

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
June 17, 2013
2:30 p.m.

The meeting of the Committee of the Whole was held Monday June 17, 2013 with the following people present:

P. Carswell-Alexander,	Chairperson, Public Works and Operations
J. Agar,	Chairperson, Finance & Administration
S. Arnold,	Mayor
P. Gilliland	Deputy Mayor
S. Miller,	Councillor
J. DeGurse,	“
D. Randell,	“
Staff J. Rodey,	CAO
J. DeMars,	Director of Administration/Clerk
C. Quenneville,	Director of Finance/Treasurer
L. Burnham	Director of Public Works, Operations & Engineering
J. Baranek	Deputy Clerk, Coordinator of Planning
W. Anderson	Assistant Fire Chief

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending May 2013

3. STATEMENT OF FINANCIAL POSITION: for period ending May, 2013

4. TREASURER’S REPORT:

A-1 – 2013 Annual repayment limit (ARL) for long term debt financing
A-2 – OPG Assessment Appeal
A-3 – Write of Escheated Maplewood Parkway Estates

5. TAX COLLECTORS REPORT:

-Tax sale costs

6. SENIOR TAX COLLECTOR REPORT:

-Write Offs for the 2010, 2011, 2012 taxation year

7. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending May 2013

8. FIRE CHIEF AND ASSISTANT FIRE CHIEF REPORT:

- Monthly report

9. CLERK’S REPORTS:

10. C.A.O.’S REPORTS:

11. NEW BUSINESS:

12. ADJOURNMENT:

FINANCE AND ADMINISTRATION

Chairperson Agar called the meeting to order at 3:00 pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of May 2013

The Committee proceeded to reviewed the list of General Accounts for the month of May

Moved by S. Miller

Seconded by D. Randell

Motion #1 That this Committee recommended to Council that General Accounts for the month of May 2013, starting with supplier number ABR001 to ZEP002, totaling \$2,508,272.91 be approved.

CARRIED

STATEMENT OF FINANCIAL POSITION:

The Committee reviewed the Treasurers Statement on the Financial Position of the Municipality for the period ending May, 2013.

Moved by P. Gilliland

Seconded by P. Carswell-Alexander

Motion # That it be recommended to Council that the Statement of Financial Position for period ending May, 2013 be received and approved.

CARRIED

TREASURER'S REPORT:

Moved by J. DeGurse

Seconded by P. Carswell-Alexander

Motion #3 That it be recommended to Council that the Treasurer's report on St. Clair 2013 Annual Repayment Limit for long term debt financing be received.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #4 That it be recommended to Council that OPG assessment appeals update be received.

CARRIED

Moved by D. Randell

Seconded by J. DeGurse

Motion #5 That it be recommended to Council that the Treasurer recommends the unpaid property taxes on the escheated three Maplewood Parkway Estates Limited properties for 3805 010 010 39200 Plan 634 Blk D W/S Marshy Creek, 2805 010 010 39214 and 3805 010 010 39229 be written off per Section 354.(1) of the Municipal Act as of July 31, 2013 after the final tax calculations.

CARRIED

TAX COLLECTOR'S REPORT:

Moved by P. Carswell-Alexander

Seconded by S. Arnold

Motion #6 That it be recommended to Council that the report from Olga DePooter, Tax Collector, dated May 28, 2013 with respect to the By-law regarding tax sale cost recovery rates be received and that the Committee approve the revisions of By-law 40 of 2002, as per attached.

CARRIED

SENIOR TAX COLLECTOR'S REPORT:

Moved by J. DeGurse

Seconded by S. Miller

Motion #7 That it be recommended to Council that the following taxes for the 2010, 2011, 2012 taxation year be reduced or cancelled, pursuant to Section 358 of the Municipal Act, 2001, c., as per the report of the Senior Tax Clerk dated May 30, 2013.

CARRIED

BUILDING INSPECTOR'S REPORT:

Moved by P. Gilliland

Seconded by D. Randell

Motion #8 That it be recommended to Council that the Building report comparison for the Month ending May, 2013 be received as information.

CARRIED

FIRE CHIEF AND ASSISTANT FIRE CHIEF REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #9 That it be recommended to Council that the Council for the Township of St. send a letter to the CAER board outlining our concerns with the CVECO notification process.

CARRIED

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #10 That it be recommended to Council that the Council for the Township of St. Clair have staff prepare a by-law to appoint Assistant Chief Anderson as the CEMC and repeal the existing by-law.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #11 That it be recommended to Council that the report submitted by the Fire Chief and Assistant Fire chief and the report on training from Deputy Fire Chief dated June 12, 2013 be accepted.

CARRIED

CAO'S REPORT:

Mr. Rodey advised the Committee of a request received from the Sarnia-Lambton Economic Partnership for a donation of golf prizes to be given out in conjunction with the County Branding Survey. The Committee declined the request. The CAO also advised of a need to engage the Township's Solicitor Mr. Peter Pickfield in a conference call later in the meeting.

Hearing no further business it was

Moved by S. Miller

Seconded by D. Randell

Motion # That this meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 3:20 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

1. DECLARATION OF PECUNIARY INTEREST:

2. DEPUTATIONS:

4:00 pm-Paul Healy-SLEP – local Shipping and Employment
4:45 pm-Joe Kerr-Barnes Drain issues

3. DIRECTOR OF PUBLIC WORKS REPORT:

-Paddock Green – Asphalt problems
-Rural Water Service Costs

4. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated June 12, 2013
- Lambton College Fire School – Tables May 30th Report
- Duggan Park

5. COORDINATOR OF ENGINEERING REPORT:

- Monthly Report dated June 12 2013
- Bridge over Bear Creek
- Water Service to 2218 Bentpath Line

6. DRAINAGE SUPERINTENDENT REPORT:

- Monthly report dated June 10, 2013
- Barnes Drain

7. NEW BUSINESS:

8. ADJOURNMENT:

Chairperson Carswell-Alexander called the meeting to order at 3:20 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

DIRECTOR OF PUBLIC WORKS REPORT:

Moved by J. Agar

Seconded by S. Miller

Motion #1 That it be recommended to Council that the report of the Director of Public Works dated June 12, 2013 on Paddock Green asphalt problem be received as information.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #2 That it be recommended to Council that the report of the Director of Public Works dated Jan 5, 2011 on rural water service costs be received as information.

CARRIED

COORDINATOR OF OPERATIONS (WORKS) REPORT:

Moved by S. Arnold

Seconded by D. Randell

Motion #3 That it be recommended to Council that the monthly report of the Coordinator of Operations (Works) dated June 12, 2013 be received as information.

CARRIED

Moved by S. Arnold

Seconded by S. Miller

Motion # That the Coordinator of Works report on the Lambton Fire School sewage rates be lifted from the table.

CARRIED

Moved by J. DeGurse

Seconded by J. Agar

Motion #4 That it be recommended to Council to draft a new sewer agreement with Lambton College Fire School for Council review to be consistent with other Industrial users.

CARRIED

Moved by P. Gilliland

Seconded by J. DeGurse

Motion #5 That it be recommended to Council that new signs “no parking on sidewalk” and new portable concrete curbs are installed along sidewalk south of Hill Street across 450 feet of frontage at Dugan Park in Corunna, subject to County approval with angle parking maintained.

CARRIED

COORDINATOR OF ENGINEERING SERVICES REPORT:

Moved by J. Agar

Seconded by P. Gilliland

Motion #6 That it be recommended to Council that the monthly report of the Coordinator of Engineering dated June 12, 2013 be received as information.

CARRIED

Moved by S. Miller

Seconded by J. DeGurse

Motion #7 That it be recommended to Council that the tender submitted by 1375531 Ontario Limited (Triad Contracting) in the amount of \$175,698 (plus HST) for the bridge over Bear Creek Rehabilitation be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents.

CARRIED

The Committee requested a report as to possible reasons for the deterioration of the Bear Creek bridge on the Brigden Road.

Moved by S. Arnold

Seconded by D. Randell

Motion #8 That it be recommended to Council that the report of the Coordinator of Engineering dated June 10, 2013 on water service to 2218 Bentpath Line be received as information.

CARRIED

The Committee asked the Director of Public Works to include the possible water line looping on the Bentpath Line in the draft 2014 Capital Budget.

DRAINAGE SUPERINTENDENT REPORT:

Moved by D. Randell

Seconded by J. DeGurse

Motion #9 That it be recommended to Council that the monthly report of the Drainage Superintendent dated June 12, 2013 be received as information and recommendations contained therein be approved

CARRIED

Moved by P. Gilliland

Seconded by S. Arnold

Motion #10 That it be recommended to Council that the report of the Drainage Superintendent dated June 12, 2013 on the Barnes Drain be received as information.

CARRIED

In discussion of New Business the Director of Public Works and Operations lead the Committee in a discussion of the possible damage that could occur to a portion of the Oil Springs Line as a result of the construction of the Eastern Power facility west of Highway 40.

Moved by J. Agar

Seconded by D. Randell

Motion # That it be recommended to Council that the full cost to restore and repair a portion of the Oil Springs line affected by the construction activities at the Eastern Power site be charged 100% to Eastern Power.

CARRIED

Moved by D. Randell

Seconded by P. Gilliland

Motion # That the meeting enter an in camera session to discuss a legal issue with Councillor Carswell-Alexander in the Chair.

CARRIED

Meeting returned to order

At the appointed time the Chair on behalf of the Committee welcomed Mr. Dave Moody of Sarnia Lambton Economic Partnership, Mr. Rick Prudom and Mr. Paul Healy representing the Sarnia Industrial Alliance, present to discuss with Council efforts to investigate a route that would accommodate the movement of relatively large modules constructed at various fabrication facilities to the St. Clair river for either shipment West for eventual use in the Alberta Oil Sands project or easterly by water. Mr. Healy pointed out the local economic benefits of such a manufacturing initiative and the four possible routes and St. Clair river destinations being studied. It was hoped that if a decision is made on the preferred route, efforts would be made to improve that route to provide for a minimum of disruption to vehicular traffic on those streets. At the conclusion of the discussion Mr. Healy stated what the group hopes to achieve is Township and County support for the continued investigation of the best route to get oversized modules from the point of manufacturing to a St. Clair River loading facility. It was also pointed out that there is a possibility that depending on a preferred route and location, perhaps the modules could be constructed in a lay down area adjacent to a roll on dock facility. Mr. Healy also stated that his group would probably seek Municipal assistance in possible Federal or Provincial funding opportunities. At the conclusion of the discussion Chair person Carswell-Alexander thanked the three gentlemen for there attendance and the informative presentation.

Hearing no further business it was

Moved by S. Miller

Seconded by D. Randell

Motion # That this meeting of the Public Works and Operations Committee do hereby adjourn.

CARRIED

The meeting of the Public Works and Operations Committee do hereby adjourned at 4:30 p.m

P. Carswell-Alexander,
Chairperson

J. DeMars
Secretary