

**ST. CLAIR TOWNSHIP  
COUNCIL MINUTES  
SESSION #6**

St. Clair Civic Centre  
Council Chambers  
March 18, 2013  
4:30 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	<b>P. Carswell-Alexander,</b>	<b>Absent</b>
	J. DeGurse,	Councillor
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

**AGENDA:**

**Declaration of Conflict of Interest:**

**Adopt Minutes:**

Regular Council – March 4, 2013 - Session #5  
Finance Operating Budget – March 7, 2013

**Business Arising from the Minutes:**

**DEPUTATIONS AND APPOINTMENTS:**

5:00 pm – Mike Moroney, Don Hayes - Clean Harbors  
5:30 pm – Adelaide Bicum – garden project  
5:45 pm – Mary Lou Abrams – Moore Optimist project request  
6:15 pm – Neil Payne- Pointe Line – rural road paving  
6:30 pm – Bill Myers – Moore Agricultural Society – funding request

**CORRESPONDENCE:**

- a) Moore Agricultural Society – request
- b) RC Legion Br. 635 Brigden - permission
- c) Property Standards – Bentinck and Fane
- d) Lambton Municipal Association - membership
- e) Grant and Carol Keay - request
- f) L.C.R.G.P.A – membership
- g) A. Bicum - request

**INFORMATION:**

- 1) Pathways-thank-you
- 2) CCPC Mar 5, 2013 minutes
- 3) O.A.F.C. Municipal Politicians seminar
- 4) County of Lambton Council highlights
- 5) Enbridge – Teleconference
- 6) K. Vansickle-Property Standards
- 7) S.C.R.T – Feb 27, 2013 minutes
- 8) Lambton Farm Safety – Jan 19<sup>th</sup> Minutes
- 9) Minutes of Tourism – Heritage Committee
- 10) Clean Harbors – Feb 5, 2013 minutes
- 11) Minister for Seniors-nomination

**DRAINS:**

By-law 6 of 2013 – amending various drains

**REPORTS OF COMMITTEES AND OFFICERS:**

**PROPERTY STANDARDS REPORT:**

-Status report

**DEPUTY TREASURER REPORT:**

-2012 remuneration

**CLERK'S REPORT:**

**CAO'S REPORT:**

**MOTIONS:**

- Recommendations from Finance and Administration and Public Works and Operations Committee

**BY-LAWS:**

By-law 10 of 2013 – Tile loan rating  
By-law 14 of 2013 – Procurement policy

**COUNCILLORS REPORTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**In Camera**

-legal

**UPCOMING MEETINGS:**

Regular Council – Monday April 1, 2013 - 6:30 pm  
Committee of the Whole – Monday April 15, 2013 – 3:00 pm  
Regular Council – Monday April 15, 2013 ~ 4:30 pm (following Committee)

**ADJOURNMENT:**

The Mayor called the meeting to order at 5:00 p.m. and asked members of Council to declare any possible conflicts of interest at the appropriate time.

**DECLARATION OF CONFLICT OF INTEREST:**

None declared.

**ADOPT MINUTES:**

Council proceeded to review the minutes as listed on the agenda.

Mayor Arnold pointed out that one of the addresses shown on the Property Standard Officer's Report relative to a Bickford Line Property was incorrect.

Moved by D. Randell

Seconded by S. Miller

**Motion #1** That the minutes from the Council meeting held March 4, 2013 – Session #5 be received and accepted as printed and amended

**CARRIED**

In review of the Minutes of the Finance and Administration meeting held March 7<sup>th</sup> it was pointed out that the budgeted amount for miscellaneous donations was incorrectly shown as \$5,000.00 when the correct amount was \$500.00.

Moved by S. Miller

Seconded by D. Randell

**Motion #2** That the minutes from the Finance and Administration Committee Operating Budget meeting held March 7, 2013 be received and accepted as printed and amended.

**CARRIED**

**DEPUTATIONS AND APPOINTMENTS:**

At the appointed time Mayor Arnold welcomed Mr. Mike Moroney, Mr. Don Hayes, and Ms. Angela Holwood of the Ministry of the Environment present to discuss with Council several aspects of the operation of the Clean Harbours facility. Ms. Holwood provided Council with an over view of the environmental assessment process and the status of the Clean Harbours application for site expansion. Mr. Moroney advised council that one complaint had been received regarding Clean Harbours operation by way of an odor complaint. The complaint was subsequently investigated and the source of the odor could not be determined. Mr. Moroney also discussed with Council Clean Harbours application for site capacity recovery which MOE approval has been applied for. At the Conclusion of the presentation Mayor Arnold restated his opinion that there should be full time MOE supervision of the Clean Harbours facility. Mayor Arnold request Mr. Maroney prepares a spread sheet for Councils information detailing the site inspector's activities and timing. At the conclusion of the discussion Council thanked Mr. Maroney and his MOE colleagues for their attendance and their information provided.

Steve and Adelaide Bicum were present to discuss with Council Ms. Bicum's request to create a Community Garden at Cathcart Park. In the presentation Ms. Bicum explained that her goal was to achieve Chief Scout status and her community project is the development of a Community Garden that hopefully would be maintained by volunteers and would be accessible to the community including Cathcart park campers. The proposal is to create between two and four raised bed areas approximately four feet wide by sixteen feet long. The materials needed would be either donated or financed by the Bicum family with no Municipal water needs. Council suggested the appropriate signage on the garden beds to explain their purpose and the access opportunities. At the conclusion of the presentation it was

Moved by D. Randell

Seconded by S. Miller

**Motion #3** That Council approve in principal for the development of a Community Garden in Cathcart Park under the direction of the Director of Community Services.

**CARRIED**

Mary Lou Abrams Mr. Lorne Powell and several members of the Moore Optimist Club were present to present to Council their proposal to develop a skate board park at CAP Park in Corunna. Mr. Powell stated that the estimated cost of such a facility would be approximately \$111,000.00 and the Optimist Club is seeking a partnership opportunity with the Municipality similar to the previous splash pad project with each participating partner contributing 50% of the project cost. Mr. Powell said the Optimist are looking for approval in principal for this community partnership pending the determination of the need for such a facility in Corunna and further opportunity in investigate fund raising opportunities. Council suggested that the proponents discuss their plans with the neighbours of the existing skate board park. Also in response to Councils question the group advised that if the project proceeds construction would be in summer of 2014.

Moved by J. DeGurse

Seconded by J. Agar

**Motion #4** That Council support in principal and 50/50 partnership with the Moore Optimist to create a skate board park at the existing site in CAP park in Corunna subject to final conformation by the Moore Optimist Club.

**CARRIED**

Mr. Bill Myers President of the Moore Agricultural Society and Michelle Ivinski a board member were present to discuss with Council the Moore Agricultural Society's funding proposal. Mr. Myers stated that one of the buildings on the fair grounds site needs major renovations through improved heat system, lighting, and handicap accessibility at an estimated cost of \$65,000.00 the group is seeking financial assistance from the Municipality either by way of an interest free loan or grant funding or a combination of both options. The Clerk advised that he was uncertain whether the Municipality had legal authority to lend money to a non Municipal Corporation.

Moved by S. Miller

Seconded by D. Randell

**Motion #5** That the funding request from the Moore Agricultural Society be tabled pending a legal opinion as to the Municipalities authority to provide loan funds for non Municipal purposes.

**CARRIED**

Moved by P. Gilliland

Seconded by J. Agar

**Motion #6** That permission be grant to the Royal Canadian Legion br 635 Brigden to restore the Centopath on Jane St. in Brigden.

**CARRIED**

Moved by P. Gilliland

Seconded by S. Miller

**Motion #7** That the property Standards complaints received for properties on Bentninck and Fane St. be referred to Property Standards Officer for investigation and report.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #8** That the annual membership to the Lambton Municipal Association in the amount of \$125.00 be paid for 2013.

**CARRIED**

The request from Grant and Carol Keay had been dealt with at the Public Works meeting.

Moved by J. Agar

Seconded by J. DeGurse

**Motion #9** That the annual membership fee for 2013 to the Lambton County Rural Game Protective Association in the amount of \$225.00 be approved.

**CARRIED**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #10** That the following items of correspondence be dealt with as per Councils instructions.

- a) Moore Agricultural Society - Motion #5
- b) RC Legion Br 635 - Motion #6
- c) Property Standards – Bentinck and Fane - Motion #7
- d) Lambton Municipal Association – membership - Motion #8
- e) Grant and Carol Keay – request dealt with at Public Works Meeting
- f) L.C.R.G.P.A. – membership – Motion #9
- g) A. Bicum – request – Motion #

**CARRIED**

**INFORMATION:**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #11** That the following items of information be dealt with as per Councils instructions.

**CARRIED**

Mr. and Mrs. Neil Payne and Mr. and Mrs. Pat Lucier were present to discuss with Council their request for hard surface paving of the Pointe Line. Mr. Payne pointed out that although the Townships Public Works Department makes every effort to maintain the Pointe Line, the road is in generally poor condition and should be improved by way of hard surface. Mr. Payne stated that he was of the opinion that on the amalgamation with Sombra and Moore Townships a pledge had been made by Council to endeavor to pave all rural loose top roads. Mr. Arnold presented to Mr. Payne a cost estimate prepared by the Townships Public Works Department reflecting the relative high cost of such a request. Mayor Arnold stated that it was his hope that eventually funding would be made available at some time in the future to endeavor to improve the condition of all Municipal roads.

**DRAINS:**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #12** That drainage By-law #6 of 2013, being a by-law to raise the sum of \$1,154.37 being money expended out of the General Funds of the Township of St. Clair for the maintenance to various drains in the Township be given the necessary readings and be signed by the Mayor and Clerk and the Corporate Seal affixed thereto and finally passed.

**CARRIED**

**REPORTS OF COMMITTEES AND OFFICERS:**

**PROPERTY STANDARDS OFFICER REPORT:**

Moved by J. Agar

Seconded by J. DeGurse

**Motion #13** That it be recommended to Council that:

50 Thomson St.

That the Property Standards Officer issue and Order utilizing the Property Standards By-law with a 30 day deadline.

1341 Walker St.

That Council recognizes the correction in the address and that the Property Standards Officer be directed to send an informal letter advising the property owner of the contraventions of the Clearing of land By-law and a request for remedy of the same within 30 days.

1344 Albert St.

That the Property Standards Officer be directed to take no further action.

1351 Walker St

That the Property Standards Officer be directed to take no further action.

1245 Wilkesport Line

That the Property Standards Officer be directed to take no further action.

**CARRIED**

**DEPUTY TREASURER REPORT:**

Moved by J. DeGurse

Seconded by J. Agar

**Motion #14** That it be recommended to Council that the report from George Lozon CGA, Deputy Treasure re: "2012 Council remuneration" be received.

**CARRIED**

**MOTIONS:**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #15** That the recommendations from the Finance and Administration Committee and the Public Works and Operations Committee held March 18, 2013 be accepted and approved.

**CARRIED**

Moved by D. Randell

Seconded by P. Gilliland

**Motion #16** That the following application for loan under the Tile Drainage Act be approved subject to Provincial funding.

Pete & George Bogaert

Lot C, Con 7

amount \$27,800.00

**CARRIED**

**BY-LAWS:**

Moved by P. Gilliland

Seconded by D. Randell

**Motion #17** That By-law #10 of 2013 being a by-law in respect of which money is borrowed under the Tile Drainage Act and to repeal By-law #9 of 2013 be given the required three readings, be signed by the Mayor and Clerk, the Corporate Seal affixed.

**CARRIED**

Moved by D. Randell

Seconded by S. Miller

**Motion #18** That By-law 14 of 2013 being a By-law of The Corporation of the Township of St. Clair to amend By-law 63 of 2005 for procurement procedures be given the required three readings, be signed by the Mayor and Clerk, the Corporate Seal affixed.

**CARRIED**

**COUNCILLORS REPORTS:**

**Darrell Randell**

Councillor Randell advised that he had a meeting conflict with his ARC Committee and will be unable to attend the March 27<sup>th</sup> Meeting of the Drainage Committee. Council appointed Deputy Mayor Gilliland to replace Councillor Randell at the March 27<sup>th</sup> Drainage Committee Meeting. Councillor Randell also advised that the annual General meeting of Wilkesport Community Centre is scheduled for April 23rd.

**Jim DeGurse**

Councillor DeGurse had questions regarding activities on a private property in Corunna.

**Steve Arnold**

Mayor Arnold advised of attending a recent Farmers and Friends banquet and an 80th birthday celebration at Thompson Gardens. The Mayor also shared with Council information he received at the recent ROMA Conference regarding the Farmland Forever Program.

Moved by J. DeGurse

Seconded by S. Miller

**Motion #19** That the meeting enter an in camera session to discuss a legal issue.

**CARRIED**

Council Meeting Minutes  
March 18, 2013

Meeting returned to order

**ADJOURNMENT:**

Moved by S. Miller

Seconded by D. Randell

**Motion #20** That this meeting of Council do hereby adjourn.

**CARRIED**

The meeting adjourned at 7:00 p.m.

---

MAYOR

---

CLERK