

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 23**

St. Clair Civic Centre
Council Chambers
December 16, 2013
5:00 pm

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

AGENDA

Declaration of Conflict of Interest:

Adopt Minutes:

Regular Council – December 2, 2013 - Session #22
Finance and Administration Committee-Capital Budget Minutes–Dec 5, 2013
Moore Museum Minutes - November 6, 2013

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

- a) Ralph Werden – traffic control
- b) Meadow Villa Auxiliary – request
- c) A.M.O. – 2014 conference accommodations
- d) Property Standards - 647 St. Clair Parkway

INFORMATION:

- 1) Moore Agricultural Society
- 2) Royal Canadian Legion br 635 – thank you
- 3) Union Gas O.E.B
- 4) Autism Ontario – April 2, 2014 – Autism awareness
- 5) North Perth – nuisance noise
- 6) OGRA – nomination
- 7) County of Lambton – highlights
- 8) Lambton Historical – November 28th minutes
- 9) MPAC – assessment notices
- 10) Tom Park – high speed internet
- 11) Lambton Children’s Safety Village-Nov 14th minutes

DRAINS:

By-law 25 of 2013 – various drains – amending
By-law 26 of 2013 – various drains – amending
By-law 27 of 2013 – various drains – amending

REPORTS OF COMMITTEES AND OFFICERS:

DEPUTY CLERK/COORDINATOR OF PLANNING:

PROPERTY STANDARDS OFFICER

-Maple Drive

CLERK'S REPORT:

-2014 Municipal Elections practices (verbal)

CAO'S REPORT:

MOTIONS:

-Recommendations from Finance and Administration and Public Works and Operations Committee

BY-LAWS:

By-law 54 of 2013 – Repeal By-law 51 of 1987 – Industrial Park

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

-Regular Meeting of Council Monday Jan 6, 2014 – 6:30 pm
-Committee of the Whole – Monday Jan 20, 2014 – 3:00 pm
-Regular Meeting of Council Monday Jan 20, 2014 ~ 5:00 pm (following Committee)

In Camera:

- Personnel

ADJOURNMENT:

The Mayor called the meeting to order at 4:05 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DEPUTATIONS AND APPOINTMENTS:

DECLARATION OF CONFLICT OF INTEREST:

None declared.

The Mayor welcomed Dave Cram and Ann Hazzard co chairs of the Brander Parks Splash Pad Committee and Mr. Mike Gibbing from Hydro One who was present to present to the Township and Committee a donation in the amount of \$10,000.00 to be devoted to the development of the proposed Brander Park splash pad. On behalf of Council Mayor Arnold thanked Mr. Gibbing for the generosity of Hydro One and also thanked Ms. Hazzard and Mr. Cram for their efforts in the fund raising for the proposed splash pad, which stand at approximately 50% of the their \$200,000.00 goal.

Moved by D. Randell

Seconded by S. Miller

Motion #1 That this meeting adjourn to a meeting of the Public Works and Operations Committee.

CARRIED

The meeting returned to order at 4:35 pm.

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by J. DeGurse

Seconded by J. Agar

Motion #2 That the Minutes from the Council meeting held December 2, 2013 – Session #22 be received and accepted as printed.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #3 That the Minutes from the Finance and Administration – Capital budget 2013 meeting held December 5, 2013 be received and accepted as printed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #4 That the Minutes from the Moore Museum Advisory Committee meeting held November 6, 2013 be received and accepted as printed.

CARRIED

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by D. Randell

Seconded by P. Carswell-Alexander

Motion #5 That the communication received from Mr. Ralph Werden regarding rumble strips at the intersection of Brigden Road and the Bentpath Line be referred to the Public Works staff for report and opinion.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #6 That a donation in the amount of \$75.00 be made to the Meadow View Villa Auxiliary to financially assist in the sponsorship of a social event.

CARRIED

Council reviewed the AMO conference accommodation request and at this time no one identified any accommodation needs for the 2014 conference.

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion #7 That the property standards complaint relative to property known as 647 St. Clair Parkway be received and forwarded to the Property Standards Officer for investigation and report.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #8 That the following items of correspondence be dealt with as per Councils instructions.

- a) Ralph Werden – traffic control - Motion # 5
- b) Meadow Villa Auxiliary – request – Motion # 6
- c) A.M.O. – 2014 conference accommodations – No Motion
- d) Property Standards - 647 St. Clair Parkway – Motion # 7

CARRIED

Council discussed with Councillor Agar, the Council appointee to Lambton Children's Safety Village Committee, progress being made by the Committee, and Councils questions regarding the governance of the Committee. Council requested through Councillor Agar a presentation by the Safety Village Committee to Council at a future date.

INFORMATION:

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

Motion #9 That the following items of information be dealt with as per Councils instructions.

CARRIED

DRAINS:

Moved by P. Gilliland

Seconded by D. Randell

Motion #10 That Drainage By-law #25 of 2013, being a by-law to raise the sum of money being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed

CARRIED

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #11 That Drainage By-law #26 of 2013, being a by-law to raise the sum of money being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion #12 That Drainage By-law #27 of 2013, being a by-law to raise the sum of money being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk, and the Corporate Seal affixed thereto and finally passed.

CARRIED

Mayor Arnold asked that in the future the signature page all drain amending by-laws be included in the Council information package.

REPORTS OF COMMITTEES AND OFFICERS:

PROPERTY STANDARDS OFFICER:

Council reviewed the Property Standards complaint relative to the tree complaint on Maple Dr. in Corunna.

Council Meeting
October 7, 2013

Moved by P. Carswell-Alexander

Seconded by J. Agar

Motion #13 That the Property Standards Officer be directed to issue an Order utilizing the Property Standards By-law directing clean up and removal of the trees within 15 day deadline, and that the Property Standards Officer be directed to accept the lowest quote and proceed with the clean up of the trees in the first 100 ft. immediately in the event the work is not completed by the specific deadline.

CARRIED

CLERKS REPORT

The Clerk led Council in a discussion as to practices for the 2014 municipal election. Council discussed with the Clerk several election methods and at the conclusion of the discussion it was

Moved by P. Gilliland

Seconded by J. Agar

Motion #14 That St. Clair Township maintain its practice of vote by mail and the electronic tabulators and that the current relationship with election suppliers be maintained.

CARRIED

The Clerk advised that Council would be presented probably in March By-laws to establish the election method and procedures.

MOTIONS:

Moved by D. Randell

Seconded by P. Gilliland

Motion #15 That the recommendations from the Finance and Administration Committee and the Public Works and Operations Committee meetings held Dec 16, 2013 be approved and accepted.

CARRIED

BY-LAWS:

The Clerk advised that By-law 54 of 2013 is being withdrawn from Council consideration at this time pending a legal opinion from the Townships solicitor.

Mr. Norm O'Neil who submitted an unsuccessful bid to become the agricultural tenant on vacant lands owned by the Municipality in the industrial park was present to discuss with Council the bidding process and his claim of having first right of refusal. The CAO advised that he was unsuccessful in his research of past leases of the property to find any such first right of refusal agreement. In response to the Mayors questions Mr. O'Neil stated that his father probably had a copy of the original agreement. Mayor Arnold asked both Mr. Rodey and Mr. O'Neil to attempt to find such an agreement. Mr. O'Neil further detailed to Council his conversation over a week ago with the Clerk and expressed his dissatisfaction with the position taken by the Clerk. After several negative comments made to the Clerk the Clerk left the meeting.

With the Deputy Clerk in attendance, the unscheduled deputation continued where two action items were further identified. The CAO was to reexamine the file to determine whether or not documentation could be found to support Mr. O'Neil's claim of having first right of refusal. Concurrently, Mr. O'Neil was tasked with talking to his father and see if he could produce similar documentation.

COUNCILLORS REPORTS:

Pete Gilliland

Deputy Mayor Gilliland advised Council that Mac Graham, a former Township of Moore Deputy Mayor has passed away and that the visitation was to be tomorrow night (December 17, 2013) at 5:00 p.m. at Steadman's Funeral Home in Brigden.

Council Meeting
October 7, 2013

Jim DeGurse

Councillor DeGurse reported that 123 hampers were produced by Operation Christmas Tree over the weekend and the entire event was a success.

Steve Arnold

Mayor Arnold took the opportunity to echo each of the councilors and wish everyone Happy Holidays and a Merry Christmas. Further, he thanked members of Council and all staff for their hard work in another memorable year.

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion # That the meeting enter and in camera session to discuss a personnel issue.

CARRIED

Meeting returned to order

UNFINISHED BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Hearing no further business

Moved by S. Miller

Seconded by D. Randell

Motion # That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 6:00 p.m.

MAYOR

CLERK