

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 2**

St. Clair Civic Centre
Council Chambers
January 20, 2014
5:00 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning-Absen

AGENDA

Declaration of Conflict of Interest:

Adopt Minutes:

Regular Council – Session #1 – January 6, 2014

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

5:30 - Martin Insurance Broker – Frank Cowan – General insurance renewal

CORRESPONDENCE:

- a) Chris Holmes building issue
- b) Central Lambton Family Health – request
- c) Royal Canadian Legion – request
- d) Fraternal Fellowship Association – request
- e) Property Standards – Murray St.

INFORMATION:

- 1) Physicians Recruitment – request
- 2) Twp. Of Enniskillan – notice of public meeting
- 3) Municipality of Chatham Kent – environmental assessment
- 4) M.A.O.D. – acknowledgement
- 5) Clean Harbours – open house
- 6) Roy Dewhirst – thank you
- 7) ? – house business
- 8) O.P.P. – CEW permission
- 9) Ministry of Community Safety – OPP contract
- 10) OGRA – 2014
- 11) Canadian Mental Health – bike ride
- 12) Municipality of East Ferris – OPP Model

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- 13) Town of Bancroft – OPP Model
- 14) Township of North Kawartha – OPP Model
- 15) Township Whitewater – OPP Model

DRAINS:

- By-law 2 of 2014 – amending various drains
- By-law 3 of 2014 – amending various drains

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS OFFICER REPORT:

- status report

DEPUTY CLERK/COORDINATOR OF PLANNING:

- Type two Industrial uses permitted in an M2 zone
- Planning application status report
- Shell site plan extension request

CLERK'S REPORT:

CAO'S REPORT:

MOTIONS:

- Recommendations from Finance and Administration and Public Works and Operations Committee

BY-LAWS:

- By-law 3 of 2014 – Polymoore Dr. - release

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

In Camera

- property issues

UPCOMING MEETINGS:

- Drainage Committee – Tuesday January 28, 2014 – 6:30 pm
- Regular Meeting of Council Monday February 3, 2014 – 6:30 pm
- Committee of the Whole – Tuesday February 18, 2014 – 3:00 pm-
- Regular Meeting of Council - Tuesday February 18, 2014 ~ 5:00 pm (following Committee)

ADJOURNMENT:

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The Mayor called the meeting to order at 4:20 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

Councillor Randell declared and conflict of interest relative to the Fraternal Fellowship request.

Moved by D. Randell

Seconded by J. Agar

Motion #1 That the meeting enter an in camera session to discuss legal and property issues.

CARRIED

Meeting returned to order

Moved by P. Gilliland

Seconded by D. Randell

Motion #2 That the Mayor and staff be authorized to enter into negotiations with South West Ag partners for possible sale of a portion of the former Century Truss property on Polymoore Dr.

CARRIED

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by S. Miller

Seconded by P. Gilliland

Motion #3 That the Minutes from the Council meeting held January 6, 2014 – Session #1 be received and accepted as printed.

CARRIED

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by P Gilliland

Seconded by D. Randell

Motion #4 That the letter of complaint received from Mr. Chris Holmes regarding a possible inappropriate building in Wilkesport be referred to the building inspector for investigation and report as to possible building code violations.

CARRIED

Moved by S. Miller

Seconded by J. DeGurse

Motion #5 That the letter of request received from the Central Lambton Family Health Team be referred to 2014 budget deliberations.

CARRIED

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #6 That permission be granted for the temporary extension of a patio permit to the Royal Canadian Legion Br. 447 for their annual Summer Kickoff to be held June 21, 2014 from 11 am to 11 pm.

CARRIED

Council reviewed the letter received from the Fraternal Fellowship Organization regarding a request for Township financial assistance to co-sponsor a vegetation control program on Stag Island. Councillor Randall declared a conflict of interest, left the meeting and did not participate in any of the discussion.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #7 That the request for financial assistance to assist in a vegetation control program on stag Island submitted the Fraternal Fellowship Organization be referred to 2014 budget deliberations.

CARRIED

Councillor Randell returned to the meeting.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #8 That the property standards complaint received relative to a property at 357 Murray St. be referred to the Property Standards Officer for investigation and report.

CARRIED

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #9 That the following items of correspondence be dealt with as per Councils instructions.

- a) Chris Holmes building issue – Motion #4
- b) Central Lambton Family Health – request – Motion #5
- c) Royal Canadian Legion – request – Motion #6
- d) Fraternal Fellowship Association – request – Motion #7
- e) Property Standards – Murray St. – Motion #8

CARRIED

INFORMATION:

Council reviewed the letter from the Physicians Recruitment Task Force regarding funding for the effort in 2014 and a request to present the request to Council.

Moved by P. Carswell-Alexander

Seconded by P. Gilliland

Motion #10 That the request for financial assistance from the Physicians Recruitment Task Force be referred to 2014 budget deliberations and that the task force be advised that a formal presentation to Council will not be required this year.

CARRIED

Council reviewed the information received regarding the new OPP contracting model. Councillor Miller advised that as the Townships representative on the Lambton Group Police Services Board the police services board is facilitating a meeting with the heads of Council and Senior Staff of all participant Municipalities together with OPP contract personnel to explain the new proposed OPP funding model. It is anticipated that this meeting will be convened early in March of this year.

Moved by P. Gilliland

Seconded by S. Miller

Motion #11 That the following items of information be dealt with as per Councils instructions for items identified as agenda items #1 thru 15

CARRIED

DRAINS:

Moved by P. Carswell-Alexander

Seconded by D. Randell

Motion #12 That Drainage By-law #2 of 2014, being a by-law to raise the sum of \$11,037.14 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #13 That Drainage By-law #3 of 2014, being a by-law to raise the sum of \$10,811.25 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS OFFICER REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #14 That it be recommended to Council that:

1577 Councillors St.

That the Property Standards Officer be directed to issue an Order to utilize the Cleaning of Land By-law with an April 30th 2014 deadline. And further the Property Standards Officer be directed to obtain and choose the lowest quote to have outstanding work completed in the event the Order is not complied with by the deadline.

3028 Brigden Road

That the Property Standards Officer be directed to obtain an environmental assessment, and further the Property Standards Officer be directed to obtain quotes and choose the lowest quote for demolition to comply with the decision of the appeal committee.

171 Templeton Cr.

That the Property Standards Officer be directed to obtain quotes to demolish the house, and further the Property Standards Officer be directed to choose the lowest quote and proceed with demolition.

1362 Walker St.

That the Property Standards Officer be directed to issue an Order to demolish, and further the Property Standards Officer be directed to choose the lowest quote and proceed with demolition in the event the Order is not complied with.

2417 and 2421 Courtright Line.

That the Property Standards Officer be directed to contact the owner and provide them a final deadline of April 30th 2014 to complete the cleanup.

72 Milton St.

That the Property Standards Officer be directed to close the file.

CARRIED

DEPUTY CLERK/COORDINATOR OF PLANNING:

Moved by J. DeGurse

Seconded by S. Miller

Motion #15 That the report from Jeff Baranek, Planning Coordinator on type two industrial uses permitted in an M2 zone dated January 10, 2014 be received as information.

CARRIED

Moved by J. DeGurse

Seconded by J. Agar

Motion #16 That the planning applications status report from Jeff Baranek, Planning Coordinator dated January 13, 2014 be received as information.

CARRIED

Council asked the Deputy Clerk/Coordinator of Planning to prepare a report on the status of the Seward rezoning appeal to the Ontario Municipal Board relative to activities of Township solicitor Peter Pickfield.

Moved by D. Randell

Seconded by P. Gilliland

Motion #17 That Council authorize a two year extension to the time line for Shell to pave the parking lot subject to by-law 9 of 2011. This will allow adequate time for shell to properly develop the area as some of the subject land is being considered for other projects.

CARRIED

MOTIONS:

Moved by P. Gilliland

Seconded by S. Miller

Motion #18 That the recommendations from the Finance and Administration Committee and the Public Works and Operations Committee meetings held January 20, 2014 be approved and accepted.

CARRIED

BY-LAWS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #19 That By-law Number 3 of 2014, being a By-law relative to #51 of 1987 for the Township of St. Clair, having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

COUNCILLORS REPORTS:

Steve Arnold

Mayor Arnold advised of attending several events at the recent silver stick tournament on the weekend, he is also convening a meeting with area industries to discuss future plans with such representatives to possibly be invited to future meetings of council. The Mayor also attended a recent Lambton College meeting and the Sarnia Heavy Construction Association Engineers night. The Mayor suggested that in the future appropriate Township staff attend these meetings to explain to the group potential projects for the upcoming year proposed by the Municipality.

UPCOMING MEETINGS:

It was noted that a Drainage Committee meeting will be held Wednesday January 28th commencing at 6:30 pm. It was also pointed out that regular meeting of the Committee of the Whole and Council scheduled for February 17th has been rescheduled for Tuesday February 18th with Committee of the Whole commencing at 3:00 pm and the regular meeting of Council to follow in view of the fact that February 17th is the declared Family Day holiday.

At the appointed time Mayor Arnold welcomed Scott and Stacy Ewing of Gamble Insurance Mr. Jeff Coleman and Mr. Tony Commisso of Frank Cowan Public Entities to discuss the Townships 2014 general insurance renewal. Ms. Ewing outlined some of the details of the highlights of changes to the 2014 insurance program. One of the changes is the fact that as an industry standard that as a third party liability deductible has been increased from the current \$10,000.00 per claim to \$20,000.00 per claim. It was pointed out that this would have an impact on any sewer back up claims that may be made against the Municipality. Ms. Ewing stated that this is the new industry standard and it is based on the Municipalities population and cannot be reduced or covered through a secondary policy. It was pointed out that a meeting will be arranged by the Cowan Public Entities claims department to further explain and discuss this issue with Township representatives to obtain a better understanding as to the rational of claims settlement. Council discussed in detail with the insurance representative a new option offered in this years policy that would provide volunteers with accidental death and dismemberment coverage, the inclusions in this policy were discussed and an estimated cost of the program with an estimated 250 volunteers would have premium cost of approximately \$750.00. There was considerable discussion as to the definition of a Township volunteer and Mr. Coleman advised that in his opinion volunteers would be classed as those volunteering for a function or an event that is 100% in the control of the Municipality. It was felt that certain functions suggested by Council such as the Brigden fair and annual silver stick tournaments would not be considered Township functions. At the conclusion of the discussion it was determined if Council chooses to buy this optional policy a list of volunteers would be required as well as a development of very definitive definition of a Township volunteer. There was also a brief discussion as to the Townships liability and insurance coverage for

dead tree removal. It was pointed out that the proposed premium cost for the 2014 general insurance program less any optional coverage is \$379,899.00 up approximately 1.8 from the 2013 premium level of \$369,122.00 representing a per capita cost of \$25.32 Mr. Coleman pointed out the proposed premium increase for St. Clair Township is considerably less than other insurance renewal premium increases.

Moved by S. Miller

Seconded by D. Randell

Motion #20 That the 2014 insurance programs summary provided by Gamble insurance and Frank Cowan Public Entity be approved and the Treasurer be authorized to pay the premium of \$379,899.00 exclusive of taxes.

CARRIED

UNFINISHED BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Hearing no further business

Moved by S. Miller

Seconded by D. Randell

Motion #21 That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 6:05 p.m.

MAYOR

CLERK