concern from the Courtright Friendship Club regarding vehicular parking relatively close to the Friendship Club facility owned by the Municipality. The parking has been done through the winter in such a fashion as to hamper snow removal activities against the building and the subsequent snow melt has caused flooding in the building. Staff was asked to investigate as to the appropriateness of the vehicular parking.

Darrel Randell

Councillor Randell advised that the Sombra Museum Board is proposing to apply to the Lambton County Cultural grant program in support of World War One Commemorative display.

P. Carswell-Alexander

Councillor Carswell-Alexander pointed out the poor condition of road signage on County roads within the Township. Councillor Carswell Alexander also advised of request for traffic control improvements in the area of the Shell facility.

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #18 That staff be instructed to investigate and prepare a report as to the possible reconfiguration of the turn lane on the St. Clair Parkway in front of the Shell facility to allow a centre turn lane similar to that adjacent to the No Frills store in Corunna

CARRIED

Jim DeGurse

Councillor DeGurse shared with Council an email received from a resident of Stag Island voicing opposition to the proposed vegetation control project proposed for Stag Island.

Steve Arnold

Mayor Arnold advised of his recent attendance at the OGRA/ROMA conference at which time he participated in meeting with various Provincial Ministries such as the Ministry of the Environment, the Ministry of the Finance, the Ministry of Energy, and a discussion with Premier Wynne. Mayor Arnold also advised that he has been invited to the Brigden Seniors Home General Annual meeting later this week at which time the financial position of the seniors home will be discussed. Council was reminded of the Thursday March 6th 2014 meeting of the Finance and Administration Committee, to review the draft 2014 Operating Budget. This meeting will commence at 5:00 pm

UNFINISHED BUSINESS:

NEW BUSINESS:

IN CAMERA:

Moved by J. DeGurse

Seconded by S. Miller

Motion #19 That the meeting enter an in camera session to discuss a property issue.

CARRIED

Meeting returned to order

ADJOURNMENT:

Hearing no further business

Moved by S. Miller

Seconded by D. Randell

Motion #20 That this meeting of Council do hereby adjourn.

CARRIED

The meeting adjourned at 8:50 p.m.

MAYOR

CLERK