

**COMMITTEE OF THE WHOLE
PUBLIC WORKS & OPERATIONS COMMITTEE
FINANCE & ADMINISTRATION COMMITTEE**

St. Clair Civic Centre
Committee Room 1
Sept 17, 2012
6:00 p.m.

The meeting of the Committee of the Whole was held, 2012 with the following people present:

	P. Carswell-Alexander,	Chairperson, Public Works and Operations
	J. Agar,	Chairperson, Finance & Administration
	S. Arnold,	Mayor
	P. Gilliland	Deputy Mayor
	S. Miller,	Absent
	J. DeGurse,	Councillor
	D. Randell,	Absent
Staff	J. Rodey,	CAO
	J. DeMars,	Director of Administration/Clerk
	C. Quenneville,	Director of Finance/Treasurer
	L. Burnham	Director of Public Works, Operations & Engineering
	G. Hackett	Director of Community Services
	J. Baranek	Deputy Clerk, Coordinator of Planning

FINANCE AND ADMINISTRATION

AGENDA:

6:15 pm – Craig Bezaire – Port Lambton Athletic Association – park project

1. DECLARATION OF PECUNIARY INTEREST:

2. GENERAL ACCOUNTS: Month ending Aug, 2012

3. STATEMENT OF FINANCIAL POSITION: for period ending Aug, 2011

4. TREASURER’S REPORT:

A-1 -2013 Budget Time Table
A-2 –Municipal Infrastructure Investment Initiative (MIII)
A-3- AMO Policing Issues
A-4- AMO Policing Update
A-5- AMO Infrastructure Funding Priorities
A-6- South Western Ontario Development Fund

5. BUILDING INSPECTOR’S REPORT:

B-1 - Building Permit Reports for the month ending Aug, 2012

6. DIRECTOR OF COMMUNITY SERVICES REPORT:

Monthly report dated Aug 9, 2012

7. DEPUTY CLERK

Planning application - status report

8. CLERK'S REPORTS:

9. C.A.O.'S REPORTS:

10. NEW BUSINESS:

11. ADJOURNMENT:

Chairperson Agar called the meeting to order at 6:00pm and asked members to declare any conflict of interest at the appropriate time.

CONFLICT OF INTEREST:

None declared.

GENERAL ACCOUNTS: Month of August 2012

The Committee proceeded to review the General Accounts for the period ending August, 2012. After hearing responses from several questions posed by the committee it was

Moved by J. Degurse

Seconded by P. Carswell Alexander

Motion #1 That this Committee recommend to Council that General Accounts for the month of August 2012, starting with supplier number ABC001 to YEL001, totaling \$3569,095.23 be approved.

CARRIED

STATEMENT OF FINANCIAL POSITION:

Moved by P. Carswell Alexander

Seconded by P. Gilliland

Motion #2 That it recommend to Council that the Statement of Financial position for the period ending August 2012 be received and approved.

CARRIED

TREASURER'S REPORT:

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Moved by S. Arnold

Seconded by J. Degurse

Motion #3 That it be recommended to Council that the following 2013 capital and operating budget table be received.

CARRIED

Moved by P. Gilliland

Seconded by J. Degurse

Motion #4 That the plan and timeline for Municipal Infrastructure Investment Initiative be received

CARRIED

Moved by S. Arnold

Seconded by P. Carswell Alexander

Motion #5 That it be recommended to Council that the AMO Breaking news -Policing Issues-Update to members be received.

CARRIED

Moved by S. Arnold

Seconded by P. Carswell Alexander

Motion #6 That it be recommended to Council that the AMO Breaking news (1) re policing update be received.

CARRIED

Motion #7 That it be recommended to Council that the Breaking News: AMO Submits Infrastructure Funding Priorities to Federal Government be received.

CARRIED

Motion #8 That it be recommended to Council that the South Western Ontario Development Fund (SWODF) Overview be received.

CARRIED

BUILDING INSPECTOR'S REPORT:

Motion #9 That it be recommended to Council that the Building report comparison for the Month ending August, 2012 be received as information.

CARRIED

DIRECTOR OF COMMUNITY SERVICES REPORT:

At the appointed time the committee welcomed Mr. Craig Bezaire and Mr. Matt Johnston representing the Port Lambton Athletic and Recreation Association present to discuss with the committee a proposal to continue the capital improvements at VanDamm park. Mr. Bezaire stated the Athletic Association is looking for a 50/50 partnership with the Township to provide renovations to the pavilion, addition of change rooms, washrooms and a food service area. It was pointed out that these capital improvements would complete the Vandamm Park improvement project, it was also pointed out that a grant has been applied for listing this project as one of several for which the Township is seeking funds. The Director of Community Services Gary Hackett advised that granting of Township approval for a partnership and the commencement of work may not necessarily jeopardize the success of the grant. Mr. Bezaire stated that the total project is estimated to cost approximately \$78,500.00.

Motion #10 That it be recommended to Council that the Township partner with the Port Lambton Athletic and Recreation Association on a 50/50 basis to complete the Capital improvements at Van Damm Park including pavilion improvements, establishment of washrooms, change rooms, and a food service area to a maximum Township contribution of \$39000.00 to be financed from the Townships education and environment fund.

CARRIED

The Committee reviewed the portion of Mr. Hackett's report dealing with the First Solar offer of services. The report detailed portion of the information file by Certified Solar for the placement of solar panels on the Moore Sports Complex and at the Township's facility at 487 Polymoore Dr. The Committee discussed the pro's and con's of the proposal, such as the structural integrity, future roof maintenance, and public liability that the Township may attract. The Committee was of the general consensus it had no interest in partnering with the proposal to see the solar panels facilities installed at the Sports Complex

Motion #11 That it be recommended to Council that the appropriate senior staff meet with representatives of Certified Solar to negotiate a possible agreement for Council consideration that Certified Solar to accommodate Solar panel on the Township property at 478 Polymoore Dr. with consideration to be made for such things as liability coverage, minimum annual payments insurance coverage and bonus if the generation exceeds estimates

CARRIED

Committee meeting minutes
September 17, 2012

The Committee also asked senior staff to consider such thing as references from other installations and decommissioning costs.

Mr. Hackett provided to the committee a report dated today regarding the need to replace the Courtright fire hall roof, notwithstanding the roof is only approximately 17 years old, it has failed to the point where damage could result to the building. Four quotes have been received ranging from approximately \$28 000.00 for an asphalt roof to approximately \$34 000.00 for a steel roof.

Moved by S. Arnold

Seconded by P. Gilliland

Motion #12 That it be recommended to Council that the Director of Community Services be authorized to proceed with the replacement of the Courtright Fire Hall roof with the steel roof at an estimated cost of approximately \$34000.00

CARRIED

Moved by S. Arnold

Seconded by P. Gilliland

Motion #13 That it be recommended to Council that the monthly report dated Aug 9, 2012 submitted by the Director of Community Services be received as information.

CARRIED

DEPUTY CLERK'S REPORT:

Moved by P. Carswell Alexander

Seconded by P. Gilliland

Motion #14 That it be recommended to Council that the Planning Coordinator/Deputy Clerk's monthly status report dated September 12, 2012 be received.

CARRIED

The committee discussed the portion of Mr. Baranek's report regarding Township representation at the Seward rezoning appeal before The Ontario Municipal Board. The Board is requesting the identity of the Township representative. The Committee suggested that it would be inappropriate to obtain legal council from the firm of George Murray Shipley and Bell and suggested that the Townships environmental lawyer Peter Pickfield be contacted regarding possible representation. Council suggested that whoever is chosen to represent the Municipality have an opportunity to hear Council's rationale on its decision prior to the preparation of their brief.

Hearing no further business it was moved by

Moved by P. Gilliland

Seconded by J. Degurse

Motion #15 That this meeting of the Finance and Administration Committee do hereby adjourn.

CARRIED

The meeting adjourned at 6:45 p.m.

J. Agar,
Chairperson

J. DeMars
Secretary

PUBLIC WORKS & OPERATIONS

AGENDA:

6:30 pm Don Kemp –Reg WWTP-odor problem

1. DECLARATION OF PECUNIARY INTEREST:

2. DIRECTOR OF PUBLIC WORKS REPORT:

- Regional WWTP – odour issue
- Courtright PS failure
- Bell mobility tower proposal-Reg WWTP
- Rokeby Lane paving proposal
- Water main connection agreement – City of Sarnia

3. COORDINATOR OF OPERATIONS (WORKS) REPORT:

- Monthly report dated Sept 12, 2012

4. COORDINATOR OF ENGINEERING REPORT:

- Monthly report dated Sept 12, 2012

5. DRAINAGE SUPERINTENDENT REPORT:

- Monthly Report dated Sept 11, 2012
- Allen Drain - repair quotes
- Bawden Drain – repair quote

6. NEW BUSINESS:

7. ADJOURNMENT:

Chairperson Carswell-Alexander called the meeting to order at 6:45 p.m. and asked members to declare any conflict of interest at the appropriate time.

DECLARATION OF CONFLICT OF INTEREST:

None declared.

At the appointed time The Director of Public Works and Operations introduced Mr. Don Kemp of AECOM Engineering the lead engineer on the Regional Waste Water Sewage Treatment Plant, present to discuss with the Committee odour issues from the new facility. Mr. and Mrs. Jim Stewart were present and prior to Mr. Kemp's representation received an apology from the Mayor on behalf of Council for the odour issues experienced by Mr. Stewart and his neighbours this year. The committee reviewed Mr. Burnham's report on the issue dated Sept 12, 2012. Mr. Kemp advised that as directed by Council an odour control unit has been installed and is becoming more effective as time goes on, due to the biological nature of the process, also it was his recommendation that certain vessels and pits inside the room should have a cover installed to channel any emissions to the odour control unit. Mr. Kemp also explained the difficulties in the initial start up of the Plant due to the eight kilometers of forcemain and the lower than predicted material flows.

DIRECTOR OF PUBLIC WORKS REPORT:

Moved by J. Degurse

Seconded by J. Agar

Motion #1 That the report from the Director of Public Works and Operations dated Sept 12, 2012 relative to the Regional WWTP be received as information.

CARRIED

The Committee requested a report for consideration at the next meeting of Council as to the cost and feasibility of sealing all open tanks within the sewage treatment plant

Moved by P. Gilliland

Seconded by J. Agar

Motion #2 That the report from the Director of Public works Larry Burnham dated Sept 11, 2012 on the Courtright PS failure be received as information.

CARRIED

Mr. Burnham explained that the Pump Station pump did not fail but rather was over loaded due to excessive amount of rain fall in a short period of time. No property damage resulted as to the pump station overload. In response to the Committees questions Mr. Burnham stated that part of the problem could be storm water infiltration. The Committee asked for a report as to the results of the smoke test in the Frog Point sewer service area and a recommendation for further testing at other areas of the system to determine possible storm water infiltration.

Moved by J. Agar

Seconded by P. Gilliland

Motion #3 That the report from the Director of Public works Larry Burnham dated Sept 12, 2012 on the Bell Mobility Tower Proposal be received as information, and the location of the Bell Mobility Tower on the Reg WWTP be approved in principal.

CARRIED

Moved by S Arnold

Seconded by J. Agar

Motion #4 That it be recommended to that Rokeby Line, from the St. Clair Parkway to the CN tracks, be asphalted rather than tar and chipped at an additional cost of \$510,000.

CARRIED

Committee meeting minutes
September 17, 2012

Moved by J. Degurse

Seconded by P. Gilliland

Motion #5 That it be recommended to Council the report from the Director of Public Works report dated Sept 12, 2012 on the Water main Connection Agreement with Sarnia be received as information.

CARRIED

Committee asked for a report on possible costs assessed and paid in the past for cross connections between the City of Sarnia and the Township

Moved by P. Gilliland

Seconded by J. Degurse

Motion#6 That it be recommended to Council that the extension of a water main north from LaSalle Line into the City of Sarnia be approved in principal.

CARRIED

DIRECTOR OF OPERATIONS (WORKS) REPORT:

Moved by P. Gilliland

Seconded by J. Agar

Motion #7 That it be recommended to Council that the monthly report of the Coordinator of Operations (works) dated Sept 12, 2012 be received as information.

CARRIED

Committee asked for the status of the purchase and installation of the three Home of Olympic Medal Winner Derek Drouin on the three welcome to Corunna signs. Also the committee requested a cost summary on the cost incurred by the Township to relocate a section of the St. Clair River Trail north of Emily St.

COORDINATOR OF ENGINEERING REPORT:

Moved by S. Arnold

Seconded by J. Degurse

Motion #8 That it be recommended to Council that the monthly report of the Coordinator of Engineering dated Sept 12, 2012 be received as information.

CARRIED

DRAINAGE SUPERINTENDENT REPORT:

Moved by J. Degurse

Seconded by P. Gilliland

Motion #9 That it be recommended to Council that the monthly report of the Drainage Superintendent dated September 11, 2012 be received as information and the recommendations contained therein be approved.

CARRIED

Moved by S. Arnold

Seconded by J. Degurse

Motion # 10 That it be recommended that Council approve the lowest quotation of \$16,937.95 (including net taxes) from J&L Henderson Limited for the brushing and cleanout of the Allen Drain as a maintenance expense to the drain.

CARRIED

Moved by P Gilliland

Seconded by S. Arnold

Motion # 11 That it be recommended that Council approve the lowest quotation of \$16,612.37 (including net taxes) from GJS Contracting Limited for the brushing and cleanout of the Bawden Drain as a maintenance expense to the drain.

Committee meeting minutes
September 17, 2012

Hearing no further business it was
Moved by J. Degurse

Seconded by J. Agar

Motion #12 That this meeting of the Public Works and Operations Committee do hereby
adjourn.

CARRIED

The meeting adjourned at 7:30 p.m.

P. Carswell-Alexander,
Chairperson

J. DeMars
Secretary