

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION # 4**

St. Clair Civic Centre  
Council Chambers  
February 18, 2014  
5:00 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor- <b>Absent</b>
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

**AGENDA**

**Declaration of Conflict of Interest:**

**Adopt Minutes:**

Regular Council – Session #3 – February 3, 2014  
Moore Museum Minutes – February 12, 2014

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

**CORRESPONDENCE:**

- a) O.P.G. – landfill closure
- b) Mooretown Minor Hockey Moms – request
- c) London Health Sciences – permission to sell dream lottery tickets
- d) Owen Wyrzykowski – quit claim deed
- e) Paul Smith – Oil Springs Line speed limit

**INFORMATION:**

- 1) A.M.O. – Joint and Several liability
- 2) Town of Tillsonburg – OPP model
- 3) Clean Harbours – Sept 10 minutes
- 4) Heritage St. Clair – Nov 20 Minutes
- 5) Ministry of Consumer Services – propane handling
- 6) CCpC – Jan 7 minutes
- 7) A.M.O. – OPP billing
- 8) County of Lambton – Council highlights

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**DRAINS:**

By-Law 9 of 2014 – amending various Drains  
By-Law 10 of 2014 – Bennett Drain - amending  
By-Law 11 of 2014 – Port Lambton Storm Sewer - amending

**REPORTS OF COMMITTEES AND OFFICERS:**

**DEPUTY CLERK/COORDINATOR OF PLANNING:**

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

-Recommendations from Finance and Administration and Public Works and Operations Committee

**BY-LAWS:**

By-law 5 of 2014 - quit claim – 389 Beresford  
By-law 6 of 2014 – encroachment agreement eastern power  
By-law 7 of 2014 – Sombra Day Care lease

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**UPCOMING MEETINGS:**

-Regular Meeting of Council Monday March 3, 2014 – 6:30 pm  
-Finance and Administration – Thursday March 6 2014 – 5:00pm  
-Committee of the Whole – Monday 17, 2014 – 3:00 pm  
-Regular Meeting of Council Monday March 17, 2014 ~ 5:00 pm (following Committee)

**IN CAMERA:**

-Legal and personnel

**ADJOURNMENT:**

The Mayor called the meeting to order at 4:15 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**ADOPT MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #1** That the Minutes from the Council meeting held February 3, 2014 – Session #3 be received and accepted as printed.

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #2** That the Minutes from the Moore Museum meeting held February 12, 2014 be received and accepted as printed, including Motion #5 and Motion #6 as accepted.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

**CORRESPONDENCE:**

Council proceeded to review the correspondence as listed on the agenda.

Moved by D. Randell

Seconded by S. Miller

**Motion #3** That the Township has no concerns at this time regarding the O.P.G. landfill closure plans.

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #4** That the sponsorship request received by the Moore Minor Hockey Moms be forwarded to the 2014 operating budget deliberations.

**CARRIED**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #5** That permission be granted to the London Health Sciences Foundation for the conduct of the Dream Home Lottery with tickets to be sold through the local Shoppers Drug Mart.

**CARRIED**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #6** That staff be instructed to communicate with Mr. Paul Smith regarding possible installation of children crossing signs on the Oil Springs Line east of Hwy 40 and to discuss the possibility of on site bus parking.

**CARRIED**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #7** That the following items of correspondence be dealt with as per Councils instructions.

- a) O.P.G. – landfill closure-Motion #3
- b) Mooretown Minor Hockey Moms – request-Motion #4
- c) London Health Sciences – permission to sell dream lottery tickets-Motion #5
- d) Owen Wyrzykowski – quit claim deed-By-law 5 of 2014
- e) Paul Smith – Oil Springs Line speed limit-Motion #6

**CARRIED**

**INFORMATION:**

Moved by D. Randell

Seconded by S. Miller

**Motion #8** That the following items of information be dealt with as per Councils instructions for items identified as agenda items #1 thru 8

**CARRIED**

**DRAINS:**

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

**Motion #9** That Drainage By-law #9 of 2014, being a by-law to raise the sum of \$11,850.59 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed

**CARRIED**

Moved by S. Miller

Seconded by D. Randell

**Motion #10** That Drainage By-law #10 of 2014, being a by-law to amend Drainage By-law #3 of 2013 for drainage works of the Bennett Drain in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed

**CARRIED**

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

**Motion #11** That Drainage By-law #11 of 2014, being a by-law to raise the sum of \$15,639.97 being money expended out of the General Funds of the Township of St. Clair for the expenditure of the Port Lambton Storm Sewer Drain South be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

The CAO advised of a need for an in camera session to discuss personnel, property and legal issues.

**MOTIONS:**

Moved by D. Randell

Seconded by S. Miller

**Motion #12** That the recommendations from the Finance and Administration Committee and the Public Works and Operations Committee meetings held February 18, 2014 be approved and accepted.

**CARRIED**

**BY-LAWS:**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #13** That By-law Number 5 of 2014, being a by-law to authorize the execution of a quit claim deed for the Township of St. Clair be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #14** That By-law Number 6 of 2014, being a by-law to authorize an encroachment agreement with Greenfield South Power Corporation (Eastern Power Ltd.) and the Township of St. Clair be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

Moved by J. Agar

Seconded by P. Carswell-Alexander

**Motion #15** That By-law Number 7 of 2014, being a by-law to authorize a lease agreement with Sombra Day Care and the Township of St. Clair be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

**CARRIED**

**COUNCILLORS REPORTS:**

**Jeff Agar**

Councillor Agar advised that several members of the Lambton Children's Safety Village will attend to make a presentation to Council at its next meeting.

**Pat Carswell-Alexander**

Councillor Carswell-Alexander attended the recent meeting of the Brigden Library Board at which time the board formally thanked the Township for its contribution towards the new shelving project.

**Jim DeGurse**

Councillor DeGurse brought forward to Council's attention a concern raised at a recent meeting of the Corunna Community Policing Committee.

Moved by J. DeGurse

Seconded by J. Agar

**Motion #16** That the complaint regarding the darkness on Hill Street from Brooktree to Nash be referred to staff for investigation and report.

**CARRIED**

**Steve Arnold**

Mayor Arnold advised of the St. Clair Region Conservation Authority annual generally meeting to be held Thursday March 20<sup>th</sup> also the draft 2014 County budget will be tabled tomorrow.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Councillor Miller advised Council of his objection to the minor variance application for property known as 3079 St. Clair Parkway due to the proximity of the proposed new accessory building to the adjacent open drain.

Councillor Carswell-Alexander asked for Emergency Services staff to report on a recent fire in the Kitchener Waterloo area which proved challenging to the fire fighters due to the amount of snow fencing, closeness to the building and other structures that hindered the fire fighters activities and access to the fire scene.

Councillor Randell asked for staff comments on the possibility of recycling spent batteries in a separate container within the blue box.

Moved by J. DeGurse

Seconded by D Randell

**Motion #17** The meeting enter an in camera session to discuss a legal, personnel and property issues.

**CARRIED**

Meeting returned to order

Moved by J. Agar

Seconded by S. Miller

**Motion #18** That Staff be instructed to prepare a report for Councils consideration on the review of the operation of the Moore Museum to possibly adjust the operation to reflect the available approved staff to maintain the museum status as a full time museum as defined by the Ontario Heritage Act and address the issue outstanding overtime and vacation entitlement.

**CARRIED**

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**ADJOURNMENT:**

Hearing no further new business

Moved by S. Miller

Seconded by D. Randell

**Motion #19** That the meeting do hereby adjourn.

**CARRIED**

The meeting adjourned at 5:30 p.m.

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MAYOR

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CLERK