

**ST. CLAIR TOWNSHIP
COUNCIL MINUTES
SESSION # 1**

St. Clair Civic Centre
Council Chambers
January 7, 2013
7:00 p.m.

The regular semi-monthly meeting of the Council of the Corporation of the Township of St. Clair was held this evening with the following members present:

	S. Arnold	Mayor
	P. Gilliland,	Deputy Mayor
	P. Carswell-Alexander,	Councillor
	J. DeGurse,	“
	D. Randell,	“
	S. Miller,	“
	J. Agar,	“
Staff:	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk/ Deputy CAO
	J. Baranek	Deputy Clerk/Coordinator of Planning

AGENDA:

Declaration of Conflict of Interest:

Adopt Minutes:

Finance and Administration – December 17, 2012
Public Works and Operation – December 17, 2012
Regular Council – December 17, 2012 - Session #24

Business Arising from the Minutes:

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

a) 1366 Wilkesport Line-Property Standards

INFORMATION:

- 1) Ray Van Bastelaar- proposed rezoning
- 2) Pam Moran, Ed Somers-proposed rezoning
- 3) Theresa Nappi-proposed rezoning
- 4) Municipal Delegations at ROMA/OGRA combined Conference
- 5) Clean Harbours-Riley Class 1 Hazardous Waste Landfill Facility

DRAINS:

REPORTS OF COMMITTEES AND OFFICERS:

DRAINAGE SUPERINTENDANT:

-Results of quotation for Whitebread Drain East and Dagneau Drain

COORDINATOR OF OPERATIONS:

- Waste Management Contracts
- Equipment Upgrade for 2013 Capital Budget
- Dark Sky complaint Street lights

DIRECTOR OF PUBLIC WORKS:

- Odour Control at Courtright WWTP

DEPUTY CLERK:

- Heritage St. Clair – Adopting By-law

TREASURER'S REPORT:

- Infrastructure Ontario Loan Interest rate 2.77%

CLERK'S REPORT:

- Review By-law 4 of 2011 – Appointment of Officers to Committee of Council

CAO'S REPORT:

MOTIONS:

BY-LAWS:

- By-law 1 of 2013 – General borrowing By-law
- By-law 2 of 2013 – Confirming By-law
- By-law 3 of 2013 – Debenture payment By-law
- By-law 4 of 2013 – Heritage St. Clair Committee Adopting By-law
- By-law 5 of 2013 – Appointment of new Acting Fire Chief

COUNCILLORS REPORTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

UPCOMING MEETINGS:

- Committee of the Whole – Monday January 21, 2013 – 3:00 pm
- Regular Council – Monday January 21, 2013 ~ 4:30 pm (following Committee)
- Drainage Committee January 16, 2013

ADJOURNMENT:

Council Meeting

Moved by J. Agar

Seconded by D. Randell

Motion #1 That this meeting of Council commence at 6:55 pm.

CARRIED

The Mayor called the meeting to order and asked members of Council to declare any possible conflicts of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

ADOPT MINUTES:

Council proceeded to review the minutes as listed on the agenda.

Moved by J. Agar

Seconded by J. DeGurse

Motion #2 That the minutes of the Finance and Administration Committee meeting held on Dec 17, 2012 be received and accepted as printed.

CARRIED

Moved by S. Miller

Seconded by D. Randell

Motion #3 That the minutes of the Public Works and Operations Committee meeting held on Dec 17, 2012 be received and accepted as printed.

CARRIED

Moved by J. DeGurse

Seconded by J. Agar

Motion #4 That the minutes from the Council meeting held, December 17, 2012 – Session #24 be received and accepted as printed.

CARRIED

DEPUTATIONS AND APPOINTMENTS:

CORRESPONDENCE:

Council proceeded to review the correspondence as listed on the agenda.

Moved by P. Carswell-Alexander

Seconded by S. Miller

Motion #5 That the Property Standards complaint relative to property known as 1366 Wilkesport Line be referred to the Property Standards Officer for investigation and report.

CARRIED

INFORMATION:

Council requested staff attempt to make delegation appointments with the Ministry of the Environment, Ministry of Health, and Long Term Care Services and Ministry of Transportation at the February Roma/OGRA Conference in Toronto.

Moved by D. Randell

Seconded by S. Miller

Motion #6 That the following items of correspondence be dealt with as per Councils instructions.

- a) Property Standards-1366 Wilkesport Line – motion #4

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #7 That the items of information correspondence be received as information.

CARRIED

REPORTS OF COMMITTEES AND OFFICERS:

DRAINAGE SUPERINTENDANT:

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #8 That Council Approve the lowest quotation of \$17,095.68 (including net HST) from B.F. Environmental Consultants for the brushing and cleanout of the Whitebread Drain East and the Dagneau Drain as a maintenance expense to the drains.

CARRIED

COORDINATOR OF OPERATIONS:

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #9 That the issue of the Waste Management agreements be lifted from the Table.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #10 That the waste management agreement with Emterra Environmental, Waste Management, and Marcott Disposal Incorporated, are approved and the Mayor and Clerk be authorized to sign the agreement and other related documents.

CARRIED

Moved by S. Miller

Seconded by P. Carswell-Alexander

Motion #11 That the purchases of a rubber tire excavator and the purchase of 4 wheel drive single axle 3 ton truck be added to the Capital Budget.

CARRIED

Moved by S. Miller

Seconded by P. Gilliland

Motion #12 That future routine maintenance on existing street lights will include installation of a “flat” glass lens to replace the existing “drop” lens, where appropriate.

CARRIED

DIRECTOR OF PUBLIC WORKS:

Moved by J. Agar

Seconded by J. DeGurse

Motion #13 That the proposal from CH2M HILL for the Investigation of Odour Control Strategies at the Courtright WWPT, in the amount of \$58,840.00 plus applicable taxes be accepted and approved by Council

TABLED

DEPUTY CLERK:

Council reviewed the draft terms of reference prepared by the Deputy Clerk for the possible constitution of the St. Clair Heritage Committee.

Moved by J. Agar

Seconded by D. Randell

Motion #14 That Council passes the adoption by-law with all three readings and thereby establishes the Heritage St. Clair Committee to be an official Committee of Council. Council authorizes the Mayor and the Clerk to sign the by-law which includes Heritage St. Clair Committee’s Terms and Reference.

CARRIED

TREASURER'S REPORT:

Moved by P. Gilliland

Seconded by S. Miller

Motion #15 That the Treasurer, Clerk and Mayor be authorized to sign all necessary debenture documents including By-law 2013-03 in the amount of \$2.5 million at 2.77% per annual for ten years with a debenture date of January 15, 2013 with Ontario Infrastructure and Lands Corporation (OILC).

CARRIED

CLERK'S REPORT:

Council reviewed the information provided by staff regarding the current Township Appointments to various Boards and Committees, Council suggested several changes with staff instructed to redraft the Appointments By-law for consideration by Council at its next meeting.

CHIEF ADMINISTRATIVE OFFICER'S REPORT:

Mr. Rodey advised of a need to discuss a property issue in camera. The Mayor also expressed a need to discuss a personnel issue in camera.

BY-LAWS:

Moved by J. DeGurse

Seconded by J. Agar

Motion #16 That By-law Number 1 of 2013, the Borrowing By-law for the Township of St. Clair for the year 2013, having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

Moved by D. Randell

Seconded by S. Miller

Motion #17 That By-law Number 2 of 2013, being a by-law to confirm the resolutions and motion of St. Clair Township which were adopted up to and including December 17, 2012 having been given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

Moved by P. Carswell-Alexander

Seconded by J. DeGurse

Motion #18 That By-law Number 3 of 2013, being a By-law of the Township of St. Clair to authorize the borrowing upon amortization debentures in the principal amount of \$2,500,000.00 towards cost of the roads capital projects, be given the necessary three readings, be signed by the Mayor and Clerk, the Corporate seal affixed thereto and finally passed.

CARRIED

Moved by P. Gilliland

Seconded by D. Randell

Motion #19 That By-law #4 of 2013 being a By-Law to establish a Municipal Heritage Committee, be given the required three readings, be signed by the Mayor and Clerk, the Corporate seal affixed.

CARRIED

Moved by P. Gilliland

Seconded by S. Miller

Motion #20 That By-law #5 of 2013 being a By-law to appoint an Assistant Fire Chief be given the required three readings be signed by the Mayor and Clerk and the Corporate Seal affixed.

CARRIED

COUNCILLORS REPORTS:

Pete Gilliland

Deputy Mayor Gilliland advised of a need to discuss and personnel issue in camera. The Deputy Mayor also advised that he has received several complaints regarding winter control activities following last week's storm. The Deputy Mayor pointed out that perhaps a notice could be placed in the St. Clair Beacon discouraging snow removal activities that pile the snow on public side walks.

Steve Miller

Councillor Miller advised of several items that would be brought forward at the next meeting of the Committee of the Whole.

Jeff Agar

Councillor Agar suggested that Council give consideration to the issue of the commence of regular meetings of Council. Councillor Agar suggested that the regular 6pm commencement be reinstated.

Moved by J. Agar

Seconded by P. Carswell-Alexander

Motion #21 That commencing in February of 2013 regular Meetings of Council will commence at 6:30 pm with the Committee of the Whole to commence at 3:00pm with regular Meeting of Council to commence following the conclusion of the Committee of the Whole Meeting.

CARRIED

Steve Arnold

Mayor Arnold advised of attending the Corunna Legion New Years Levee and also received several winter control complaints. The Mayor attended on behalf of the Township the 40th anniversary of the Sliver Stick tournament and suggested that Kelgor as benefactor for the financing of the new display sign at the Moore Sport Complex be invited to a future ribbon cutting ceremony.

NEW BUSINESS:

The Deputy Clerk advised of a request received from Methes for an extension to remove the water pipeline and the pump house located on Township road allowance at the Holt Line. Methes is suggesting a two year extension for the accomplishment of the removal of these facilities.

Moved by D. Randell

Seconded by S. Miller

Motion #22 That a one year extension be granted to Methes to achieve the dismantling and decommissioning of the water pipe line and water pump house located on the Township road allowance property on the Holt Line West of the St. Clair Parkway.

CARRIED

Council review the water quality statement provided by the Director of Public Works and Operations presented for the Mayor's signature. Mayor Arnold advised that he would consider signing the declaration once he has reviewed the water quality report.

Moved by S. Miller

Seconded by P. Carswell Alexander

Motion #23 That the meeting enter into an in camera session to discuss property and personnel issues.

CARRIED

Meeting returned to order

Council Meeting

ADJOURNMENT:

Moved by S. Miller

Seconded by D. Randell

Motion #24 That the meeting do hereby adjourn.

CARRIED

The meeting adjourned at 8:10 p.m.

MAYOR

CLERK